
City Administrator Report to Mayor & City Council

2017-08-17, Edition No. 275

WEEKLY UPDATE:

- CAT Meeting: Attached is a summary sheet of the CAT grant application that you may find useful.
- Projects: Please find attached my notes from our meeting on Wednesday (9th). The next meeting is scheduled for August 23rd. RHill
- WPCP: WPCP Director Koch has been invited to speak at the Biogas West 17 Conference in San Diego Oct 25-26. A great opportunity to showcase Muscatine on national stage.
- Pensions: Please find attached the MFPSI Board Meeting Agenda for the forthcoming meeting on August 24, 2017.
- Tax Abatement: Please see the attached tax abatement summary spreadsheet, including 22 tax abatement projects in total. To date, no taxes to be paid have been abated. The 2014 tax abatement's are applied to 2016 taxes and the first portion of 2016 taxes are to be paid in September 2017.
- Bi-State: Attached is the August 23, 2017, Commission Packet. The next Commission meeting scheduled for Wednesday, August 23, 2017 at 3:30 p.m. in the Scott County Administrative Center. Sarah Grabowski, Bi-State Regional Commission.
- CIAT: The next CIAT meeting is set for August 22 @ Noon in the LL Conference Room. The agenda is attached.
- Meeker Redevelopment: A public meeting was held Wednesday night. A copy of the current plan is attached. Here is a brief summary from Community Development on the plan as it relates to our city code: Yes, it meets code. This situation is covered by Section 10-27-12(B) of City Code which states: "To ensure that adjacent residents are not unreasonably disturbed, either by day or by night, by vehicle operations, parking areas adjacent to any residentially zoned property shall be screened from view by a solid wall or fence with a minimum height of 6 feet." The Meeker's plan on screens the adjoining parcels to the south, which are located approximately 250 feet to the south, with a garage. A garage well exceeds the code require of a solid 6' wall. As such there are no code provisions that would allow the City require additional screening. The minimum number of parking spaces required is set forth in Section 10-27-2 of City Code.
- Proclamation: From Bi-State - We were asked to send out a model proclamation (attached) for denouncing violence in response to the events in Charlotte . This proclamation was modeled after the one prepared and adopted by Davenport and may be used and or revised if your jurisdiction so chooses.
- Fire Department: FF Brian Wright organized the request for another set of Auto Crib through the Pilot club. The first set was donated by Cargil and now the second set is donated by the Pilot Club so we have them on both front line engines with our extrication equipment. A note was also placed in Brian's file and a thank you card is being sent out to the Pilot Club.



Hill, Randy <rhill@muscataineiowa.gov>

NEXT PROJECT MEETING: Wednesday, August 23, 2017 --- 7:30 a.m. Miniter FO

Hill, Randy <rhill@muscataineiowa.gov>
Draft

Fri, Aug 11, 2017 at 12:57 PM

Gentlemen --- the following are my notes from our Team Meeting on Wednesday, August 9, 2017:

1. West Hill Sewer Separation

- a. Lanes paved on W. 4th Street
- b. HELLC installing storm sewer around 4th St. Park
- c. MPW began work on E. 5th St.
- d. Paving coordination between Hagerty and Heuer for Park area (Broadway)
- e. HELLC will finish sewer work around 4th St. Park before going to E. 5th
- f. Goal: Have project completed by October 31, 2017

2. Mulberry Ave. Reconstruction Project

- a. Subcontractor, All American repairing cracks in walks and street
- b. Will overseed during the Fall "window" that begins in August
- c. Work with WPCP (Koch) for retention basin low-growth plantings
- d. Closeout: October 5, 2017 Council Meeting

3. Mississippi Drive Corridor Project

- a. Sanitary sewer installed up to Chestnut
- b. Service line installed to Merrill Hotel
- c. Light pole and foundations and boxes poured
- d. Tree grates and sidewalks finished from Iowa to Chestnut as far as possible
- e. All electrical conduit that goes under pavement installed from Iowa to Chestnut
- f. Subbase layed in from Iowa to Chestnut
- g. Trim and paved south side lane
- h. Met with Business Owners fronting or adjacent to project area five times
 - Will set meetings for once p/month
 - Next Meeting scheduled for September 7th
- i. Schedule of work (August 10th - 16th)
 - Install storm at Chestnut intersection to alley #1
 - Install sanitary sewer line to Button Factory
 - Pave turn lane on south side
 - Pave Iowa intersection
 - Pour 11' of beam curb and driveway to Muscatine Hotel

4. Musser-Wiggins Trail

- a. Asphalt trail in Deep Lakes Park poured
- b. Millings placed along Houser-Grandview-Stewart Road
- c. 100% of Clearing & Grubbing completed
- d. Fence installed around pasture off 33rd St.
- e. CP Rail connection completed
- f. Contractor to begin final asphalt work September 1st
- g. Issue: Kinder Morgan & MPW location of water line could cause a delay
- h. 80 day Completion period
- i. Public Works to complete trail around Transfer Station in September
- j. Concrete SubContractor has not provided a schedule for their work on Hahn property

5. Library Relocation Project

- a. OPN 95% completed with contract documents
- b. OPN will break out construction costs from amenities
- c. City will move forward with bid contract for construction
- d. Funding opportunities pursued
- e. Project is part of CAT Grant application

6. Riverfront Master Plan

Musser Public Library & HNI Community Center

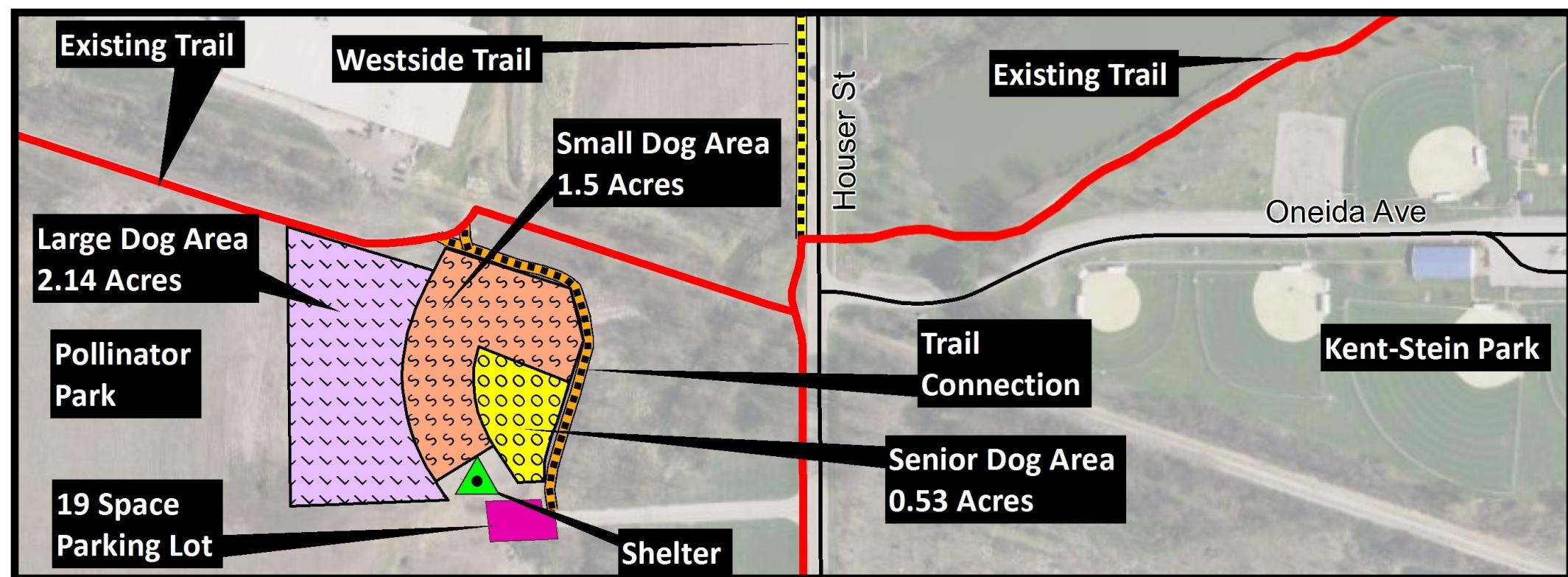
- Repurpose the former HNI Corporate Headquarters into a functional, combination public library/community center.
- Cost: \$6,222,006
- The current home of Musser Public Library, opened in 1972. In 2015, a Master Plan Study determined that it would cost \$10 million to \$16 million to remodel or replace the existing building with a facility that will meet community needs in the coming decades.
- After constructing a new headquarters building HNI Corporation has donated their previous headquarters building, for use as a community center and library, allowing for the development a new facility for a fraction of the cost of building new, while still providing the amenities recommended in the original Master Plan Study.
- The donated building is 34,000 square feet in size, over 25% larger than the current location and the building is LEED Silver certified.
- Will offer multiple meeting rooms for organizations, non-profit groups, and individuals to collaborate



Site of Future Library & Community Center

Muscatine Community Dog Park

- Construction a dog park composed of a 0.5 acre senior dog area, a 1.5 acre small dog area, and 3 acre large dog area.
- Cost: \$243,081
- The Muscatine Community Dog Park will be the Muscatine area's first off-leash dog park.
- Will be located primarily on a City owned parcel that was previously leased out for agricultural purposes .
- The parking lot, drinking fountains, picnic shelter, and informational kiosks constructed as part of the Muscatine Community Dog Park will also function as a major trailhead on the City of Muscatine trail network.



Pearls of Progress Project



- A joint application from the City of Muscatine and Muscatine County, lead by the Community Improvement Action Team.
- Four Component Projects.
- The total cost of this project is \$8,261,170 with 84.5% of the funding having already been secured, this application is for a grant of \$1,000,000. Additional local fund raising will cover the remain gap of \$283,577.
- More than \$7.3 million of the funding need for this project has already been from local business, local philanthropic foundations, the City, the County, the Federal government, and hundreds of donations from private individuals.
- The Pearls of Progress Project is designed with two audiences in mind:

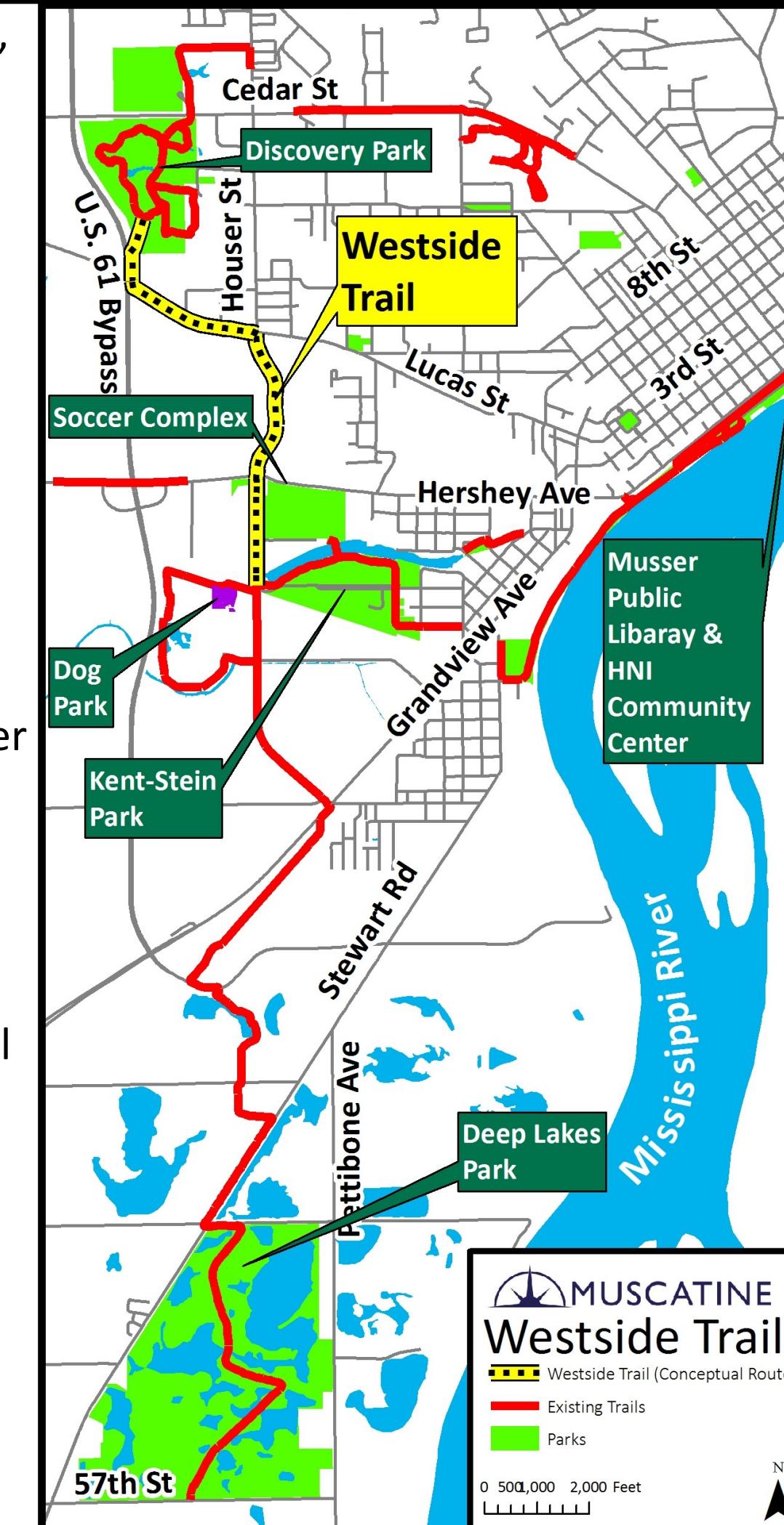
- The project will enhance the quality of life in Muscatine, making it more attractive place to live and work. Area employer's recognize how crucial it is for their community to offer a quality of life that allows them to attract and retain the talent they need to sustain and grow their business.

- The project will add to existing attractions and help draw in more visitors.

- The Pearls of Progress Project is just one part of a much larger and ongoing effort to make Muscatine a better place to live, work, play, and do business. All four component projects, leverage past, present, or planned community improvement projects , and are all part of multi-phased development plans.

- Muscatine has a long history of making major community improvements by bundling together multiple projects into a single project, thus maximizing community buy in and support

Westside Trail



Deep Lakes Park Cabins

- Construction of 4 rentable cabins at Deep Lakes Park
- Cost: \$1,000,000
- The proposed rental cabins would also be a first of its kind in Muscatine County
- Cabins will sleep 6 to 8 and would be available for rent all year.
- In April 2013 Muscatine County's newest park, Deep Lakes Park, was opened to the public for the first time, it is a 425 acre park with approximately 120 acres of open water spread across more than 20 individual and interconnected lakes, with is comprised of sand dunes, grassy and brushy areas, and established cedar and cottonwood trees.
- Since 2013, amenities including, five gravel parking lots, two concrete boat ramps, the linkage of two lakes, improvements to fish habitat, a swim area, installed a sand volleyball pit, and a handicap accessible fishing pier, and trail connecting to the City of Muscatine trail network have been constructed.



Swim Beach



Cabin Site



Proposed Cabin Design

- a. Received Final Report from SEH
- b. Coordination meeting needed to plan action, if any, on Master Plan concepts

7. Property Acquisition/Demolition

- a. TeStrake building has been demolished and area to be cleaned by August 11th.

8. Landfill Cell Construction

- a. Construction underway
- b. Foundation poured for metal pole building
- c. 50 day completion period

9. Cleveland Ave. Reconstruction

- a. Meeting with property/business owners on August 9th
- b. Construction start: August 11th

10. 2017 Sidewalk Program

- a. Spring 2018 Project
- b. Need to set up an inspection program

11. West Hill Sewer Separation Street Tree Restoration Project

- a. Door Hangers have been distributed
- b. This project is now the responsibility of the Parks and Recreation Dept.

12. Grandview Ave. Reconstruction Project

- a. Bolton-Menk proposal still under review

13. 2nd/Mulberry Roundabout Design

- a. Awaiting final EA clearance (Expected in December '17)
- b. Possible Bid Letting/Change Order - January 2018

14. West Side Trail

- a. RFP distributed and due back by August 31st
- b. Additional \$70K-80K TAP funds may be available
- c. Trail project no longer part of CAT Grant

15. Future Projects

- a. Facilitate the discussion on the future plan for Carver Corner
- b. Riverfront Master Plan Implementation
- c. Grandview Ave. related projects outside EA footprint
- d. Set a timetable to review the draft Phase IV Sewer Separation Project (November/December)

16. Continuity Planning

- a. Update - how is it working?
- b. What's next?

Reminder: Next Meeting Is Wednesday, August 23rd. If you have any questions please contact me. rh

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES
MUNICIPAL FIRE AND POLICE RETIREMENT SYSTEM OF IOWA
THURSDAY, AUGUST 24, 2017 10:00 am**

LOCATION: MFPSI OFFICES 7155 LAKE DRIVE SUITE 201, WEST DES MOINES, IA, 50266
OFFICE PHONE: (888) 254-9200

PRELIMINARY AGENDA [See Notes 1, 2, 3, 4 below]

MANAGERS

A. SERVICE FIRMS REVIEW: INVESTMENT MANAGERS

CONSENT ITEMS

MINUTES B. MINUTES AND SCHEDULES

1. REVIEW & APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
2. SCHEDULES – CALENDARS – CONTRACT SUMMARY

ACTIVITY C. BENEFIT ACTIVITY REPORTS

1. COMMUNICATION PROGRAM ACTIVITY
2. DROP PROGRAM ACTIVITY UPDATE
3. SUSPENSION & WITHHOLDING REPORT
4. ANNUAL ESCALATOR REPORT

PROJECTS D. DEVELOPMENT PROGRAM REPORTS

1. LEGISLATIVE REPORT
2. SUDAN, IRAN, & ISRAEL DIVESTMENT REPORTS

DISCUSSION/ACTION ITEMS

E. FINANCIAL REPORTS

1. STATUS & ANY PROPOSED MODIFICATION OF THE BUDGET

F. BOARD INQUIRIES & ANY MISC. DISCUSSION ITEMS

- 1) Administration Goals
- 2) Terry Slattery – NASRA Annual Conference Summary

- G. DISCUSSION OF LEGAL MATTERS, IMMINENT/PENDING LITIGATION CASES (Tribune Company & Volkswagen)
- H. CONSIDERATION OF & DETERMINATION ON APPEAL CASE (MOORE)
- I. INVESTMENT PROGRAM UPDATE
 - 1) Fixed Income Portfolio Discussion
- J. INVESTMENT PERFORMANCE REPORT
- K. MORTALITY IMPROVEMENT DISCUSSION
- L. BOARD EDUCATION: FIDUCIARY RESPONSIBILITY & NATIONAL PENSION LEGISLATION
- M. SERVICE PROVIDER REVIEW: CUSTODIAL BANK
- N. 2017 INTERIM REPORT TO LEGISLATURE

NOTES: 1) Subject to additions & modifications as topics develop. At the discretion of the Chairperson of the Board, the scheduling of individual subjects during the meeting may be adjusted to facilitate the efficient utilization of time. 2) You are hereby notified that the above-named public body will hold a meeting at the dates, time and place specified. A vote may be considered to go into closed session pursuant to Iowa Code 21.5(c)(f). 3) Consent Agenda: Subjects that require only consent or approval by the Board of Trustees, including informational topics. Subjects upon which information is provided for the Board but which will not be reviewed at the Board meeting except at the request of an individual Board member or the administration. 4) The Board of Trustees will work through the agenda until completion. Breaks will occur periodically as deemed necessary by the Board chairperson.

NEXT BOARD MEETING: October 5, 2017

Muscatine Tax Abatement
8/11/2017

Date	Name	Address	Type	Cost of Improvements	Annual Value Abated	Annual Taxes Abated (\$40.65 / 1000)
2/20/2014	Phillip & Kris Sargent	3314 Anastasia Place	New Home	\$ 265,000.00	\$ 75,000.00	\$ 3,048.75
2/20/2014	Towne & Country Riverbend LLC	3200 Anastasia Place	New Home	\$ 346,788.00	\$ 75,000.00	\$ 3,048.75
11/20/2014	Richard & Nora Dwyer	3407 Clermont	New Home	\$ 440,000.00	\$ 75,000.00	\$ 3,048.75
2/5/2015	Rodney & Josephine Bodman	105 Pond St	New Garage	\$ 21,306.00	\$ 9,220.00	\$ 374.79
2/5/2015	William & Keer Allen	3320 Clermont Dr	New Home	\$ 367,000.00	\$ 75,000.00	\$ 3,048.75
2/5/2015	Larry & Susan Martin	3204 Anastasia Place	New Home	\$ 274,121.00	\$ 75,000.00	\$ 3,048.75
2/5/2015	Sodarock Properties, LLC	3404-3410 &3500 Steamboat Way	5 - 12 Unit Apartments	\$ 2,750,000.00	\$ 375,000.00	\$ 15,243.75
7/2/2015	Bruce Bryant	608 Evans St	New Garage	\$ 20,000.00	\$ 8,460.00	\$ 343.90
7/2/2015	James & Judy Barnhart	3208 Majestic Dr	New Home	\$ 271,500.00	\$ 75,000.00	\$ 3,048.75
8/20/2015	Robert & Alice Gay	3200 Anastasia Place	New Home	\$ 305,000.00	\$ 75,000.00	\$ 3,048.75
10/1/2015	TRH Holding LLC	113 E 6th St	Remodel Home	\$ 32,000.00	\$ 29,900.00	\$ 1,215.44
2/16/2016	Ronald & Margaret Stych	3308 Clermont Dr	New Home	\$ 282,000.00	\$ 75,000.00	\$ 3,048.75
2/18/2016	Tamara Stein	3427 Clermont Dr	New Home	\$ 485,000.00	\$ 75,000.00	\$ 3,048.75
7/7/2016	Mary Lemkau	3217 Majestic Dr	New Home	\$ 137,740.00	\$ 75,000.00	\$ 3,048.75
7/7/2016	John & Carol Lemkau	3200 Majestic Dr	New Home	\$ 289,000.00	\$ 75,000.00	\$ 3,048.75
8/4/2016	Tobain & Heather McCarter	3301 Clermont Dr	New Home	\$ 396,000.00	\$ 75,000.00	\$ 3,048.75
8/4/2016	Jeffery & Lisa Hollenbeck	3216 Baton Rouge Rd	New Home	\$ 144,080.00	\$ 75,000.00	\$ 3,048.75
11/17/2016	David & Kim Burdakin	3212 Majestic Dr	New Home	\$ 282,220.00	\$ 75,000.00	\$ 3,048.75
2/2/2017	James & Pat Powers		New Home	\$ 400,000.00	\$ 75,000.00	\$ 3,048.75
2/2/2017	Todd Hackett	3204 Clermont	New Home	\$ 270,000.00	\$ 75,000.00	\$ 3,048.75
5/18/2017	Michael & Marguret Wigans	3106 Clermont Dr	New Home	\$ 284,675.00	\$ 75,000.00	\$ 3,048.75
7/6/2017	John & Katherine Witte	521 Aspen Trail	New Home	\$ 260,000.00	\$ 75,000.00	\$ 3,048.75

Total Investment \$ 8,323,430.00 \$ 1,772,580.00 \$ 72,055.38

*FINANCIAL
(green)*
*ACTION NEEDED
(yellow)*
*INFORMATIONAL
(white)*

MEETING ANNOUNCEMENT AND AGENDA BI-STATE REGIONAL COMMISSION

Wednesday, August 23, 2017, 3:30 p.m.

Scott County Administrative Center

600 West Fourth Street

Davenport, IA

			1. <u>Approval of the July 26, 2017 Minutes (See enclosed)</u> – Carol Earnhardt, Chair
X	X		2. <u>Treasurer's Report (See enclosed)</u> – Frank Klipsch, Treasurer
			3. <u>Finance and Personnel Committee/Financial Matters</u> – Marty O'Boyle, Finance and Personnel Committee Chair
X	X		a. <u>Bills</u> (See enclosed)
X		X	b. <u>Report on Progress on Commission's FY 2018 Program Budget as of 7/31/2017</u> (See enclosed)
X	X		c. <u>Contracts/Grants for Consideration</u>
			I. Other Contracts/Grants
	X		4. <u>Sound the Alarm Event</u> – Robert DeFrance, East Moline Fire Chief
	X		5. <u>Quad City International Airport Presentation</u> – Bruce Carter and Cathie Rochau, Quad City International Airport
			6. <u>Questions or Comments by Commissioners</u>
			7. <u>Other Business</u>
			8. <u>Adjournment</u>

NEXT MEETING:

Wednesday, September 27, 2017 – 3:30 p.m.

Scott County Administrative Center

600 West Fourth Street

Davenport, IA

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, July 26, 2017, 3:30 p.m.
Scott County Administrative Center
600 West Fourth Street
Davenport, IA

MEMBERS PRESENT: Earnhardt – Chair, Acri, Beck, Broderson, Callaway-Thompson, Carroll-Duda, Freeman, Gallagher, Geenen, Gordon, Grader, Heninger, Howard, Kiser, Klipsch, Lack, Maranda, Mendenhall, Newton-Butt, O’Boyle, Sorensen, Stoermer, Terry, Thoms, Tompkins, Waldron

MEMBERS ABSENT: Brown, Knobbe, Lawrence, Looney, Moore, Schloemer, Sherwin, Tank

OTHERS: Dave Gobin, City of Muscatine; Nicole Gleason, Bruce Berger, and Brandon Wright, City of Davenport

STAFF PRESENT: Bruce, Bulat, Grabowski, Miller, Moritz

Chair Earnhardt called the meeting to order at 3:30 p.m.

1. **Approval of the June 28, 2017 Minutes.** Chair Earnhardt asked Commissioners to review the adjusted minutes provided at the meeting. Mr. Howard moved to approve the adjusted minutes of the June 28, 2017 meeting as presented. Mr. Geenen seconded the motion, and it passed unanimously.
2. **Treasurer’s Report.** Mayor O’Boyle presented the Treasurer’s Report for the month ending June 30, 2017, noting an ending total bank and book balance of \$810,695.68. Mayor O’Boyle moved the report be accepted as written and mailed. Mr. Stoermer seconded the motion, and it passed unanimously.
3. **Finance and Personnel Committee.**

- a. **Bills.** Mayor O’Boyle presented the bills totaling \$79,570.35, as listed on the following bills listing:

Bills List

Bohnsack & Frommelt LLP, progress billing for year-end audit 6/30/17	\$ 4,000.00
Center for Community GIS, Quad City Trails Phase 3 Website Enhancements (5/1/17 – 6/30/17)	3,890.00
Thomas A. Skorepa, P.C., Administrator Hearing Officer June 2017 services (cost reimbursed by MUNICES)	2,870.00

Addendum

Mayor O'Boyle moved approval of the bills totaling \$79,570.35 as presented above. Mr. Stoermer seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission's FY 2016-17 Program Budget as of June 30, 2017.
Mayor O'Boyle explained the Program Budget Status Report was mailed in members' packets. The Commission is 100.0% through the fiscal year with 86.5% expended and within budget.
- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contract and grant for consideration
 - Contract with RK Dixon for Technology Assessment for Rural Communities of Scott County. The contract is for up to \$30,000.00 and will run from July 26, 2017 to June 30, 2018.
 - Grant from Iowa Department of Public Health for Complete Streets Project. The grant is for \$9,500.00 and will run from June 30, 2017 to June 29, 2018.

Mayor Klipsch moved approval of the contract and grant as presented above, and Mr. Gordon seconded. The motion passed unanimously.

4. Freight Planning Update. Ms. Bulat reported that in 1989, a barge terminal study was done for the Quad Cities metropolitan area. It determined that containers on barge was not feasible at the time; the best location was a site to become a casino, and private ownership was recommended. In ensuing years, the metro and regional long range plans have included freight as an important transportation component in the region, and staff have assisted with grant applications for transload facilities, switch yard studies, rail spurs, and grade separations. In 2014-15, funding was secured to complete the Bi-State Freight Plan to add to the region's understanding of freight transportation, identify system gaps or barriers for moving goods, and determine projects to enhance the region's freight and logistics capabilities.

Ms. Bulat said freight improvement recommendations included the I-74 bridge replacement; I-80 widening for highway capacity improvements; and the addition of port facilities, such as the completion of the transload facility in Davenport, as well as Port of Muscatine currently under consideration. It also included expanding and attracting more air cargo at the Quad City International Airport, improving the locks and dams, and improving area railroad bridges to meet 286K weight compliance requirements. The study also provided a tool to better utilize the national freight commodity data and allow for it to be shown more graphically.

Ms. Bulat added that implementation of the regional freight plan has included working with local jurisdictions on their freight related project and establishing an on-going freight stakeholders group to further enhance the region's economic and logistics opportunities related to moving commodities efficiently. This also includes growing staff capacity in freight planning and data analysis.

Mr. Gobin outlined the purpose and need for the Port of Muscatine feasibility study, including truck driver shortages, no intermodal container facilities north of St. Louis, and need for greater use of the U.S. inland waterways. Parameters of the study were a need for highway, rail, and water transportation modes; a port with transloading and container freight capabilities; a single facility for local shippers to reach a global market; and to grow the regional economy.

Mr. Gobin reported The Iowa Department of Transportation identified \$2.6 million in funds for a pilot freight grant program, Linking Iowa's Freight System (LIFTS). The program purpose was to improve multimodal freight transportation to meet changing demands for shipping products. The City of Muscatine secured \$80,000 of LIFTS funding and \$20,000 in public/private partner matching funds to conduct a feasibility study for their port idea. The project concept included developing a 100-300 contiguous acre industrial site, making sure the port is privately owned and has road, rail, and river access. The study looked at the site and whether there was local business support. The study concluded there was sufficient local community support, local business support for freight movement, and favorable economic benefits for the area. A phased approach was recommended with a market analysis needed, and will be funded by local industry in the coming months. The city has also submitted a request to be designated for the U.S. marine highway program to be eligible for future funding. The initial project costs are anticipated to be \$25-40 million under the governance of a Port Commission.

Mr. Wright and Mr. Berger overviewed the city's transload facility. The original project was funded through an Economic Development Administration grant, and the operation of the transload facility is currently contracted. An aerial map was distributed showing three areas of the project where expansion is needed. They include interchange track at the newly sited Sterilite facility, a transload rail spur at the southwest end of the rail line, and another transload interchange track located in Eldridge. The city is pursuing EDA funds to support the expansion anticipated to cost \$3-4 million.

Bi-State Regional Commission – Minutes

July 26, 2017

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5. Questions or Comments by Commissioners. Mayor Klipsch noted that Ms. Tompkins is replacing Jeffrey Justin as the City of Davenport's representative to the Commission.
6. Other Business. Ms. Bulat informed Commissioners of the Sound the Alarm event facilitated by the Red Cross and local fire departments to install fire alarms into homes in high risk neighborhoods. There are 700 fire alarms available to be installed free of charge to households that register during the September telethon. The event will be held September 23 through October 15.
7. Adjournment. The meeting adjourned at 4:27 p.m.

Respectfully submitted,

Kathy Carroll-Duda

Kathy Carroll-Duda

Secretary

KC-D/sg
Minutes\BSRC minutes.docx

**BI-STATE REGIONAL COMMISSION
TREASURER'S REPORT
FOR THE MONTH ENDING JULY 31, 2017**

	<u>Balance</u> <u>July 1</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Balance</u> <u>July 31</u>
GENERAL SAVINGS ACCOUNT BANK & BOOK BALANCE:				
Balance – July 1, 2017	\$ 660,806.90			
Add Deposits		\$ 285,354.24		
Less Transfers			\$ 301,279.21	
Balance – July 31, 2017				\$ 644,881.93
RLF SAVINGS ACCOUNT BANK & BOOK BALANCE:				
Balance – July 1, 2017	\$ 1,176.25	\$ 0.15		
Add Deposits			\$ 0.00	
Less Transfers				\$ 1,176.40
Balance – July 31, 2017				
CHECKING ACCOUNT BANK AND BOOK BALANCE:				
Balance – July 1, 2017	\$ 47,153.50			
Add Deposits		\$ 192,945.82		
Less Checks Written			\$ 192,258.16	
Balance – July 31, 2017				\$ 47,841.16
PAYROLL ACCOUNT BANK & BOOK BALANCE:				
Balance – July 1, 2017	\$ 1,559.03			
Add Deposits		\$ 108,381.99		
Less Checks Written			\$ 108,420.31	
Balance – July 31, 2017				\$ 1,520.71
INVESTMENT ACCOUNTS BANK & BOOK BALANCE:				
Balance – July 1, 2017	<u>\$ 100,000.00</u>			
State Bank of Orion				
6/25/17 – 12/25/17 (.30%)		<u>\$ 0.00</u>		
Add Investments Made			<u>\$ 0.00</u>	
Less Investments Matured				<u>\$ 100,000.00</u>
Balance – July 31, 2017				
TOTAL BANK & BOOK BALANCE:				
Balance – July 1, 2017	<u>\$ 810,695.68</u>			
Deposits in July		<u>\$ 586,682.20</u>		
Withdrawals in July			<u>\$ 601,957.68</u>	
Balance – July 31, 2017				<u>\$ 795,420.20</u>
PASS THROUGH FUNDS				
BI-STATE RLF ACCOUNT:				
Balance – July 1, 2017	<u>\$ 985,422.91</u>			
Add Deposits		<u>\$ 20,016.32</u>		
Less Withdrawals			<u>\$ 330.00</u>	
Balance – July 31, 2017				<u>\$ 1,005,109.23</u>
MERCER-MUSCATINE RLF ACCOUNTS:				
Balance – July 1, 2017	<u>\$ 243,163.07</u>			
Add Deposits		<u>\$ 7,876.94</u>		
Less Withdrawals			<u>\$ 15.00</u>	
Balance – July 31, 2017				<u>\$ 251,025.01</u>

**BILLS TO BE CONSIDERED FOR APPROVAL
AT THE AUGUST 23, 2017
BI-STATE REGIONAL COMMISSION MEETING**

Iowa Association of Regional Councils, Annual Membership Dues	\$ 3,600.00
Thomas A. Skorepa, P.C., Administrator Hearing Officer July 2017 services (cost reimbursed by MUNICES)	3,815.00
WSP USA, Inc., Freight Tools Training, final invoice	<u>3,900.00</u>
TOTAL	<u>\$11,315.00</u>

Additional bills for which invoices have not yet been received and will be listed on an addendum to be distributed separately.

SV
Budget\billslist.docx

BI-STATE REGIONAL COMMISSION
FY 2017-18 Program Budget Status Report
Through Month of July – 8.3% of Year

ADOPTED BUDGET:	\$1,951,144.00	EXPLANATION:
EXPENDED THROUGH JULY:	\$ 126,293.01 (6.5%)	
STAFF LEVEL BUDGETED:	23.00 F.T.E.	
STAFF LEVEL MAINTAINED:	18.5 F.T.E.	

MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING JULY:

ALEO-MMRLF Coord.; Transit Mobility/HSTP Planning; IDHA HOME Records.

ALPHA – HCEDP Participation; Transit Mobility/HSTP Planning; Planning Meeting.

ANDALUSIA – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Website Support; Municipal Code Update.

ANDOVER – HCEDP Participation; Transit Mobility/HSTP Planning; Website Development.

ANNAWAN – Joint Purchasing Council; Transit Mobility/HSTP Planning; Trails Planning/Trails Grant Assistance.

ATKINSON – HCEDP Participation; Transit Mobility/HSTP Planning; Trails Planning; IL EPA Grant Application; Website Support.

BETTENDORF – Air Quality Asst.; Drug/Alcohol Testing Consort; I-74 Bridge Coord.; FTA 5339 Grant Administration; Joint Purchasing; QCICNet; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Trail Coord.; Trails Counting; REAP Grant Coord. & Plan Update; MPO Trans. Coord. STBG/TASA Funding Follow-Up; IDPH Complete Streets.

BLUE GRASS – Reg. 9 Transp. Coord.; Solid Waste Coord.; Website Support.

BUFFALO – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trail Planning Coordination; IDPH Complete Streets and Nutrition Grants.

CAMBRIDGE – HCEDP Participation; Transit Mobility/HSTP Planning.

CARBON CLIFF – Joint Purchasing; RICWMA Staffing; MPO Trans. Coord.; Trail Planning, GIT Coord.; Technical Asst.

COAL VALLEY – Joint Purchasing; MPO Trans. Coord.; MUNICES Coord.; RICWMA Staffing; Floodplain; Mapping Asst.

COLONA – Joint Purchasing; Floodplain; MPO Coord.; Solid Waste Inquiry.

CORDOVA – RICWMA Staffing; Riverfront Council; Zoning Inquiry.

DAVENPORT – Air Quality Asst.; Transit Planning; FTA 5339 Grant Admin.; Joint Purchasing; QCICNet; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Dav. Schools Haz. Mit. Plan; Trails Planning; PICH-Safe Routes to Schools Planning; MPO Trans. Coord.; STBG/TASA Funding Follow-Up; IDPH Complete Streets Coord.

EAST MOLINE – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Council; RLF Admin.; RMS Coord.; Interop. Proj.; MPO Trans. Coord. STBG/TASA Funding Follow-up; Trail Planning & GIT Coord.; Zoning Ordinance; Parcel Mapping Asst.

ELDRIDGE – Drug & Alcohol Consort; Solid Waste Coord.; Website Support; Trails Planning; MPO Trans. Coord. STBG/TASA Funding Follow-Up.

GALVA – HCEDP Participation; Transit Mobility/HSTP Planning.

GENESEO – HCEDP Part.; Transit Mobility/HSTP Planning; Trail Planning.

HAMPTON – MUNICES Coord.; RICWMA Staffing; MPO Trans. Coord.; Riverfront Council.

HENRY COUNTY – HCEDP Part.; Joint Purch.; Transit Mobility/HSTP Plan.; Trail & Greenway Plan./Coord./Mapping; Legislative Priorities Asst.; MPO Trans. Coord.; Critical Rural Freight Network Input; Zoning Review.

HILLSDALE – Transit Mobility/HSTP Planning.

KEWANEE – Transit Mobility/HSTP Planning.

LECLAIRE – Joint Purchasing; Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trails Planning; Zoning/Subdivision Ordinances; Park Planning and Grants Inquiry; IDPH Complete Streets.

LONG GROVE – Reg. 9 Trans. Coord.; IDPH Complete Streets; Solid Waste Coord.; Website Support; Planning Inquiries; Comp Plan Proposal Follow-up; Liaison Visit.

MCCAUSLAND – Reg. 9 Trans. Coord.; Solid Waste Coord.; IDPH Complete Streets; REAP Grant Appl.

MILAN – E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; MPO Trans. Coord.; RLF Admin.; RMS Coord.; Interoperability Project; Cons. Dispatch Study Asst.; Fact Sheet Update; Hennepin Canal Trail Event Map, Logo & Brochure; Comp Plan Update Proposal Follow-up.

MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; IL QC Intergov. Comm.; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Cncl; RLF Adm.; RMS Coord.; Trails Coord.; MPO Orientation; Trans. Coord. STBG/TASA Funding Follow-Up; PICH-Safe Routes to Schools Planning; Interop. Proj.

MUSCATINE CITY – Air Quality Asst.; Joint Purch.; Reg. 9 Transportation Coord.; IDPH Complete Streets; MMRLF Coord.; Solid Waste Coord.; Trails Planning/ADT Coord.; Trails Use Count Collection; HUD Inquiry.

MUSCATINE COUNTY – Air Quality Asst.; Joint Purch.; Reg. 9 Coord. & Port Study Status; Trails Plan./ADT Coord.; Transit Mobility Coord.; MMRLF Coord.; Cedar River Watershed Planning.

NEW BOSTON – Transit Mobility Coord./HSTP Planning.

OAK GROVE – E9-1-1 Coord.; MPO Trans. Coord.

ORION – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning; Community Brochure Development/Photos.

PORT BYRON – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council.

PRINCETON – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; IDPH Complete Streets; Trail Planning.

RAPIDS CITY – RICWMA Staffing; Riverfront Council; MPO Trans. Coord.; Map & Ordinance Document Inquiry.

RIVERDALE – Riverfront Council; MPO Trans. Coord.; Solid Waste Coord.; IDPH Complete Streets; Trails Coord.; Website Support.

ROCK ISLAND CITY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purch.; MUNICES Coord.; QCICNet; Riverfront Cncl.; RICWMA Stfg.; RLF Loan Admin.; RMS Coord.; Interop. Proj.; PICH-Safe Routes to Schools Planning; Trails Coordination; MPO Trans. Coord. & STBG/TASA Funding Follow-Up.

ROCK ISLAND COUNTY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; LEPC Committee; MUNICES Coord.; QCICNet; RICWMA Stfg & Website Support; RMS Coord.; Trail Coord.; Transit Mobility/HSTP Planning; Passenger Rail; Floodplain Coord. Efforts; Haz. Mit. Planning Coord.; QC Health Initiative; PICH-Safe Routes to Schools Planning; MPO Trans. Coord.; Critical Rural Freight Network Input; Enterprise Zone App.; Forest Preserve Plan Update.

SCOTT COUNTY – Financial Mgmt – Scott Co. KIDS and Scott Co. Hsg. Cncl.; Air Quality Coord.; I-74 Bridge Coord.; Joint Purch.; QCICNet, Reg. 9 Transportation Coord. & MPO Trans. Coord.; RLF Admin.; Local Food Systems Coord.; Complete Streets Planning; Trail Planning/ADT Coord.; REAP Coord. & Plan Update; Transit Mobility/HSTP Planning; Interop. Project; QC Health Initiative; PICH-Safe Routes to Schools Planning; Countywide IT Services/Equipment Coord.; Hazard Mitigation Plan Update; QC & Co EPC Meetings; Zoning Review.

SHERARD – Joint Purchasing; Transit Mobility/HSTP Planning; Website Support.

SILVIS – E9-1-1 Coord.; IL Intergov. Comm. Coord.; Joint Purch.; MUNICES Coord.; QCICNet; RICWMA Stfg.; RMS Coord.; MPO Trans. Coord. STBG/TASA Funding Evaluation; Trails Planning & GIT Coord.; RLF Loan Admin.; Zoning Inquiry.

VIOLA – Transit Mobility/HSTP Planning.

WALCOTT – Reg. 9 Transportation Coord.; RLF Admin; Solid Waste Coord.; IDPH Complete Streets; Comp Plan Proposal; Trail Coord.

WEST LIBERTY – Air Qual. Coord.; Reg. 9 Transportation Coord.; IDPH Complete Streets; Trails Plan/ADT Coord. Solid Waste Coord.; Musc. Co. Haz Mit Plan; MMRLF; CDBG-Façade Proposal.

WILTON – Air Qual. Coord.; Reg. 9 Transp. Coord.; IDPH Complete Streets; Solid Waste Coord.; MMRLF.

WINDSOR – Transit Mobility/HSTP Planning; CDBG Grant Asst.

WOODHULL – HCEDP Participation; Transit Mobility/HSTP Planning.

Bi-State Report – July

COMMUNITY/ECONOMIC DEVELOPMENT: Provided information to Henry County Economic Development Partnership (HCEDP) board. Attended IA RELAT meetings. Attended Iowa Regional Council meeting. Assisted members with legislative priorities. Communicated with Mercer and Muscatine Counties' economic development officials to discuss development efforts and strategies.

DATA/GRAFICS/MAPPING/ON-LINE SERVICES

Data Center: Staff responded to 10 data and map requests in including 3 from local governments, 2 from businesses, 2 from private citizens, and 3 from non-profits. The data section of the Bi-State website had 26 page views. The data warehouse site (www.greaterqcregion.org) had 211 visits and 326 page views.

Graphics/GIS/Mapping: Be Healthy QC (BHQC) – QCTrails.org Website and Safe Routes to Schools Mapping; 2020 Census Local Update of Census Addresses (LUCA) Promotion; Public Officials Directory Map Updates; QC Street Map (Folded & Wall Versions) Distribution; Region-wide Aerial Photo Update Coordination; Update Three-System Transit Map; Update/Maintain GIS Data for Street Centerlines, Traffic Counts, MPA Boundary, Federal Functional Class Routes, Urban Areas, Corporate Limits, Landmarks, Rail, Trails, and other layers.

www.bistateonline.org: Total pages viewed for July 2017 was 2,066 and top pages viewed included: Home Page (617); I-74 Bridge Corridor Page & Construction Update (270); Our Staff (104); Documents (102); Search (62); Comprehensive Economic Development Strategy (CEDS) (37); Quad Cities Metro Long Range Transportation Plan (36); Joint Purchasing Bid Tabulations (34); and Careers (32).

ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES: Responded to inquiries & assisted with trail/recreation project funding assistance/grants and trail use counting. Served Rock Island County Waste Management Agency (RICWMA) with coordination of meetings, budget, oversight, and management of waste disposal and recycling programs, including drop-off recycling program, reporting, and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Planning for alternative fuels/vehicles workshop. Continued multi-jurisdictional hazard mitigation planning. Held Park and Rec Directors meeting. Attended River Action meetings. Organized and held bi-monthly meeting of Quad City Riverfront Council.

INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES: Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: water treatment chemicals, copier paper, fax and printer supplies. Staffed Quad Cities Area intergovernmental forums and meetings of managers, administrators, and chief elected officials. Continued coordination and planning for the awarded Department of Justice interoperability grant. Assisted with Rock Island Arsenal issues. Participated in QC Emergency Planning Committee meeting.

REVOLVING LOAN FUND (RLF): Administered Bi-State RLF Program: Prepared meeting cancellation notice and financial summary report. Met with potential Davenport company applicants. Continued receiving job creation information from active companies. Administered Mercer/Muscatine RLF Program (MMRLF): Prepared financial summary report. Provided information to potential applicants. Worked with Aledo, Muscatine City and County, West Liberty, and Wilton to identify potential projects for gap financing.

TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT: Attended related meetings, presented information, and continued staff coordination of river crossing issues. Continued discussion on transit alternatives and road congestion mitigation during I-74 reconstruction. Held Iowa interdisciplinary traffic safety meeting. Monitored status of bridge restrictions. Prepared monthly reports of federal transportation programs and coordinated related funding/reporting. Monitored air quality emission issues and exceedances. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and Mississippi River Trail and attended related meetings (IL Greenways/Trails Council), as well as other trails planning and grant assistance. Conducted trails counter analysis. Facilitated issues related to Bi-State Regional Trails Committee. Initiated IDPH Complete Streets grant for sidewalk policies. Participated in Partnership in Community Health (PICH) grant facilitation – Safe Routes to School and QCTrails.org. Coordinated Bi-State Drug and Alcohol Testing Consortium random testing program and contracting process. Monitored MPO and Iowa Region 9 FY18 Transportation Planning Work Programs. Monitored MPO & Region 9 Federal Fiscal Year (FFY) 2018-21 Transportation Improvement Programs (TIP) including facilitating TIP revisions and maintenance of data entry in Iowa Transportation Project Management System (TPMS) as part of transportation improvement programming. Provided MPO STBG and TASA funding follow-up. Administered Illinois Region 2 transit coordinator position. Administered Federal Transit Administration (FTA) 5339 grant process. Monitored status of implementation of passenger rail service to Chicago. Participated in webinars, workshops, and conferences on various transportation topics related to floodplain effects, walking, and bicycles.

Agenda

Community Improvement Action Team

Tuesday, August 22, 2017 – Noon

City Hall – Lower Level Conference Room

1. Call to Order
2. Approval of Minutes of the May 2017 regular meeting
3. CAT Grant Update – Andrew Fangman
4. Develop “Pearls of Progress” fund raising plan
 - a. Marketing Committee
 - i. Press release
 - ii. Brochure
 - iii. Presentations
 - iv. Fund Raising Events
 - b. Champaign Committee
 - i. Large Businesses
 - ii. Small Businesses
 - iii. Individual Giving
 - iv.
 - v.

Next meeting date – to be determined.

Proclamation

WHEREAS, equality, inclusion, respect, and safety for all persons is a core value of the City/Village/County of _____; and

WHEREAS, we know that communities succeed and achieve their best potential when all persons are welcomed; and

WHEREAS, verbal and physical acts that threaten, intimidate, or harm are not consistent with our core values, are not part of our culture and do not reflect who we are; and

WHEREAS, we are committed to the human rights provisions of our City/Village/County codes and Policies, and the constitutions of the United States of America and the State of _____ that protect civil liberties and provide equal protection under the law; and

WHEREAS, we strongly condemn any rhetoric, regardless of viewpoint, that involves threatening or intimidating language and all actions that involve the threat or fact of physical harm to others; and

WHEREAS, we strongly denounce hate groups to include white supremacists, neo Nazi's, anti-Semites, and fascists, that proliferate this hateful dialogue; and

WHEREAS, we celebrate our community's diversity, and welcome all residents who live here, regardless of their national origin or ancestry, race, color, religion, creed, sex, marital status, age, mental or physical disability, political affiliation, gender identity, familial status, sexual orientation, or financial and socioeconomic status;

NOW, THEREFORE, We, _____, Mayor/Chair and the City/Village/County of _____, do hereby proclaim that the City/Village/County of _____ reaffirms our community's shared values of compassion, inclusion, respect, and dignity; and our commitment to building an environment, and a community, in which everyone is valued and everyone has the opportunity to thrive; and encourage our residents to affirm these values of the inclusions and to turn away from the division and violence promoted by hate groups.

Mayor/Chair of

Attest