

City Administrator Report to Mayor & City Council

October 17, 2014, Edition No. 147

WEEKLY UPDATE:

1. Dates to Remember: **October 23rd** is the date for our goal setting session at 5:00PM in the Lower Conference Room. City staff met this past Monday to review goals. Attached is a draft for your review. The City Administrator's annual review is scheduled for **November 13th**. Please note the revised date due to a conflicting conference schedule for the week of November 17th (National League of Cities, November 19th-21st). Please let me know if this date does not work.
2. Accomplishments: Please see the attached report on annual accomplishments for this past year.
3. Downtown: Attached is a copy of the original Downtown Improvement Loan Program. This was originally organized through Historic Muscatine, Inc. We need to update the program in order to support the rear facade project the City is administering under its CDBG program as well as maintain the facade program. We are working with our three local banks to complete this update.
4. NLC: I will be attending the National League of Cities Conference (as an Iowa League Board Member) November 19th-21st. Randy Hill will attend the meeting on the 20th in my place.
5. Blue Zones: Attached is a copy of the agenda and meeting materials from the September Blue Zones Meeting. Included in the packet are the Muscatine Well-Being Index and the Blue Zones Project Muscatine Sustainability Checklist.
6. PD: The agreement or MOU with the School District regarding the School resource Officers is attached. We will be updating and bringing this forward for Council action.
7. Mississippi Drive: Per our meeting last week, the environmental process for Mississippi Drive should wrap up around May of 2015, but for your information and attached are copies of the meeting materials, including the Environmental Process Overview, the EA/FONSI Process, the Section 4(f) Process, and the section 106 Process.
8. China: This past week (and again this coming Monday) Mayor Hopkins and City Staff met with the Chinese investors in the hotel project and reviewed the numerous projects going on around Muscatine. We will continue to foster these relationships that may lead to concrete opportunities or projects in the future. In attendance were City Staff, Mayor Hopkins, Dan Stein, Tony Joseph, and Sarah Lande.
9. Bi-State: Attached is the October 2014 Commission Packet for the Commission meeting scheduled for Wednesday, October 22, 2014.