

Minutes

TRANSIT ADVISORY COMMISSION

Public Works Facility

Tuesday, December 12, 2017

Meeting was called to order at 4:02 p.m. Commission members: Kraig Reed, Pat Hagens, and Amy Scott were present. Incoming City Council member Osmond Malcolm was also present. Minutes from the September 12, 2017 meeting were read. Kraig Reed made a motion to approve minutes as read, second by Pat Hagens. No discussion. Motion carried.

The following operational activities were discussed. On September 23, 2017, volunteers from Vineyard Church cleaned the buses. We provided service for the Cemetery Walk on September 24th. Students from the 6th grade JA program at Central Middle School rode the route buses on October 9th and 10th. We hope this exposed them to our transit system and will encourage them to ride in the future. The Transit Supervisor attended an Adult Education Training (AIM) meeting on December 1st. This is a new program that matches up adults (looking to finish their high school education and continue on at MCC) with a mentor. MuscaBus was there to evaluate the need for public transportation.

The Transit Supervisor attended Alcohol & Drug Training on September 13th, Train the Trainer: Security Awareness & Active Shooter on September 19th (we learned about Run, Hide, & Fight), Managing Community Mobility on November 8th and 9th, IPTA Mid-Year Meeting on November 13th and 14th, and MTM website training on November 16th. The drivers did the following training: Safety Data sheets, Hearing, Bloodborne Pathogen, and Passenger Securement.

On the Planning and Goal Setting agenda, MuscaBus was selected by the IowaDOT for the General Transit Feed Specification (GTFS) project. This will put our route information into Google Maps. The Transit Supervisor attended the Region 9 TTC on November 7th. The Commission evaluated the Passenger Survey and discussed what information would like to be obtained from the results. The Commission also suggested altering the blue route to go south every 30 minutes, plus adding another route to replace the north blue route. Suggestions for locations to add route maps were also discussed. Finally, the Transit Supervisor asked the Commission to asses the bus shelters around the community for further discussion at the next meeting.

Meeting was adjourned at 4:45 p.m. A motion to adjourn was made by Kraig Reed and second by Amy Scott. Motion carried. The next Transit Advisory Commission meeting will be held at Public Works on Tuesday, March 13, 2018 at 4:30 p.m. Members of the general public are welcome to attend. Any person with a disability requiring a reasonable accommodation to participate should contact the MuscaBus office at 563-263-8152 at least two days prior to the Transit Advisory Commission meeting.

Respectfully submitted,

Amy Fortenbacher, Transit Supervisor