
City Administrator Report to Mayor & City Council

2017-10-13, Edition No. 283

WEEKLY UPDATE:

Reminder:

Goals: Can you please let me know if one of these two dates (11/9/17 or 11/16/17) does not work for the annual council goals setting session?

CA Annual Evaluation: Please let me know if 11/14/17 @ 5:30PM does not work to hold the City Administrator Annual Evaluation.

- Grants: Attached is the FY 206/2017 grant and outside funding summary. Great year!
- ISO: We got our results back from our ISO inspection/review from this summer and are staying an ISO PPC 3, which is where the city was before. Chief Ewers will be reviewing the packet and scoring with staff to see where we can make improvements under the Fire Department scoring. The Chief's goal is to eventually receive an ISO PPC 2 rating for the city.
- MUSCOM: The following is a brief update regarding MUSCOM and the communications system provided by the Police and Fire Departments. Up until last year the county, FD and the PD were trying to operate on separate radio systems to some extent. The county was on a VHF radio system, the FD was on a VHF radio system so they could talk to Co Fire departments and the PD was on a UHF radio system. None of the systems worked the way they were sold to us nor did they cover all of the areas they were supposed to. The PD finally got their radio system working well once an outside contractor came in to fix the problems of an Iowa based contractor. The new 800 MHz radio system was designed as a county-wide public safety system. With the new system we are able to talk directly to the county LE agencies as well as to the MFD. All of the LE agencies in the county work off the main frequency so everyone can hear what each other is doing. This generally works well, but at times there may be air time congestion. There are multiple channels when needed. The system works well in most places. We don't have the 95% coverage that we expected, but it is very good. Some buildings do not have coverage in the city like they did with the UHF Moto Turbo system. There are some intermittent issues in the South-end towards Fruitland but they are not constant. From speaking with Matt Shook, Motorola is in the process of engineering some fixes. As part of the new radio system we were told that it would have a GPS function for each portable and mobile radio. This, so far, has not been implemented.
- ICMA: I will be attend ICMA and out of the office October 23-25. Of course, I will be available via cell or email.
- Stormwater: DPW Director Stineman spoke with Mr. Zimmerman this morning. His main concern is what will happen with stormwater with the development next door. The ditch was a minor item (and mostly a state issue). Brian will keep him

in the loop with the development plan.

Trail

RIBBON CUTTING TO OPEN KENT STEIN TO DEEP LAKES TRAIL Opening ceremony set for noon on Friday, October 20, 2017

MUSCATINE Iowa – The newest trail to become part of the Muscatine Trail system will be officially welcomed into network during a ribbon cutting and opening ceremony at 12 p.m. on Friday, Oct. 20, 2017. The ceremony will be held at the 41st Street trail entrance to Deep Lakes Park.

The Trails Committee, a sub-committee of the Community Improvement Action Team (CIAT), met Tuesday morning to firm up plans for the opening ceremony. Construction of the trail has been virtually completed pending a final walk-through with City officials and the contractor. The trail is tentatively scheduled to be presented to the Muscatine City Council for acceptance into the trail network at the Oct. 19 meeting.

The four-mile trail took just two months of construction to complete but has been years in the making. Discussions and negotiations over various route plans took nearly 10 years to resolve with the chosen route extending the trail network south towards Louisa County. The \$1.1 million project had approximately 30 route changes but project manager Randy Hill believes the chosen route was the best of all.

The new trail runs from the Kent Stein Park trailhead on Houser Street out through Deep Lakes Park and ending at 57th Street and the Pettibone Avenue trailhead. Wayfinding signs will be added later along with gates and possibly traffic warning lights at the Grandview Avenue, Dick Drake Way, 33rd Street, and Stewart Road crossings.

The Trails Committee also heard a report that 10 proposals have been received for the next trail to be developed. The West Side Trail will run from the Kent Stein Park trailhead up Houser Street and eventually to Discovery Park. Included in the development of this trail is a one-mile loop around the Muscatine Pollinator Park and an extension to the proposed Muscatine Dog Park.

The West Side Trail and the Muscatine Dog Park are two of the four projects that are being considered in the Pearls of Progress project. That overall project also includes the renovations and move of the Musser Public Library to the HNI Community Center and Musser Public Library and the building of six cabins at Deep Lakes Park.

More information about the Pearls of Progress project can be found on the City of Muscatine web site at PearlsofProgress. Donations of \$10 or more can be mailed to the Finance Department at the City of Muscatine, 215 Sycamore Street, Muscatine, IA 52761.

Bi-State Regional Commission

Introducing Bi-State's New and Improved Data Portal

To Mayors, Clerks, and Administrators in the Bi-State Region:

Bi-State Regional Commission is pleased to introduce our new and improved Bi-State Data Portal: <http://www.greaterqcregiondata.org>

The new portal is a more simplified, data-driven website with an emphasis on easy access to data reports. These can be retrieved through a simple dashboard interface with 12 existing reports or a "create new report" function. The reports are basic, with high demand data displayed in a more graphical format. Staff can easily reconfigure reports, update data as more current data becomes available, and create new reports through a back-end user interface.

The site offers data benchmarking and peer comparisons through easy to create, customizable reports, all in real time and on a digital platform available at no charge. Part of Bi-State's mission to provide economic development and member government technical assistance includes positioning the region competitively for new jobs and investment, requiring the distribution of market and demographic information in the most efficient and effective way possible. Hopefully site selectors, economic development professionals, and other invested stakeholders from both within the region and outside our area will especially value the comprehensive economic and workforce information available through the data portal.

The site also has two additional areas: "Downloads," which contains published documents (such as regional laborshed studies) and "Links to Additional Resources," which contains links to other helpful organizations in the region. The data portal provides demographic, economic, social, and housing statistics along with a variety of additional information regarding Bi-State villages and cities, the five county economic area, and the states of Illinois and Iowa.

Bi-State's Data Portal can be found by going to <http://www.greaterqcregiondata.org>. For more information on the Data Portal and other information services provided by the Bi-State Regional Commission, contact Mike Saponaro at msaponaro@bistateonline.org or 309 793 6302 x 131.

City of Muscatine
Grant and Contribution Summary
For Fiscal Years Ended June 30, 2016 and June 30, 2017
9/20/17

	Fiscal Year 2015/2016		Fiscal Year 2016/2017	
<u>General Fund</u>				
Police:				
Traffic Safety Grant	\$ 14,747.33		\$ 14,412.24	
Violence Against Women	-		2,155.77	
Bulletproof Vest Grants	2,015.67		1,211.92	
HIDTA Grant	86,775.66		94,102.81	
Byrnes Grant - Drug Task Force	19,467.00		16,681.00	
School Resources Officer Reimb.	84,609.80		139,964.99	
Methamphetamine Drug Hot Spots	-		6,151.54	
Muscatine Charities - Mentor Program	5,196.75		5,063.40	
Donations for Bicycle Program	-		4,357.20	
Contribution for Special Response Team Equipment (Kent Corp)	159.62		41,565.00	
JAG Grant - Equipment/Programs	<u>20,015.61</u>	\$ 232,987.44	<u>19,613.00</u>	\$ 345,278.87
Fire:				
Donation for EMT at Industry Picnic	500.00		-	
EMA - Donation for Fire Equipment	<u>4,983.25</u>	5,483.25	-	-
Risk Management:				
ICAP Grant	-		1,000.00	1,000.00
Art Center:				
Cultural Affairs Grants	10,000.00		10,000.00	
Friends of Muscatine Art Center	18,945.08		21,502.44	
Art Center Support Foundation	<u>18,945.34</u>	47,890.42	<u>20,435.93</u>	51,938.37
Cemetery:				
Trees for Kids State Grant	4,675.00	4,675.00	-	-
Parks and Recreation:				
Miscellaneous Donations	1,949.97		1,220.00	
Iowa DNR - Tree Grant	-	1,949.97	-	1,220.00
Subtotal - General Fund		<u>\$ 292,986.08</u>		<u>\$ 399,437.24</u>
<u>Trust Funds</u>				
Library:				
Enrich Iowa Grant	\$ 4,587.43		\$ 4,168.01	
Open Access Grant	20,832.85		20,406.86	
Donations/Bequests	<u>11,165.21</u>	\$ 36,585.49	<u>29,170.34</u>	\$ 53,745.21
Art Center General Trust:				
State Cultural Affairs Project Grant	\$ 9,425.00		\$ -	
Historic Resources Development State Grant	2,500.00		2,356.68	
HRDP State Grant	4,687.50		4,687.50	
Carver Trust Grant	160,000.00		12,500.00	
General Donations/Local Grants	<u>38,210.75</u>	214,823.25	<u>13,254.11</u>	32,798.29
Subtotal - Trust Funds		<u>\$ 251,408.74</u>		<u>\$ 86,543.50</u>
<u>Capital Projects</u>				
Mulberry Avenue Project:				
Federal Grant (\$1,200,000 total grant)	\$ -	\$ -	\$ 1,140,000.00	\$ 1,140,000.00
Art Center HVAC and Building Envelope Project:				
Carver Trust Grant	200,000.00		-	
Art Center Support Foundation Contribution	-	200,000.00	<u>360,000.00</u>	360,000.00
Musser Public Library and HNI Community Center:				
Carver Trust Grant	-		550,000.00	

	<u>Fiscal Year 2015/2016</u>		<u>Fiscal Year 2016/2017</u>	
HNI Contribution of Building (Assessed value; market value higher)			<u>977,950.00</u>	1,527,950.00
Colorado Street Project:				
Federal Grant (Closed out in FY 17)	<u>30,000.00</u>	30,000.00	<u>30,000.00</u>	30,000.00
Cedar Street Project:				
State Grant - Traffic Signals	127,723.00			-
Federal Grant (Closed out in FY 17)	<u>43,950.01</u>	171,673.01	<u>43,950.00</u>	43,950.00
Mississippi Drive Corridor Environmental:				
Federal Grant	<u>72,977.85</u>	72,977.85	<u>2,234.58</u>	2,234.58
Railroad Quiet Zone Project:				
Howe Trust and Howe Foundation			769,220.00	769,220.00
Port Development Study:				
State Grant	-		79,910.60	
Kent Corporation Contribution for Grant Match			<u>19,977.65</u>	99,888.25
Boat Harbor Long Dock Project:				
IDNR REAP Grant			125,000.00	125,000.00
Riverfront Development Project:				
Contributions			10,000.00	10,000.00
CDBG Downtown Revitalization Project:				
Federal Grant (Closed out in FY 17)	<u>22,294.00</u>	22,294.00	<u>406,628.00</u>	406,628.00
Transfer of Jurisdiction Projects (Mississippi Drive Corridor):				
IDNR Environmental Grants	-		21,837.50	
CP Rail Contribution (Pmt 1 of 2)			<u>2,000,000.00</u>	2,021,837.50
Downtown Holiday Decorations				
Donation	<u>9,996.04</u>	9,996.04	<u>16,999.97</u>	16,999.97
Airport:				
Airport Apron and T-Hangar Design - State Grant	\$ -		\$ 26,987.00	
T-Hangar Connector Road - State Grant	123,745.00		-	
Airport Electrical Upgrade - State Grant	58,850.00		-	
FAA - Airport Master Plan Update	1,800.00		122,977.70	
FAA - Airport Runway Reconstruction - Construction	3,127,599.26		635,803.97	
FAA - Airport Runway Reconstruction - Petrographic Analysis and Design	<u>6,397.67</u>	<u>3,318,391.93</u>		<u>785,768.67</u>
Subtotal - Capital Projects		<u>\$ 3,825,332.83</u>		<u>\$ 7,339,476.97</u>
<u>Enterprise Funds</u>				
Transit:				
Federal Operating Grant (Ongoing)	\$ 375,776.00		\$ 381,844.00	
Federal Grant - Buses	-		226,639.00	
Job Access Grant	-		27,672.00	
New Freedoms Grant	-		5,840.00	
Training Fellowships	252.00		838.00	
State Operating Grant (Ongoing)	<u>227,440.67</u>	\$ 603,468.67	<u>235,163.04</u>	\$ 877,996.04
Golf Course:				
Health Support Foundation - AED Grant	1,436.85		-	
Memorial for Bench	641.00		-	
Donation - Youth Program	-	<u>2,077.85</u>	590.00	<u>590.00</u>
Water Pollution Control Plant:				
Donation for Pollinator Seed Mix	-		<u>6,000.00</u>	6,000.00
Storm Water Operations:				
Branching Out Grant	-		<u>4,400.00</u>	4,400.00

	<u>Fiscal Year 2015/2016</u>		<u>Fiscal Year 2016/2017</u>	
Convention and Visitors Bureau:				
County Contribution	1,250.00		1,000.00	
Contributions for Events	<u>3,350.00</u>	<u>4,600.00</u>	<u>2,992.41</u>	<u>3,992.41</u>
Ambulance Operations:				
Muscatine Health Support Foundation Grants	\$ 20,500.00		\$ 9,899.20	
Roy J Carver Charitable Trust Grant - Cardio Equip.	<u>17,000.00</u>	<u>37,500.00</u>	<u>-</u>	<u>9,899.20</u>
Airport Operations:				
State Grant - Beacon	\$ 2,901.00	\$ 2,901.00	\$ -	\$ -
Subtotal - Enterprise Funds		<u>\$ 650,547.52</u>		<u>\$ 902,877.65</u>
Special Revenue Funds				
1st Time Home Owners Program:				
HUD Counseling Grant	\$ 11,515.60		\$ 19,125.00	
Wells Fargo Grant	-		4,000.00	
Housing Trust Grant (Ongoing)	<u>19,300.00</u>	<u>30,815.60</u>	<u>17,470.00</u>	<u>40,595.00</u>
Sunset Park Children's Education Program:				
United Way Contributions	\$ 25,075.18		\$ 21,849.91	
Community Foundation	-		4,000.00	
Other Contributions	<u>400.00</u>	<u>25,475.18</u>	<u>848.70</u>	<u>26,698.61</u>
Small Business Forgivable Loan Program:				
Federal Home Loan Bank Grant	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00
Section 8 Housing:				
HUD - Section 8 Housing Assistance Payments (Ongoing)	1,718,674.19		1,669,305.00	
HUD - Section 8 Administration (Ongoing)	201,617.00		203,635.00	
HUD - Family Self-Sufficiency Funding (Ongoing)	<u>60,507.20</u>	<u>1,980,798.39</u>	<u>65,029.38</u>	<u>1,937,969.38</u>
Public Housing:				
Federal Operating Subsidy (Ongoing)	188,985.00		201,974.00	
Federal Capital Funding (Ongoing)	166,481.43		163,243.00	
Local Grant for AED	-	<u>355,466.43</u>	<u>1,325.00</u>	<u>366,542.00</u>
Subtotal - Special Revenue Funds		<u>\$ 2,392,555.60</u>		<u>\$ 2,374,804.99</u>
Total - All Funds		<u>\$ 7,412,830.77</u>		<u>\$ 11,103,140.35</u>
Additional Grants Previously Awarded to be Expended in Upcoming Year(s):				
IDOT - Federal Grant for Kent Stein Park to Deep Lakes Park Trail	\$ 458,402.00			
State Recreational Trail Grant - Kent Stein Park to Deep Lakes Park Trail	381,100.00			
Musco - Contribution for Kent Stein Park to Deep Lakes Park Trail	10,000.00			
IDOT - Federal Grant for Mulberry Avenue Project (Balance)	60,000.00			
State - Airport Zoning Ordinance Update	25,000.00			
 Total Additional Grants/Funding		<u>\$ 934,502.00</u>		
 Awarded after July 1, 2017:				
JAG Grant 2017 - Equipment/Programs (50% of this to County)			(Need amount)	
 Total Awarded after July 1, 2017		<u>\$ -</u>		