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## **City Administrator Report to Mayor & City Council**

**2018.01.19, Edition No. 294**

### **WEEKLY UPDATE:**

Training: I am looking to schedule active shooter training in the Council Chambers for either February 1st or 15th at 6pm. Ideally, we'd like to have all members present. If you will be absent for one or the other please let me know. Thanks!

- Public Works: Iowa Department of Agriculture and Land Stewardship - Congratulations! Your pre-application through the Urban Water Quality Initiative Demonstration Projects has been selected to submit a full application for further consideration. This was a very competitive process with 32 pre-applications seeking over \$3.0 million in funding. You are one of 15 projects selected to go forward to the full-proposal process. Please note that this is not a commitment of funding and additional changes, including budget adjustments, may be requested based upon your initial pre-application.
- Urban Renewal Plan: Attached, please find the current draft of the Urban Renewal Plan Amendment for the Consolidated Muscatine Urban Renewal.
- Grandview Open House: The Grandview Open House has been scheduled for February 8th, 5:00 to 6:30pm at the WPCP.
- Bi-State: Attached is the January 24, 2018, Bi-State Regional Commission meeting packet. Sarah Grabowski, Bi-State Regional Commission.
- China: The internationally acclaimed Zhejiang Symphony Orchestra arrives in Muscatine this February to perform a free concert at Central Middle School. The concert is scheduled for 7 p.m. on Wednesday, Feb. 21, and is free to the public. Please see the attached brochure.
- Bi-State: Attached please find a copy of the Commission in Review for November/December 2017. The Commission in Review is intended to assist the over 400 elected officials from our member governments in being better informed of their Commission's activities. If you have any questions or suggestions regarding the content or format of this report, please do not hesitate to contact me. Sarah Grabowski, Bi-State Regional Commission.
- Audit Resource: The following generic/statewide resource was put out by the Auditor of State. Empowering City Elected Officials - A Guide From the Iowa Auditor of State: <https://www.youtube.com/watch?v=xvk-iOYGfB0&feature=youtu.be>.
- ATEs: Some additional quick facts or talking points related to ATEs - ATE revenue is budgeted to improve public safety. It is actually shown (revenue) in the police department budget. ATEs enabled Muscatine to retain one Street Crimes Unit (SCU) Officer and one School Resource Officer (SRO) once grant funding ended, add one firefighter position in 2012/2013 and four fire fighter positions in 2016/17. Other factors such as ambulance revenues, property valuations, etc. figure into the equation, but without ATEs, these 7 positions may not have been

added without an increase in the levy or reductions in the general fund. One fire engine and one ambulance were also acquired without having to incur additional debt. These funds also help to meet annual departmental equipment needs. ATEs also act as a force multiplier, improving officer safety and allowing officers to respond to important calls within the community. There are at least two separate occasions that the ATEs have helped resolve local shootings. The video from the cameras also helps with criminal investigations as well as crash investigations that occur in or near the approaches. Tickets are reviewed and approved by a police officer prior to being issued. In Muscatine, a ticket is not issued unless the driver is going 11mph over the speed limit (school zones and construction zones have different minimums).



# Commission in Review

Nov./Dec. 2017

Serving local governments in Muscatine and Scott Counties, Iowa;  
Henry, Mercer, and Rock Island Counties, Illinois.

## NEXT COMMISSION MEETING:

Wed., Jan. 24, 2018  
3:30 p.m.

Scott Co. Admin. Bldg.  
6<sup>th</sup> Floor Conf. Room  
600 West 4th Street  
Davenport, Iowa

## CENSUS 2020: LUCA WORKSHOP

Thurs., Jan. 25, 2018  
9:15 a.m.-Noon (digital)  
1:00-3:00 p.m. (paper)  
Rock Island Public Library Community Room, 401 19th Street  
For more information, call 309/793-6300

## CIR VIA E- MAIL

Would you like to get this report via e-mail?  
Let us know at [info@bistateonline.org](mailto:info@bistateonline.org)

### **Mission Statement:**

To serve as a forum for intergovernmental cooperation and delivery of regional programs and to assist member local governments in planning and project development.

## Hazard Mitigation Efforts

Brandon Melton, Senior Planner, provided a presentation regarding hazard mitigation planning. He said that a FEMA-approved hazard mitigation plan is required per the Disaster Mitigation Act of 2000 to access certain FEMA Grant Programs such as Pre-Disaster Mitigation (PDM) and Flood Mitigation Assistance (FMA). FEMA requires that natural hazards with potential impact to a location be considered when creating a plan.

There are about 15 natural hazards that have the potential to impact the Bi-State Region. The most prevalent are river floods, flash floods, and severe storms. These hazards are reviewed by each jurisdiction participating in the plan.

Mr. Melton described the responsibilities of participating communities regarding review and public input for plan materials that culminates in adoption of the resulting plan for each community. Bi-State Staff have recently completed updates to Muscatine County's plan in 2015 and Rock Island County's plan in 2016. They are currently in the process of updating Scott County's plan.

## Fly Local Alliance: "Look Before You Book"

A thriving local airport contributes to, and benefits from, a growing economy and prosperous region. Area employers, small business owners, corporate travel planners, and travel agents all have a significant impact on our airport's vitality.

When more travelers buy and fly local from the Quad City International Airport, the more air carriers consider this region when planning flight, aircraft, and destination expansions. Our airport is only as good as the amount we use it. The more we use it, the better it will be for all.

At their November 28 meeting, the Transportation Policy Committee voted to join the Fly Local Alliance. In doing so, they agreed to encourage feedback from travelers in the area to help improve experiences at the airport and promote a [calculator tool](#) to encourage travelers to "Look Before You Book" when considering a non-local originating flight. This True-Cost Trip Calculator helps determine if any difference in airfare is truly worth spending valuable time, tolls, and parking by driving elsewhere. Additionally, the commission will consult with airport representatives annually in order to provide substantive air service perspective that airport officials may use in discussions with airline planners and display the Fly Local Alliance emblem on the Bi-State Regional Commission website.



## Census 2020: LUCA Workshop

Local governmental entities who've registered to participate in the Local Update of Census Addresses (LUCA) program can learn how to prepare your response at a workshop Thursday, January 25, 2018 at the Rock Island Public Library Community Room, 401 19<sup>th</sup> Street, Rock Island, IL. Times are 9:15 a.m. - Noon (digital response participants) and 1:00 p.m. - 3:00 p.m. (paper response participants). For questions, contact [Lisa Miller](#) at (309) 793-6302, ext 133 or [Mike Saponaro](#) at (309) 793-6302, ext 131. To sign up, visit <https://www.eventbrite.com/e/in-person-luca-training-rock-island-il-tickets-42123787382>.

## Iowa DOT Conducts Study of Updates to Interstate 80

In 2015, Interstate 80 carried 46,700 vehicles per day in the Quad Cities Area. This is an increase of 32% from 2002. In addition, truck traffic is increasing in the Quad Cities at a greater rate than many other portions of the state at 37%. Local representatives believe 6-laning of I-80 would allow for merging and weaving movements at interchanges. Because of these issues and others, the Iowa Department of Transportation conducted an Interstate 80 System Study. The need for this study was identified in the last two Quad Cities long range transportation plans. The study included an analysis of geometry, physical condition, traffic operation, and safety. The study has found that:

- 21 of 28 ramps are rated poor in safety due to crashes
- Crash rates are expected to increase
- The right shoulder of I-80 is rated poor throughout the Quad Cities
- Reconstruction would eliminate left hand exits that don't meet current interstate design standards

A separate study was also conducted by both Illinois and Iowa DOTs for the I-80 Bridge over the Mississippi River. The I-80 Bridge study compared reconstruction to full replacement of the structure and determined full replacement was the preferred alternative, widening to six lanes. Both DOTs are now preparing to conduct a Planning and Environmental Linkages Study for the I-80 Bridge.

Iowa DOT staff and Federal Highway Administration worked with City of Bettendorf staff to complete the Middle Road Interchange Justification Report (IJR). An IJR or an Interchange Operations Report (IOR) is required for major improvement projects on interstate interchanges, and only I-80 at Middle Road has a completed report. Also, the City of Bettendorf purchased the right-of-way for the eastbound ramp of the Middle Road interchange. The interchange in 2015 had nearly 36,000 entering vehicles, and with recent development, these numbers are even higher today. Plus, 67% growth of traffic is expected in the future. The interchange has not been updated since its construction, and it does not meet current design standards with inadequate merging lanes on a narrow bridge overpass.

The interchange at I-74 and I-80 also needs improvement with over 63,000 entering vehicles and 39% growth expected in the future. Three of four ramps at this interchange are rated poor for crashes, and the east and westbound I-74 bridges over I-80 are rated poor for width. The I-80 Study recommended a flyover from westbound I-80 to southbound I-74.

The I-80 and U.S. 61 interchange in Davenport is very congested. There are over 78,000 entering vehicles per day with 28% growth in traffic expected. The merging lanes onto I-80 are inadequate, contributing to 232 average crashes. All of the ramps at this interchange are rated poor for geometry.

The I-80 and Northwest Boulevard interchange in Davenport has over 51,000 entering vehicles per day with 23% future growth in traffic expected. Three of four ramps at this interchange are rated poor for geometry, compounded by high truck volumes. The I-80 Study recommended reconfiguration of this interchange due to existing and projected truck volumes. The Eastern Iowa Industrial Park off of this interchange is attracting industry at this location including Sterilite and Kraft.

The interchange at I-80 and I-280 has over 58,000 entering vehicles with 70% growth in future traffic expected. The north and westbound bridges at this interchange are rated poor for width. In 2008, the City of Davenport worked with Iowa DOT on an analysis of the alignment of the Kimberly Road at I-280 interchange. The interchange is less than a half mile from the I-280 at I-80 interchange. Current safety standards require at least a one-mile separation between interchanges.

With all of the needs, the Iowa DOT has committed to conducting a Planning and Environmental Linkages Study for the Interstate 80 mainline. This study will identify improvement priorities prepare for future environmental requirements.

**BI-STATE REGIONAL COMMISSION**  
**FY 2017-18 Program Budget Status Report**  
**Through Month of October – 33% of Year**

<b>ADOPTED BUDGET:</b>	\$1,951,144.00	<b>EXPLANATION:</b>
<b>EXPENDED THROUGH OCTOBER:</b>	<b>\$567,916.25 (29.1%)</b>	
<b>STAFF LEVEL BUDGETED:</b>	23.00 F.T.E.	
<b>STAFF LEVEL MAINTAINED:</b>	18.5 F.T.E.	

**MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING OCTOBER:**

ALEDO –MMRLF Coord.; Transit Mobility/HSTP Planning.

ALPHA – HCEDP Participation; Transit Mobility/HSTP Planning; Planning Meeting.

ANDALUSIA – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Website Support; Municipal Code Update.

ANDOVER – HCEDP Participation; Transit Mobility/HSTP Planning; Website Development.

ANNAWAN – Joint Purchasing Council; Transit Mobility/HSTP Planning; Trails Planning/Trails Grant Assistance.

ATKINSON – HCEDP Participation; Transit Mobility/HSTP Planning; Trails Planning/ITEP Grants Inquiry; IL EPA Loan Application; Website Support.

BETTENDORF – Air Quality Asst.; Drug/Alcohol Testing Consort.; I-74 Bridge Coord.; FTA 5339 Grant Administration; Joint Purchasing; QCICNet; Hazard Mitigation Plan; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Trail Coord.; Trails Counting; REAP Plan Update; MPO Trans. Coord.; IDPH Complete Streets.

BLUE GRASS – Reg. 9 Transp. Coord.; Solid Waste Coord.; Hazard Mitigation Plan; Website Support.

BUFFALO – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trail Planning Coordination; Hazard Mitigation Plan; IDPH Complete Streets and Nutrition Grants.

CAMBRIDGE – HCEDP Participation; Transit Mobility/HSTP Planning.

CARBON CLIFF –Joint Purchasing; RICWMA Staffing; MPO Trans. Coord.; Trail Planning, GIT Coord.; FEMA Pre-Disaster Mitigation Grant.

COAL VALLEY – Joint Purchasing; MPO Trans. Coord.; MUNICES Coord.; RICWMA Staffing; Floodplain; Census BAS Asst.

COLONA – Joint Purchasing; Floodplain; MPO Coord.

CORDOVA – RICWMA Staffing; Riverfront Council; Transit Mobility/HSTP Planning.

DAVENPORT – Air Quality Asst.; Transit Planning; FTA 5339 Grant Admin.; Joint Purchasing; QCICNet; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Hazard Mitigation Plan; Trails Planning; Trail Counting; MPO Trans. Coord.; IDPH Complete Streets Coord.

EAST MOLINE – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Council; RLF Admin.; RMS Coord.; Interop. Proj.; MPO Trans. Coord.; Trail Planning & GIT Coord.; Zoning Ordinance; Parcel Mapping Asst.

ELDRIDGE – Drug & Alcohol Consort.; Solid Waste Coord.; Website Support; Hazard Mitigation Plan; Trails Planning; IDPH Complete Streets Yr2, MPO Trans. Coord.

FRUITLAND – Reg.9 Transp. Coord.; Solid Waste Coord.; IDPH Complete Streets; Municipal Code Proposal; Traffic Counting Inquiry.

GALVA – HCEDP Participation; Transit Mobility/HSTP Planning.

GENESEO – HCEDP Part.; Transit Mobility/HSTP Planning; Trail Planning; Zoning Map Update; Voting Wards Mapping; Census BAS Asst.

HAMPTON – MUNICES Coord.; RICWMA Staffing; MPO Trans. Coord.; Riverfront Council.

HENRY COUNTY – HCEDP Part.; Joint Purch.; Transit Mobility/HSTP Planning; Trail & Greenway Plan./Coord./Mapping; MPO Trans. Coord.; Enterprise Zone App.

HILLSDALE – Transit Mobility/HSTP Planning.

Kewanee – Transit Mobility/HSTP Planning.

LECLAIRE – Joint Purchasing; Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trails Planning; Zoning/ Ordinance; IDPH Complete Streets; Hazard Mitigation Plan.

LONG GROVE – Reg. 9 Trans. Coord.; IDPH Complete Streets; Solid Waste Coord.; Website Support; Code and Comp Plan Proposals; Hazard Mitigation Plan.

MC CAUSLAND – Reg. 9 Trans. Coord.; Solid Waste Coord.; IDPH Complete Streets; Hazard Mitigation Plan; REAP Grant Appl.

MILAN – E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; MPO Trans. Coord.; RLF Admin.; RMS Coord.; Interoperability Project; Cons. Dispatch Study Asst.; Fact Sheet Update; Comp Plan Update Proposal Follow-up.

MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; IL QC Intergov. Comm.; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Cncl; RLF Adm.; RMS Coord.; Trails Coord.; MPO Trans. Coord.; Interop. Proj.; IL92 Corridor Mtg.

MUSCATINE CITY – Air Quality Asst.; Joint Purch.; Reg. 9 Transportation Coord.; IDPH Complete Streets; MMRLF Coord.; Solid Waste Coord.; Trails Planning/ADT Coord. & signage; Trails Use Count Collection.

MUSCATINE COUNTY – Air Quality Asst.; Joint Purch.; Reg. 9 Coord. & Port Study Status; Trails Plan/ADT Coord.; Transit Mobility Coord.; MMRLF Coord.; Cedar River Watershed Planning.

NEW BOSTON – Transit Mobility Coord./HSTP Planning; ITEP Grant Inquiry.

NICHOLS – Services Presentation; Strategic Planning Inquiry.

OAK GROVE – E9-1-1 Coord.; MPO Trans. Coord.

ORION – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning; Brochure Development.

PORT BYRON – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council.

PRINCETON – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; IDPH Complete Streets; Trail Planning; Hazard Mitigation Plan.

RAPIDS CITY – RICWMA Staffing; Riverfront Council; MPO Trans. Coord.; Municipal Code Asst.

RIVERDALE – Riverfront Council; MPO Trans. Coord.; Solid Waste Coord.; IDPH Complete Streets; Trails Coord; Website Support; Hazard Mitigation Plan.

ROCK ISLAND CITY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purch.; MUNICES Coord.; QCICNet; RICWMA Stfg.; RLF Loan Admin.; RMS Coord.; Interop. Proj.; Trails Coordination; MPO Trans. Coord.

ROCK ISLAND COUNTY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; LEPC Committee; MUNICES Coord.; QCICNet; RICWMA Stfg. & Website Support; RMS Coord.; Trail Coord.; Transit Mobility/HSTP Planning + QC Rideshare; Passenger Rail; Floodplain Coord. Efforts; Haz. Mit. Planning Coord.; QC Health Initiative; MPO Trans. Coord.; Enterprise Zone App.; Forest Preserve Plan Update; Graphics Asst.-Stationery-All depts. & Sheriff.

SCOTT COUNTY – Financial Mgmt – Scott Co. KIDS and Scott Co. Hsg. Cncl; Air Quality Coord.; I-74 Bridge Coord.; Joint Purch.; QCICNet, Reg. 9 Transportation Coord. & MPO Trans. Coord.; RLF Admin.; Local Food Systems Coord.; IDPH Complete Streets Planning; Trail Planning/ADT Coord.; REAP Plan Update; Transit Mobility/HSTP Planning + IA/QC Rideshare; Interop. Project; QC Health Initiative; Countywide IT Services/Equipment Coord.; Hazard Mitigation Plan Update; QC & Co EPC Meetings.

SERRARD – Joint Purchasing; Transit Mobility/HSTP Planning; Website Support; IL EPA Loan Application Inquiry.

SILVIS – E9-1-1 Coord.; IL Intergov. Comm. Coord.; Joint Purch.; MUNICES Coord.; QCICNet; RICWMA Stfg.; RMS Coord.; MPO Trans. Coord.; Trails Planning & GIT Coord.; RLF Loan Admin.; CDBG Inquiry; Census BAS Asst.

VIOLA – Transit Mobility/HSTP Planning; Mapping Asst.

WALCOTT – Reg. 9 Transportation Coord.; RLF Admin; Solid Waste Coord.; IDPH Complete Streets; Comp Plan Update; Trail Coord.; Hazard Mitigation Plan.

WEST LIBERTY – Air Qual. Coord.; Reg. 9 Transportation Coord.; IDPH Complete Streets; Trails Plan/ADT Coord. Solid Waste Coord.; MMRLF; Housing Assessment Proposal.

WILTON – Air Qual. Coord.; Reg. 9 Transp. Coord.; IDPH Complete Streets; Solid Waste Coord.; MMRLF.

WINDSOR – Transit Mobility/HSTP Planning; CDBG Grant Admin.

WOODHULL – HCEDP Participation; Transit Mobility/HSTP Planning.

## **Bi-State Report – October**

**COMMUNITY/ECONOMIC DEVELOPMENT:** Provided information to Henry County Economic Development Partnership (HCEDP) board. Attended IA RELAT meetings. Attended Iowa Regional Council meeting. Assisted members with legislative priorities. Communicated with Mercer and Muscatine Counties' economic development officials to discuss development efforts and strategies. Attended Midwest American Planning Association Conference.

### **DATA/GRAFICS/MAPPING/ON-LINE SERVICES**

**Data Center:** Staff responded to 16 data and map requests in October including 8 from local governments, 3 from businesses, 2 from private citizens, and 3 from non-profits. The data section of the Bi-State website had 82 page views. The newly updated and launched Data Portal ([www.greaterqcregiondata.org](http://www.greaterqcregiondata.org)) had 359 sessions and 1,257 page views. Staff activities included: 2020 Census coordination & presentation; Data Portal coordination & presentation; Enterprise Zone application assistance-Quad Cities and Henry County; and Long Range Transportation Plan 2050-coordination of socioeconomic data collection for travel model.

**Graphics/GIS/Mapping:** Coverage Area Map for WQPT; QC Street Map (Folded & Wall Versions) Distribution; QCTrails.org Website; Region-wide Aerial Photo Update Coordination; Transit Development Plan Mapping; Three-System Transit Map; Update/Maintain GIS Data for Street Centerlines, Traffic Counts, MPA Boundary, Federal Functional Class Routes, Urban Areas, Corporate Limits, Landmarks, Rail, Trails, and other layers.

**[www.bistateonline.org](http://www.bistateonline.org):** Total pages viewed for October 2017 was 2,846 and top pages viewed included: Home Page (1,212); Joint Purchasing Council/Bid Notices & Tabulations (158); Our Staff (132); Documents (110); Search (92); Careers/Human Resources (74); I-74 Bridge Corridor Page & Construction Update (58); Who We Are (58).

**ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES:** Responded to inquiries & assisted with trail/recreation project funding assistance/grants and trail use counting. Attended REAP assembly. Preparing Rock Island County Forest Preserve Plan, Henry County Greenways and Trails Plan, and Muscatine County Trails Plan updates. Served Rock Island County Waste Management Agency (RICWMA) with oversight, and management of waste disposal and recycling programs, including household hazardous waste collection event application, drop-off recycling program, reporting, and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues. Attended QC Earth Coalition meeting. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Planning for alternative fuels/vehicles workshop. Continued multi-jurisdictional hazard mitigation planning. Attended River Action meetings. Organized and held bi-monthly meeting of Quad City Riverfront Council.

**INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES:** Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: sign materials & posts, turf & water treatment chemicals, printer supplies, janitorial supplies, and copier paper. Prepared grant for video-conferencing. Staffed Quad Cities Area intergovernmental forums and meetings of managers, administrators, and chief elected officials. Continued coordination and planning for the awarded Department of Justice interoperability grant. Assisted with Rock Island Arsenal issues. Participated in QC Emergency Planning Committee meeting.

**REVOLVING LOAN FUND (RLF):** Administered Bi-State RLF Program: Prepared meeting cancellation notice and financial summary report. Prepared and presented report to Bi-State Regional Commission to recertify RLF Plan. Submitted semi-annual report to EDA. Reviewed potential Rock Island Company application. Continued receiving job creation information from active companies. Administered Mercer/Muscatine RLF Program (MMRLF): Prepared financial summary report. Prepared and presented report to Bi-State Regional Commission to recertify MMRLF Plan. Submitted semi-annual report to EDA. Provided information to potential applicants. Worked with Aledo, Muscatine City and County, West Liberty, and Wilton to identify potential projects for gap financing.

**TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT:** Attended related meetings, presented information, and continued staff coordination of river crossing issues. Served transportation inquiries on projects and funding. Held interdisciplinary traffic safety meeting. Monitored status of bridge restrictions. Prepared monthly reports of federal transportation programs and coordinated related funding/reporting. Monitored air quality emission issues and exceedances. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and Mississippi River Trail and attended related meetings (IL Greenways/Trails Council), as well as other trails planning and grant assistance. Facilitated QCTrails.org site maintenance. Conducted trails counter analysis. Facilitated issues related to Bi-State Regional Trails Committee. Facilitated IDPH Complete Streets grant for sidewalk policies. Coordinated Bi-State Drug and Alcohol Testing Consortium random testing program. Served inquiries on Drug & Alcohol Testing Consortium contract. Continued Transit Development Plan update. Coordinated with Iowa Rideshare program for QC MPO web-dashboard development and training. Updating 3-system transit map. Monitored MPO and Iowa Region 9 FY18 Transportation Planning Work Programs. Monitored MPO & Region 9 Federal Fiscal Year (FFY) 2018-21 Transportation Improvement Programs (TIP), including facilitating TIP revisions, as needed, and maintenance of data entry in Iowa Transportation Project Management System (TPMS) as part of transportation improvement programming. Administered Illinois Region 2 transit HSTP coordinator position. Administered Federal Transit Administration (FTA) 5339 grant process. Monitored status of implementation of passenger rail service to Chicago. Participated in webinars, workshops, and conferences on various transportation topics related to ILDOT/MPO Fall & Midwest APA Conferences, transit, walking, and bicycles.

**BI-STATE REGIONAL COMMISSION**  
**FY 2017-18 Program Budget Status Report**  
**Through Month of November – 42% of Year**

<b>ADOPTED BUDGET:</b>	\$1,951,144.00	<b>EXPLANATION:</b>
<b>EXPENDED THROUGH NOVEMBER:</b>	<b>\$732,251.57 (37.5%)</b>	
<b>STAFF LEVEL BUDGETED:</b>	23.00 F.T.E.	
<b>STAFF LEVEL MAINTAINED:</b>	18.5 F.T.E.	

**MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING NOVEMBER:**

ALEDO –MMRLF Coord.; Transit Mobility/HSTP Planning.  
 ALPHA – HCEDP Participation; Transit Mobility/HSTP Planning.  
 ANDALUSIA – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Website Support; Municipal Code Update.  
 ANDOVER – HCEDP Participation; Transit Mobility/HSTP Planning; Website Development.  
 ANNAWAN – Joint Purchasing Council; Transit Mobility/HSTP Planning; Trails Planning/Trails Grant Assistance; Proposed Park Improvements Mapping.  
 ATKINSON – HCEDP Participation; Transit Mobility/HSTP Planning; Trails Planning; IL EPA Loan Application; Website Support; Joint Purchasing Council Info.  
 BETTENDORF – Air Quality Asst.; Drug/Alcohol Testing Consort.; I-74 Bridge Coord.; FTA 5339 Grant Administration; Joint Purchasing; QCICNet; Hazard Mitigation Plan; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Trail Coord.; Trails Counting; REAP Plan Update; MPO Trans. Coord.; IDPH Complete Streets.  
 BLUE GRASS – Reg. 9 Transp. Coord.; Solid Waste Coord.; Hazard Mitigation Plan; Website Support.  
 BUFFALO – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trail Planning Coordination; Hazard Mitigation Plan; IDPH Complete Streets and Nutrition Grants.  
 CAMBRIDGE – HCEDP Participation; Transit Mobility/HSTP Planning.  
 CARBON CLIFF –Joint Purchasing; RICWMA Staffing; MPO Trans. Coord.; Trail Planning, GIT Coord.  
 COAL VALLEY – Joint Purchasing; MPO Trans. Coord.; MUNICES Coord.; RICWMA Staffing; Floodplain.  
 COLONA – Joint Purchasing; Floodplain; MPO Coord.  
 CORDOVA – RICWMA Staffing; Riverfront Council; Transit Mobility/HSTP Planning.  
 DAVENPORT – Air Quality Asst.; Transit Planning; FTA 5339 Grant Admin.; Joint Purchasing; QCICNet; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Hazard Mitigation Plan; Trails Planning; Trail Counting; MPO Trans. Coord.; IDPH Complete Streets.  
 EAST MOLINE – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Council; RLF Admin.; RMS Coord.; Interop. Proj.; MPO Trans. Coord.; Trail Planning & GIT Coord.; Parcel Mapping Asst.  
 ELDERIDGE – Drug & Alcohol Consort.; Solid Waste Coord.; Website Support; Hazard Mitigation Plan; Trails Planning; IDPH Complete Streets/Sidewalk Assessment; MPO Trans. Coord.  
 FRUITLAND – Reg.9 Transp. Coord.; Solid Waste Coord.; IDPH Complete Streets Municipal Code Update; Traffic Counting Study.  
 GALVA – HCEDP Participation; Transit Mobility/HSTP Planning.  
 GENESEO – HCEDP Part.; Transit Mobility/HSTP Planning; Trail Planning; Zoning Map Update; Voting Wards Mapping.  
 HAMPTON – MUNICES Coord.; RICWMA Staffing; MPO Trans. Coord.; Riverfront Council.  
 HENRY COUNTY – HCEDP Part.; Joint Purch.; Transit Mobility/HSTP Planning; Trail & Greenway Plan./Coord./Mapping; MPO Trans. Coord.; Enterprise Zone App.  
 HILSDALE – Transit Mobility/HSTP Planning.  
 KEWANEE – Transit Mobility/HSTP Planning.  
 LECLAIRE – Joint Purchasing; Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trails Planning; Zoning/ Ordinance; IDPH Complete Streets/Sidewalk Assessment; Follow-up on Potential TEAP Study; Hazard Mitigation Plan.  
 LONG GROVE – Reg. 9 Trans. Coord.; IDPH Complete Streets; Solid Waste Coord.; Website Support; Code and Comp Plan Proposals; Hazard Mitigation Plan.  
 MCCAUSSLAND – Reg. 9 Trans. Coord.; Solid Waste Coord.; IDPH Complete Streets; Hazard Mitigation Plan.  
 MILAN – E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; MPO Trans. Coord.; RLF Admin.; RMS Coord.; Interoperability Project; Cons. Dispatch Study Asst.; Fact Sheet Update; Comp Plan Update Agreement Follow-up.  
 MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; IL QC Intergov. Comm.; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Cncl; RLF Adm.; RMS Coord.; Trails Coord.; ITEP Grant Concurrence Letter; MPO Trans. Coord.; Interop. Proj.; IL92 Corridor Mtg.  
 MUSCATINE CITY – Air Quality Asst.; Joint Purch.; Reg. 9 Transportation Coord.; IDPH Complete Streets; MMRLF Coord.; Solid Waste Coord.; Trails Planning/ADT Coord. & signage; Trails Use Count Collection.  
 MUSCATINE COUNTY – Air Quality Asst.; Joint Purch.; Reg. 9 Coord. & Port Study Status; Trails Plan/ADT Coord.; Transit Mobility Coord.; MMRLF Coord.; Cedar River Watershed Planning.  
 NEW BOSTON – Transit Mobility Coord./HSTP Planning; ITEP Grant Inquiry; Grant Administration.  
 NICHOLS – Services Presentation; Strategic Planning Coord.; IDPH Complete Streets.  
 OAK GROVE – E9-1-1 Coord.; MPO Trans. Coord.  
 ORION – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning; Brochure Development.  
 PORT BYRON – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council.  
 PRINCETON – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; IDPH Complete Streets; Trail Planning; Hazard Mitigation Plan.  
 RAPIDS CITY – RICWMA Staffing; Riverfront Council; MPO Trans. Coord.; Municipal Code Asst.  
 RIVERDALE – Riverfront Council; MPO Trans. Coord.; Solid Waste Coord.; IDPH Complete Streets; Trails Coord; Website Support; Hazard Mitigation Plan.  
 ROCK ISLAND CITY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purch.; MUNICES Coord.; QCICNet; RICWMA Stfg.; RLF Loan Admin.; RMS Coord.; Interop. Proj.; Trails Coordination; MPO Trans. Coord.; LED Lighting Research.  
 ROCK ISLAND COUNTY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; LEPC Committee; MUNICES Coord.; QCICNet; RICWMA Stfg. & Website Support; RMS Coord.; Trail Coord.; Transit Mobility/HSTP Planning + QC Rideshare; Passenger Rail; Floodplain Coord. Efforts; Haz. Mit. Planning Coord.; QC Health Initiative; MPO Trans. Coord. & Fly Local Alliance Coord.; Enterprise Zone App.; Forest Preserve Plan Update.  
 SCOTT COUNTY – Financial Mgmt – Scott Co. KIDS and Scott Co. Hsg Cncl; Air Quality Coord.; I-74 Bridge Coord.; Joint Purch.; QCICNet; Reg. 9 Transportation Coord. & MPO Trans. Coord.; RLF Admin.; IDPH Complete Streets Planning; Trail Planning/ADT Coord. REAP Plan Update; Transit Mobility/HSTP Planning + IA/QC Rideshare; Interop. Project; QC Health Initiative; Countywide IT Services/Equipment Coord.; Hazard Mitigation Plan Update; QC & Co EPC Meetings.  
 SHERRARD – Joint Purchasing; Transit Mobility/HSTP Planning; Website Support; IL EPA Loan Application.  
 SILVIS – E9-1-1 Coord.; IL Intergov. Comm. Coord.; Joint Purch.; MUNICES Coord.; QCICNet; RICWMA Stfg.; RMS Coord.; MPO Trans. Coord.; Trails Planning & GIT Coord.; Crosswalk Pads Research; RLF Loan Admin.; CDBG Inquiry; Mapping Asst.  
 VIOLA – Transit Mobility/HSTP Planning.  
 WALCOTT – Reg. 9 Transportation Coord.; RLF Admin; Solid Waste Coord.; IDPH Complete Streets; Comp Plan Update & Public Meeting; Trail Coord.; Hazard Mitigation Plan.  
 WEST LIBERTY – Air Qual. Coord.; Reg. 9 Transportation Coord.; IDPH Complete Streets; Trails Plan/ADT Coord. Solid Waste Coord.; MMRLF; Housing Assessment Mtg.  
 WILTON – Air Qual. Coord.; Reg. 9 Transp. Coord.; IDPH Complete Streets; Solid Waste Coord.; MMRLF.  
 WINDSOR – Transit Mobility/HSTP Planning; CDBG Grant Admin.  
 WOODHULL – HCEDP Participation; Transit Mobility/HSTP Planning.

## **Bi-State Report – November**

**COMMUNITY/ECONOMIC DEVELOPMENT:** Provided information to Henry County Economic Development Partnership (HCEDP) board. Attended IA RELAT meetings. Attended Iowa Regional Council of Governments meeting. Assisted members with legislative priorities. Communicated with Mercer and Muscatine Counties' economic development officials to discuss development efforts and strategies. Attended CDBG Fair Housing training. Initiated CEDS update and projects list.

### **DATA/GRAFICS/MAPPING/ON-LINE SERVICES**

**Data Center:** Staff responded to 11 data and map requests in November including 3 from local governments, 3 from businesses, 1 from a private citizen, and 4 from non-profits. The data section of the Bi-State website had 28 page views. The data portal ([www.greaterqcregiondata.org](http://www.greaterqcregiondata.org)) had 146 sessions and 327 page views. Staff activities included: collecting data for Enterprise Zone applications-Quad Cities and Henry County; collecting data for a RICO Forest Preserve Plan Update; and helping governments prepare for the 2020 Census - Local Update of Census Addresses (LUCA) and Boundary Annexation Survey (BAS) Programs.

**Graphics/GIS/Mapping:** Coverage Area Map for WQPT; QC Street Map (Folded & Wall Versions) Distribution; QCTrails.org Website; Region-wide Aerial Photo Update Coordination; Transit Development Plan Mapping; Three-System Transit Map; Update/Maintain GIS Data for Street Centerlines, Traffic Counts, MPA Boundary, Federal Functional Class Routes, Urban Areas, Corporate Limits, Landmarks, Rail, Trails, and other layers.

**[www.bistateonline.org](http://www.bistateonline.org):** Total pages viewed for November 2017 was 2,312 and top pages viewed included: Home Page (1,033); Joint Purchasing Council/Bid Notices & Tabulations (130); Our Staff (87); Documents (75); Search (71); I-74 Bridge Corridor Page & Construction Update (52); Contact Us (38); Who We Are (38); and Careers (35).

**ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES:** Responded to inquiries & assisted with trail/recreation project funding assistance/grants and trail use counting. Preparing Rock Island County Forest Preserve Plan, Henry County Greenways and Trails Plan, and Muscatine County Trails Plan updates. Served Rock Island County Waste Management Agency (RICWMA) with oversight, and management of waste disposal and recycling programs, drop-off recycling program, reporting, and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Planning for alternative fuels/vehicles workshop. Continued multi-jurisdictional hazard mitigation planning. Attended River Action meetings. Organized and held bi-monthly meeting of Quad City Riverfront Council.

**INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES:** Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: sign materials & posts, turf & water treatment chemicals, can liners, food service supplies, janitorial supplies, and copier paper; plus research on lubricants. Staffed Quad Cities Area intergovernmental forums and meetings of managers, administrators, and chief elected officials. Continued coordination and planning for the awarded Department of Justice interoperability grant. Assisted with Rock Island Arsenal issues. Participated in QC Emergency Planning Committee meeting.

**REVOLVING LOAN FUND (RLF):** Administered Bi-State RLF Program: Prepared meeting agenda, minutes, and financial summary report. Reviewed Rock Island Company application for board action. Continued receiving job creation information from active companies. Administered Mercer/Muscatine RLF Program (MMRLF): Prepared financial summary report. Provided information to potential applicants. Worked with Aledo, Muscatine City and County, West Liberty, and Wilton to identify potential projects for gap financing.

**TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT:** Attended related meetings, presented information, and continued staff coordination of river crossing issues. Served transportation inquiries on projects, funding, and rail crossings. Held interdisciplinary traffic safety meeting. Held bi-annual status of bridge restrictions and prepared 2018 restrictions notice. Prepared monthly reports of federal transportation programs and coordinated related funding/reporting. Monitored air quality emission issues and exceedances. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and Mississippi River Trail and attended related meetings (IL Greenways/Trails Council), as well as other trails planning and grant assistance. Facilitated QCTrails.org site maintenance. Conducted trails counter analysis. Facilitated issues related to Bi-State Regional Trails Committee. Facilitated IDPH Complete Streets grant for sidewalk policies development. Coordinated Bi-State Drug and Alcohol Testing Consortium random testing program. Served inquiries on Drug & Alcohol Testing Consortium contract. Continued Transit Development Plan update and held Transit Summit. Coordinated with Iowa Rideshare program for QC MPO web-dashboard development and training. Updating three-system transit map. Monitored MPO and Iowa Region 9 FY18 Transportation Planning Work Programs. Monitored MPO & Region 9 Federal Fiscal Year (FFY) 2018-21 Transportation Improvement Programs (TIP), including facilitating TIP revisions, as needed, and maintenance of data entry in Iowa Transportation Project Management System (TPMS) as part of transportation improvement programming. Administered Illinois Region 2 transit HSTP coordinator position and attended RIM Meeting. Coordinated support for Fly Local Alliance. Administered Federal Transit Administration (FTA) 5339 grant process. Monitored status of implementation of passenger rail service to Chicago. Participated in webinars, workshops, and conferences on various transportation topics related to infrastructure summit, freight, walking, and bicycles.

## MEETING ANNOUNCEMENT AND AGENDA BI-STATE REGIONAL COMMISSION

Wednesday, January 24, 2018, 3:30 p.m.  
Scott County Administrative Center  
Sixth Floor Conference Room  
600 West Fourth Street  
Davenport, IA

		<p>1. <u>Ratify Actions Taken and Approval of the December 20, 2017 Minutes (See enclosed)</u> – Ken Maranda, Vice-Chair</p> <p>2. <u>Treasurer's Report (See enclosed)</u> – Frank Klipsch, Treasurer</p> <p>3. <u>Finance and Personnel Committee/Financial Matters</u> – Marty O'Boyle, Finance and Personnel Committee Chair</p> <p>a. <u>Bills</u> (See enclosed)</p> <p>b. <u>Report on Progress on Commission's FY 2018 Program Budget as of 12/31/2017</u> (See enclosed)</p> <p>c. <u>Contracts/Grants for Consideration</u></p>									
		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">I. Amendment to the Municipal Code Enforcement System Agreement</td> <td style="width: 33%;">To Add Village of Carbon Cliff</td> <td style="width: 33%;">Effective 02/01/18</td> </tr> <tr> <td>II. Federal Highway Administration</td> <td>Extreme Weather Vulnerability Assessment Pilot Project</td> <td>\$37,500 grant \$37,500 match</td> </tr> <tr> <td colspan="3" style="text-align: center;">III. Other Contracts/Grants</td> </tr> </table>	I. Amendment to the Municipal Code Enforcement System Agreement	To Add Village of Carbon Cliff	Effective 02/01/18	II. Federal Highway Administration	Extreme Weather Vulnerability Assessment Pilot Project	\$37,500 grant \$37,500 match	III. Other Contracts/Grants		
I. Amendment to the Municipal Code Enforcement System Agreement	To Add Village of Carbon Cliff	Effective 02/01/18									
II. Federal Highway Administration	Extreme Weather Vulnerability Assessment Pilot Project	\$37,500 grant \$37,500 match									
III. Other Contracts/Grants											
X	X	<p>4. <u>Executive Committee</u> – Ken Maranda, Vice-Chair</p> <p>a. Election of Officers (The slate will be presented at the meeting)</p> <p>5. <u>Planning for Resilience</u> – Denise Bulat, Executive Director</p> <p>6. <u>Update on American Red Cross Disaster Response and Sound the Alarm Event</u> – Amber Wood, Executive Director, American Red Cross of the Quad Cities and West Central Illinois</p> <p>7. <u>Questions or Comments by Commissioners</u></p> <p>8. <u>Other Business</u></p> <p>9. <u>Adjournment</u></p>									

**NEXT MEETING:** Wednesday, February 28, 2018 – 3:30 p.m.  
Scott County Administrative Center  
Sixth Floor Conference Room  
600 West Fourth Street  
Davenport, IA

**MINUTES OF THE**  
**BI-STATE REGIONAL COMMISSION**

Wednesday, December 20, 2017, 3:30 p.m.  
Scott County Administrative Center  
600 West Fourth Street  
Davenport, IA

MEMBERS PRESENT: Earnhardt – Chair, Carroll-Duda, Gordon, Gradert, Howard, Kiser, Klipsch, Knobbe, Lack, Lawrence, Maranda, O’Boyle, Schloemer, Sorensen, Terry, Tompkins, Waldron

MEMBERS ABSENT: Acri, Beck, Broderson, Brown, Callaway-Thompson, Dawson, Freeman, Gallagher, Geenen, Heninger, Looney, Mendenhall, Moore, Newton-Butt, Sherwin, Stoermer, Tank, Thoms

OTHERS PRESENT: Mia Frommelt, Bohnsack & Frommelt

STAFF PRESENT: Bulat, Grabowski, Moritz

Chair Earnhardt called the meeting to order at 3:35 p.m. and asked for introductions of attendees.

1. Approval of the November 15, 2017 Minutes. Mayor Klipsch moved to approve the minutes of the November 15, 2017 meeting as presented. Mr. Maranda seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Mayor Klipsch presented the Treasurer’s Report for the month ending November 30, 2017, noting an ending total bank and book balance of \$828,110.12. Mayor Klipsch moved the report be accepted as written and mailed. Mr. Terry seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.

- a. Bills. Mayor O’Boyle presented the bills totaling \$82,402.17, as listed on the following bills listing:

*Bills List*

NADO (National Association of Development Organizations), annual membership dues, 1/1/18 – 12/31/18	2,000.00
Thomas A. Skorepa, P.C., Administrator Hearing Officer November 2017 services (cost reimbursed by MUNICES)	3,115.00
The Roosevelt Group LLC, November 2017 Legislative Technical Services (cost reimbursed by participating member governments)	20,000.00

*Addendum*

Blackhawk Bank & Trust, VISA charge card expenses related to Iowa Intergov Meeting (cost reimbursed by participants); Managers and Administrators Committee meeting (cost reimbursed by participants); Chief Elected and Chief Administrative Officials meeting (cost reimbursed by participants); 5 software licenses for EasyProjects.net; 1 staff attending finance webinars; MediaFire subscription; office supplies	2,394.63
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Mayor O'Boyle moved approval of the bills totaling \$82,402.17 as presented above. Mr. Maranda seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission's FY 2017-18 Program Budget as of November 30, 2017. Mayor O'Boyle explained the Program Budget Status Report was mailed in members' packets. The Commission is 42.0% through the fiscal year with 37.5% expended and within budget.
- c. Contracts/Grants for Consideration. There were no contracts or grants for consideration.
- d. Consideration of Recommendation to Accept the Financial and Compliance Report for the Year Ended June 30, 2017. Mayor O'Boyle stated the Finance and Personnel Committee received a detailed audit presentation and are recommending approval of the audit report. Ms. Frommelt reported that Bohnsack & Frommelt reported no findings and that Bi-State complied with all laws, regulations, contracts, and grants. The Commission once again received the highest audit opinion, an unmodified opinion "Clean Audit" with no findings or questioned costs.

Mayor O'Boyle made a motion to accept the Financial and Compliance Report for the year ended June 30, 2017. Mayor Klipsch seconded the motion, and it passed unanimously.

e. Consideration of Recommendation to Partner with the Scott County Phone System Software. Ms. Bulat presented the cost estimates of sharing with the Scott County phone system. Ms. Moritz reported that Bi-State's current phone system was purchased in 1998 and the phones are in poor condition and hard to repair. After further discussion, Mayor O'Boyle said that the Finance and Personnel Committee had reviewed the plan and recommended approval.

Mayor Klipsch made a motion to partner with the Scott County phone system software. Mayor O'Boyle seconded the motion, and it passed unanimously.

f. Consideration to Renew the Executive Director's Annual Employment Agreement. Mayor O'Boyle reported evaluation forms were sent to Commissioners and member government officials, with Ms. Bulat receiving high marks by those who responded. Mayor O'Boyle stated the Finance and Personnel Committee recommended the Executive Director's employment contract be renewed for the year November 1, 2017 – November 1, 2018, with a 1.5% merit increase, along with any budgeted wage adjustment received by all staff across the board.

Mayor O'Boyle made a motion to renew the Executive Director's annual employment agreement with a 1.5% merit increase in addition to any budgeted wage adjustment received by all staff across the board. Mayor Klipsch seconded the motion, and it passed unanimously.

4. Interstate 80 Study Status. Ms. Bulat reported that in 2015, Interstate 80 carried 46,700 vehicles per day in the Quad Cities Area. This is an increase of 32% from 2002. In addition, truck traffic is increasing in the Quad Cities at a greater rate than many other portions of the state at 37%. Local representatives believe 6-laning of I-80 would allow for merging and weaving movements at interchanges. Because of these issues and others, the Iowa Department of Transportation conducted an Interstate 80 System Study. The need for this study was identified in the last two Quad Cities long range transportation plans. The study included an analysis of geometry, physical condition, traffic operation, and safety. The study has found that 21 of 28 ramps are rated poor in safety due to crashes, crash rates are expected to increase, the right shoulder of I-80 is rated poor throughout the Quad Cities, and reconstruction would eliminate left hand exits that don't meet current interstate design standards.

Ms. Bulat noted that a separate study was also conducted by both Illinois and Iowa DOTs for the I-80 Bridge over the Mississippi River. The I-80 Bridge study compared reconstruction to full replacement of the structure and determined full replacement was the preferred alternative, widening to six lanes. Both DOTs are now preparing to conduct a Planning and Environmental Linkages Study for the I-80 Bridge.

Iowa DOT staff and Federal Highway Administration worked with City of Bettendorf staff to complete the Middle Road Interchange Justification Report (IJR). An IJR or an Interchange Operations Report (IOR) is required for major improvement projects on interstate interchanges, and only I-80 at Middle Road has a completed report. Also, the City of Bettendorf purchased the right-of-way for the eastbound ramp of the Middle Road interchange. The interchange in 2015 had nearly 36,000 entering vehicles, and with recent development, these numbers are even higher today. Plus, 67% growth of traffic is expected in the future. The interchange has not been updated since its construction, and it does not meet current design standards with inadequate merging lanes on a narrow bridge overpass.

Ms. Bulat said the interchange at I-74 and I-80 also needs improvement with over 63,000 entering vehicles and 39% growth expected in the future. Three of four ramps at this interchange are rated poor for crashes, and the east and westbound I-74 bridges over I-80 are rated poor for width. The I-80 Study recommended a flyover from westbound I-80 to southbound I-74.

The I-80 and U.S. 61 interchange in Davenport is very congested. There are over 78,000 entering vehicles per day with 28% growth in traffic expected. The merging lanes onto I-80 are inadequate, contributing to 232 average crashes. All of the ramps at this interchange are rated poor for geometry.

Ms. Bulat also noted the I-80 and Northwest Boulevard interchange in Davenport has over 51,000 entering vehicles per day with 23% future growth in traffic expected. Three of four

ramps at this interchange are rated poor for geometry, compounded by high truck volumes. The I-80 Study recommended reconfiguration of this interchange due to existing and projected truck volumes. The Eastern Iowa Industrial Park off of this interchange is attracting industry at this location including Sterilite and Kraft.

The interchange at I-80 and I-280 has over 58,000 entering vehicles with 70% growth in future traffic expected. The north and westbound bridges at this interchange are rated poor for width. In 2008, the City of Davenport worked with Iowa DOT on an analysis of the alignment of the Kimberly Road at I-280 interchange. The interchange is less than a half mile from the I-280 at I-80 interchange. Current safety standards require at least a one-mile separation between interchanges.

Ms. Bulat said that with all of the needs, the Iowa DOT has committed to conducting a Planning and Environmental Linkages Study for the Interstate 80 mainline. This study will identify improvement priorities prepare for future environmental requirements.

5. Questions or Comments by Commissioners. There were no further questions or comments by Commissioners.
6. Other Business. Chair Earnhardt presented a certificate to Mr. Gordon thanking him for his seven years of service to the Commission serving on the Finance and Personnel Committee. Mr. Gordon expressed his thanks and appreciation of the work that was accomplished during his time on the Commission, specifically thanking Mr. Lack for his cooperation. Ms. Bulat thanked both Mr. Gordon and Mr. Lack for their work on I-74 Corridor advocacy.
7. Adjournment. The meeting adjourned at 4:10 p.m.

Respectfully submitted,

*Kathy Carroll-Duda*

Kathy Carroll-Duda  
Secretary

KC-D/sdg  
Minutes\BSRC minutes.docx

**BI-STATE REGIONAL COMMISSION  
TREASURER'S REPORT  
FOR THE MONTH ENDING DECEMBER 31, 2017**

	<u>Balance December 1</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Balance December 31</u>
<b>GENERAL SAVINGS ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – December 1, 2017	\$ 673,610.95			
Add Deposits		\$ 217,545.77		
Less Transfers			\$ 286,572.03	
Balance – December 31, 2017				\$ 604,584.69
<b>RLF SAVINGS ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – December 1, 2017	\$ 1,176.99			
Add Deposits		\$ 0.15		
Less Transfers			\$ 0.00	
Balance – December 31, 2017				\$ 1,177.14
<b>CHECKING ACCOUNT BANK AND BOOK BALANCE:</b>				
Balance – December 1, 2017	\$ 49,220.95			
Add Deposits		\$ 186,240.14		
Less Checks Written			\$ 183,741.26	
Balance – December 31, 2017				\$ 51,719.83
<b>PAYROLL ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – December 1, 2017	\$ 4,101.23			
Add Deposits		\$ 100,278.69		
Less Checks Written			\$ 100,390.70	
Balance – December 31, 2017				\$ 3,989.22
<b>INVESTMENT ACCOUNTS BANK &amp; BOOK BALANCE:</b>				
Balance – December 1, 2017	<u>\$ 100,000.00</u>			
State Bank of Orion				
6/25/17 – 12/25/17 (.30%)		<u>\$ 100,000.00</u>		
Add Investments Made				
State Bank of Orion				
12/25/17 – 6/25/18 (.35%)			<u>\$ 100,000.00</u>	
Less Investments Matured				
State Bank of Orion				
6/25/17 – 12/25/17 (.30%)				<u>\$ 100,000.00</u>
Balance – December 31, 2017				
<b>TOTAL BANK &amp; BOOK BALANCE:</b>				
Balance – December 1, 2017	<u>\$ 828,110.12</u>			
Deposits in December		<u>\$ 604,064.75</u>		
Withdrawals in December			<u>\$ 670,703.99</u>	
Balance – December 31, 2017				<u>\$ 761,470.88</u>
<b><u>PASS THROUGH FUNDS</u></b>				
<b>BI-STATE RLF ACCOUNT:</b>				
Balance – December 1, 2017	<u>\$ 936,736.39</u>			
Add Deposits		<u>\$ 14,930.21</u>		
Less Withdrawals			<u>\$ 45.00</u>	
Balance – December 31, 2017				<u>\$ 951,621.60</u>
<b>MERCER-MUSCATINE RLF ACCOUNTS:</b>				
Balance – December 1, 2017	<u>\$ 268,827.04</u>			
Add Deposits		<u>\$ 7,343.40</u>		
Less Withdrawals			<u>\$ 20.00</u>	
Balance – December 31, 2017				<u>\$ 276,150.44</u>

**BILLS TO BE CONSIDERED FOR APPROVAL  
AT THE JANUARY 24, 2018  
BI-STATE REGIONAL COMMISSION MEETING**

Opportunity Alliance LLC, consulting related to the enterprise zone application (cost reimbursed by participating member governments)	\$ 6,667.00
Thomas A. Skorepa, P.C., Administrator Hearing Officer December 2017 services (cost reimbursed by MUNICES)	2,940.00
The Roosevelt Group LLC, December 2017 Legislative Technical Services (cost reimbursed by participating member governments)	20,000.00
	_____
TOTAL	<u><b>\$29,607.00</b></u>

Additional bills for which invoices have not yet been received and will be listed on an addendum to be distributed separately.

SV  
Budget\billslist.docx

**BI-STATE REGIONAL COMMISSION**  
**FY 2017-18 Program Budget Status Report**  
**Through Month of December – 50% of Year**

<b>ADOPTED BUDGET:</b>	\$1,951,144.00	<b>EXPLANATION:</b>
<b>EXPENDED THROUGH DECEMBER:</b>	<b>\$891,923.10 (45.7%)</b>	
<b>STAFF LEVEL BUDGETED:</b>	23.00 F.T.E.	
<b>STAFF LEVEL MAINTAINED:</b>	19.5 F.T.E.	

**MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING DECEMBER:**

ALEDO – MMRLF Coord.; Transit Mobility/HSTP Planning.  
 ALPHA – HCEDP Participation; Transit Mobility/HSTP Planning.  
 ANDALUSIA – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Website Support; Municipal Code Update.  
 ANDOVER – HCEDP Participation; Transit Mobility/HSTP Planning; Website Development; Zoning Map Development.  
 ANNAWAN – Joint Purchasing Council; Transit Mobility/HSTP Planning; Trails Planning/Trails Grant Assistance; Proposed Park Improvements Mapping.  
 ATKINSON – HCEDP Participation; Transit Mobility/HSTP Planning; Trails Planning; IL EPA Loan Application; Website Support; Joint Purchasing Council Info.  
 BETTENDORF – Air Quality Asst.; Drug/Alcohol Testing Consort.; I-74 Bridge Coord.; FTA 5339 Grant Administration; Transit Planning; Joint Purchasing; QCICNet; Hazard Mitigation Plan; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Trail Coord., Trails Counting; REAP Plan Update; MPO Trans. Coord.; IDPH Complete Streets; City/DOT quarterly mtg.  
 BLUE GRASS – Reg. 9 Transp. Coord.; Solid Waste Coord.; Hazard Mitigation Plan; Website Support.  
 BUFFALO – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trail Planning Coordination; Hazard Mitigation Plan; IDPH Complete Streets and Nutrition Grants.  
 CAMBRIDGE – HCEDP Participation; Transit Mobility/HSTP Planning.  
 CARBON CLIFF – Joint Purchasing; RICWMA Staffing; MPO Trans. Coord.; Trail Planning, GIT Coord.  
 COAL VALLEY – Joint Purchasing; MPO Trans. Coord.; MUNICES Coord.; RICWMA Staffing; Floodplain; Mapping Asst.  
 COLONA – Joint Purchasing; Floodplain; MPO Coord.  
 CORDOVA – RICWMA Staffing; Riverfront Council; Transit Mobility/HSTP Planning.  
 DAVENPORT – Air Quality Asst.; Transit Planning; FTA 5339 Grant Admin.; Joint Purchasing; QCICNet; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Hazard Mitigation Plan; Trails Planning; Trail Counting; MPO Trans. Coord.; IDPH Complete Streets.  
 EAST MOLINE – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Council; RLF Admin.; RMS Coord.; Interop. Proj.; MPO Trans. Coord.; Trail Planning & GIT Coord.; Parcel Mapping Asst.  
 ELDRIDGE – Drug & Alcohol Consort.; Solid Waste Coord.; Website Support; Hazard Mitigation Plan; Trails Planning; IDPH Complete Streets/Sidewalk Assessment; MPO Trans. Coord.  
 FRUITLAND – Reg. 9 Transp. Coord.; Solid Waste Coord.; IDPH Complete Streets; Municipal Code Update.  
 GALVA – HCEDP Participation; Transit Mobility/HSTP Planning.  
 GENESEO – HCEDP Part.; Transit Mobility/HSTP Planning; Trail Planning; Zoning Map Update; Voting Wards Mapping.  
 HAMPTON – MUNICES Coord.; RICWMA Staffing; MPO Trans. Coord.; Riverfront Council.  
 HENRY COUNTY – HCEDP Part.; Joint Purch.; Transit Mobility/HSTP Planning; Trail & Greenway Plan./Coord./Mapping; MPO Trans. Coord.; Enterprise Zone App.; Energy Efficiency.  
 HILLSDALE – Transit Mobility/HSTP Planning.  
 KEWANEE – Transit Mobility/HSTP Planning.  
 LECLAIRE – Joint Purchasing; Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trails Planning; Zoning/ Ordinance; IDPH Complete Streets/Sidewalk Assessment; Follow-up on Potential TEAP Study; Hazard Mitigation Plan.  
 LONG GROVE – Reg. 9 Trans. Coord.; IDPH Complete Streets; Solid Waste Coord.; Website Support; Code and Comp Plan Proposals; Hazard Mitigation Plan.  
 McCUSAULAND – Reg. 9 Trans. Coord.; Solid Waste Coord.; IDPH Complete Streets; Hazard Mitigation Plan.  
 MILAN – E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; MPO Trans. Coord.; RLF Admin.; RMS Coord.; Interoperability Project; Cons. Dispatch Study Asst.; Fact Sheet Update; Comp Plan Update.  
 MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; IL QC Intergov. Comm.; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Cncl; RLF Adm.; RMS Coord.; Trails Coord.; ITEP Grant Concurrence Letter; MPO Trans. Coord.; Interop. Proj.; Zoning Inquiry.  
 MUSCATINE CITY – Air Quality Asst.; Joint Purch.; Reg. 9 Transportation Coord.; IDPH Complete Streets; MMRLF Coord.; Solid Waste Coord.; Trails Planning/ADT Coord. & signage; Trails Use Count Collection.  
 MUSCATINE COUNTY – Air Quality Asst.; Joint Purch.; Reg. 9 Coord. & Port Study Status; Trails Plan/ADT Coord.; Transit Mobility Coord.; MMRLF Coord.; Cedar River Watershed Planning.  
 NEW BOSTON – Transit Mobility Coord./HSTP Planning; ITEP Grant Inquiry; Grant Administration.  
 NICHOLS – Services Presentation; Strategic Planning Coord.; IDPH Complete Streets.  
 OAK GROVE – E9-1-1 Coord.; MPO Trans. Coord.  
 ORION – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning; Brochure Development.  
 PORT BYRON – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Zoning Inquiry.  
 PRINCETON – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; IDPH Complete Streets; Trail Planning; Hazard Mitigation Plan.  
 RAPIDS CITY – RICWMA Staffing; Riverfront Council; MPO Trans. Coord.  
 RIVERDALE – Riverfront Council; MPO Trans. Coord.; Solid Waste Coord.; IDPH Complete Streets; Trails Coord.; Website Support; Hazard Mitigation Plan.  
 ROCK ISLAND CITY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purch.; MUNICES Coord.; QCICNet; Riverfront Cncl.; RICWMA Stfg.; RLF Loan Admin.; RMS Coord.; Interop. Proj.; Trails Coordination; MPO Trans. Coord.  
 ROCK ISLAND COUNTY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; LEPC Committee; MUNICES Coord.; QCICNet; RICWMA Stfg. & Website Support; RMS Coord.; Trail Coord.; Transit Mobility/HSTP Planning + QC Rideshare; Passenger Rail; Floodplain Coord. Efforts; QC Health Initiative; MPO Trans. Coord.; Enterprise Zone App.; Forest Preserve Plan Update.  
 SCOTT COUNTY – Financial Mgmt – Scott Co. KIDS and Scott Co. Hsg. Cncl; Air Quality Coord.; I-74 Bridge Coord.; Joint Purch.; QCICNet, Reg. 9 Transportation Coord. & MPO Trans. Coord.; RLF Admin.; IDPH Complete Streets Planning; Trail Planning/ADT Coord.; REAP Plan Update; Transit Mobility/HSTP Planning + IA/QC Rideshare; Interop. Project; QC Health Initiative; Countywide IT Services/Equipment Coord.; Hazard Mitigation Plan Update; QC & Co EPC Meetings; QC Earth Coalition.  
 SHERRARD – Joint Purchasing; Transit Mobility/HSTP Planning; Website Support; IL EPA Loan Application.  
 SILVIS – E9-1-1 Coord.; IL Intergov. Comm. Coord.; Joint Purch.; MUNICES Coord.; QCICNet; RICWMA Stfg.; RMS Coord.; MPO Trans. Coord.; Trails Planning & GIT Coord.; Crosswalk Pads Research; RLF Loan Admin.; CDBG Inquiry; Mapping Asst.  
 VIOLA – Transit Mobility/HSTP Planning.  
 WALCOTT – Reg. 9 Transportation Coord.; RLF Admin; Solid Waste Coord.; IDPH Complete Streets; Comp Plan Update; Trail Coord.; Hazard Mitigation Plan.  
 WEST LIBERTY – Air Qual. Coord.; Reg. 9 Transportation Coord.; IDPH Complete Streets; Trails Plan/ADT Coord. Solid Waste Coord.; MMRLF; Housing Assessment Mtg.  
 WILTON – Air Qual. Coord.; Reg. 9 Transp. Coord.; IDPH Complete Streets; Solid Waste Coord.; MMRLF.  
 WINDSOR – Transit Mobility/HSTP Planning; CDBG Grant Admin.  
 WOODHULL – HCEDP Participation; Transit Mobility/HSTP Planning.

## **Bi-State Report – December**

**COMMUNITY/ECONOMIC DEVELOPMENT:** Provided information to Henry County Economic Development Partnership (HCEDP) board. Attended IA RELAT meetings. Attended Iowa Regional Council of Governments meeting. Assisted members with legislative priorities. Communicated with Mercer and Muscatine Counties' economic development officials to discuss development efforts and strategies. Continued CEDS update and projects list. Attended Ameren energy efficiency meeting.

## **DATA/GRAFICS/MAPPING/ON-LINE SERVICES**

**December 2017**

**Data Center:** Staff responded to 11 data and map requests including 7 from local governments, 1 from a private citizen, and 3 from non-profits. The data section of the Bi-State website had 30 page views. The data portal ([www.greaterqcregiondata.org](http://www.greaterqcregiondata.org)) had 154 sessions and 292 page views. Staff activities included: collecting data and completing Enterprise Zone applications for Quad Cities and Henry County; collecting data for a Rock Island County Forest Preserve Plan Update; and helping governments prepare for the 2020 Census - Local Update of Census Addresses (LUCA) and Boundary Annexation Survey (BAS) Programs.

**Graphics/GIS/Mapping:** Coverage Area Map for WQPT; QC Street Map (Folded & Wall Versions) Distribution; QCTrails.org Website; Region-wide Aerial Photo Update Coordination; Transit Development Plan Mapping; Three-System Transit Map; Update/Maintain GIS Data for Street Centerlines, Traffic Counts, MPA Boundary, Federal Functional Class Routes, Urban Areas, Corporate Limits, Landmarks, Rail, Trails, and other layers.

**[www.bistateonline.org](http://www.bistateonline.org):** Total pages viewed for December 2017 was 2,470, and top pages viewed included: Home Page (997); Joint Purchasing Council/Bid Notices & Tabulations (246); Documents (127); Our Staff (84); Search (65); I-74 Bridge Construction Update (50); and Careers (48).

**ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES:** Responded to inquiries & assisted with trail/recreation project funding assistance/grants and trail use counting. Preparing Rock Island County Forest Preserve Plan, Henry County Greenways and Trails Plan, and Muscatine County Trails Plan updates. Served Rock Island County Waste Management Agency (RICWMA) with oversight, and management of waste disposal and recycling programs, drop-off recycling program, reporting, and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues. Attended QC Earth Coalition meeting. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Planning for alternative fuels/vehicles workshop. Continued multi-jurisdictional hazard mitigation planning. Attended River Action meetings. Organized and held bi-monthly meeting of Quad City Riverfront Council.

**INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES:** Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: sign materials & posts, turf & water treatment chemicals, can liners, food service supplies, janitorial supplies, and copier paper. Staffed Quad Cities Area intergovernmental forums and meetings of managers, administrators, and chief elected officials. Continued coordination and planning for the awarded Department of Justice interoperability grant. Assisted with Rock Island Arsenal issues. Participated in QC Emergency Planning Committee meeting.

**REVOLVING LOAN FUND (RLF):** Administered Bi-State RLF Program: Prepared meeting cancellation and financial summary report. Closed on Rock Island Company loan. Provided information to potential applicants. Continued receiving job creation information from active companies. Administered Mercer/Muscatine RLF Program (MMRLF): Prepared financial summary report. Provided information to potential applicants. Worked with Aledo, Muscatine City and County, West Liberty, and Wilton to identify potential projects for gap financing.

**TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT:** Attended related meetings, presented information, and continued staff coordination of river crossing issues. Served transportation inquiries on projects, funding, and rail crossings. Held interdisciplinary traffic safety meeting. Sent 2018 restrictions notice. Prepared monthly reports of federal transportation programs and coordinated related funding/reporting. Monitored air quality emission issues and exceedances. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and Mississippi River Trail and attended related meetings (IL Greenways/Trails Council), as well as other trails planning and grant assistance. Facilitated QCTrails.org site maintenance. Conducted trails counter analysis. Facilitated issues related to Bi-State Regional Trails Committee. Facilitated IDPH Complete Streets grant for sidewalk policies development. Coordinated Bi-State Drug and Alcohol Testing Consortium random testing program. Served inquiries on Drug & Alcohol Testing Consortium contract. Continued Transit Development Plan update. Launched QC Rideshare dashboard. Updating three-system transit map. Monitored MPO and Iowa Region 9 FY18 Transportation Planning Work Programs. Monitored MPO & Region 9 Federal Fiscal Year (FFY) 2018-21 Transportation Improvement Programs (TIP), including facilitating TIP revisions, as needed, and maintenance of data entry in Iowa Transportation Project Management System (TPMS) as part of transportation improvement programming. Administered Illinois Region 2 transit HSTP coordinator position and attended RIM Meeting. Coordinated support for Fly Local Alliance. Administered Federal Transit Administration (FTA) 5339 grants. Monitored status of implementation of passenger rail service to Chicago. Attended IA MPO/RPA quarterly and FHWA freight assessment tele-meetings. Participated in national peer exchange on traffic safety performance measures. Participated in webinars, workshops, and conferences on various transportation topics related to walking, and bicycles.

CITY OF MUSCATINE, IOWA

URBAN RENEWAL PLAN AMENDMENT  
CONSOLIDATED MUSCATINE URBAN RENEWAL AREA

February, 2018

The Urban Renewal Plan (the "Plan") for the Consolidated Muscatine Urban Renewal Area (the "Urban Renewal Area") is being amended for the purpose of (1) adding property to the Urban Renewal Area; (2) updating the description of certain projects previously approved by the City Council in prior amendments to the Plan; and (3) identifying new urban renewal projects to be undertaken in the Urban Renewal Area.

**1) Addition of Property.** The real property (the "Property") legally described on Exhibit A hereto is, by virtue of this Amendment, being added as the February, 2018 Addition to the Urban Renewal Area. With the adoption of this Amendment, the City will designate the Property as an economic development area. The Property will become subject to the provisions of the Plan for the Urban Renewal Area. It is anticipated that the City will adopt an ordinance providing for the division of property tax revenues, as set forth in Section 403.19 of the Code of Iowa, with respect to the Property.

**2) Update Description of the City's Small Business Forgivable Loan Program.** The City approved the Small Business Forgivable Loan Program in the September, 2014 Amendment to the Plan. It is now necessary to update the description of the Small Business Forgivable Loan Program. The description of the Small Business Forgivable Loan Program shall now read as follows:

**Name of Project:** Small Business Forgivable Loan Program

**Name of Urban Renewal Area:** Consolidated Muscatine Urban Renewal Area

**Date of Council Approval of Project:** September 4, 2014, as amended October 20, 2016 and February 15, 2018.

**Description of Small Business Forgivable Loan Program:** The City acknowledges the importance of the success of local businesses to the promotion of economic development in the City. The Small Business Forgivable Loan Program is designed to provide public support to the development and improvement of local businesses in the Urban Renewal Area. The City will provide fiscal support to the Program through the provision of economic development forgivable loans (the "Forgivable Loans") to small businesses situated in certain districts highlighted on the map attached as Exhibit A to the September, 2014 Amendment.

The Forgivable Loans will be targeted to assist with the promotion of in-fill, redevelopment and facilities enhancement of qualifying small businesses. It is anticipated that the Forgivable Loans will continue to be made in each of the City's 2019 through 2024 fiscal years. Over the course of these fiscal years, the City will consider making Forgivable

Loans to eligible applicants in an aggregate amount not to exceed \$600,000. The City Staff will develop appropriate materials, including agreements and applications, for the administration of the Forgivable Loans.

**Description of Use of TIF for the Program:** It is anticipated that the City will fund the Forgivable Loans with borrowed funds or with the proceeds of an internal advance of City funds on-hand. In any case, the City's obligation will be repaid with incremental property tax revenues. It is anticipated that the City's use of incremental property tax revenues for the Forgivable Loans will not exceed \$600,000.

The City's use of incremental property tax revenues for the Forgivable Loans in the City's 2018 fiscal year will be governed by the September, 2014 Amendment.

**3) Update Description of the Urban Renewal Administration and Support Program.**

The City approved the Urban Renewal Administration and Professional Support Program in the November 6, 2014 Amendment to the Plan. It is now necessary to update the description of the Urban Renewal Administration and Professional Support Program. The description of the Urban Renewal Administration and Professional Support Program shall now read as follows:

**Name of Project:** Urban Renewal Administration and Professional Support Program (the "Admin Program")

**Name of Urban Renewal Area:** Muscatine Consolidated Urban Renewal Area

**Date of Council Approval of Admin Program:** November 6, 2014, as amended February 15, 2018

**Description of Project:** The City will provide administrative and professional support to its urban renewal projects and initiatives in the City's 2019 through 2024 fiscal years. This support will include planning, staffing, grant writing and administration, document support, record management, accounting, legal services and such other services as are necessary to carry out and effectuate the urban renewal initiatives and objectives of the City.

**Description of Use of TIF:** The City will fund its support contributions under the Admin Program from the proceeds of internal advances (the "Advances") of cash on hand. The City's annual contributions will be determined from year to year. The City will repay the Advances from incremental property tax revenues to be derived from the Urban Renewal Area. The amount of the Advances will be determined from year to year. The total amount of incremental property tax revenues to be applied to the City's Admin Program for the City's fiscal years 2019 through 2024 shall not exceed \$1,150,000.

The use of incremental property tax revenues for the Admin Program in the City's 2018 fiscal year will be governed by the November, 2014 Amendment.

**4) Update Description of the Greater Muscatine Chamber of Commerce and Industry Support Program.** The City approved the Greater Muscatine Chamber of Commerce and Industry Support Program in the November 6, 2014 Amendment to the Plan. It is now necessary to update the description of the Greater Muscatine Chamber of Commerce and Industry Support Program. The description of the Greater Muscatine Chamber of Commerce and Industry Support Program shall now read as follows:

**Name of Project:** Greater Muscatine Chamber of Commerce and Industry Support Program (the “Program”)

**Name of Urban Renewal Area:** Consolidated Muscatine Urban Renewal Area

**Date of Council Approval of Program:** November 6, 2014, as amended February 15, 2018

**Declaration of Greater Muscatine Chamber of Commerce and Industry Support Program as an Urban Renewal Project:**

The City Council acknowledges the importance of the Greater Muscatine Chamber of Commerce and Industry to the economic development of the City. The City intends to continue to provide economic development support to the Greater Muscatine Chamber of Commerce and Industry through economic development payments (the “Payments”) in an aggregate amount not to exceed \$270,000 in the City’s 2019 through 2024 fiscal years.

**Description of Use of TIF:** The City will fund its support payments under the Program from the proceeds of loans or internal advances of cash on hand. The City’s annual contributions to the Program will be determined from year to year. The City will repay its obligations incurred for the funding of the Payments to the Program with incremental property tax revenues to be derived from the Urban Renewal Area.

The use of incremental property tax revenues for the Program in the City’s 2018 fiscal year will be governed by the November, 2014 Amendment.

**5) Identification of Projects.** By virtue of this amendment, the list of authorized urban renewal projects in the Plan is hereby amended to include the following project descriptions:

**A)**

**Name of Project:** White Distribution & Supply, LLC Development Project

**Name of Urban Renewal Area:** Consolidated Muscatine Urban Renewal Area

**Date of Council Approval of Project:** February 15, 2018

**Description of Project and Project Site:** White Distribution & Supply, LLC (the “Company”) has proposed to undertake the expansion of its existing manufacturing and warehousing facilities (the “White Distribution Project”) for use in its business operations

on certain real property situated in the Urban Renewal Area at 3702 Park Avenue (the “White Distribution Property”). It is anticipated that the Company will add 15 or more employees to its Muscatine workforce in connection with the White Distribution Project.

It has been requested that the City provide tax increment financing assistance to the Company in support of the efforts to complete, operate and maintain the White Distribution Project.

The costs incurred by the City in providing tax increment financing assistance to the Company will include legal and administrative fees (the “Admin Fees”) in an amount not to exceed \$7,500.

**Description of Public Infrastructure:** It is not anticipated that the City will install public infrastructure in connection with the White Distribution Project.

**Description of Properties to be Acquired in Connection with the Project:** It is not anticipated that the City will acquire real property in connection with the White Distribution Project.

**Description of Use of TIF for the Project:** The City intends to enter into a development agreement (the “Development Agreement”) with the Company with respect to the White Distribution Project and to provide economic development payments (the “Payments”) thereunder. The Payments will be funded with the incremental property tax revenues to be derived from the White Distribution Property. It is anticipated that the Payments will be made subject to annual appropriation by the City Council. It is anticipated that the City’s total commitment of incremental property tax revenues with respect to the White Distribution Project will not exceed \$445,000, plus the Admin Fees.

**B)**

**Name of Project:** Steamboat Village, LLC Low and Moderate Income Housing Development Project

**Name of Urban Renewal Area:** Consolidated Muscatine Urban Renewal Area

**Date of Council Approval of Project:** February 15, 2108

**Description of the Project and Project Site:** Steamboat Village, LLC (the “Developer”) has proposed to undertake the development of an apartment complex consisting of two three-story walk-up buildings with a total of approximately forty-eight to fifty-two units (the “Steamboat LMI Housing Project”) on certain real property situated in the Urban Renewal Area and bearing Muscatine County Property Tax Parcel Identification Number 0822351012 (the “Steamboat LMI Housing Property”). It is intended that 45 of the apartment units constructed in connection with the Steamboat LMI Housing Project will be affordable for families of low and moderate income. The addition

of new affordable housing in the City will enhance the quality of life in the City thereby resulting in commercial and residential growth in the City.

It has been requested that the City provide tax increment financing assistance to the Developer in support of the efforts to complete the Steamboat LMI Housing Project.

The costs incurred by the City in providing tax increment financing assistance to the Developer will include legal and administrative fees (the “Admin Fees”) in an amount not to exceed \$7,500.

**Description of Public Infrastructure:** It is not anticipated that the City will install public infrastructure in connection with the Steamboat LMI Housing Project.

**Description of Properties to be Acquired in Connection with Project:** It is not anticipated that the City will acquire real property in connection with the Steamboat LMI Housing Project.

**Description of Use of TIF for the Project:** The City intends to enter into a development agreement (the “Development Agreement”) with the Developer with respect to the Steamboat LMI Housing Project and to provide economic development payments (the “Payments”) thereunder. The Payments will be funded with the incremental property tax revenues to be derived from the Steamboat LMI Housing Property. It is anticipated that the Payments will be made subject to annual appropriation by the City Council. It is anticipated that the City’s total commitment of incremental property tax revenues with respect to the Steamboat LMI Housing Project will not exceed \$540,000, plus the Admin Fees.

C)

**Name of Project:** TIF Oak Park, Inc., LLC Low and Moderate Income Housing Development Project

**Name of Urban Renewal Area:** Consolidated Muscatine Urban Renewal Area

**Date of Council Approval of Project:** February 15, 2108

**Description of the Project and Project Site:** TIF Oak Park, Inc. (the “Developer”) has proposed to undertake the development of senior-living complex consisting of sixteen triplexes and a community room with a total of approximately forty-eight units (the “TIF Oak Park LMI Housing Project”) on certain real property situated in the Urban Renewal Area and bearing Muscatine County Property Tax Parcel Identification Number 0826226005 (the “TIF Oak Park LMI Housing Property”). It is intended that the units constructed in connection with the TIF Oak Park LMI Housing Project will be affordable for seniors of low and moderate income. The addition of new affordable housing in the City will enhance the quality of life in the City thereby resulting in commercial and residential growth in the City.

It has been requested that the City provide tax increment financing assistance to the Developer in support of the efforts to complete the TIF Oak Park LMI Housing Project.

The costs incurred by the City in providing tax increment financing assistance to the Developer will include legal and administrative fees (the “Admin Fees”) in an amount not to exceed \$7,500.

**Description of Public Infrastructure:** It is not anticipated that the City will install public infrastructure in connection with the TIF Oak Park LMI Housing Project.

**Description of Properties to be Acquired in Connection with Project:** It is not anticipated that the City will acquire real property in connection with the TIF Oak Park LMI Housing Project.

**Description of Use of TIF for the Project:** The City intends to enter into a development agreement (the “Development Agreement”) with the Developer with respect to the TIF Oak Park LMI Housing Project and to provide economic development payments (the “Payments”) thereunder. The Payments will be funded with the incremental property tax revenues to be derived from the TIF Oak Park LMI Housing Property. It is anticipated that the Payments will be made subject to annual appropriation by the City Council. It is anticipated that the City’s total commitment of incremental property tax revenues with respect to the TIF Oak Park LMI Housing Project will not exceed \$498,000, plus the Admin Fees.

**D)**

**Name of Project:** 2019-2025 Riverside Park Improvements Project (the “Riverside Park Improvements Project”)

**Name of Urban Renewal Area:** Consolidated Muscatine Urban Renewal Area

**Date of Council Approval of the Project:** February 15, 2018

**Description of Project and Project Site:** The Riverside Park Improvements Project will consist of the construction of improvements to Riverside Park including (i) the construction of an amphitheater; (ii) the installation of a riverboat cruise dock and gang way; (iii) the installation of a transient boat dock; (iv) the construction of a beer garden venue; (v) the construction of a public scalloped terrace.

It is anticipated that the completed Riverside Park Improvements Project will have a positive impact on commerce and economic development in the Urban Renewal Area through the provision of enhanced recreational amenities.

**Description of Use of TIF for the Project:** It is anticipated that the City will pay for the Riverside Park Improvements Project with either borrowed funds and/or the proceeds of

an internal advance of City funds on-hand. In either case, the City's obligation will be repaid with incremental property tax revenues derived from the Urban Renewal Area. It is anticipated that the City's use of incremental property tax revenues for the Riverside Park Improvements Project will not exceed \$2,000,000.

**Analysis of Use of TIF:** Because the Riverside Park Improvements Project includes City building improvements, the City has analyzed its proposed use of incremental property tax revenues for the funding of the Riverside Park Improvements Project and alternative development and funding options for the Riverside Park Improvements Project, in accordance with the requirement of Section 403.5(2)(b)(1) of the Code of Iowa. The results of that analysis are summarized as follows:

**1) Alternate Development Options:** The City Council has determined that the provision of superior parks and recreational facilities are essential to the economic development of the City. Maintaining and enhancing the parks of the City, as described above, will positively impact commerce, growth and development in the Urban Renewal Area. There are no other development options feasible on the property on which the Riverside Park Improvements Project will be constructed.

**2) Alternate Financing Options:**

\* Local Option Sales and Services Tax Revenues: The Local Option Sales and Services Tax Revenues are authorized to be used exclusively by the City for sanitary sewer system and street improvement projects.

\* General Fund: The City is at its \$8.10 per thousand levy limit for the General Fund, and the annual proceeds from this levy are fully committed to maintain the operational integrity of the City. The City cannot access its General Fund reserves to aid in the Riverside Park Improvements Project funding without risking unsound fiscal practice.

\* Capital Improvements Levy: The City does not have a Capital Improvements Levy available, and the imposition of such additional levy would require a successful referendum, which is not feasible at this time.

\* Debt Service Levy: The City Council has determined that the debt service levy rate should not be raised for the Riverside Park Improvements Project. The City will be required to raise the debt service levy for projects that do not qualify for tax increment financing. Raising the current debt service levy rate for the Riverside Park Improvements Project would result in an undue burden to the citizens of the City. The use of tax increment financing will lessen the burden on individual tax payers that would result from a spike in the debt service levy rate and will shift that burden onto valuation increases resulting from the City's successful economic development initiatives which are enhanced by the Riverside Park Improvements Project.

\* Utility Surpluses: The City does not have identified surpluses in its sewer and/or water utility funds that could aid in the funding of the Riverside Park Improvements Project.

\* Fundraising: The City will undertake fundraising initiatives to aid in the funding of the Riverside Park Improvements Project, including partnering with local businesses to fund a portion of the Riverside Park Improvements Project.

\* Grant Proceeds: The City will apply for grants to fund a portion of the Riverside Park Improvements Project.

**E)**

**Name of Project:** Grandview Avenue Reconstruction Project

**Name of Urban Renewal Area:** Consolidated Muscatine Urban Renewal Area

**Date of Council Approval of Project:** February 15, 2018

**Description of Project and Project Site:** The Grandview Avenue Reconstruction Project will consist of street reconstruction, lane reconfiguration, intersection realignments and streetscaping; construction of storm water drainage system improvements; construction of sidewalk improvements; the installation of street lighting and traffic signals; the burial of overhead utility lines; and the incidental utility, landscaping, site clearance and cleanup work related thereto on and along Grandview Avenue from and including its intersection with Carver Corner on the northeast and continuing southwest to and including its intersection with the Highway 61 Bypass.

It is expected that the completed Grandview Avenue Reconstruction Project will cause increased and improved ability of the City to provide adequate transportation infrastructure for the growth and retention of commercial enterprises in the City.

**Description of Properties to be Acquired in Connection with Project:** The City will acquire such easement territory and rights-of-way as are necessary to successfully undertake the Grandview Avenue Reconstruction Project.

**Description of Use of TIF for the Project:** It is anticipated that the City will pay for the Grandview Avenue Reconstruction Project with either borrowed funds and/or the proceeds of an internal advance of City funds on-hand. In either case, the City's obligation will be repaid with incremental property tax revenues. It is anticipated that the City's use of incremental property tax revenues for the Grandview Avenue Reconstruction Project will not exceed \$2,000,000.

**F)**

**Name of Project:** Urban Renewal Community Branding and Marketing Program (the “Marketing Program”)

**Name of Urban Renewal Area:** Consolidated Muscatine Urban Renewal Area

**Date of Council Approval of Project:** February 15, 2018

**Description of Marketing Program:** The City will undertake the development of marketing and branding materials and the necessary marketing activities to (i) attract new businesses, industries, and housing development to the Urban Renewal Area; (ii) increase tourism in the Urban Renewal Area; and (iii) support economic development initiatives in the Urban Renewal Area.

**Description of Use of TIF:** It is anticipated that the City will pay for the Marketing Program with borrowed funds and/or the proceeds of an internal advance of City funds on-hand. In either case, the City’s obligation will be repaid with incremental property tax revenues derived from the Urban Renewal Area. The total amount of incremental property tax revenues to be applied to the City’s Marketing Program for the City’s fiscal years 2019 and 2020 shall not exceed \$40,000.

**6) Required Financial Information.** The following information is provided in accordance with the requirements of Section 403.17 of the Code of Iowa:

Constitutional debt limit of the City: \$67,407,175

Outstanding general obligation debt of the City: \$

Proposed debt to be incurred under the February, 2018  
Amendment\*: \$7,543,000

\*It is anticipated that some or all of the debt incurred hereunder will be subject to annual appropriation by the City Council.

**EXHIBIT A**  
Legal Description  
Expanded Consolidated Muscatine Urban Renewal Area  
(February, 2018 Addition)

**LEGAL DESCRIPTION**

A tract of land located in the Northeast Quarter and the Northwest Quarter of Section 24, Township 77 North, Range 2 West of the 5th P.M., Muscatine County, Iowa. Said tract more particularly described as follows:

Beginning at the Northwest Corner of the Northeast Quarter of said Section 24; thence North 89°28'58" East (assumed bearing) 904.20 feet on the North line of the Northeast Quarter of said Section 24; thence South 00°30'17" East 2642.65 feet to the South line of the Northeast Quarter of said Section 24; thence South 89°30'02" West 741.74 feet on said South line to the Easterly right-of-way of State Highway No. 38; thence North 16°25'35" West 763.21 feet on said Easterly right-of-way; thence North 30°29'55" West 154.85 feet on said Easterly right-of-way; thence North 21°40'59" West 534.60 feet on said Easterly right-of-way; thence North 24°49'01" West 308.06 feet on said Easterly right-of-way; thence North 21°40'59" West 1095.53 feet on said Easterly right-of-way to the North line of the Northwest Quarter of said Section 24; thence North 89°30'12" East 886.89 feet on said North line to the point of beginning. Said tract contains 75.19 acres.

**LEGAL DESCRIPTION**

A tract of land located in the Southwest Quarter of Section 13, Township 77 North, Range 2 West of the 5th P.M., Muscatine County, Iowa. Said tract more particularly described as follows: Commencing at the Southwest Corner of the Southeast Quarter of said Section 13; thence South 89°30'12" West 99.46 feet on the South line of the Southwest Quarter of said Section 13 to the Point of Beginning of the tract herein described; thence continuing South 89°30'12" West on said Southerly line 787.43 feet; thence North 21°40'59" West on the Easterly right-of-way of State Highway No. 38 a distance of 8.58 feet; thence North 89°30'12" East 790.53 feet; thence South 00°00'00" East 8.00 feet to the Point of Beginning. Said tract contains 0.11 acres.

