

Library Board of Trustees

January 20, 2016

Library Conference Room

Present – Daufeldt, Dew, Gordon, Johnson, Moravec, Olson, Regennitter, Sheets

Absent – Gradert

Staff – Anderson-Peck, Collins, Fiedler

Friends Rep – None

Call to Order – President Daufeldt called the meeting to order at 4:32 p.m. She welcomed new Board member Jarod Johnson to the group and introductions were made.

Approve Agenda – Dew moved to approve the agenda as presented. Second by Olson. All ayes. Motion carried.

Approve Minutes – Olson moved to approve the minutes of November 12, 2015 as written. Second by Sheets. All ayes. Motion carried.

Ratify Bills for Payment – Olson moved to ratify the following bills for payment. Second by Dew. All ayes. Motion carried.

11-20-15	\$8,966.80
12-4-15	\$5,451.23
12-18-15	\$8,751.37
1-8-16	\$9,685.85
1-22-16	\$7,121.76

Citizens Speak – None

Staff Liaison – None

Friends Report – None

Director's Report – Collins turned in her written report and discussion was held. She also reported that the Winter Event went ok, with 800 people attending over both days.

Old Business

Budget Process Update – The City required that we turn in a flat budget request for FY 2016-17. There will be a 2.5% wage increase. The Library's budget hearing with the City Council will take place on Saturday January 30 at approximately 11:00 a.m.

New Business

New Building Update – Collins had a preliminary meeting with OPN Architects regarding the HNI building. She requested that the Board approve spending \$16,000 from the Trust for a study by OPN to come up with 3 concepts for adapting the building to function as a library. The OPN architects will use the space needs study previously done by George Lawson for Gere Dismar to help with formulating their concepts. Sheets moved to spend \$16,000 from the Trust for the OPN study to determine adaptations needed to allow the HNI building to function as a library. Second by Moravec. All ayes. Motion carried.

Rate Increase for Illinois Townships and Fruitland for FY 2016-17 – Collins proposed a 2.5% increase of the rates charged for library services to the four Illinois townships and Fruitland for FY 2016-17. This figure is based on the FY 2016-17 wage increase percentage for City of Muscatine personnel. Regennitter moved to increase the contract amount for the Illinois townships of Buffalo Prairie, Drury, Eliza, and New Boston and the Iowa town of Fruitland for library services in FY 2016-17 by 2.5%. Second by Dew. All ayes. Motion carried.

Board Resignation – Sheets announced that he has accepted a job in Des Moines and that February 17 will be his last meeting as a Library Board of Trustees member.

The meeting was adjourned at 5:35 p.m. The next meeting of the Library Board of Trustees will be February 17, 2016 at 4:30 p.m.

Respectfully submitted,

Peggy Gordon, Secretary

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