

City Administrator Report to Mayor & City Council

May 27, 2016, Edition No. 223

WEEKLY UPDATE:

- Public Works: Brian Stineman will be joining the City as our new Public Works Director starting June 20th. Brian has a B.S. in Geology from the University of Iowa and an MPA from Drake University. Brian is presently the Natural Resources Manager for the City of Davenport. We are excited to have Brian onboard!
- Parks and Recreation: Please see the attached informational press releases - City Golf Tournament and Gas Dock.
- Grandview: Attached is the handout from this past week's first public meeting for Grandview's environmental work (EA).
- Mall TIF: As noted previously, we have been working with the new owner of the Mall to end the current mall TIF. This was not addressed in the sale of the mall and at present the three individuals on the agreement have no real ability to make improvements going forward, however they maintain their interest in the TIF agreement. It is in the City's best interest to work with the mall as this is an outstanding liability that counts against our debt limit. This will remove \$5M from our legal debt limit. In exchange for canceling the agreement, the previous mall owners would except the current fiscal year payment of \$42,100 and the first half of next fiscal years estimated payment in the amount of \$19,000. Additionally, one owner continues to own property adjacent to the Mall, but which is currently covered by the mall TIF. This owner has requested a 10 year, 50% (and annual appropriation) basic TIF for his planned improvements to the site using the base established by the current agreement. We should have a summary of the project next week and plan to place this topic on the agenda.
- Ambulance: Please see the attached new policy for the department (long distance ambulance transport) provided by Chief Ewers. The Chief has worked with staff, other agencies and met with the hospital in reviewing the policy. According to the department, over a 140 day period, the department had 1 long distance transport (over 60 miles) every 10.76 days and with the new policy this will occur once every 20 days. The vast majority of these transports were psychological related and can wait until 6am. The policy will take effect June 1 and will be reevaluated within 6 months. Additionally, Chief Ewers is going to review fire and ambulance staffing with the hospital at their August staff meeting.
- Local Option Sales Tax: I received the following information from the City of Blue Grass. This is informational at this point, but staff has concerns as the City's local option sales tax (LOST) will be coming due (2019) as well and this may not be the best time to bring this forward unless it is solely on the Blue Grass ballot. The County Auditor is doing some research on the topic. Per the City of Blue Grass, it wishes to proceed with a 2016 General Election Ballot LOST question. In order to proceed, the County provided the following information to Blue Grass: In 2008, the City of Muscatine had already requested it (LOST) be placed on the ballot along with the County which made up 50% of the population. In order to get it

on the 2016 General Election, you will need to talk the City of Muscatine into requesting it be placed on the ballot for those cities that have not already approved it. Unfortunately, you alone can't get it on the ballot. It has to come from cities representing 50% of the population which requires the City of Muscatine to do it. Per the county, there is a signature route as well.

- Scheduling: As we look at summer travel schedules and meetings, it would be helpful to know vacation schedules for June and July.

May 25, 2016

Muscatine Parks and Recreation Department

[563-263-0241](tel:563-263-0241)

NEWS RELEASE

The Muscatine Parks and Recreation Department would like to announce that the Muscatine Municipal Gas Dock (located on the Muscatine Riverfront, in the channel just upriver from the Harbor) will be open starting Friday, May 27th. Both gas, diesel and pump out services are available for boaters. Hours will be as follows: Friday 5:00 – 7:00 pm, Saturday and Sunday from Noon – 4:00 pm. Fuel is also available during the weekdays between 8am and 3pm by calling the Parks and Recreation office at [563-263-0241](tel:563-263-0241).

Muscatine Parks and Recreation
May 20, 2016

NEWS RELEASE

Muscatine Municipal Golf Course will be holding the annual George Lohman City Golf Tournament on Saturday, June 11 and Sunday, June 12. You can now sign up to enter! This event is flighted after the first day and has the following divisions: Open, Senior (ages 50 and older), Super Senior (ages 65 and older), and Women's. Everyone has a chance to win multiple prizes throughout this event, so don't miss out! You are able to choose who you play with on Saturday, with pairings on Sunday being based on Saturday's scores.

To sign up, simply call the golf shop at 563-263-4735.



Grandview Avenue Proposed Road Improvements Public Information Meeting Tuesday, May 24, 2016

WELCOME to the public meeting for the Grandview Avenue road improvement project sponsored by the City of Muscatine. The purpose of the meeting is to present general information on proposed road improvements to Grandview Avenue and to gather feedback from the public or stakeholders regarding the project.

PUBLIC INFORMATION MEETING FORMAT

The public meeting will be conducted in open house format beginning at 4:30 P.M. and ending at 6:30 P.M. at Pearl City Station, 100 Harbor Drive, Muscatine, Iowa. The public is encouraged to come and go as they please and view the proposed preliminary engineering concept plan for the proposed road improvements. City staff and project consultants will be available to answer questions regarding the project.

PROGRAMMATIC CATEGORICAL EXCLUSION (CE)

The project has been programmed to receive approximately \$1.5 million dollars of Federal Surface Transportation Program (STP) funding in Federal Fiscal Year 2019 (July 2018-June 2019). As such the project is subject to National Environmental Policy Act (NEPA) review. The Iowa Department of Transportation (DOT) has classified the project as a Programmatic Categorical Exclusion (CE) in accordance with Iowa DOT and Federal Highway Administration NEPA review guidelines. A CE is a NEPA document that is issued for actions that do not individually or cumulatively have a significant effect on the environment.

PROPOSED ACTION

The proposed project would reconstruct about 2.2 miles of Grandview Avenue as a complete street from Pearl Street to the U.S. Highway 61 intersection. Figure 1 shows the location of the project. The proposed reconstruction design would be intended to meet the current needs of the surrounding area and community while encouraging further investment in the area.

PURPOSE AND NEED FOR ACTION

The revitalization of the Grandview Avenue Corridor is one of the most important components of the vision for the community set forth in the City of Muscatine's Comprehensive Plan. The reconstruction and enhancement of Grandview Avenue is a key element in accomplishing this goal. Grandview Avenue is an aging former state highway with inadequate stormwater drainage, deficient pedestrian mobility conditions, and deteriorated pavement conditions.

The purpose of the proposed Grandview Avenue improvements is to safely accommodate future vehicular and pedestrian traffic, including bicyclists along the corridor, to correct roadway deficiencies, to limit future surface water ponding on the roadway, and to provide the transportation infrastructure needed to support planned and future economic development.

The project is needed to provide efficient access to vehicles traveling between U.S. Highway 61 and the downtown, to reconstruct portions of the roadway in deteriorated condition, to provide safe access to pedestrians crossing at intersections along Grandview Avenue, to remedy ineffective stormwater drainage, and to foster economic development.

PROPOSED CONCEPT

The proposed concept for improving Grandview Avenue includes a three lane roadway throughout the entire corridor. The proposed design of the three lane road would vary based on existing right of way constraints. From U.S. Highway 61 to Brier's Ditch the roadway would be reconstructed to "preferred" roadway design standards including 12 foot lane widths. From Brier's Ditch to Pearl Street the roadway would be reconstructed to "acceptable" roadway design standards including 11 foot lane widths. The proposed concept cross sections are shown in Figure 2. A roundabout intersection design could occur at the S. Houser Street/Sampson Street intersection as shown in Figure 3.

TENTATIVE SCHEDULE

Concept Development	1 st Half 2016
Environmental Studies	2 nd Half 2016
Design	2017
Right-of-Way/Easements	1 st Half 2018
Construction	2018/2019

CONTACT

While this meeting does not constitute a formal public hearing, the City welcomes feedback on the project from the community and stakeholders. Please provide comments or questions using the attached comment form and feel free to leave in the manila folder marked "Comments" before leaving or send via email or mail to Jim Edgmond, the City Engineer at:

jedgmond@muscatineia.gov

City of Muscatine
Attn: Jim Edgmond, P.E.
1459 Washington Street
Muscatine, IA 52761

"THANK-YOU FOR YOUR PARTICIPATION!"

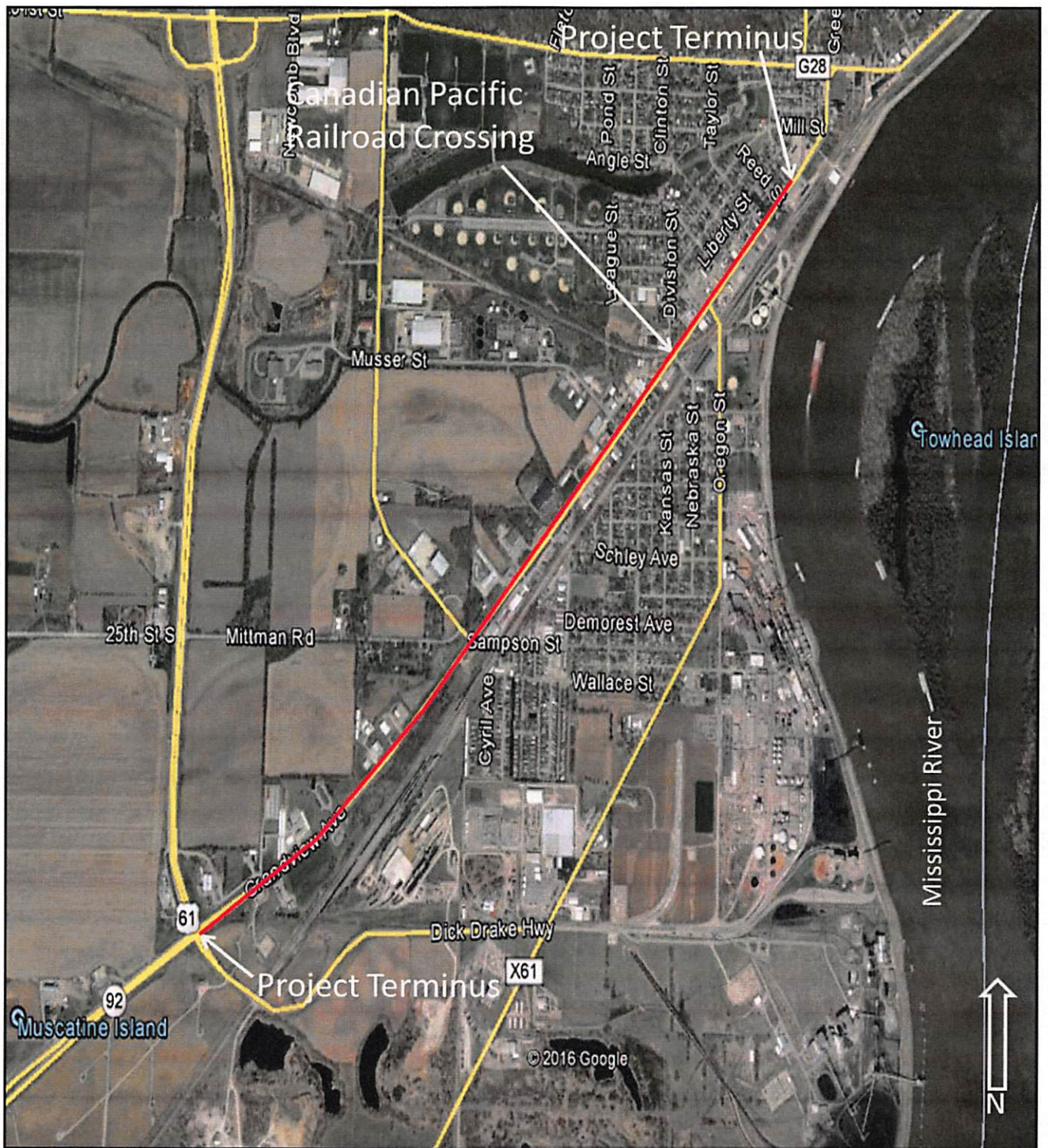
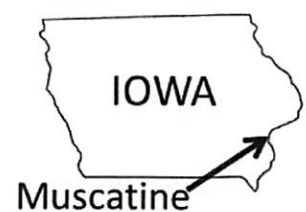
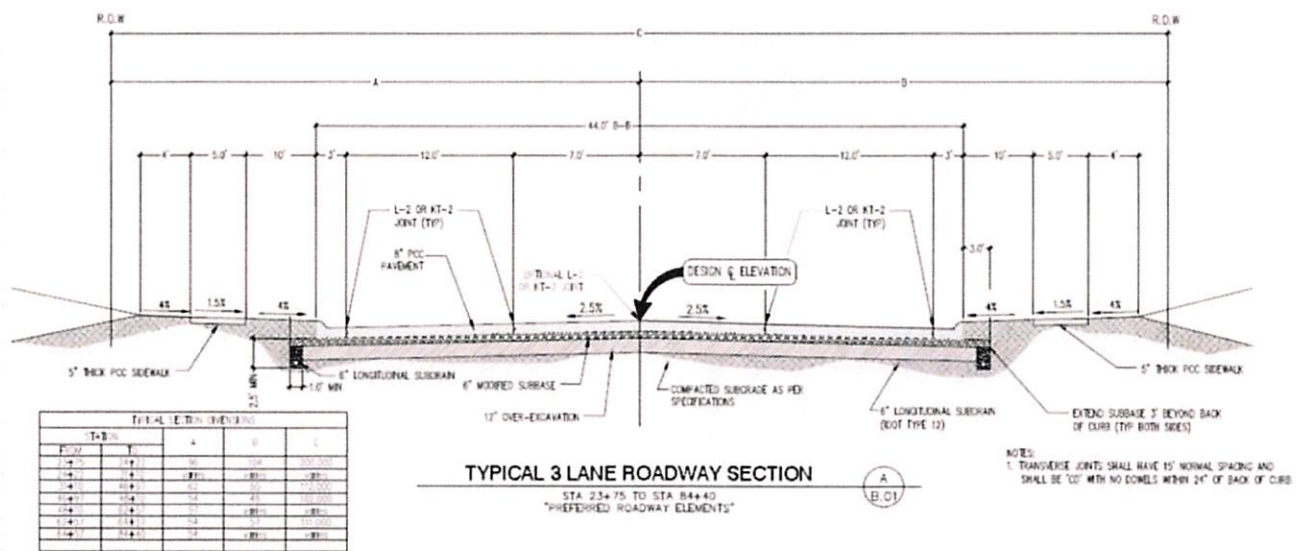


FIGURE 1
Location Map
 Grandview Avenue Corridor
 Muscatine, Iowa





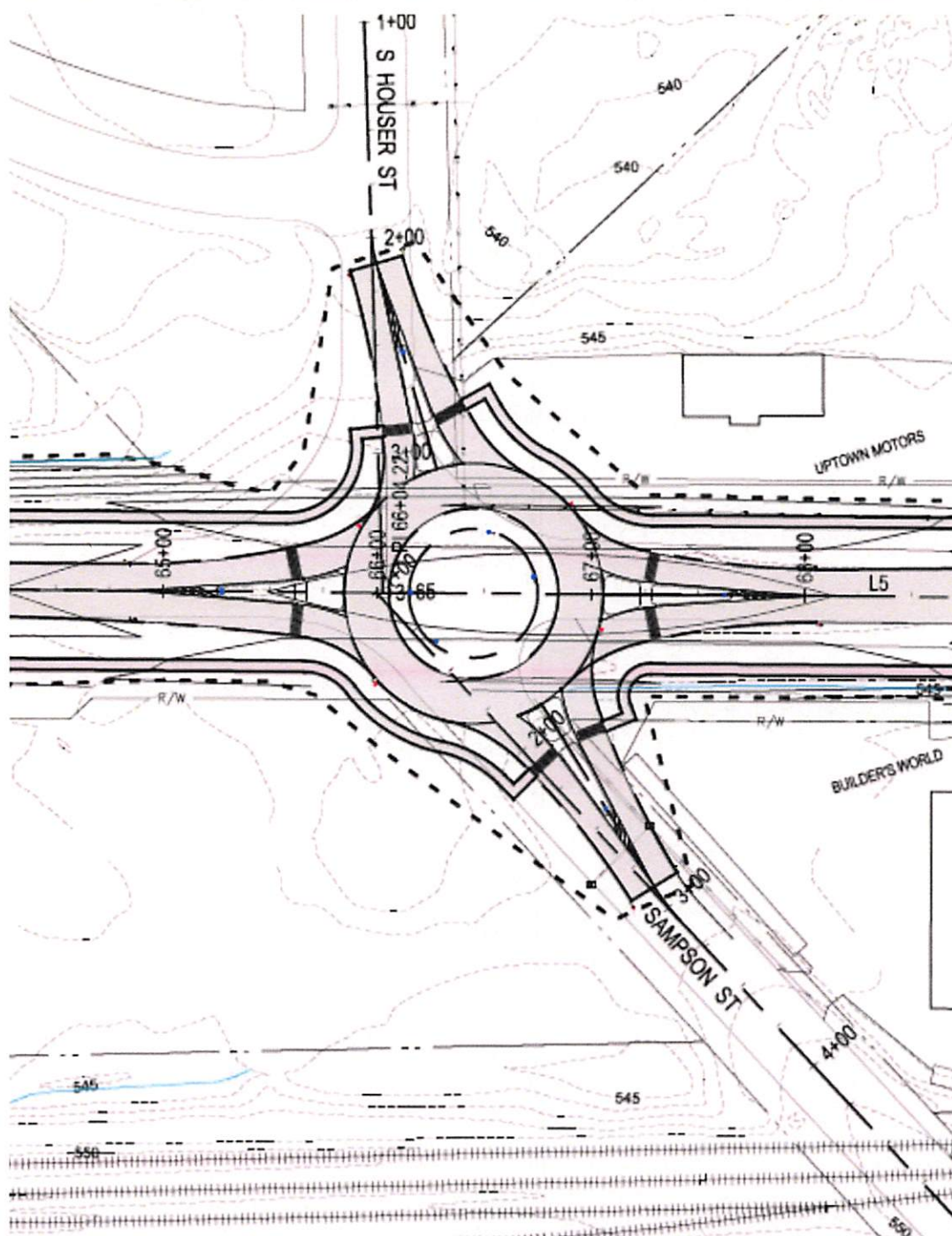
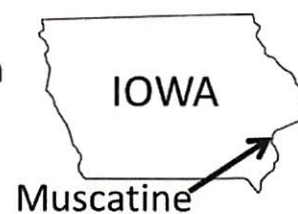


FIGURE 3
S. Houser/Sampson St. Intersection
 Grandview Avenue Corridor
 Muscatine, Iowa



Name: _____
Address: _____

Phone: _____
Email: _____

Muscatine Fire Department

SOP # 3-309

SUBJECT:

Long Distance Ambulance Transports

ORIGINAL ISSUE:

May 12, 2016

LAST AMENDED:**MANDATORY REVIEW DATE:**

Annually – December

FIRE ACCREDITATION:**AMBULANCE ACCREDITATION:**

I. PURPOSE:

The purpose of this policy is to provide guidance for long distance transports. Transferring patients long distances at night creates several operational and safety challenges for ambulance services. At times it may not be safe to complete the transport of a stable patient over long distances due to safety concerns related to fatigue, sleep deprivation, and required rest cycles during a 24 hour work shift. This SOP is for protecting the health and safety of the patient and the crews performing these long distance transports.

II. SCOPE:

All personnel assigned.

III. POLICY:

The transfer of patients from healthcare facility to healthcare facility is a necessary function of a transport ambulance service. Also, the limited number of facilities that treat mental health patients has caused an increase in not only the number of transfers but also the distance that the patients must be transported to receive treatment.

This policy addresses the definitions of non-urgent and long distance and sets guidelines on when the transports can safely take place based on the patient's condition and crew status.

The following guidelines will be used:

1. In-State long distance transfers.

- a. This policy only applies to non-urgent transports.
- b. This policy only applies to hospital destinations **greater than 60 miles** from Muscatine. This does not apply to the Quad Cities, Iowa City, Burlington, and Cedar Rapids destinations.
- c. This policy only applies during the hours of **11:00 pm** through **6:00 am**.
- d. When a non-urgent transport is requested for a long distance transport between the hours of 11:00 pm and 6:00 am the following guidelines will be utilized:
 - i. Page out overtime request first to get rested off-duty staff to take non-urgent transfer, if possible.
 - ii. Send on-duty crew if you have a rested crew that is capable of taking the

transfer safely.

- iii. If the transfer can't be done safely, call the hospital and advise transfer request will be delayed till 6:00 am or can be referred to another EMS service.
- iv. If this is a behavioral transport, you are **REQUIRED** to call the receiving hospital first to verify they will hold the bed if it is delayed.
- v. Need to make sure an ambulance crew is at the hospital at 6:00 am to take delayed transport.
- vi. Make sure ambulance crew is given city credit card out of the safe for fuel and meals.
- vii. The goal is to send the on-duty crew first, if unable then page out OT.

2. Out-of-State long distance transfers.

- a. This policy applies to urgent and non-urgent transports.
- b. This policy applies to Out-of-State hospital destinations greater than 60 miles from Muscatine. This does not apply to hospitals on the Illinois side of the Quad Cities.
- c. The EMS Billing Manager should be notified of any out of state transfers 24 hours prior if possible.
 - i. Out of state transfers normally require insurance certification through the EMS Billing Office and at times require additional forms to be filled out to ensure proper payment.
 - ii. Depending on the location, time may be needed to secure additional supplies and find the appropriate staffing.

Any exception to these guidelines will be determined by the on-duty shift officer and an SOP Deviation Form will be filled out and turned in to the Assistant Chief.

IV. **DEFINITIONS:**

Long Distance: Hospital destination greater than 60 miles from Muscatine.

Example: A long distance transfer would include all other hospitals in the state, except those hospitals located in the Quad Cities, Iowa City, Cedar Rapids, and Burlington areas.

Non – Urgent: A non-urgent transfer is one that the patient is being transferred to another facility for the purpose of evaluation or care, but a delay in transfer will not be detrimental to the patient's condition.

Examples: Transfers for second opinions, patients who are stable, behavioral/mental health patient's, patients being transferred for surgery or tests that will not be performed until the next day, etc.

V. **REFERENCES:**

VI. **ATTACHMENTS:**

Muscatine Fire Department

Destination Location Breakdown

1/1/2016 to 5/19/2016

Destination Location Breakdown								
Miles	City	Location	Calls	Pct	Call Time	Call Date	Run #	Nature of Call
			-					
120	Waterloo	Covenant Med Center			6:52	4/26/2016	16-1471	Psych
120	Waterloo	Covenant Med Center			0:31	3/15/2016	16-0900	Psych
120	Waterloo	Covenant Med Center	-		0:45	1/19/2016	16-0237	Psych
120	Waterloo	Covenant Med Center	4	31%	9:09	4/12/2016	16-1271	Psych
102	Dubuque	Finley Hospital	1	8%	4:53	2/26/2016	16-0684	Psych
104	Grinnell	GRIINNELL REGIONAL MEDICAL CENTER	1	8%	5:36	4/15/2016	16-1314	Chronic Abdominal
151	DesMoines	Iowa Lutheran Hospital			2:41	3/3/2016	16-0754	Psych
151	DesMoines	Iowa Lutheran Hospital	2	15%	16:59	1/10/2016	16-0115	Psych
166	Ames	Mary Greeley Hospital	1	8%	22:57	5/5/2016	16-1607	Psych
103	Dubuque	Mercy Dubuque Hospital	1	8%	0:38	2/23/2016	16-0640	Psych
279	Council Bluffs	METHODIST JENNY EDMONDSON	1	8%	15:21	2/8/2016	16-0469	Psych
123	Peoria	OSF ST. FRANCIS MEDICAL CENTER	1	8%	17:01	4/20/2016	16-1400	Hand Trauma
105	Ottumwa	OTTUMWA REGIONAL HEALTHCARE CENTER	1	8%	11:54	4/29/2016	16-1509	Alz-Eval
Total			13	100%				

1 every 10.76 days

Muscatine Fire Department

Destination Location Breakdown

1/1/2016 to 5/19/2016

Destination Location Breakdown								
Miles	City	Location	Calls	Pct	Call Time	Call Date	Run #	Nature of Call
			-					
120	Waterloo	Covenant Med Center	-		0:31	3/15/2016	16-0900	Psych
120	Waterloo	Covenant Med Center	2	29%	0:45	1/19/2016	16-0237	Psych
102	Dubuque	Finley Hospital	1	14%	4:53	2/26/2016	16-0684	Psych
104	Grinnell	GRIINNELL REGIONAL MEDICAL CENTER	1	14%	5:36	4/15/2016	16-1314	Chronic Abdominal
151	DesMoines	Iowa Lutheran Hospital	1	14%	2:41	3/3/2016	16-0754	Psych
166	Ames	Mary Greeley Hospital	1	14%	22:57	5/5/2016	16-1607	Psych
103	Dubuque	Mercy Dubuque Hospital	1	14%	0:38	2/23/2016	16-0640	Psych
Total			7	100%				

1 every 20 days