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City Administrator Report to Mayor & City Council

December 22, 2016, Edition No. 250

WEEKLY UPDATE:

Budget meetings continue this week, but please see the following brief update. Hope you have a happy holiday with family and friends!

- EPA Charrette: The Greening America's Communities program "Making the Grandview Avenue Corridor Green & Complete" public meeting will be the evening of January 4th at 7pm with stakeholder meetings on Thursday the 5th.
- China: Please see the attached information regarding the upcoming Chinese Orchestra visit to Muscatine on February 1st.
- Vacation: I will be taking a few days next week to enjoy the Christmas holiday with my parents and family.
- Hotel/Motel: Please see the attached update on Hotel/Motel Tax receipts provided by Finance Director Lueck.
- CP: We have the signed Mississippi Drive agreement back from CP and will place it on the January 5th agenda for approval.
- MFPSI: Please find attached the MFPSI Board Meeting Agenda for the forthcoming meeting on January 5, 2017.
- Budget: The budget calendar is attached as reminder of the 2017 schedule.



Free World-Renowned Chinese Orchestra Concert
Wednesday, Feb. 1 at 7 p.m. - Calvary Church

The City of Muscatine is excited to once again welcome a world-renowned Chinese orchestra from the China Arts and Entertainment Group!

The name of this orchestra is the Shaanxi Province Song and Dance Theater National Orchestra. **They will be performing a free concert in Muscatine on Feb. 1 at 7 p.m. at Calvary Church, 501 W. Bypass 61.**

The Shaanxi Province Song and Dance Theater National Orchestra will be visiting Muscatine for a performance and homestays after they perform in Chicago and Detroit for Chinese New Year Celebrations.

The Chinese orchestra visit is being coordinated by the Muscatine-China Initiatives Committee and China Window Group. More details about the event will be announced soon. Please save the date and plan to attend as our community once again welcomes a highly impressive Chinese fine arts troupe for a free concert. This is a special treat for our community that you will not want to miss!

You can follow the [City of Muscatine's Facebook page](#) for more event details or contact elofgren@muscataineiowa.gov with questions.

We hope to see you there!

City of Muscatine
Hotel/Motel Tax Receipts
1981 Through the Quarter Ended September 30, 2016
Calendar Year Basis
(Reflects Sales Tax for the Quarter Indicated Received by the City in the Following Quarter)

	1981	1982	1983	1984	1985	1986	1987	1988	1989	1990
Quarter Ended:										
March 31	N/A	\$ 19,232.96	\$ 18,681.98	\$ 20,297.13	\$ 18,009.11	\$ 16,709.02	\$ 17,009.89	\$ 17,569.02	\$ 23,469.48	\$ 26,448.19
June 30	22,524.49	21,870.19	21,848.36	21,360.82	20,456.33	16,722.85	17,434.77	20,999.14	24,891.65	30,498.07
September 30	22,943.58	22,440.75	22,663.46	22,541.57	21,131.85	20,424.40	17,824.69	26,701.15	29,046.75	32,003.03
December 31	20,019.16	17,739.93	20,000.55	18,367.11	15,842.84	14,163.27	21,787.58	21,108.93	23,155.62	22,971.37
Totals	\$ 65,487.23	\$ 81,283.83	\$ 83,194.35	\$ 82,566.63	\$ 75,440.13	\$ 68,019.54	\$ 74,056.93	\$ 86,378.24	\$ 100,563.50	\$ 111,920.66
	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000
Quarter Ended:										
March 31	\$ 24,305.78	\$ 27,711.87	\$ 60,894.40	\$ 24,483.42	\$ 44,578.12	\$ 51,405.94	\$ 54,742.68	\$ 61,102.75	\$ 67,404.48	\$ 59,417.74
June 30	31,847.41	54,074.28	56,858.82	82,397.18	76,758.21	68,952.70	74,099.44	82,774.25	73,742.69	74,119.67
September 30	34,881.63	62,854.35	67,253.12	79,392.19	70,042.93	78,281.78	76,141.18	86,567.88	96,915.22	76,958.27
December 31	25,472.90	33,368.49	55,666.56	42,913.95	66,771.86	60,657.31	66,553.96	71,106.50	63,865.01	78,280.53
Totals	\$ 116,507.72	\$ 178,008.99	\$ 240,672.90	\$ 229,186.74	\$ 258,151.12	\$ 259,297.73	\$ 271,537.26	\$ 301,551.38	\$ 301,927.40	\$ 288,776.21
	2001 (#3)	2002	2003	2004	2005	2006	2007	2008	2009	2010
Quarter Ended:										
March 31	\$ 69,292.78	\$ 58,990.57	\$ 57,351.91	\$ 69,710.27	\$ 79,835.21	\$ 72,552.48	\$ 71,768.06	\$ 67,766.16	\$ 66,267.81	\$ 61,255.18
June 30	106,317.92	77,900.53	80,745.70	91,181.51	93,847.60	90,337.59	100,316.37	91,518.91	78,997.38	92,787.24
September 30	76,274.37	72,877.04	81,699.38	84,352.24	75,707.03	92,400.28	108,581.41	122,708.53	89,635.77	92,418.76
December 31	63,041.37	63,679.21	68,206.60	69,540.31	67,478.39	74,333.00	98,387.80	76,380.57	58,594.48	73,512.88
Totals	\$ 314,926.44	\$ 273,447.35	\$ 288,003.59	\$ 314,784.33	\$ 316,868.23	\$ 329,623.35	\$ 379,053.64	\$ 358,374.17	\$ 293,495.44	\$ 319,974.06
	2011 (#4)	2012	2013	2014	2015	2016				
Quarter Ended:										
March 31	\$ 97,259.96	\$ 65,312.80	\$ 76,008.31	\$ 87,924.55	\$ 61,324.69	\$ 58,769.22				
June 30	100,472.96	88,516.82	100,435.65	114,264.99	80,769.29	104,942.81				
September 30	78,823.22 *	89,285.49	96,330.15	123,794.51	110,093.27	128,105.11				
December 31	115,118.50 *	69,971.65	116,521.58	87,980.48	87,997.63					
Totals	\$ 391,674.64	\$ 313,086.76	\$ 389,295.69	\$ 413,964.53	\$ 340,184.88	\$ 291,817.14				

Hampton Inn
opened late in
2010

* One permit had not
finished processing for
the 9/30/11 quarter; funds were
included in the next quarter

Notes:

1. Hotel/motel tax implemented 4-1-81 at a rate of 4%.
2. Hotel/motel tax increased to 7% effective 4-1-92
3. Hotel/motel tax for quarter ended June 30, 2001 included \$21,705.23 for prior quarters per State (late payments plus interest).
4. Hotel/motel tax for quarter ended March 31, 2011 includes \$5,345.83 for the prior quarter.

Prepared/Updated by: City Finance Dept. (NL)

Date: 12-19-16

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES
MUNICIPAL FIRE AND POLICE RETIREMENT SYSTEM OF IOWA
THURSDAY, JANUARY 5, 2017 10:00 am**

LOCATION: MFPSI OFFICES 7155 LAKE DRIVE SUITE 201, WEST DES MOINES, IA, 50266
OFFICE PHONE: (888) 254-9200

PRELIMINARY AGENDA [See Notes 1, 2, 3, 4 below]

MANAGERS

A. SERVICE FIRMS REVIEW: INVESTMENT MANAGERS

CONSENT ITEMS

MINUTES B. MINUTES AND SCHEDULES

1. REVIEW & APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
2. SCHEDULES – CALENDARS – CONTRACT SUMMARY

ACTIVITY C. BENEFIT ACTIVITY REPORTS

1. COMMUNICATION PROGRAM ACTIVITY
2. DROP PROGRAM ACTIVITY UPDATE

PROJECTS D. DEVELOPMENT PROGRAM REPORTS

1. LEGISLATIVE REPORT

DISCUSSION/ACTION ITEMS

E. FINANCIAL REPORTS

1. STATUS & ANY PROPOSED MODIFICATION OF THE BUDGET

F. BOARD INQUIRIES & ANY MISC. DISCUSSION ITEMS

- 1) Administration Goals

G. DISCUSSION OF LEGAL MATTERS, IMMINENT/PENDING LITIGATION CASES (Tribune Company & Volkswagen)

H. CONSIDERATION OF & DETERMINATION ON APPEAL CASE (NONE)

- I. INVESTMENT PROGRAM UPDATE
- J. INVESTMENT PERFORMANCE REPORT
- K. ASSET/LIABILITY STUDY

NOTES: 1) Subject to additions & modifications as topics develop. At the discretion of the Chairperson of the Board, the scheduling of individual subjects during the meeting may be adjusted to facilitate the efficient utilization of time. 2) You are hereby notified that the above named public body will hold a meeting at the dates, time and place specified. A vote may be considered to go into closed session pursuant to Iowa Code 21.5(c)(f). 3) Consent Agenda: Subjects that require only consent or approval by the Board of Trustees, including informational topics. Subjects upon which information is provided for the Board but which will not be reviewed at the Board meeting except at the request of an individual Board member or the administration. 4) The Board of Trustees will work through the agenda until completion. Breaks will occur periodically as deemed necessary by the Board chairperson.

NEXT BOARD MEETING: February 23, 2017

PROPOSED 2017/2018 CITY COUNCIL BUDGET SCHEDULE
CITY HALL CONFERENCE ROOM

Date	Time	Department/Agency
Thursday, January 26, 2017	5:30 p.m.	General Fund Overview to City Council
Saturday, January 28, 2017	8:00 a.m. to 4:00 p.m.	City Council Budget Review Legal Services City Administrator Human Resources Risk Management Finance Information Technology Community Development Airport/Airport Subsidy Police Operations Animal Control Library Operations Cablevision Art Center Fire Operations Ambulance
Tuesday, January 31, 2017	5:30 p.m. to 8:30 p.m.	Parks Administration Park Maintenance Swimming Pools Recreation Soccer Kent Stein Wellness Cemetery Golf Course Boat Harbor Marina
Wednesday, February 1, 2017	5:30 to 8:30 p.m.	Public Works Administration Engineering Roadway Maintenance Traffic Control Snow and Ice Street Cleaning Building & Grounds Collection & Drainage Equipment Services Equipment Replacement

Date	Time	Department/Agency
Thursday, February 2, 2017 (City Council meeting)	5:30 p.m. to 7:00 p.m.	Chamber CVB Senior Resources Humane Society MCSA
Saturday, February 4, 2017	8:00 a.m. to 4:00 p.m.	Iowa Legislators Transit Parking Refuse Collection Landfill Transfer Station WPCP Storm Water Housing Review & Discussions Begin – General Fund
Tuesday, February 7, 2017	5:30 p.m. to 8:30 p.m.	Capital/Debt/TIF/RUT Local Option Review
Wednesday, February 8, 2017	5:30 p.m. to 8:30 p.m.	Review & Discussion Decisions for Public Hearing (may continue to February 11th)
Saturday, February 11, 2017	8:00 a.m. to 4:00 p.m.	Final Decisions for Public Hearing (extra meeting unless concluded February 8th)
Tuesday, February 14, 2017	5:30 p.m. to 6:00 p.m.	Set Public Hearing
Thursday, March 2, 2017		Public Hearing & Adoption
March 15, 2017		Approved budget filed with County Auditor for certification