

## City Administrator Report to Mayor & City Council

*June 24, 2016, Edition No. 225*

### WEEKLY UPDATE:

- HNI Construction: Just a quick reminder with the details - Calacci Construction will be closing 2nd St. down for the final time on the project at 600 E. 2nd St., the HNI building. Calacci would like to have the road closed from July 6th through July 15th. Calacci would close the road down early in the morning on July 6th and reopen the road at the end of the day on July 15th. They have to remove the existing bridge that is currently over 2nd St. and do a large amount of work to the new bridge while the road is closed down. This was provided by Joe Williams, Field Engineer, Calacci Construction Company, Inc.
- RAGBRAI: Because of a conflict in city rules (RAGBRAI ordinance), the Brew has withdrawn their request the use Iowa Ave for a street dance the weekend of July 30th. They will still be using the parking lot behind the Brew.
- Trails: Attached is a write up prepared by our City Planner following a count of trail users at seven locations along the City of Muscatine trail network.
- MPW: As noted previously, Finance Director Nancy Lueck has been working with MPW to correct MPW sewer billing issues. Following a recent meeting, Nancy received notice that payment related to the County Jail will be made after 7/1. Please find attached the MFPRSI Board Meeting Agenda for the forthcoming meeting on July 7, 2016.
- Sidewalk: Attached is a copy of the proposed sidewalk construction program for 2016 prepared by City Planner Fangman.
- EPA: As noted previously, the City has been working with the EPA and the U.S. Environmental Protection Agency (EPA) just announced that Muscatine, Iowa, is one of six communities selected to receive technical assistance with sustainable design strategies under EPA's Greening America's Communities (GAC) program for 2016. Attached is the press release and following is a link to the Region 7 announcement. <https://www.epa.gov/newsreleases/muscatine-iowa-receive-tech-assistance-sustainability-through-epas-greening-americas>
- Commercial: A local group (Several downtown businesses and interested parties) has been working with the CVB to prepare a TV commercial to run for several months on KWQC. The group has a draft commercial to refine and I will be receiving an update next week. I will send along a link when available.
- Bi-State: Attached is the June 2016 Commission Packet. The Commission meeting is scheduled for Wednesday, June 22, 2016. Sarah Grabowski, Desktop Publisher, Bi-State Regional Commission.
- Mississippi Drive: The tentative date for Bolton & Menk to present the corridor project and alternatives to City Council is at the July 14th In-Depth Session.



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COMMUNITY DEVELOPMENT

Planning,  
Zoning,  
Building Safety,  
Construction Inspection Services,  
Public Health,  
Housing Inspections,  
Code Enforcement

**MEMORANDUM**

From: Andrew Fangman, City Planner  
Date: June 5, 2016  
Re: 2016 Count of Trail Users

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Between April 8th and May 3rd the Bi-State Regional Commission conducted a count of trail users at seven locations along the City of Muscatine trail network, see Figure 1 for location of counts. For the first time counts were conducted at two locations along the new Cedar Street Trail. Trail user counts were also conducted in 2014 and 2015. These three counts begin to paint a picture of the scope and pattern of trail usage in Muscatine, see Table 1.

Figure 2 depicts the daily count of trail users at each of the seven locations and the weather conditions. As this chart illustrates, trail usage is extremely sensitive to weather conditions. Trail use drops dramatically on rainy days, and counts also drop on days with a high temperature under 60 degrees. On average the count of daily trail users is three times less on days with recorded rainfall as compared to days without rain. Because of the relatively short period of time that this count was conducted in and the extreme sensitivity of trail users to weather conditions it is important to consider the weather conditions that were present during the count.

The weather during the count this year was colder and wetter than the counts conducted in 2014 and 2015. An additional outside factor that impacted the trail count is the temporary closure, near the end of the count, of the Riverfront Trail just west of the Mad Creek Bridge. This was because of construction related to dredge spoil line for a period of time near the end of the count.

Despite the limitation of this count data, it does illustrate three broad trends/ patterns in trail usage of the Muscatine trail network. The new Cedar Street Trail is attracting significant numbers of pedestrians and bicyclists to a corridor that previously was unsafe for bike and pedestrian travel. The opening of the Cedar Street Trail may have increased usage on existing nearby trails. The Riverfront Trail remains by a significant margin the most used trail in Muscatine, with the trend in the usage of this trail being unclear.

In 2015 the Cedar Street Trail, a new one mile trail along the north side of Cedar Street running from the hospital to the high school, opened. This year's count of trail is the first measure of usage of this new trail. An average daily total of 48.5 users were counted at the intersection with Imperial Oaks and 32.8 and the intersection of Wood Creek Lane. While there is not enough data make a precise estimate of the number of annual trips being made on the new, the data is sufficient to indicate at least 10,000 trips a year by pedestrians and bicyclist are being made on the new trail. This is significant because prior to the opening of the Cedar Street Trail, there were no sidewalk or trails along this stretch of Cedar Street, as such all of the 10,000+ annual trips now being made on the Cedar Street Trail were previously being made by car, in unsafe conditions, or not at all.

There is also some evidence that opening of the Cedar Street Trail may have increased usage on the nearby trail that run through Fuller Park, Discovery Park, and MPW's A/O office, by improving pedestrian and bike access to this trail. The Cedar Street Trail ends just 1,800 from where the Fuller Park trail begins on Houser Street, and there are good sidewalks linking these two trails. The average daily count of trail users on the Fuller Park Trail at Houser Street was 55.3, an increase from the 31.1 and 40.6 that was measured during count in 2015 and 2014 respectively. The weather during 2016 count of trail users was colder and wetter than that during the 2015 and 2014 counts. So with all other factors being the same, a decline in users would have been expected. The measured increase of trail users at this location, despite the count occurring in less favorable conditions, could be indication that opening of the nearby Cedar Street Trail has led increased usage on other nearby trails, or this could be a statistical anomaly. Addition counts will be needed to form for more definitive conclusion.

Trail users were also counted at four locations along the Riverfront Trail, at the same location that were used in the 2014 and 2015 counts. As was the case in prior years the Riverfront Trail remains the most used section of Muscatine's trail network, by a significant. The highest level of usage occurring in the downtown area with a user count that is approximately double that observed at Musser or Weed Parks, as was the case in 2014 and 2015.

Three of the four count locations along the Riverfront Trail recorded a drop in the average daily user count as compared to prior years, with the exception of the Highway 22 crossing which increased as compared to both 2014 and 2015. However, there is a very strong probably that these declines are a result of colder and wetter weather as compared to the weather during previous counts and the impact of the construction related trail closure at the Mad Creek Bridge. Further counts will need to be conducted for any definitive conclusions to be reached on patterns of usage of the Riverfront Trail.



## Figure 2

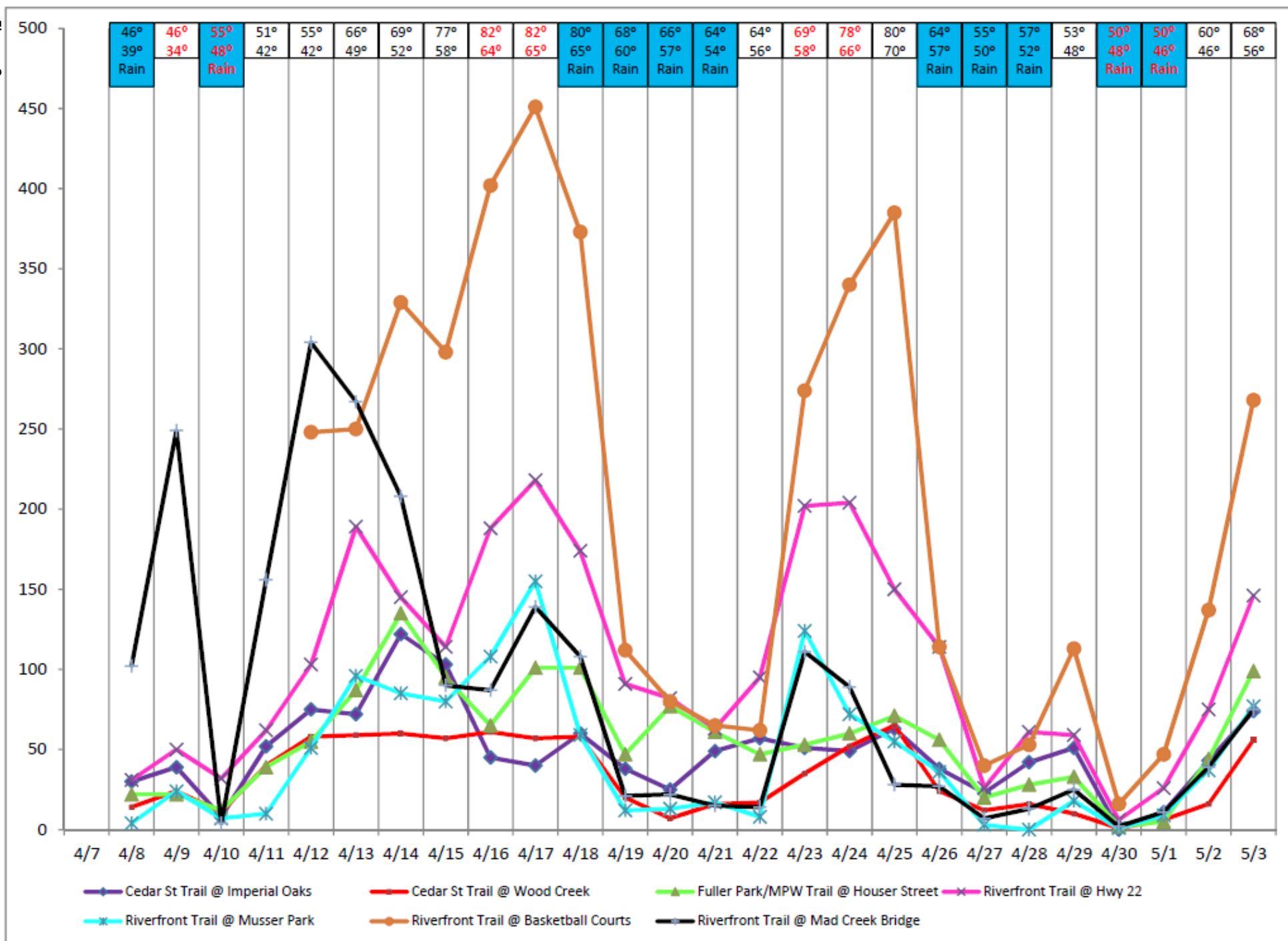




Table 1

Trail User Counts												
Location	2016				2015				2014			
	Total Count	Days	Daily Avg.	Daily Avg. x 365	Total Count	Days	Daily Avg.	Daily Avg. x 365	Total Count	Days	Daily Avg.	Daily Avg. x 365
Cedar St Trail @ Imperial Oaks	1,260	26	48.5	17,688								
Cedar St Trail @ Wood Creek	852	26	32.8	11,961								
Fuller Park/MPW Trail @ Houser Street	1,437	26	55.3	20,173	653	21	31.1	11,350	1,379	34	40.6	14,804
Riverfront Trail @ Hwy 22	2,706	26	104.1	37,988	815	21	38.8	14,165	2,970	31	95.8	34,969
Riverfront Trail @ Musser Park	1,161	26	44.7	16,299	2,940	21	140.0	51,100	4,204	33	127.4	46,499
Riverfront Trail @ Basketball Courts	4,457	22	202.6	73,946					8,527	34	250.8	91,540
Riverfront Trail @ Mad Creek Bridge	2,213	26	85.1	31,067	3,319	17	195.2	71,261	6,139	34	180.6	65,904
Dates, Duration, and Conditions of Counts												
Start Date	April 8, 2016				June 4, 2015				April 16, 2014			
End Date	May 3, 2016				June 24, 2015				May 19, 2014			
Number of Days	26				21				34			
Number of Days With Rain	11				10				12			
Percent of Days With Rain	42.3%				47.6%				35.3%			
Number of Weekend Days	8				6				10			
Number of Weekend Days With Rain	3				4				1			
Percent of Weekend Days With Rain	37.5%				66.7%				10.0%			
Number of Days With a High Under 60	10				0				11			
Percent of Days With a High Under 60	38.5%				0.0%				32.4%			

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES  
MUNICIPAL FIRE AND POLICE RETIREMENT SYSTEM OF IOWA**

**THURSDAY, JULY 7, 2016 10:00 am**

LOCATION: MFPRSI OFFICES 7155 LAKE DRIVE SUITE 201, WEST DES MOINES, IA, 50266  
OFFICE PHONE: (888) 254-9200

***PRELIMINARY AGENDA [See Notes 1, 2, 3, 4 below]***

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**MANAGERS**

- A. SERVICE FIRMS REVIEW: INVESTMENT MANAGERS

**CONSENT ITEMS**

- MINUTES B. MINUTES AND SCHEDULES
1. REVIEW & APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
  2. SCHEDULES – CALENDARS – CONTRACT SUMMARY

- ACTIVITY C. BENEFIT ACTIVITY REPORTS
1. COMMUNICATION PROGRAM ACTIVITY
  2. DROP PROGRAM ACTIVITY UPDATE
  3. SUSPENSION & WITHHOLDING REPORT

- PROJECTS D. DEVELOPMENT PROGRAM REPORTS
1. LEGISLATIVE REPORT

**DISCUSSION/ACTION ITEMS**

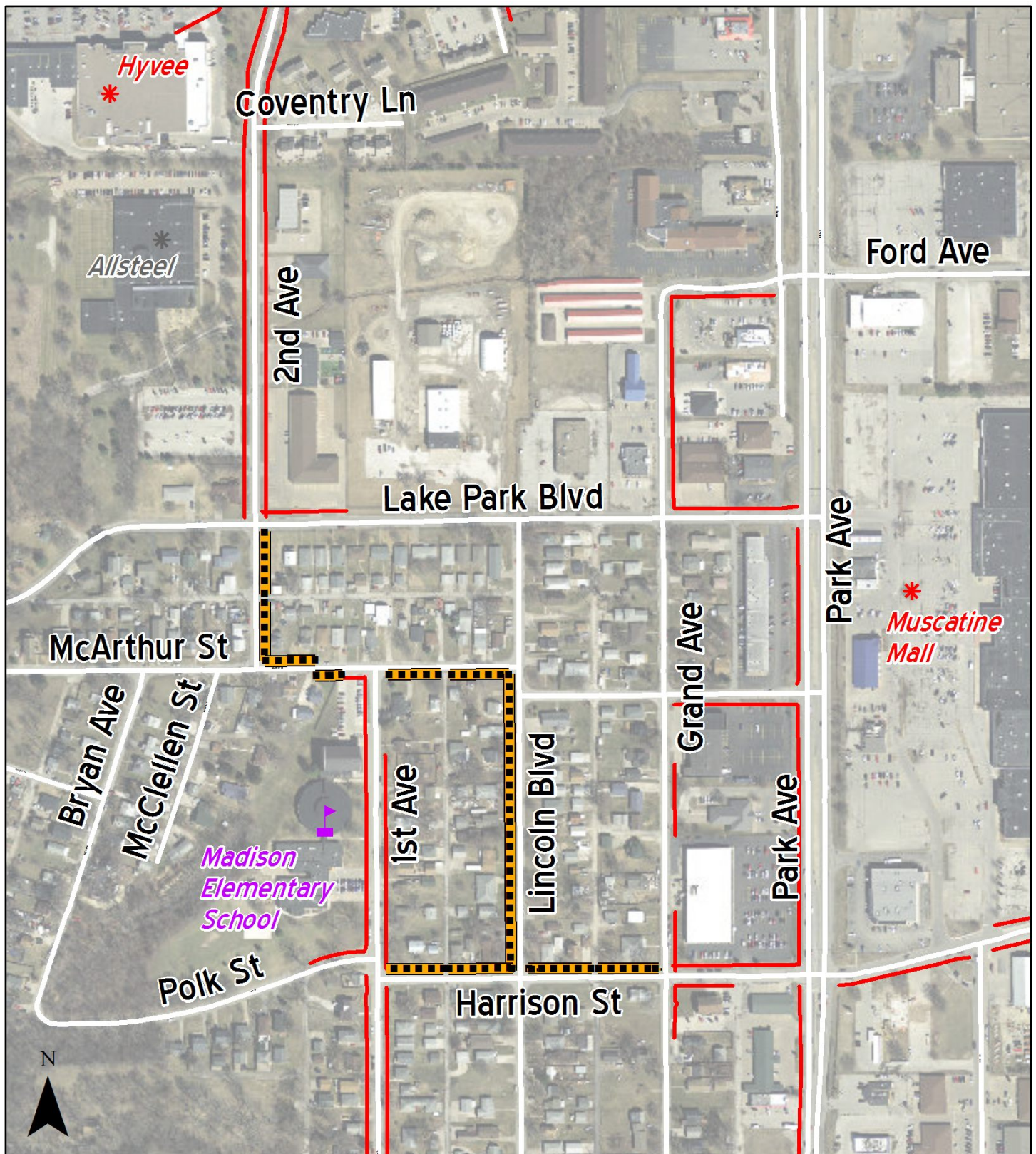
- E. FINANCIAL REPORTS
1. STATUS & ANY PROPOSED MODIFICATION OF THE BUDGET
- F. BOARD INQUIRIES & ANY MISC. DISCUSSION ITEMS
- 1) Administration Goals
- G. DISCUSSION OF LEGAL MATTERS, IMMINENT/PENDING LITIGATION CASES (Tribune Company)

- H. CONSIDERATION OF & DETERMINATION ON APPEAL CASE (BOWMAN)
- I. INVESTMENT PROGRAM UPDATE
  - 1) Private Equity Recommendation
- J. INVESTMENT PERFORMANCE REPORT
- K. BOARD EDUCATION: INFRASTRUCTURE
- L. ALTERNATIVE INACTIVE MORTALITY ASSUMPTIONS
- M. PROTOCL NETWORK REVIEW

NOTES: 1) Subject to additions & modifications as topics develop. At the discretion of the Chairperson of the Board, the scheduling of individual subjects during the meeting may be adjusted to facilitate the efficient utilization of time. 2) You are hereby notified that the above named public body will hold a meeting at the dates, time and place specified. A vote may be considered to go into closed session pursuant to Iowa Code 21.5(c)(f). 3) Consent Agenda: Subjects that require only consent or approval by the Board of Trustees, including informational topics. Subjects upon which information is provided for the Board but which will not be reviewed at the Board meeting except at the request of an individual Board member or the administration. 4) The Board of Trustees will work through the agenda until completion. Breaks will occur periodically as deemed necessary by the Board chairperson.

NEXT BOARD MEETING: August 25, 2016





## Proposed 2016 Sidewalk Construction Program

Approximately 1,974' of new sidewalks in the vicinity of Madison Elementary School, and a bid alternate consisting of approximately 300' of sidewalk in Weed Park.

0 100 200 400 600 800 Feet



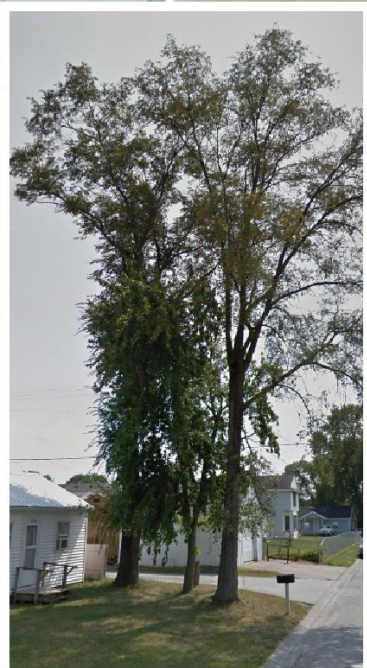
 Proposed Sidewalks

 Existing Sidewalks



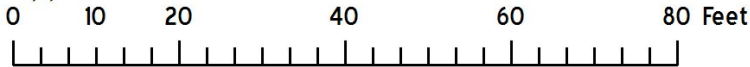


Marked pedestrian crossing of Lake Park Blvd will be needed.

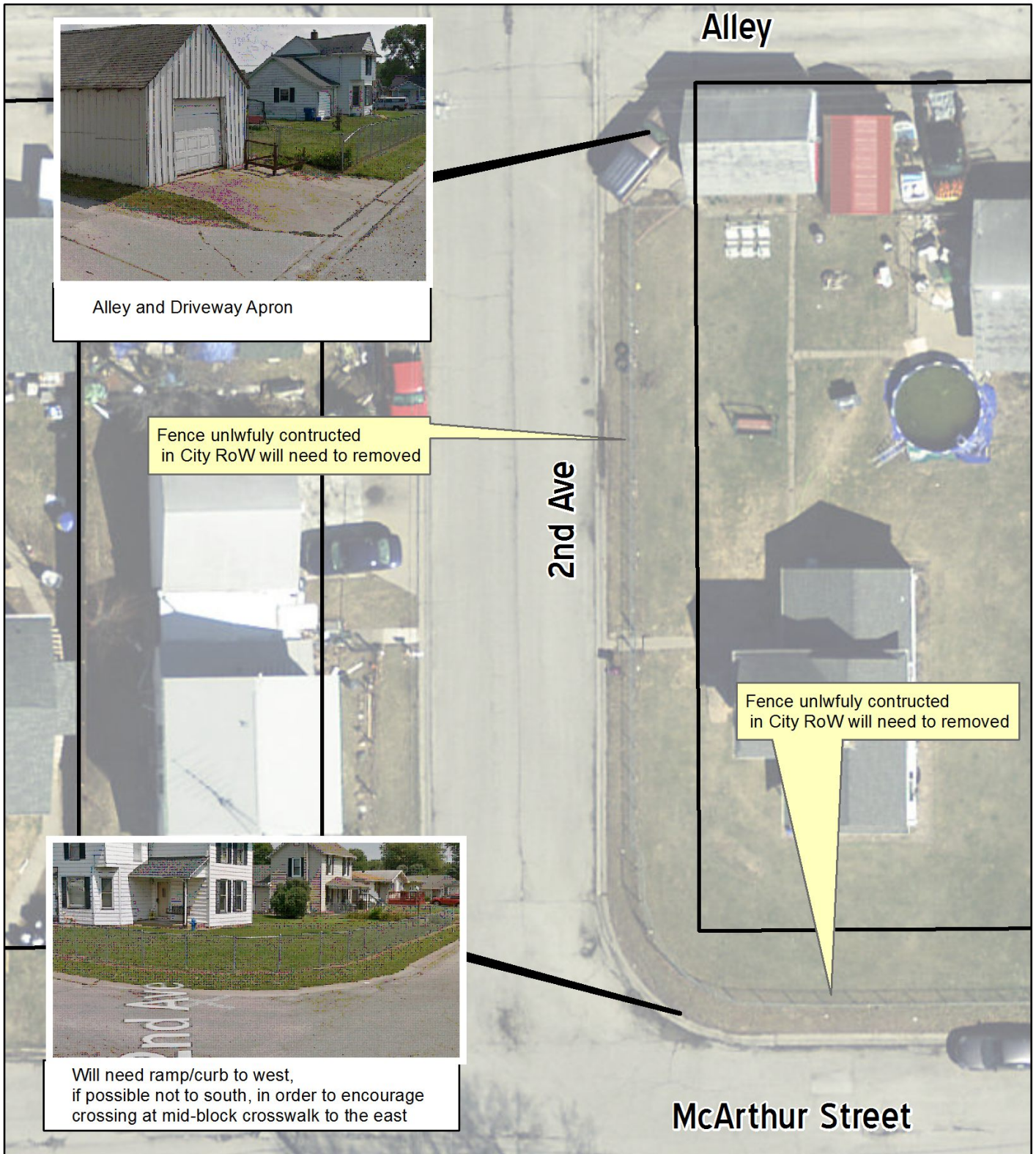


Large tree (nearest to the street in this pic) will need to be removed

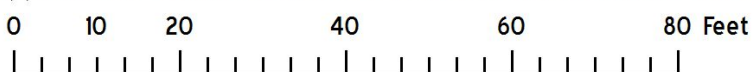
Sidewalk Location: Eastside of 2nd Ave From Lake Blvd to Alley  
Approximate Distance from Lake Park Blvd to Alley: 160 Feet  
Approximate Distance from Back of Curb to Parcel Line 15.5 Feet (2nd Ave)  
Approximate Distance from Back of Curb to Parcel Line 24 Feet Lake Park Blvd)



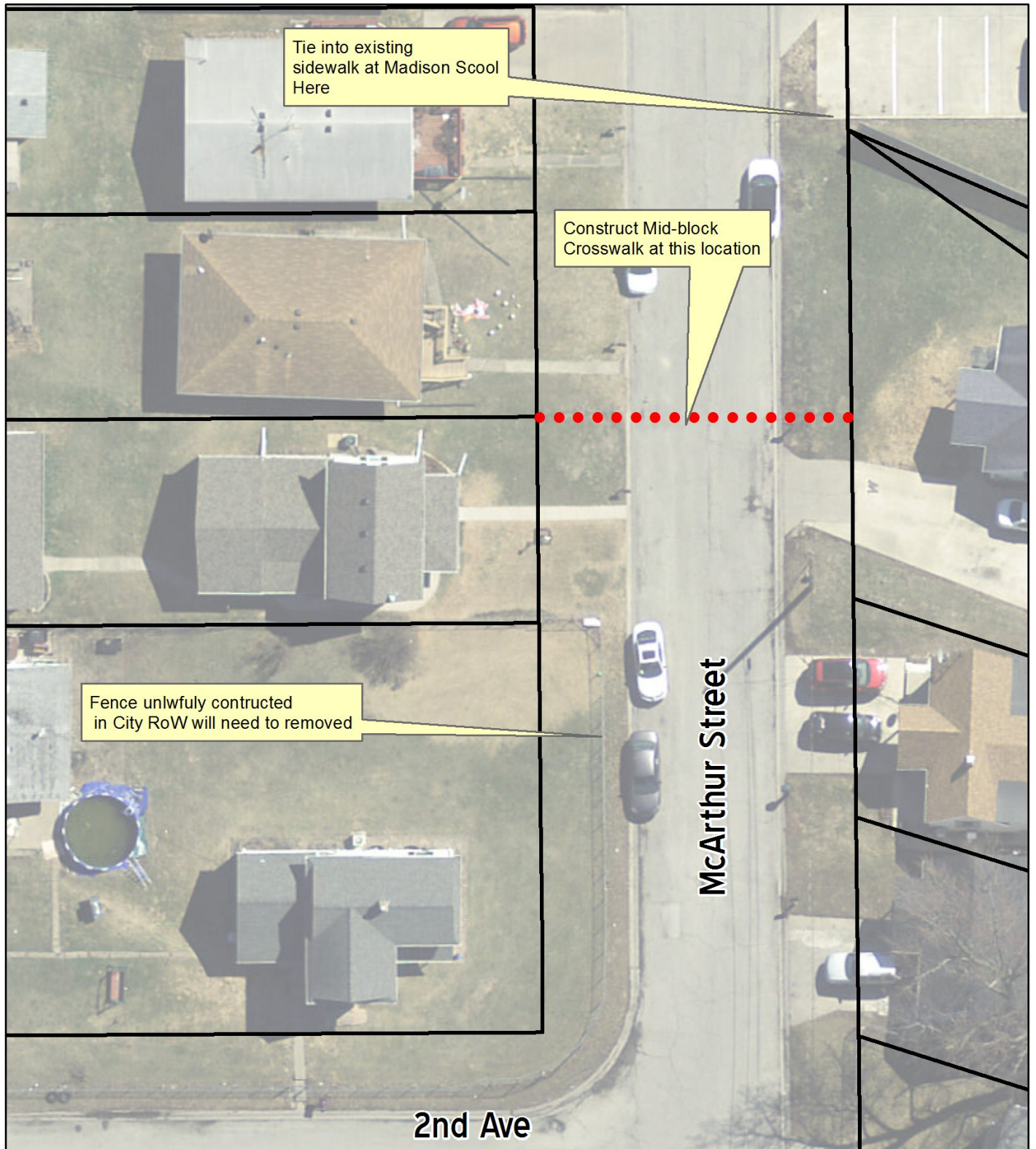




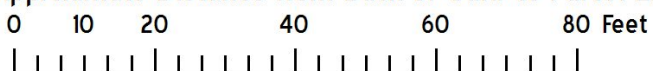
Sidewalk Location: Eastside of 2nd Ave From Alley to McArthur Street,  
 Sidewalk to Continue East Along the North Side of McArthur  
 Approximate Distance from McArthur Street to Alley: 150 Feet  
 Approximate Distance from Back of Curb to Parcel Line 15.5 Feet (2nd Ave)  
 Approximate Distance from Back of Curb to Parcel Line 17.5 Feet (McArthur ST)



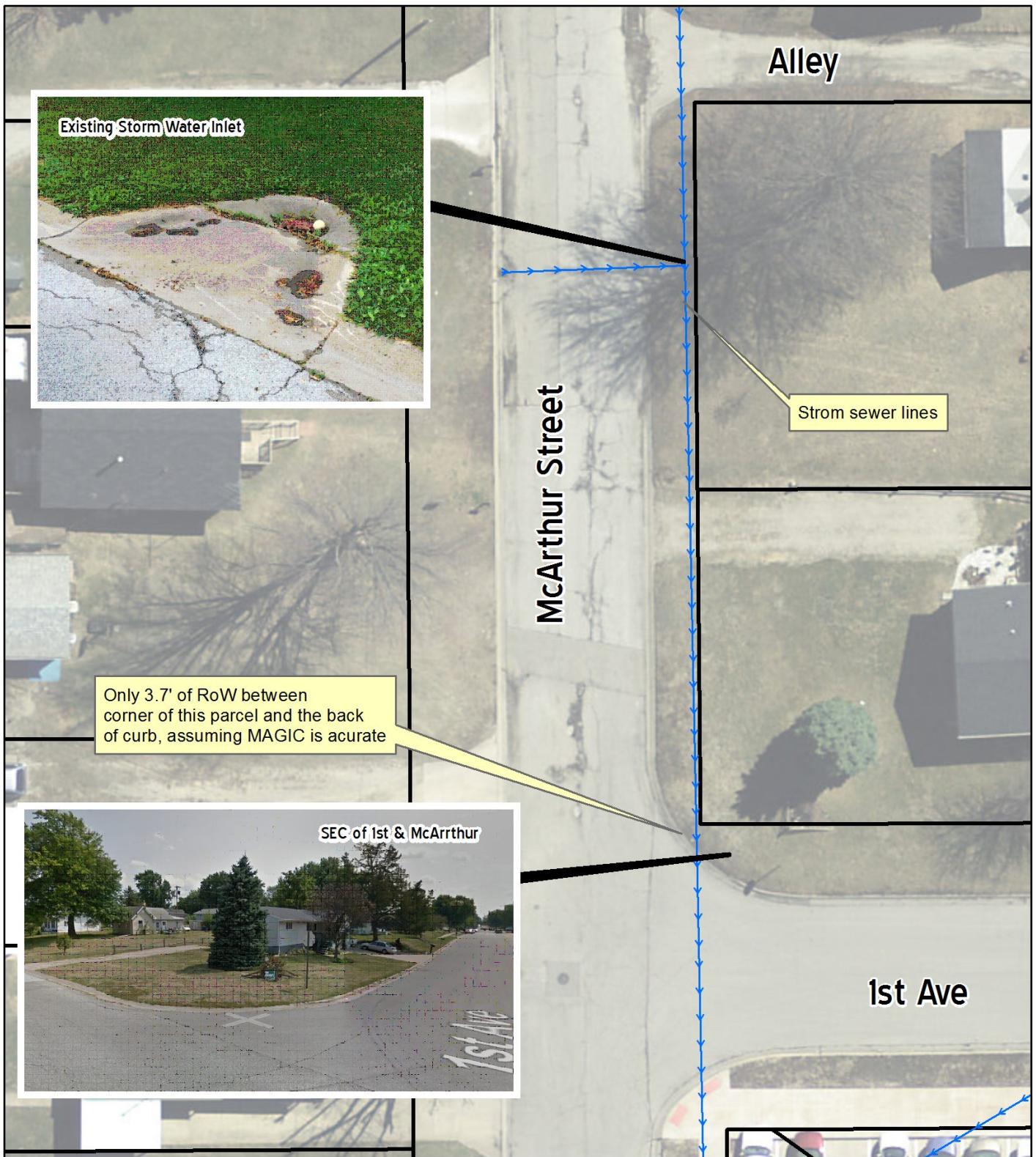




Sidewalk Location: northside McArthur from 2nd Ave to Midblock crossing,  
 then along to southside of McArthur to existing sidewalk at Madison School  
 Approximate Distance from 2nd Ave to Midblock Crossing: 130 Feet  
 Approximate Distance from Midblock Crossing to existing school sidewalk: 60 Feet  
 Approximate Distance from Back of Curb to Parcel Line 17.5 Feet (Northside of McArthur)  
 Approximate Distance from Back of Curb to Parcel Line 15 Feet (Southside of McArthur)



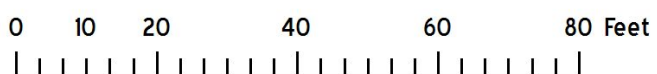




Sidewalk Location: Southside McArthur from 1st Ave to Alley

Approximate Distance from 1st Ave to Alley: 140 Feet

Approximate Distance from Back of Curb to Parcel Line 10 Feet (Southside of McArthur)





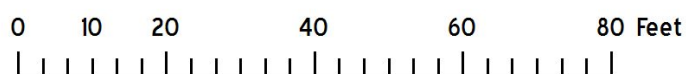


Sidewalk Location: Sorthside McArthur from Lincoln Blvd to Alley

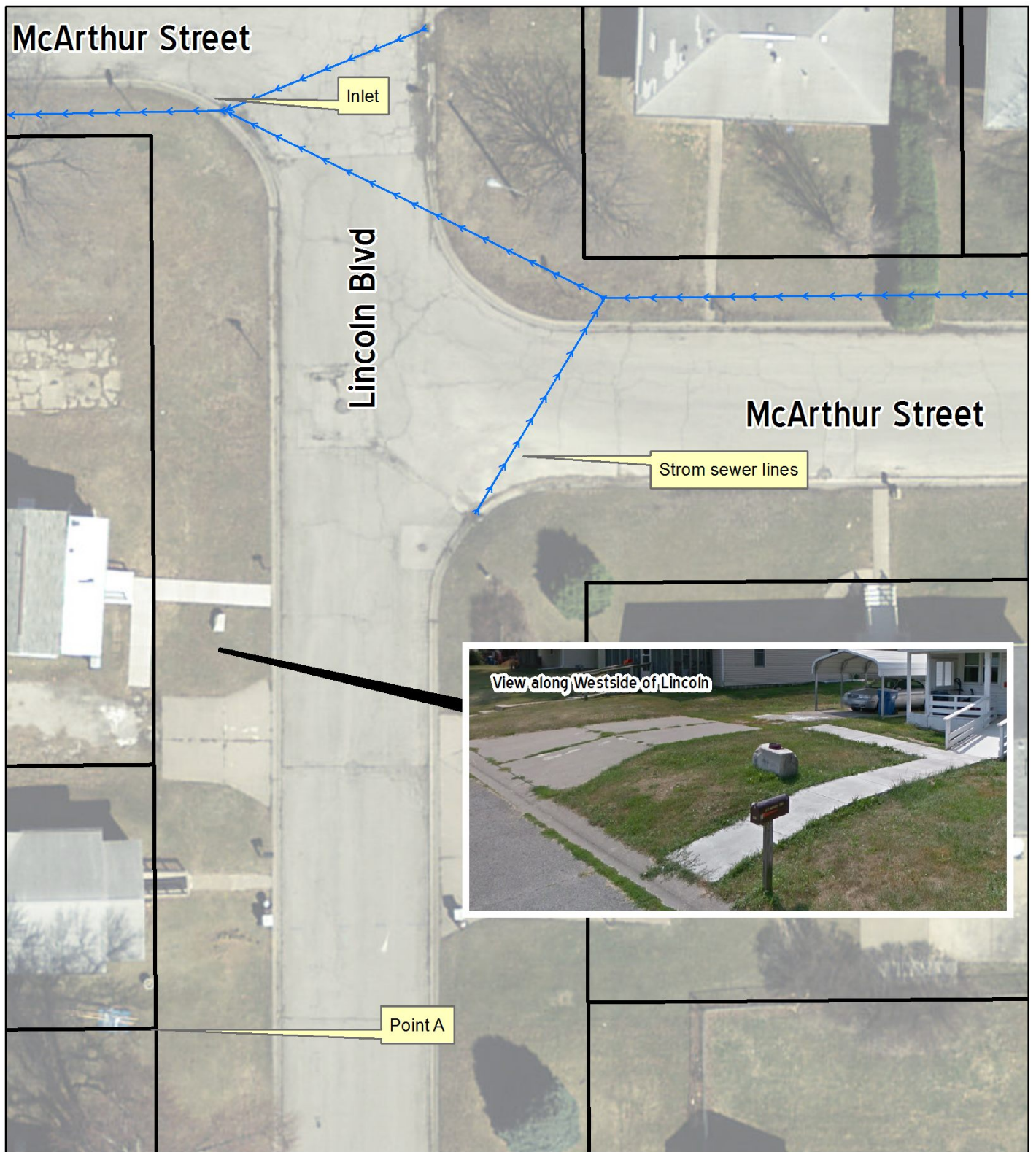
Approximate Distance from 1st Ave to Alley: 155 Feet

Approximate Distance from Back of Curb to Parcel Line 10 Feet (Southside of McArthur)

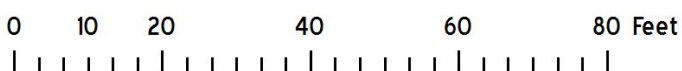
Approximate Distance from Back of Curb to Parcel Line 22 Feet (Westside of Lincoln)







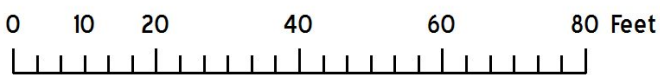
Sidewalk Location: Southside of Lincoln Blvd from McArthur to Harrison  
 Approximate Distance from SWC of McArthur/Lincoln to Point A: 170 Feet  
 Approximate Distance from Back of Curb to Parcel Line 10 Feet (Southside of McArthur)  
 Approximate Distance from Back of Curb to Parcel Line 22 Feet (Westside of Lincoln)







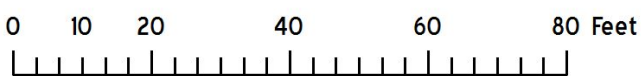
Sidewalk Location: Southside of Lincoln Blvd from McArthur to Harrison  
Approximate Distance from Point A to Point B: 200 Feet  
Approximate Distance from Back of Curb to Parcel Line 21 Feet (Westside of Lincoln)







Sidewalk Location: Southside of Lincoln Blvd from McArthur to Harrison  
Approximate Distance from Point B to Point C: 218 Feet  
Approximate Distance from Back of Curb to Parcel Line 21 Feet (Westside of Lincoln)







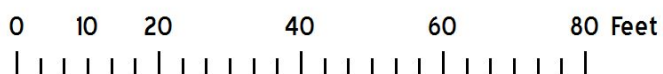
**Sidewalk Location: Southside of Lincoln Blvd from McArthur to Harrison**

**Approximate Distance from Point C to NWC Lincoln and Harrison: 170 Feet**

**Approximate Distance from Back of Curb to Parcel Line 21 Feet (Westside of Lincoln)**

**Approximate Distance from Back of Curb to Parcel Line 18.5 Feet (Northside of Harrison west of Lincoln)**

**Approximate Distance from Back of Curb to Parcel Line 11.5 Feet (Northside of Harrison east of Lincoln)**





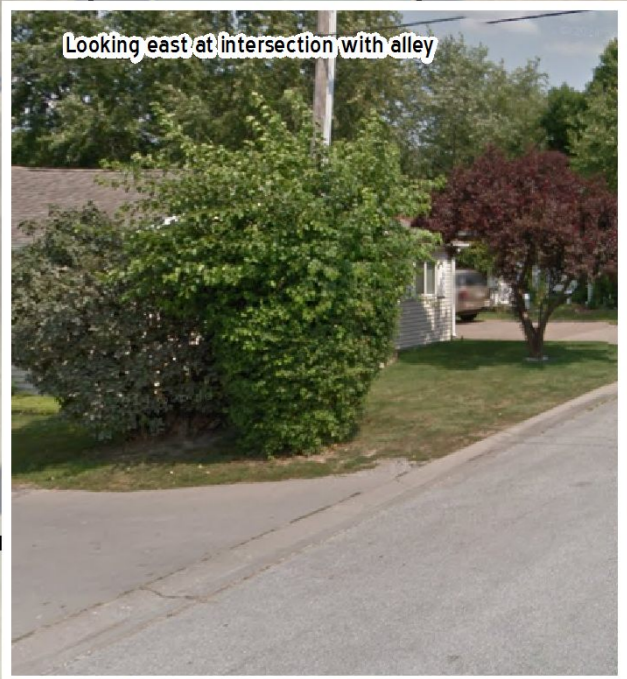
Lincoln Blvd

View along Northside of Harrison



Harrison St

Looking east at intersection with alley



Sidewalk Location: Northside of Harrison from Lincoln Blvd to Alley

Approximate Distance from Lincoln Blvd to Alley: 165 Feet

Approximate Distance from Back of Curb to Parcel Line 21 Feet (Westside of Lincoln)

Approximate Distance from Back of Curb to Parcel Line 18.5 Feet (Northside of Harrison)

0 10 20 40 60 80 Feet

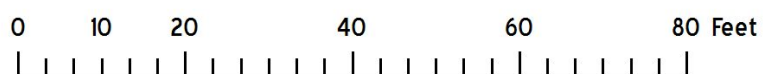




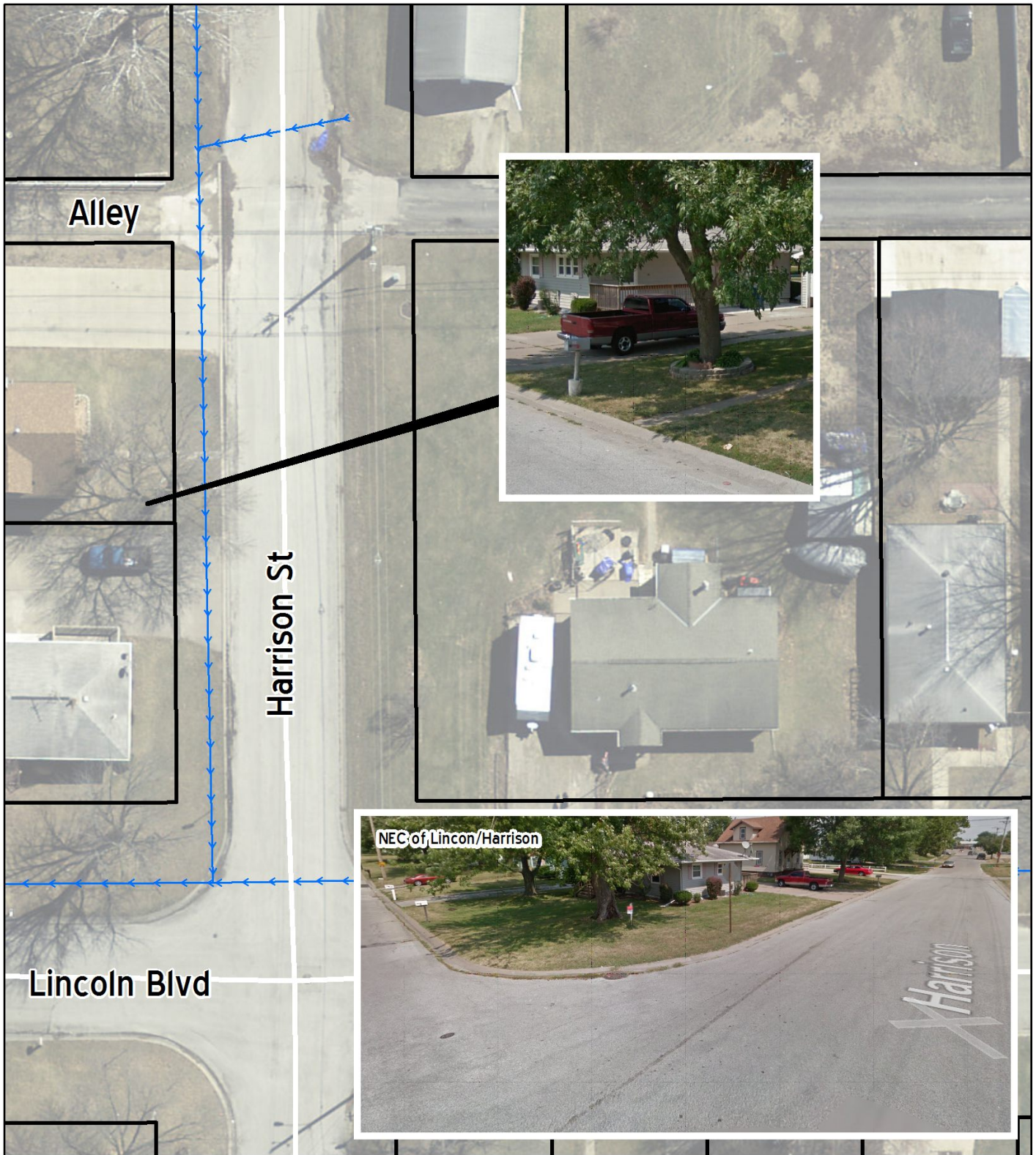


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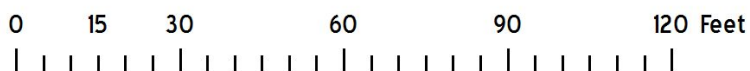
Sidewalk Location: Northside of Harrison from 1st Ave to Alley  
Approximate Distance from 1st Ave to Alley: 150 Feet  
Approximate Distance from Back of Curb to Parcel Line 18.5 Feet (Northside of Harrison)



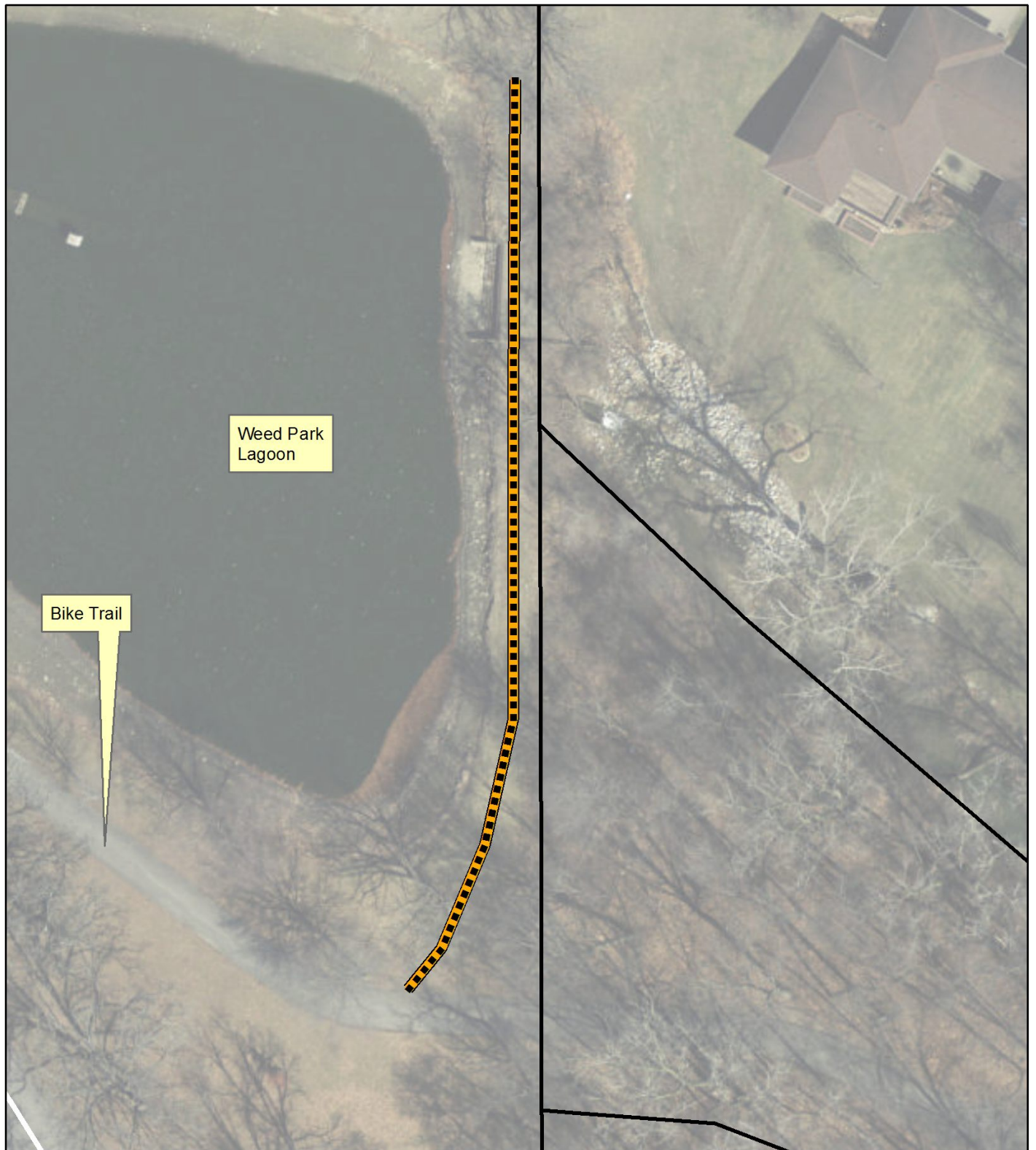




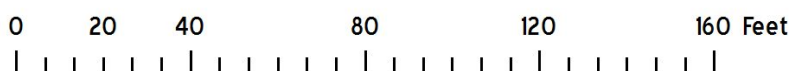
Sidewalk Location: Northside of Harrison from Lincoln Blvd to Alley  
Approximate Distance from 1st Ave to Alley: 166 Feet  
Approximate Distance from Back of Curb to Parcel Line 12 Feet (Northside of Harrison)







Sidewalk Location: East bank of the Weed Park Lagoon  
Approximate Distance: 300 Feet





## MINUTES OF THE

### BI-STATE REGIONAL COMMISSION

Wednesday, May 25, 2016, 3:30 p.m.  
Scott County Administrative Center  
600 West Fourth Street  
Davenport, IA

#### MEMBERS PRESENT:

Thodos – Chair, Callaway-Thompson, Gallagher, Gordon, Grader, Hening, Hillman, Holmes, Holst, Howard, Klipsch, Lawrence, Liddell, Maranda, O'Boyle, Raes, Schloemer, Sorensen, Sunderbruch, Terry

#### MEMBERS ABSENT:

Anderson, Austin, Broderson, Conrad, Earnhardt, Looney, Moore, Newton-Butt, Pauley, Sherwin, Stoerner, Tank, Washburn

#### OTHERS PRESENT:

Annette Ernst, Coal Valley City Administrator

#### STAFF PRESENT:

Bulat, Grabowski, McCullough, Moritz

Chair Thodos called the meeting to order at 3:35 p.m.

1. Approval of the April 27, 2016 Minutes. Mr. Grader moved to approve the minutes of the April 27, 2016 meeting as presented. Mr. Maranda seconded the motion, and it passed unanimously.

2. Treasurer's Report. Mayor Klipsch presented the Treasurer's Report for the month ending April 30, 2016, noting an ending total bank and book balance of \$695,427.85. Mr. Howard moved the report be accepted as written and mailed. Mr. Liddell seconded the motion, and it passed unanimously.

3. Finance and Personnel Committee.

- a. Bills. Ms. Hillman presented the bills totaling \$27,404.71, as listed on the following bills listing:

#### Bills List

Blackhawk Bank & Trust, VISA charge card expenses related to Managers and \$ 2,830.94

Administrators Committee meeting (cost reimbursed by participating member governments); Chief Elected and Chief Administrative Officials Committee meeting (cost reimbursed by participating member governments); one staff attending the Washington, DC trip; Transportation Certification Review meetings; one staff attending the 2016 MidAmerica GIS Symposium; one staff attending the Illinois Counties Solid Waste Management summit; one staff attending the National Association of Development Organizations conference; two staff attending the Community Development Block Grant Administrator training; one staff attending the Region 2 Transit Advisory Spring Conference; box lunches for Henry County Economic Development Partnership (HCEDP) Board meeting in Springfield, IL (cost reimbursed by HCEDP); 1 staff attending the Economic Development Administration National conference; office supplies

Hurt, Norton & Associates, April 2016 legislative technical service and 9,750.00  
Professional Media Services (cost reimbursed by participating member  
governments)  
Thomas A. Skorepa, P.C., Administrator Hearing Officer, April services 2,590.00  
(cost reimbursed by MUNICES)

Addendum

HNTB Corporation, Modeling Development services March 26 thru 6,649.47  
April 22, 2016

Rock Island County Treasurer		5,584.30
06/2016	Rent	\$4,618.38
06/2016	Internet Access	88.00
04/2016	Postage	603.10
04/2016	Supplies	153.28
04/2016	Cell Phone	121.54*

\*(Partial costs reimbursed by HCEDP)

Ms. Hillman moved approval of the bills totaling \$27,404.71 as presented above. Mr. Gordon seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission's FY 2015-16 Program Budget as of April 30, 2016.  
Ms. Hillman explained the Program Budget Status Report was mailed in members' packets. The Commission is 83% through the fiscal year with 74.1% expended and within budget.

- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contracts or grants for consideration.

- Consideration of contract with the City of Keithsburg and a subcontract with Western Illinois Regional Council to administer an ILE disaster grant. The contract will be up to \$300,000 to be billed for actual costs, to begin upon execution of contracts with completion by December 2017.

Mayor Klipsch moved approval of the grant amendment as presented above. Mayor. Holmes seconded the motion, and it passed unanimously.

- d. Presentation of Recommended FY2017 Commission Planning Budget. Ms. Bulat, Executive Director, reviewed the draft FY 2017 Budget as recommended by the Finance and Personnel Committee. She reported revenues for FY 2017 are projected to be down 2.1% from the current year, primarily due to the completion of the Henry County Rural Jobs Accelerator grant. Dues for Bi-State's member governments are proposed to remain the same as the previous fiscal year. Continuation of the merit performance review program, with a projected average of 2.0% (\$24,790), is recommended along with a 2.0% (\$25,287) across the board annual wage adjustment. The budget will lay on the table and be considered for approval at the June 22, 2016 Commission meeting.



4. Bridge Construction Update. Ms. McCullough updated Commissioners on the status of Quad Cities bridge restrictions for the current construction season. She specifically noted the following updates:

<b>MISSISSIPPI RIVER (IOWA/ILLINOIS) BRIDGE LOCATION</b>	<b>RESTRICTION</b>	<b>TIMELINE</b>	<b>STATUS</b>
<b>I-74 Mississippi River (Iowa/Illinois)</b>	Annual roadway patching (Iowa). Nighttime lane closures.	Fall 2016	Contracted
	Repairs to bridge viaduct structures, Illinois side from the river bridge to the end of the viaduct, just south of 7 <sup>th</sup> Avenue. Lane closures in each direction. Ramp closures at River Drive (IL) and State Street entrance ramp (IA) in first stage; following completion, ramp closure at 7 <sup>th</sup> Avenue (IL) entrance and exit ramps in the third/last stage.	March-mid-August 2016	Underway
	Annual bridge washing. Nighttime lane closures. Washing approach structures Illinois and Iowa sides, Mississippi River Bridge, following completion of the above project.	Following Repairs 2016	Contracted (IL)
	Annual roadway patching (Iowa). Nighttime lane closures.	Fall 2016	Contracted
<b>I-80 Mississippi River (Iowa/Illinois)</b>	Bridge Deck Overlay at the I-80 bridge over Wells Ferry Road located 4 miles west of the Miss. Ri. Bridge. One lane closed in each direction.	Now thru Fall 2016	Contracted
	Annual bridge washing. Nighttime lane closures.	early September 2016	Contracted
	Annual roadway patching (Iowa). Nighttime lane closures.	Fall 2016	Contracted
<b>I-280 Mississippi River (Iowa/Illinois)</b>	Annual bridge washing. Nighttime lane closures.	September 2016	Contracted
	Sidewalk painting. Sidewalk closure 4-5 consecutive days anticipated.	TBA 2016	—
	Annual bridge washing. Nighttime lane closures.	May 24-27, 2016	Contracted
<b>U.S. 67 Centennial Bridge Mississippi River (Iowa/Illinois)</b>	Government Bridge Swing span gives right-of-way to river barge traffic. Expect periodic vehicular, bicycle, and pedestrian delays. Commercial river traffic asked to voluntarily delay locking through between 5:30 - 7:00 a.m. and 2:45 - 4:15 p.m.	March – December 2016	Seasonal
	Upgrade of railroad hydraulic components work will necessitate complete roadway closures on two different weekends. Duration and timing TBD. Impacts to pedestrian traffic will be minimized.	Planned July-September 2016	Contracted
<b>Government Bridge Mississippi River (Rock Island Arsenal/Iowa DOT), and Moline Arsenal Bridge</b>			



Bi-State Regional Commission – Minutes

May 25, 2016

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MISSISSIPPI RIVER (IOWA/ILLINOIS) BRIDGE LOCATION	RESTRICTION	TIMELINE	STATUS
	Special inspection of several bridge components. Intermittent one-line closures are expected throughout timeframe. Pedestrian traffic may be restricted to a single sidewalk at various times.	April-August 2016	Started
	Bridge drain flushing (Government Bridge, R.I. Viaduct, & Moline Arsenal Bridge). Intermittent one-lane closures.	Quarterly 2016 (Start April)	-
I-80 (Rock River)	Reconstruction from I-88 to Rock River, including bridge replacement. Crossover with one lane in each direction in 2016 and 2017.	March 2016 – November 2017	Underway
IL 92, U.S. 67, I-74 (Illinois) at Rock River, Veterans Memorial Bridge at Carr's Crossing	No work anticipated.	-	-

5. Questions or Comments by Commissioners. There were no questions or comments by Commissioners.

6. Other Business. Chair Thodos noted that Mr. Liddell is leaving the City of Moline and will no longer be representing the city on the Commission. Mr. Liddell was presented a certificate for his 5 years of service.

7. Adjournment. The meeting adjourned at 4:02 p.m.

Respectfully submitted,



Kimberly Callaway-Thompson

Secretary

**BI-STATE REGIONAL COMMISSION  
TREASURER'S REPORT  
FOR THE MONTH ENDING MAY 31, 2016**

	Balance <u>May 1</u>	Deposits	Withdrawals	Balance <u>May 31</u>
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<b>GENERAL SAVINGS ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – May 1, 2016	\$ 654,479.10			
Add Deposits		\$ 233,977.78		
Less Transfers			\$ 225,918.55	
Balance – May 31, 2016				\$ 662,538.33

<b>RLF SAVINGS ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – May 1, 2016	\$ 1,174.19			
Add Deposits		\$ 0.15		
Less Transfers			\$ 0.00	
Balance – May 31, 2016				\$ 1,174.34

<b>CHECKING ACCOUNT BANK AND BOOK BALANCE:</b>				
Balance – May 1, 2016	(\$ 63,362.58)			
Add Deposits		\$ 129,374.05		
Less Checks Written			\$ 122,550.98	
Balance – May 31, 2016				(\$ 56,539.51)

<b>PAYROLL ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – May 1, 2016	\$ 3,137.14			
Add Deposits		\$ 96,539.10		
Less Checks Written			\$ 96,633.01	
Balance – May 31, 2016				\$ 3,043.23

<b>INVESTMENT ACCOUNTS BANK &amp; BOOK BALANCE:</b>				
Balance – May 1, 2016	\$ 100,000.00			
State Bank of Orion				
12/25/15 – 6/25/16 (.20%)				
Add Investments Made		\$ 0.00		
Less Investments Matured			\$ 0.00	
Balance – May 31, 2016				\$ 100,000.00

<b>TOTAL BANK &amp; BOOK BALANCE:</b>				
Balance – May 1, 2016	\$ 695,427.85			
Deposits in May		\$ 459,891.08		
Withdrawals in May			\$ 445,102.54	
Balance – May 31, 2016				\$ 710,216.39

<b>BI-STATE RLF ACCOUNT:</b>				
		<b><u>PASS THROUGH FUNDS</u></b>		
Balance – May 1, 2016	\$1,043,006.94			
Add Deposits		\$ 19,262.61		
Less Withdrawals			\$ 95.00	
Balance – May 31, 2016				\$1,062,174.55

<b>MERCER-MUSCATINE RLF ACCOUNTS:</b>				
Balance – May 1, 2016	\$ 115,045.27			
Add Deposits		\$ 8,219.92		
Less Withdrawals			\$ 20.00	
Balance – May 31, 2016				\$ 123,245.19

**BILLS TO BE CONSIDERED FOR APPROVAL  
AT THE JUNE 22, 2016  
BI-STATE REGIONAL COMMISSION MEETING**

Bohnsack & Frommelt, LLP, progress billing for year-end audit June 30, 2016	\$ 3,000.00
Hurt, Norton & Associates, May 2016 legislative technical service and Professional Media Services (cost reimbursed by participating member governments)	9,750.00
Rock Island County Treasurer	5,331.72
07/2016 Rent	\$4,618.38
07/2016 Internet Access	88.00
05/2016 Postage	454.60
05/2016 Supplies	49.20
05/2016 Cell Phone	121.54*
*(Partial costs reimbursed by HCEDP)	
Thomas A. Skorepa, P.C., Administrator Hearing Officer, May services (cost reimbursed by MUNICES)	<u>3,185.00</u>
TOTAL	<u><u>\$21,266.72</u></u>

Additional bills for which invoices have not yet been received and will be listed on an addendum to be distributed separately.

# BI-STATE REGIONAL COMMISSION FY 2015-16 Program Budget Status Report Through Month of May – 92% of Year

<b>ADOPTED BUDGET:</b>	<b>\$2,007,436.00</b>	<b>EXPLANATION:</b>
<b>EXPENDED THROUGH MAY:</b>	<b>\$1,530,473.66 (76.2%)</b>	
<b>STAFF LEVEL BUDGETED:</b>	<b>25.00 F.T.E.</b>	
<b>STAFF LEVEL STAFF LEVEL MAINTAINED:</b>	<b>20.50 F.T.E.</b>	

## MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING MAY:

ALEDO –MMRLF Coord.; Transit Mobility/HSTP Planning; ITEP Grant Asst.; Website Support.  
 ALPMA – HCEDP Participation; Transit Mobility/HSTP Planning.  
 AUDALUSA – RICWMA Staffing; MPO Trans. Coord. & L RTP; Riverfront Council; Website Support.  
 AUDOVER – HCEDP Participation; Transit Mobility/HSTP Planning; USDA Grant Inquiry; Website Development.  
 ANNAMAN – Joint Purchasing Council Inquiry.  
 ATKINSON – HCEDP Participation; Transit Mobility/HSTP Planning; Website Support.  
 BETTENDORF – Air Quality Asst.; Drug/Alcohol Testing Consort.; I-74 Bridge Coord.; IAQC Transit Planner Coord. and FTA 5339 Grant; Joint Purchasing; QCICNet; Riverfront Council;  
 RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Trail Coord. and Trails Counting; REAP Plan Update; Park/Rec Plan Update; MPO Trans. Coord. & L RTP.  
 BLUE GRASS – Reg. 9 Transp. Coord.; Solid Waste Coord.; Website Support; Grants Inquiry.  
 BUFFALO –Riverfront Council; Solid Waste Coord.; Trail Planning & Related Funding Asst.; IDPH Nutrition Grant; RDA Grant Application.  
 CAMBRIDGE – HCEDP Participation; Transit Mobility/HSTP Planning.  
 CARBON CLIFF –Joint Purchasing; RICWMA Staffing; MPO Trans. Coord. & L RTP; Trail Planning; Grant Inquiry.  
 COAL VALLEY – Joint Purchasing; MUNICES Coord.; RICWMA Staffing; Floodplain; Mapping Asst.  
 COLOMA – Joint Purchasing; Floodplain; Funding inquiry.  
 CORDOVA – RICWMA Staffing; Riverfront Council; Website Support.  
 DAVENPORT – Air Quality Asst.; IAQC Transit Planner Coord.; Citibus Routes Advisory Group & FTA 5339 Grant; Joint Purch.; QCICNet; Riverfront Cnd.; RLF Loan Admin.; Scott Co.  
 Housing Cnd.; Solid Waste Coord.; Day. Schools Haz. Mit. Plan; Trails Planning & Count Collection; PICH-Safe Routes to Schools Planning; MPO Trans. Coord. & L RTP Coord.;  
 Floodplain Grants; Asst.; Complete Streets & SRT Grant Inquiries.  
 EAST MOULNE – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Council; RLF Admin.; RMS  
 Coord.; Interop. Proj.; MPO Trans. Coord. & L RTP; Trail Planning; Zoning Ordinance; Floodplain.  
 ELDORGE – Drug & Alcohol Consort.; Solid Waste Coord.; Website Support; Trails Planning & Research; MPO L RTP Projects Coord.  
 GALVA – HCEDP Participation; Transit Mobility/HSTP Planning.  
 GENESSEO – HCEDP Part.; Transit Mobility/HSTP Planning; Trail Planning/Grant App. Site Visit & Follow-up.  
 HAMPTON – MUNICES Coord.; RICWMA Staffing; Riverfront Council.  
 HENRY COUNTRY – HCEDP Participation; Joint Purchasing; Transit Mobility/HSTP Planning; Trail Coord.; Legislative Priorities Asst.; Floodplain Coord.; MPO Trans. Coord. & L RTP;  
 Fed Sheet Update; Juvenile Detention Facility Data Asst.; Grant Inquiry.  
 HILLSDALE – Transit Mobility/HSTP Planning; Floodplain.  
 KENAWEE – Transit Mobility/HSTP Planning; Juvenile Detention Facility Data Asst.; CDAP Grant Inquiry.  
 LECLAUVE – Joint Purchasing; Riverfront Council; Solid Waste Coord.; MPO Trans. Coord. & L RTP; Trails Planning; Comprehensive Plan & Mapping.  
 LONG GROVE – Reg. 9 Trans. Coord.; Solid Waste Coord.; Website Support; Joint Purchasing Council Inquiry.  
 MCCASLAND – Reg. 9 Trans. Coord.; Solid Waste Coord.  
 MILAN – E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; MPO Trans. Coord. & L RTP; RLF Admin.; RMS Coord.;  
 Interoperability Project; Cons. Dispatch Study Asst.; Hennepin Canal Trail Event Map & Logo.  
 MOULNE – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; IL QC Intergov. Comm.; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Cnd.; RLF Adm.; RMS  
 Coord.; Trails Coord.; MPO Trans. Coord. & L RTP; PICH-Safe Routes to Schools Planning; Interop. Proj.  
 MUSCATINE CTRY – Air Quality Asst.; Joint Purch.; Reg. 9 Transportation Coord.; Including Freight; MMRLF Coord.; Solid Waste Coord.; Trail Planning/ADT Coord.; Trails Use Count  
 Collection; Riverfront Planning.  
 MUSCATINE COUNTRY – Air Quality Asst.; Joint Purch.; Reg. 9 Coord. L RTP; Solid Waste Coord. & Plan Update; Trails Planning/ADT Coord.; Transit Mobility Coord.; MMRLF Coord.  
 NEW BOSTON – Transit Mobility Coord./HSTP Planning.  
 OAK GROVE – E9-1-1 Coord.  
 ORION – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning; Fed Sheet/Community Profile Development.  
 PORT BYRON – RICWMA Staffing; MPO Trans. Coord. & L RTP; TAP Funding Coord.; Riverfront Council.  
 PRINCETON – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord. & L RTP; Trail Planning; Sidewalk/Trails Meeting.  
 RAPIDS CTRY – RICWMA Staffing; Riverfront Council.  
 RIVERDALE – Riverfront Council; Solid Waste Coord.; Trails Coord; Website Support.  
 ROCK ISLAND CTRY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purch.; MUNICES Coord.; QCICNet; Riverfront Cnd.; RICWMA Stfg.; RLF Loan Admin.; RMS  
 Coord.; Interop. Proj.; PICH-Safe Routes to Schools Planning; Trails Coordination & Counts Collection; MPO Trans. Coord. & L RTP Projects Coord.; ITEP Grant App.  
 ROCK ISLAND COUNTRY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; LEPC Committee; MUNICES Coord.; QCICNet; RICWMA Stfg. & Website Support;  
 RMS Coord.; Trail Coord.; Transit Mobility/HSTP Planning; Passenger Rail; Floodplain Coord; Efforts; Haz. Mit. Planning Coord.; QC Health Initiative; Safe Routes to Schools Planning;  
 Highway Safety Planning; MPO Trans. Coord. & L RTP Projects Coord.; Graphics Asst – Forest Preserve Bro. Update; Sheriff Dept. & Gen. Business Cards; Zoning Signs; Enterprise Zone  
 App.  
 SCOTT COUNTRY – Financial Mgmt – Scott Co. KIDS and Scott Co. Hsg. Cnd.; Scott Co. Kids Community Plan; Air Quality Coord.; I-74 Bridge Coord.; Joint Purch.; QCICNet; Reg. 9  
 Transportation Coord. & MPO L RTP; Transportation Planning Orientation; RLF Admin.; Solid Waste Coord. and Plan Update; Local Food Systems Coord.; Trail Planning/ADT Coord.;  
 REAP Plan Update; Transit Mobility/HSTP Planning; Interop. Project; QC Health Initiative Safe Routes to Schools Planning; Countywide IT Survey.  
 SHERRARD – Joint Purchasing; Transit Mobility/HSTP Planning; Website Support.  
 SLAYS – E9-1-1 Coord.; IL Intergov. Comm. Coord.; Joint Purch.; MUNICES Coord.; QCICNet; RICWMA Stfg.; RMS Coord.; Trails Plan.; ITEP Grant and TAP Funding Coord.; RLF  
 Loan Admin.  
 VOLA – Transit Mobility/HSTP Planning.  
 WALCOTT – Reg. 9 Transportation Coord.; RLF Admin.; Solid Waste Coord.; Trail Coord.  
 WEST LIBERTY – Air Qual. Coord.; Reg. 9 Transportation Coord.; Trails Plan/ADT Coord. Solid Waste Coord.; Musc. Co. Haz Mit Plan; MMRLF; Comprehensive Plan Proposal.  
 WILTON – Air Qual. Coord.; Reg. 9 Transp. Coord. & TAP Project Management Process; Solid Waste Coord.; Muscatine Co. Haz Mit Plan; MMRLF.  
 WINOSOR – Transit Mobility/HSTP Planning; CDAP Grant Application Asst. & Mapping.  
 WOODHULL – HCEDP Participation; Transit Mobility/HSTP Planning.

## **Bi-State Report – May**

**COMMUNITY/ECONOMIC DEVELOPMENT:** Prepared five-year update of regional Comprehensive Economic Development Strategy (CEDS). Conducted cost-of-living survey. Provided information to Henry County Economic Development Partnership (HCEDP) board. Monitored scheduling for Enterprise Zone application, December 2016. Attended IA RELAT meetings. Attended Iowa Regional Council meeting. Assisted members with legislative priorities. Communicated with Mercer and Muscatine Counties' economic development officials to discuss development efforts and strategies. Hosted APA planning and bike/pedestrian webinars for members.

## **DATA/GRAPHICS/MAPPING/ON-LINE SERVICES**

**Data Center:** Data Center: Staff responded to 10 data and map requests in May 2016 including 1 from a local government, 5 from businesses, 2 from private citizens, and 2 from non-profits. The data section of the Bi-State website had 33 page views. The data warehouse site ([www.greatercregion.org](http://www.greatercregion.org)) had 399 visits and 622 page views. Staff continued to prepare data for the *LeClaire Comprehensive Plan*, the *Aledo Economic Development Plan*, the *Aledo Illinois Transportation Enhancement Program Grant* and the 2016 Illinois Enterprise Zone Application.

**Graphics/GIS/Mapping:** 2045 QC Urban Long Range Transportation Plan coordination, data, and GIS/mapping; Be Healthy QC (PICH) Grant – QCTrails.org Website; QC Marathon Map Asst.; QC Street Map (Folded & Wall Versions) Distribution; QC Urban Travel Model Data and GIS Assistance; Transportation Improvement Program (TIP) Mapping; Update/Maintain GIS Data for Street Centerlines, Traffic Counts, MPA Boundary, Federal Functional Class Routes, Urban Areas, Corporate Limits, Landmarks, Rail, Trails, and other layers.

**[www.bistateonline.org](http://www.bistateonline.org):** Total pages viewed for May 2016 was 1,894 and top pages viewed included: Home Page (719); Our Staff (68); Search (61); QC Metro Area Long Range Transportation Plan (52); Average Daily Traffic Counts (33); Articles (32); and Careers (31).

**ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES:** Responded to inquiries & assisted with trail/recreation project funding assistance/grants and trail use counting. Addressed DNR comments on Iowa Region Solid Waste Plan update and received plan approval. Served Rock Island County Waste Management Agency (RICWMA) with coordination of meetings, oversight, and management of waste disposal and recycling programs, including drop-off recycling program RFP process, reporting; and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Continued multi-jurisdictional hazard mitigation planning. Attended River Action & River/Vision meetings. Organized and held bi-monthly meeting of Quad City Riverfront Council.

**INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES:** Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: food service supplies, copier/plotter paper, calendars, printer and utility supplies. Staffed Quad Cities Area intergovernmental forums and meetings of area recreation directors, managers, administrators, and chief elected officials. Continued coordination and planning for the awarded Department of Justice Interoperability grant. Assisted with Rock Island Arsenal issues.

**REVOLVING LOAN FUND (RLFF):** Administered Bi-State RLF Program: Prepared meeting cancellation and financial summary report. Provided information to potential applicants from Bettendorf, Davenport, Rock Island, and Moline. Continued receiving job creation information from active companies. Administered Mercer/Muscatine RLF Program (MMRLF): Prepared financial summary report. Provided information to potential applicants in Muscatine and West Liberty. Worked with Aledo, Muscatine City and County, West Liberty, and Wilton to identify potential projects for gap financing.

**TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT:** Attended related meetings, presented information, and continued staff coordination of river crossing issues. Preparing adopted LRTP for publication. Held Iowa interdisciplinary traffic safety meeting, and monitoring I-80/I-74 incident management planning. Conducted travel time surveying of congested corridors. Prepared monthly reports of federal transportation programs and coordinated related funding/reporting. Monitored air quality emission issues and exceedances. Continued "Make Air Quality Visible" strategic plan implementation. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and Mississippi River Trail and attended related meetings, as well as other trails and bike-sharing planning and grant assistance, including grant assistance for IL Transportation Enhancement Program (TEP). Facilitated issues related to Bi-State Regional Trails Committee. Participated in Partnership in Community Health (PICH) grant facilitation. Coordinated Bi-State Drug and Alcohol Testing Consortium random testing program. Monitored MPO and Iowa Region 9 FY16 Transportation Planning Work Programs and finalized FY2017 documents. Monitored MPO & Region 9 FFY16-19 Transportation Improvement Programs (TIP) including facilitating TIP revisions and maintenance of data entry in Iowa TPMS as part of transportation improvement programming. Prepared MPO & Region 9 FY2017-2020 TIP documents. Administered IAQC and Illinois Region 2 transit coordinator positions. Continued efforts to implement FTA 5339 grant process. Held meeting with intercity bus carrier. Monitored status of implementation of passenger rail service to Chicago. Attended area Air Service, IL Statewide Public Transit Plan, Illinois Greenway & Trails meetings. Participated in webinars, workshops, and conferences on various transportation topics.

**U.S. Environmental Protection Agency, Region 7**  
11201 Renner Blvd., Lenexa, Kansas 66219

Iowa, Kansas, Missouri, Nebraska, and Nine Tribal Nations

## **Muscatine, Iowa, to Receive Tech Assistance for Sustainability through EPA's Greening America's Communities Program**

Contact Information: EPA Region 7: Chris Whitley, 913-551-7394, [whitley.christopher@epa.gov](mailto:whitley.christopher@epa.gov)  
EPA Headquarters: Robert Daguiard, 202-564-6618, 202-564-4335, [daguiard.robert@epa.gov](mailto:daguiard.robert@epa.gov)

### **Environmental News**

#### **FOR IMMEDIATE RELEASE**

(Lenexa, Kan., June 23, 2016) - The U.S. Environmental Protection Agency (EPA) announced today that Muscatine, Iowa, is one of six communities selected to receive technical assistance with sustainable design strategies under EPA's Greening America's Communities (GAC) program for 2016.

The other five communities chosen for GAC assistance are Columbia, S.C.; Brownsville, Texas; Oklahoma City, Okla.; Honolulu, Hawaii; and Multnomah County, Ore.

"EPA is excited to roll up our sleeves and start working with the next round of cities through Greening America's Communities," said EPA Administrator Gina McCarthy. "This program is another example of EPA making a visible difference in communities—helping build healthy, vibrant neighborhoods and stronger local economies centered on environmental sustainability."

In the coming months, EPA will fund a team of designers to visit each selected city to create designs that will support a larger planning and implementation process for a pilot area. Through the Green America's Communities program, these teams will provide assistance to help communities use green infrastructure and other environmentally friendly designs to create more walkable, bikeable, and vibrant neighborhoods.

Muscatine will receive GAC assistance for the Grandview Avenue Corridor Project, which involves the redesign of former U.S. Highway 61/Iowa Highway 92, leading into the south side of the community. Jurisdiction of this segment of the highway, now known as Grandview Avenue, was transferred to the city in 2014. The Grandview Avenue Corridor Project will help turn the street into a safer gateway into downtown for both cars and bicycles.

In other communities receiving assistance from EPA's GAC program in 2016:

- **Columbia, S.C.**, will create designs to protect an urban stream and create a greenway that will minimize flooding and establish a walkable connection through the Capital City Mill District.
- **Brownsville** will add green infrastructure to the International Greenway along the U.S.-Mexico border to manage stormwater, create a more walkable street, and add shade and plants to cool an area experiencing higher temperatures due to climate change.
- **Oklahoma City** will use green infrastructure to minimize flooding from a local stream and make improvements to streets in four neighborhoods that will increase safety and improve quality of life for residents.
- **Honolulu** will receive assistance to design street improvements and green infrastructure to better support walking and economic development around two planned rail stations.



- **Multnomah County** will create designs for streets and public spaces in the Jade District to address heat island and air quality issues, manage stormwater, bolster infill development, and support the character and concerns of the surrounding community.

Under the GAC program, formerly known as Greening America's Capitals, EPA has helped 23 capital cities and the District of Columbia with sustainable design strategies. Results from previous GAC projects include:

- **Little Rock, Ark.**, received more than \$3.2 million in public investment to revitalize Main Street.
- **Charleston, W. Va.**, received a \$650,000 grant from the U.S Department of Transportation for Slack Plaza redesign.
- **Lincoln, Neb.**, invested over \$1.5 million from a U.S Department of Housing and Urban Development Community Development Block Grant and from local funds to add green infrastructure and other improvements along 11<sup>th</sup> Street.
- **Baton Rouge, La.**, has secured \$250,000 to begin detailed design of the Downtown Greenway and \$100,000 for construction on the first section of the greenway trail.
- **Phoenix, Ariz.**, spent \$575,000 to complete the first phase of bike lanes and other road improvements along Grand Avenue.
- **Montgomery, Ala.**, has spent \$1.3 million of local funds to make improvements to the historic Selma to Montgomery Trail.

# # #

Learn more about Greening America's Communities:

<https://www.epa.gov/smartgrowth/greening-americas-communities>

Learn more about EPA Region 7: <https://www.epa.gov/aboutepa/epa-region-7-midwest>

Connect with EPA Region 7 on Facebook: <http://www.facebook.com/eparegion7>

Follow us on Twitter: @EPARegion7