

**MINUTES**  
**Recreation Advisory Commission**  
**Wednesday, September 2, 2015 – 5:30 p.m.**  
**Lower Level Conference Room**

**Members Present:** Greg Harper, Janell Kassel, Dana Kraft, Kim Warren, and Brad Bark

**Members Absent:** Al Wagner and Tim Riley

**Staff Present:** Rich Klimes and Nick Gow

**Guests Present:** None

The meeting was called to order at 5:35 p.m.

**Selection of Chairperson and Vice-Chairperson**

Kraft moved to elect Brad Bark as Chairperson. Bark moved to elect Kim Warren as Vice-Chairperson. Second by Harper. All ayes; motion carries.

*Motion to approve minutes of the June 3, 2015 regular meeting. Moved by Warren. Second by Harper. All ayes; motion carries.*

**Update – Greenwood Cemetery Steps**

Klimes gave brief update on the Greenwood Cemetery Steps Project. Klimes stated the group is currently working on fundraising for the project.

**Update – Leadership Muscatine Project**

Klimes gave an update on the Leadership Muscatine Project. Klimes informed the group the project won't start until funding is complete.

**Update – DNR Tree Grant Program**

Gow updated the Commission on the DNR Tree Grant Program. The last Sustainable Urban Forestry Tree Grant training will take place on October 14<sup>th</sup>. The Trees for Kids Grant will take place on October 2<sup>nd</sup> and about 70 trees will be planted in Greenwood Cemetery. We will also plant around 50 trees along Colorado Street on September 30<sup>th</sup> as a Day of Caring project.

**Update – REAP Grant Request**

Klimes informed the Commission that the City has submitted a grant for the replacement of the harbor long docks and for revetment stone to be upgraded on the harbor walls. The State will notify the City in early October about the status of the grant.

**Update – Weed Park Rose Garden Grant Request**

Gow informed the Commission that we've submitted a grant request for \$3,000.00 to update the Rose Garden Gazebo. We will find out September 18<sup>th</sup> if we've been awarded the grant.

**Update – CAT Grant Request**

Klimes gave brief update on the CAT Grant request. The state will award the grant as soon as the City has met the grant funding requirements.

**Discussion – Special Event Listing**

Klimes discussed the special event listing and informed the Commission how to sign up for email and/or text alerts.

**Discussion – Tobacco Free Parks**

Klimes stated there is a request from Blue Zones and Trinity to make all parks tobacco free. They will be submitting a formal request at a later date to the Commission.

**Discussion – Trail Rules Signage**

Klimes discussed adding additional signage to the trail system. There may be an ordinance review in the future on skate boards and bikes on public property.

*Commission Member Bark motioned for stronger rules on skate boards in public property. Seconded by Commission Member Harper. All ayes; motion carries.*

**Other Business**

Klimes stated that we are in need of seasonal staff and if you know of anyone looking for a job please send them our way.

Klimes informed the Commission that we hired a new Program Supervisor and her name is Karen Thie.

Klimes stated the City Deer Hunt has been approved and the first testing date is tonight.

Klimes stated we need a new woman Commission Member due to a current member moving out of city limits.

There being no further business, the meeting adjourned at 6:50 p.m.

Respectfully submitted,

Jessica Shaw  
Office Coordinator