

City Administrator Report to Mayor & City Council

April 1, 2016, Edition No. 216

WEEKLY UPDATE:

- Bi-State: Attached please find a copy of the Commission in Review for March 2016. Please forward this report to each of the elected Board or Council members in your jurisdiction, as applicable. The Commission in Review is intended to assist the over 400 elected officials from our member governments in being better informed of their Commission's activities.
- RAGBRAI: Please see the attached meeting notes from the 3/28 meeting.
- Drainage District Annexation: Proposed Drainage District Annexation. We are planning to have a letter on the agenda next week for council consideration objecting to the proposed annexation. Attached is report and map of effected area that the Drainage District filed with County Auditor. It would appear that it would result in an increase in property taxes for nearly all parcels south of Hershey Ave. It would also appear that we could also be on the hook for paying drainage district assessment for City Right-of-Way. We have also requested a copy of the letter the county is preparing. Below is a link to the County article and the legal notice.

http://muscatinejournal.com/news/local/muscatine/muscatine-board-of-supervisors-opposes-property-annexation/article_9b86cd3e-3ba2-5e32-ae03-7236aa6f9a32.html

http://muscatinejournal.com/lifestyles/announcements/legals/notice-of-hearing-of-annexation-to-joint-drainage-district-no/article_ee059b30-e488-11e5-b6e0-9f43628b61b9.html

- Trees: FYI in advance of additional information coming forward in April from the City Engineer. CSO - We do not have an amount certain budgeted for trees, but we typically include a small lump some for "incidentals" and that would include trees where we are not successful in getting a grant (i.e. Trees Forever on Colorado). However, we have been successful. \$10,000 was awarded for Colorado (and Cedar Street). Staff is going to apply for some larger diameter trees for the CSO (West Hill) project. The City Engineer will be coming to Council in April to review the process for determining if or when a tree needs removed and specifically what trees are affected in Phases 3B and 3C. We have not typically had an issue like the block on 5th Street.
- Transfer Station: The load out tunnel had a major problem. The metal around the existing scale area needed immediate repairs. Staff has done as much as they can internally. Lewis Brothers came in to repair the metal areas. This is an \$19,136.00 expense. Building and Grounds staff worked with Transfer Station staff to review and confirm the necessary work.

ADDITIONAL INFORMATION:
Parks & Recreation

Trees: Some additional information in our tree program from Parks and Recreation

Our nursery type tree inventory is as follows:

- 200 saplings 24 to 30 inches tall
- We will receive 50 more saplings in 2 to 3 weeks which will be 18 to 24 inches tall
- Golf Course tree nursery has roughly 50 trees 4 to 5 feet tall
- Muscatine Branching Out just approved the funding for 80 to 85 trees for the Cedar Street area
- Depending on the location and application we would not suggest planting the saplings in the right of way as Street Trees as they are too small for success. Depending on the tree variety in the desired planting location the roughly 50 Golf Course nursery trees could be used for right of way planting. It may also be possible to harvest some trees from our wooded park areas.

Tree Planting Activity in the past year:

- 85 trees planted on Colorado Project
- 75 trees planted in Greenwood Cemetery DNR Grant
- 10 trees planted at Soccer Complex DNR Grant
- 10 misc. memorial trees donated to various park sites
- 200 trees provided to community through DNR ReLeaf Grant Program
- 100 trees provided to community through Muscatine Branching Out tree event

A complete Street Tree and Public Property Tree Inventory was conducted this past summer. Our tree canopy is at 26%, average state wide municipal boundaries is at 16.6%.



Commission in Review

March 2016

Serving local governments in Muscatine and Scott Counties, Iowa;
Henry, Mercer, and Rock Island Counties, Illinois.

NEXT COMMISSION MEETING:

Wed., Apr. 27, 2016
3:30 p.m.

Scott Co. Admin Bldg.
6th Floor Conf. Room
600 West 4th Street
Davenport, Iowa

PLANNING TRAINING SERIES

"Parks that Reshape
Cities"

Mon., Apr. 04, 2016
12:30-1:45 p.m.

Third Floor Conf. Room
1504 Third Ave., R.I.
Call (309) 793-6302,
Ext. 138 or e-mail
pearson@bistateonline.org
to register.

BIKE/PEDESTRIAN TRAINING SERIES

"Shared and Separated
Off-Street Paths"

Wed., Apr. 20, 2016
2-3:00 p.m.

Third Floor Conf. Room
1504 Third Ave., R.I.
Call (309) 793-6302,
Ext. 123 or e-mail
bschmid@bistateonline.org
to register.

Mission Statement:

*To serve as a forum
for intergovernmental
cooperation and
delivery of regional
programs and to
assist member local
governments in
planning and project
development.*

Mississippi River Navigation Infrastructure Update

Andrew Barnes, Assistant Chief, Programs and Project Management Division at the U.S. Army Corps of Engineers (COE) - Rock Island District, spoke on the challenges and opportunities for maintaining and improving the infrastructure on the Mississippi River. On the 1,200 mile Mississippi River navigation system, there are 37 lock sites predominately built in the 1930s. The American Society of Civil Engineers recently rated the dam and inland waterway with a D and D-, respectively.

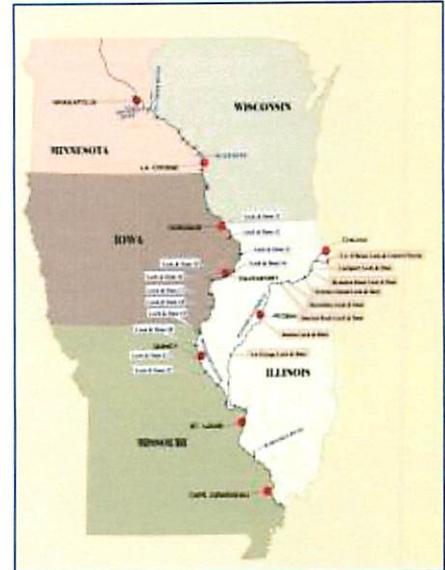
The Upper Mississippi River (UMR) carries more than 600 million tons of cargo each year. With the completion of improvements to the Panama Canal in 2016/17, opportunities may be present to increase river navigation and move more products. Barge transportation is the least expensive mode for bulk commodities and the most green transportation option. Mr. Barnes cited the cost savings for industry as \$23.74 per ton for traffic moving through the UMR, with annual cost savings near \$1 billion.

U.S. Inland Waterway Trust Fund supports a portion of the system. In 2014, the navigation fuel tax was raised from \$0.20 to \$0.29 per gallon, which improved funding for operations and maintenance. There are three main programs to fund projects - operation and maintenance, major rehabilitation, and future improvements. Only operations and maintenance has been funded.

Upcoming work on the river navigation system locally in 2016 includes:

- Locks 13 and 21 dewatering
- Locks 14-17 bulkhead recesses
- Marseilles Dam repairs
- Dresden Dam gate replacement
- Locks 13 and 16 miter gates replacement
- Lock 15 guidewall repairs

The result of delayed maintenance and new project implementation affects system reliability and contributes to congestion within the river navigation system. The Navigation and Ecosystem Sustainability Program (NESP) has never received construction funds and would be considered new project implementation.



CEDS Under Review Before EDA Submission April 30, 2016

Denise Bulat, Executive Director, presented the final draft sections of the *Bi-State Region Comprehensive Economic Development Strategy (CEDS) 2016*. The sections presented included the executive summary, analysis of regional economy, strategic direction and performance measures, and projects lists from the Bi-State Region.

A full plan of the CEDS is created every five years, and the draft of the 2016 document is available for review until the April meeting when Commissioners will be asked to adopt the plan. The full draft is available on the Bi-State website at www.bistateonline.org.

Bi-State Region governments and development organizations self-reported economic development related projects. Projects in the list include downtown improvements, sewer, water, roads, housing, and business expansions. Business expansions and losses are listed with estimated jobs created, retained, or lost.

Commissioners, along with economic development staff and professionals, are encouraged to review the information and provide feedback by April 25.

Moving Forward Starting Today to 2045 – Adopting the Plan

Bi-State Regional Commission adopted the *2045 Quad Cities Long Range Transportation Plan* on March 23, 2016. Five informational public meetings held drew 37 attendees and 232 website views. Public comments focused on transit improvements, pavement maintenance and completion of projects—such as the Mississippi River Trail—passenger rail service between Chicago and Quad Cities, and reconstruction of the I-74 Mississippi River Corridor.

Two items were recommended to be added to the final document. The Federal Transit Administration suggested adding an action item under the objective “Increase Accessibility and Mobility Options” to study the feasibility of bus rapid transit, express bus, and park-n-ride enhancements. The other was to add a segment in the unconstrained “Projects Requiring Additional Study” along 205th Street between Bettendorf and LeClaire in Scott County in order to create an improved corridor between the two communities. This would allow for this concept to be investigated further in the future.

The plan process reflected changes in the transportation system over the last five years and envisioned future roads, rail connections, river navigation improvements, bikeways, sidewalks, and public transit. The travel needs in the metro area, traffic safety and congestion were evaluated. Quad Citians want mobility options, access, and connectivity. Between maintenance and expansion projects, over \$8.9 billion is estimated to be spent on the Quad Cities transportation system for the next 30 years. Eighteen miles of new roads and nearly 100 miles of reconstructed roads are anticipated by 2045.

In addition to roads, 280 miles of new bikeways are envisioned, including the completion of the Mississippi River Trail, a new crossing at I-74 with the reconstruction project, River to River Trail in Moline, and completion of the American Discovery Trail. Eleven transit priority corridors have been identified to increase density and potential ridership of the three fixed-route transit systems. By 2045, 333 buses are anticipated to be replaced and new routes implemented. Today, 30% of streets classified as collector or greater have sidewalks on one or both sides. The area will be working to close gaps and address “Complete Streets” corridors. All of these facilities will enhance Quad Cities’ transportation alternatives, so residents can have greater mobility options in the future.

Projected Industry Growth 2016-2021

NAICS	Description	2016 Jobs	2021 Jobs	2016-2021 Change	2016-2021% Change
62	Health Care and Social Assistance	23441	21104	-2663	-9%
61	Educational Services	14908	16437	1529	10%
31	Manufacturing	28484	30083	1399	5%
54	Professional, Scientific, and Technical Services	9939	7795	-856	-12%
55	Management of Companies and Enterprises	5714	6530	816	14%
23	Construction	15538	12222	-396	-6%
56	Administrative and Support and Waste Management and Remediation Services	13354	14002	648	5%
72	Accommodation and Food Services	17673	18233	560	3%
48	Transportation and Warehousing	7655	8171	516	7%
44	Retail Trade	25787	26227	440	2%
81	Other Services (except Public Administration)	11148	11524	384	3%
42	Wholesale Trade	9726	10041	321	3%
90	Government	29088	30155	275	1%
52	Finance and Insurance	7727	7900	173	2%
51	Information	2847	2894	47	2%
21	Mining, Quarrying, and Oil and Gas Extraction	183	194	11	6%
99	Discontinued Industry	55	57	2	4%
53	Rent, Lease and Rental and Leasing	1728	1705	-23	-2%
71	Arts, Entertainment, and Recreation	2675	2637	-38	-1%
11	Crop and Animal Production	2148	2067	-81	-4%
22	Utilities	1081	1206	125	12%

**BI-STATE REGIONAL COMMISSION
FY 2015-16 Program Budget Status Report
Through Month of February – 67% of Year**

ADOPTED BUDGET:	\$2,007,436.00	EXPLANATION:
EXPENDED THROUGH FEBRUARY:	\$1,261,702.96 (62.8%)	
STAFF LEVEL BUDGETED:	25.00 F.T.E.	
STAFF LEVEL MAINTAINED:	20.50 F.T.E.	

MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING FEBRUARY:

ALEDO – MMRLF Coord.; Transit Mobility/HSTP Planning; 2016 Mercer Co. Events Brochure; Website Support.
ALPHA – HCEDP Participation; Transit Mobility/HSTP Planning.
ANDALUSIA – RICWMA Staffing; MPO Trans. Coord. & LRTP; Riverfront Council; Website Support.
ANDOVER – HCEDP Participation; Transit Mobility/HSTP Planning; USDA Grant Inquiry; Website Proposal.
ATKINSON – HCEDP Participation; Transit Mobility/HSTP Planning; Website Support.
BETTENDORF – Air Quality Asst.; Drug/Alcohol Testing Consort.; I-74 Bridge Coord.; IAQC Transit Planner Coord.; CitiBus Advisory Group; Joint Purchasing; QCICNet; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Trail Coord. and Trails Counting; REAP Plan Update; Park/Rec Plan Update; MPO Trans. Coord. & LRTP.
BLUE GRASS – Reg. 9 Transp. Coord.; Solid Waste Coord.; Website Support; Zoning Map Update.
BUFFALO – Riverfront Council; Solid Waste Coord.; Trail Planning & Related Funding Asst.; IDPH Nutrition Grant.
CAMBRIDGE – HCEDP Participation; Transit Mobility/HSTP Planning; Census Mapping Assistance.
CARBON CLIFF – Joint Purchasing; RICWMA Staffing; MPO Trans. Coord. & LRTP; Trail Planning.
COAL VALLEY – Joint Purchasing; MUNICES Coord.; RICWMA Staffing; Floodplain.
COLONA – Joint Purchasing; Floodplain.
CORDOVA – RICWMA Staffing; Riverfront Council; Website Support.
DAVENPORT – Air Quality Asst.; IAQC Transit Planner Coord.; Joint Purch.; QCICNet; Riverfront Cnd.; RLF Loan Admin.; Scott Co. Housing Cnd.; Solid Waste Coord.; Dav. Schools Haz. Mit. Plan; Trails Planning; PICH-Safe Routes to Schools Planning; MPO Trans. Coord. & LRTP Projects Coord.; Floodplain Grants. Asst.; Transportation Planning Orientation.
EAST MOLINE – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Council; RLF Admin.; RMS Coord.; Interop. Proj.; MPO Trans. Coord. & LRTP; Trail Planning; Zoning Ordinance; Floodplain; Census Mapping Assistance.
ELDRIDGE – Drug & Alcohol Consort.; Solid Waste Coord.; Website Support; Trails Planning & Research; MPO LRTP Projects Coord.
GALVA – HCEDP Participation; Transit Mobility/HSTP Planning.
GENESE – HCEDP Part.; Transit Mobility/HSTP Planning; Trail Planning/Mapping/Grant App.
HAMPTON – MUNICES Coord.; RICWMA Staffing; Riverfront Council.
HENRY COUNTY – HCEDP Participation & FTA 5311 Compliance Review; Joint Purchasing; Transit Mobility/HSTP Planning; Trail Coord.; Legislative Priorities Asst.; USDA Grant; Floodplain Coord.; MPO Trans. Coord. & LRTP Projects Coord.
HILLSDALE – Transit Mobility/HSTP Planning; Floodplain.
KEWANEE – Transit Mobility/HSTP Planning.
LECLAIRE – Joint Purchasing; Riverfront Council; Solid Waste Coord.; MPO Trans. Coord. & LRTP; Trails Planning; Comprehensive Plan.
LONG GROVE – Reg. 9 Trans. Coord.; Solid Waste Coord.; Website Support.
MCCAUSLAND – Reg. 9 Trans. Coord.; Solid Waste Coord.; Grant Assistance.
MILAN – E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; MPO Trans. Coord & LRTP; RLF Admin.; RMS Coord.; Interoperability Project; Cons. Dispatch Study Asst.; Economic Development Profile; Zoning Map Update.
MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; IL QC Intergov. Comm.; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Cnd.; RLF Adm.; RMS Coord.; Trails Coord.; MPO Trans. Coord & LRTP; PICH-Safe Routes to Schools Planning; Interop. Proj.
MUSCATINE CITY – Air Quality Asst.; Joint Purch.; Reg. 9 Transportation Coord., Including Freight; MMRLF Coord.; Solid Waste Coord. & Plan Update; Trail Planning/ADT Coord.; Trails Use Count; Population Projections Asst.; Riverfront Planning.
MUSCATINE COUNTY – Air Quality Asst.; Joint Purchasing; Reg. 9 Coord, LRTP; Solid Waste Coord. & Plan Update; Trails Planning/ADT Coord.; Transit Mobility Coord.; Haz. Mit. Plan; MMRLF Coord.
NEW BOSTON – Transit Mobility Coord./HSTP Planning; 2016 Mercer Co. Events Brochure; Census Mapping Inquiry.
OAK GROVE – E9-1-1 Coord.; Census Mapping Assistance; Zoning Map Development.
ORION – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning; Fact Sheet/Community Profile Development.
PORT BYRON – RICWMA Staffing; MPO Trans. Coord & LRTP; Riverfront Council; Passenger Ferry Funding Inquiry.
PRINCETON – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord. & LRTP; Trail Planning.
RAPIDS CITY – RICWMA Staffing; Riverfront Council.
RIVERDALE – Riverfront Council; Solid Waste Coord.; Trails Coord; Website Support.
ROCK ISLAND CITY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purch.; MUNICES Coord.; QCICNet; Riverfront Cnd.; RICWMA Stfg.; RLF Loan Admin.; RMS Coord.; Interop. Proj.; PICH-Safe Routes to Schools Planning; Trails Coordination; MPO Trans. Coord & LRTP Projects Coord.
ROCK ISLAND COUNTY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; LEPC Committee; MUNICES Coord.; QCICNet; RICWMA Stfg & Website Support; RMS Coord.; Trail Coord.; Transit Mobility/HSTP Planning; Passenger Rail; Floodplain Coord. Efforts; Haz. Mit. Planning Coord.; QC Health Initiative, Safe Routes to Schools Planning; Highway Safety Planning; Road Improvements Study Asst.; MPO Trans. Coord. & LRTP Projects Coord.; Homeland Security Grant; Graphics Asst – Sheriff, General, and ETSB Business Cards.
SCOTT COUNTY – Financial Mgmt – Scott Co. KIDS and Scott Co. Hsg. Cnd.; Scott Co. Kids Community Plan; Air Quality Coord.; I-74 Bridge Coord.; Joint Purch.; QCICNet, Reg. 9 Transportation Coord. & MPO LRTP; Transportation Planning Orientation; RLF Admin.; Solid Waste Coord. and Plan Update; Trail Planning/ADT Coord.; REAP Plan Update; Transit Mobility/HSTP Planning; Interop. Project; QC Health Initiative Safe Routes to Schools Planning; Countywide IT Survey.
SHERRARD – Joint Purchasing; Transit Mobility/HSTP Planning; 2016 Mercer Co. Events Brochure; Website Support.
SILVIS – E9-1-1 Coord.; IL Intergov. Comm. Coord.; Joint Purch.; MUNICES Coord.; QCICNet; RICWMA Stfg.; RMS Coord.; Trails Plan.; TAP Project Dev. Process; RLF Loan Admin.; Voting Wards Map; Census Mapping Assistance.
VIOLA – Transit Mobility/HSTP Planning; Zoning Map Update; 2016 Mercer Co. Events Brochure.
WALCOTT – Reg. 9 Transportation Coord.; RLF Admin; Solid Waste Coord.; Trail Coord; Zoning Map Update.
WEST LIBERTY – Air Qual. Coord.; Reg. 9 Transportation Coord. & Funding Inquiry; Trails Plan/ADT Coord. Solid Waste Coord.; Musc. Co. Haz Mit Plan; MMRLF; Comprehensive Plan Proposal; SWAP Grant.
WILTON – Air Qual. Coord.; Reg. 9 Transp. Coord. & TAP Project Management Process; Solid Waste Coord.; Muscatine Co. Haz Mit Plan; MMRLF.
WINDSOR – Transit Mobility/HSTP Planning; CDAP Grant Application Asst. & Mapping; 2016 Mercer Co. Events Brochure.
WOODHULL – HCEDP Participation; Transit Mobility/HSTP Planning.

Bi-State Report –February

COMMUNITY/ECONOMIC DEVELOPMENT: Prepared five-year update of regional Comprehensive Economic Development Strategy (CEDS). Conducted cost-of-living survey. Provided information to Henry County Economic Development Partnership (HCEDP) staff & board. Continued administration of United States Department of Agriculture Rural Jobs and Innovation Challenge Grant Program on behalf of multiple member governments in Henry, Mercer, and Rock Island Counties. Monitored scheduling for Enterprise Zone application, December 2016. Attended IA RELAT meetings. Assisted members with legislative priorities. Communicated with Mercer and Muscatine Counties' economic development officials to discuss development efforts and strategies.

DATA/GRAPHICS/MAPPING/ON-LINE SERVICES

Data Center: Staff responded to 17 data and map requests in February 2016 including 12 from local governments, 2 from businesses, 1 from private citizens, 1 from academia, and 1 from non-profits. The data section of the Bi-State website had 38 page views. The data warehouse site (www.greaterqcregion.org) had 248 visits and 334 page views (down from last month's patronage of 292 visits and 515 page views). Staff continued to gather data for the *Bi-State Region Comprehensive Economic Development Strategy (CEDS) 2016*, the *LeClaire Comprehensive Plan*, and the 2016 Illinois Enterprise Zone Application.

Graphics/GIS/Mapping: 2045 Quad Cities Long Range Transportation Plan coordination, data, and GIS/mapping; Be Healthy QC (PICH) Grant – Trails Website; Pleasant Valley Schools Map Update; QC Street Map (Folded & Wall Versions) Distribution; QC Urban Travel Model Data and GIS Assistance; Update/Maintain GIS Data for Street Centerlines, Traffic Counts, MPA Boundary, Federal Functional Class Routes, Urban Areas, Corporate Limits, Landmarks, Rail, Trails, and other layers.

www.bistateonline.org: Total pages viewed for February 2016 was 2,656 and top pages viewed included: Home Page (762); QC Metro Area Long Range Transportation Plan & Contact (211); Joint Purchasing Program & Bids (193); Search (104); Our Staff (100); Contact Us (80); Site Search (75); Documents (57); and Average Daily Traffic Counts (54).

ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES: Responded to inquiries & assisted with trail/recreation project funding assistance/grants and trail use counting. Prepared Iowa Region Solid Waste Plan update and held public hearing. Served Rock Island County Waste Management Agency (RICWMA) with coordination of meetings, oversight, and management of waste disposal and recycling programs, including drop-off recycling program RFP development/release; reporting; and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Continued multi-jurisdictional hazard mitigation planning. Attended River Action & RiverVision meetings. Organized and held bi-monthly meeting of Quad City Riverfront Council.

INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES: Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: food service supplies, janitorial supplies, turf chemicals, can liners, and paper. Staffed Quad Cities Area intergovernmental forums and meetings of area recreation directors, managers, administrators, and chief elected officials. Continued coordination and planning for the awarded Department of Justice interoperability grant. Assisted with Rock Island Arsenal issues.

REVOLVING LOAN FUND (RLF): Administered Bi-State RLF Program: Prepared meeting cancellation and financial summary report. Provided information to potential applicants from Davenport and Moline. Continued receiving job creation information from active companies. Administered Mercer/Muscatine RLF Program (MMRLF): Prepared financial summary report. Provided information to potential applicants in West Liberty. Worked with Aledo, Muscatine City and County, West Liberty, and Wilton to identify potential projects for gap financing.

TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT: Attended related meetings, presented information, and continued staff coordination of river crossing issues. Held public informational meetings on draft *2045 Quad Cities Long Range Transportation Plan (LRTP)*. Held Iowa interdisciplinary traffic safety meeting. Prepared monthly reports of federal transportation programs and coordinated related funding/reporting. Monitored air quality emission issues and exceedances. Continued "Make Air Quality Visible" strategic plan implementation. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and Mississippi River Trail and attended related meetings, as well as other trail planning and grant assistance. Facilitated issues related to Bi-State Regional Trails Committee. Participated in Partnership in Community Health (PICH) grant facilitation. Coordinated Bi-State Drug and Alcohol Testing Consortium and continued random testing program. Monitored MPO and Iowa Region 9 FY16 Transportation Planning Work Programs. Monitored MPO & Region 9 FFY16-19 Transportation Improvement Programs (TIP) including facilitating TIP revisions and maintenance of data entry in Iowa TPMS as part of transportation improvement programming. Administered IAQC and Illinois Region 2 transit coordinator positions. Continued efforts to implement FTA 5339 grant process. Monitored status of implementation of passenger rail service to Chicago. Attended area Air Service meeting. Participated in webinars, workshops, and conferences on various transportation topics.

RAGBRAI Muscatine General Meeting held at 101 West

March 28, 2016, 12:00 PM Meeting Notes

General Meeting Attendees:

Advisory Committee: Greg Jenkins, Scott Natvig, Jane Daufeldt, Bill Harper;

Exec. Comm. Chairs: DeWayne M. Hopkins, Bob Allbee, Kerry Keller

Comm. Chairs: Julie Rose, Millie Morris (sitting in for Jamie Hopkins), Kristy Korpi, Jerry Ewers, Brett Talkington, Karla Pinner, Emily Lofgren, Ky Cochran, Nichole Sorgenfrey, Bonnie Nichols, and C.J. Ryan

Special guests: T.J. Juskiewicz and Ruthanne Meloy

Introductions: The attendees introduced themselves.

Discussion:

- T. J. Juskiewicz, RAGBRAI Director, opened up the discussion. The meeting in Des Moines was hopefully helpful to those who attended. Today there is a walk-through at the riverfront and a drive-through at the campgrounds with Scott Garner and applicable committee chairs: Charlie Harper, Chuck Vesey, Dana Kraft, Jeff Miller, Laura Liegois, Dave Riggan, Jeff Riggan and Janet Morrow.
- Bonnie Nichols, filling in for Janet Morrow, said that, although this should still be kept quiet for now, the theme will be “Muscle Down to Mussel Town”. The committee is working on finishing the logo design and will meet this Wednesday. They will send all finals to Greg Jenkins for approval. The website is up and running. Bonnie asked that everyone test their e-mails to ensure they work.
- T.J. suggested the committee try local television for press when everything is ready. He also suggested that anything to do with a bicycle for the logo design should be reviewed by a bicycle expert to be sure the detail is accurate.
- Emily Lofgren wants each committee head to let her know how many signs they will need and the size, where they will go, and what they should say.
- Greg said Mark Warren of the Beacon is open to building a map to assist people getting around town. The map should show the locations of everything visitors will need to know, including downtown and restaurants. There will be an information booth set up at the campgrounds to hand out information and maps.
- Columbus Junction, Fredonia, Letts, and the final stop at Ardon Creek are all new towns for RAGBRAI riders. Brett Talkington, Chief of Police and staff are still working on the details of the Muscatine route. The riders will come into Muscatine on Hershey Avenue. There is a soccer event at the field that weekend, as well as Great River Days and RAGBRAI, so his staff will be very busy, but he is confident it will all work. He will

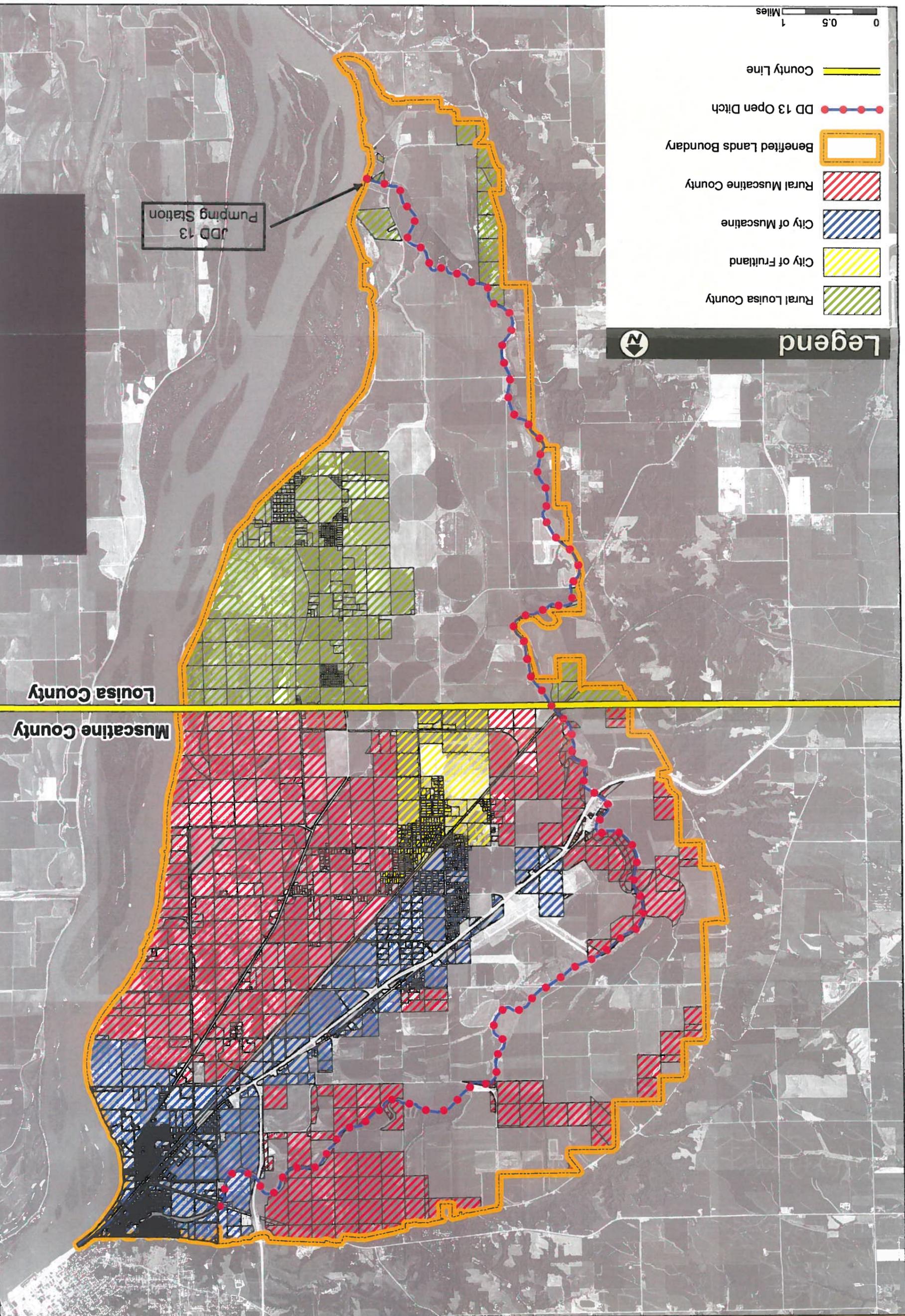
RAGBRAI Muscatine General Meeting held at 101 West

supply details to Janet when their plans are complete. C.J. Ryan is not anticipating too many traffic problems as the bicyclists ride into Muscatine. Everyone should know they will take up the entire road and most people will have to wait on them. If possible, people should avoid the routes the bicyclists will be using. C.J. feels this route is a good one for handling the traffic.

- T.J. wondered about the railroad. He suggested someone calling and communicating with the Yard Master to see if they will work with RAGBRAI. Bill Harper said the entrance to the path at McKee Button could become a short cut for some riders to avoid traffic. The dip site into the Mississippi is pretty wide but there will still be people waiting to dip their wheels. T.J. suggested there should be a boat in the water to protect any people who decide to dive in and/or throw their bike in the water. Brett said the DNR might be willing to have a boat out that day to offer any assistance that might be needed. Brett will call Joe to discuss. He'll let him know the peak time for dipping is 9:00 AM to 3:00 PM.
- Jane Daufeldt asked if there was an advantage to closing Mississippi Drive. Brett said they are not sure yet if it will be closed, but it is being discussed. If they decide to shut it down, they will need permission from the City Council.
- Greg said Chuck Vesey and Bob Hayes are working with Charter Bus Companies in regards to their parking. There will be around 25 to 30 charter busses coming into Muscatine on Friday night. They are going to plan on the charters parking at SS Mary Mathias School parking lot. SS Mary Mathias has approved this. Camping will be behind SS Mary Mathias School parking lot, which has 2 access gates from the MHS parking lot. Showers will still be at the high school and the football stadium will be assigned for food vendors. Chuck and Bob are still working on all the details with the charter businesses. [Christie Kristy Korpi is working on shuttle plans because some people will be without means of transportation to get around Muscatine, so there will be a need for shuttle busses](#) to take them to restaurants and downtown.
- Greg asked the committees to put their budgets together as soon as possible if they haven't done so yet. He would like to start fund-raising but needs the budgets to show where they will be spending the money.
- Jerry Ewers asked if anyone has thought of reaching out to homeowners and businesses to clean up Hersey Avenue. Removing junk cars and trash would make the route look more welcoming. Nichole Sorgenfrey said she has a core of 50 volunteers to work on that. Ky Cochran said they have thought of holding some kind of Best Yard Contest to get neighbors involved in the clean-up. Bill commented the riders will see the soccer complex with games going on, which will make a vibrant impression of Muscatine on the riders.

RAGBRAI Muscatine General Meeting held at 101 West

- Bonnie asked T.J. if there are any deadlines for posting information/forms online other than for the Housing and Long-term Parking, which have a “hold” date of May 1. T.J. said only Housing and Parking must wait until May 1. Vendor applications must go before the RAGBRAI Committee and only local vendors will be accepted. Janet provided the airport shuttle information to RAGBRAI. Options and contact information will be shared on our website for people to make their own arrangements.



0 0.5 1 Miles

-  Benefited Lands Boundary
-  DD 13 Open Ditch
-  County Line
-  Rural Louisa County
-  City of Muscatine
-  Rural Muscatine County

Legend 

Louisa County

Muscatine County

JDD 13 Pumping Station



February, 2016

Muscatine and Louisa Counties, Iowa

Lands Recommended for Annexation for Joint Drainage District No. 13

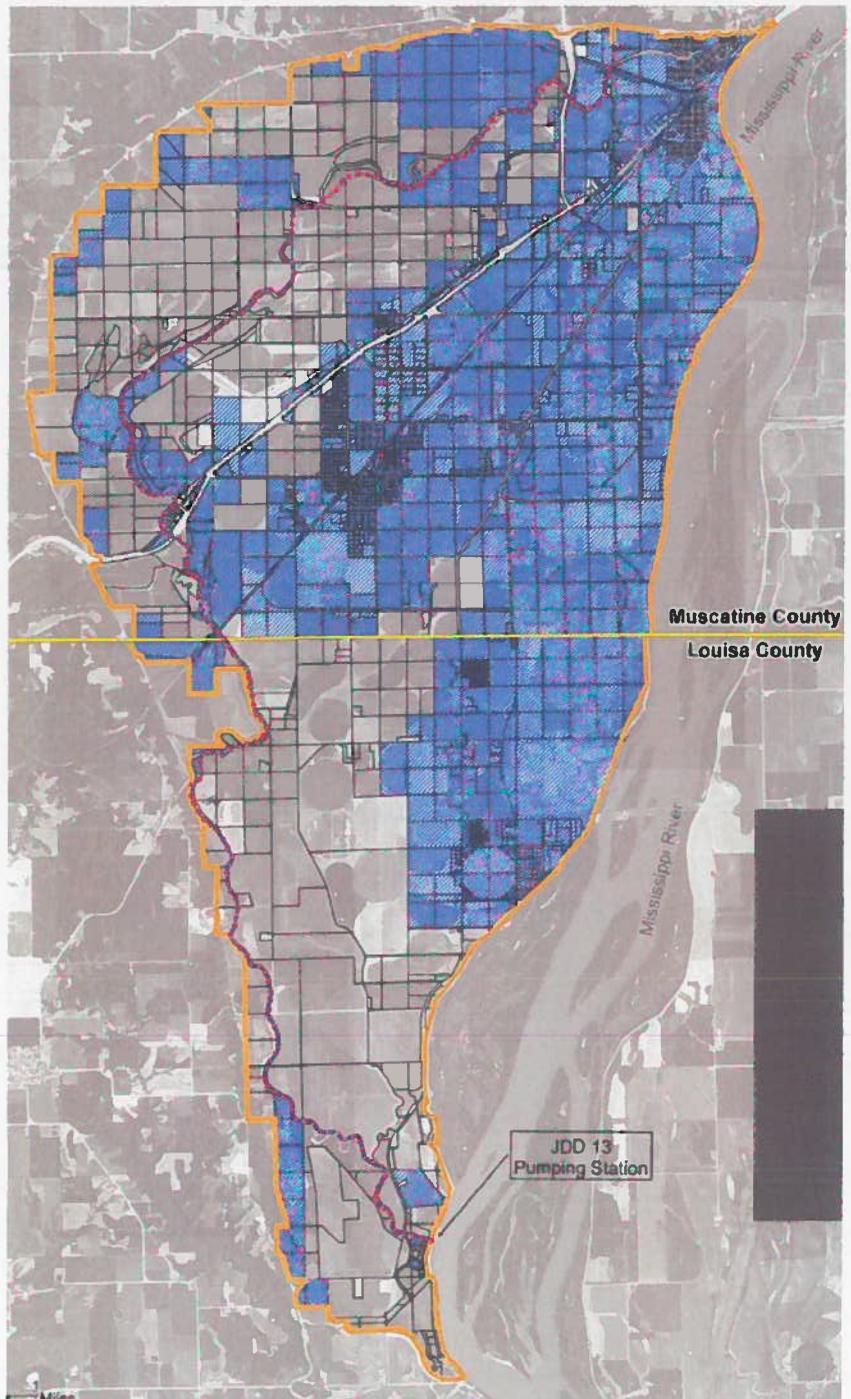
Muscatine and Louisa Counties Annexation Report

Joint Drainage District No. 13

P11.108198



Submitted by:
Bolton & Menk, Inc.
218 11th Street SW Plaza
Spencer, IA 51301
P: 712-580-5075



CERTIFICATION
ANNEXATION REPORT
Amended February 1, 2016

for
Joint Drainage District 13
Muscatine and Louisa Counties, Iowa

 <p>DONALD. D ETLER 9383</p>	<p>I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.</p> <p><i>Donald D. Etler</i> _____ Donald D. Etler, P.E.</p> <p>Date: <i>Feb 1, 2016</i></p> <p>License No. 9383</p> <p>My renewal date is December 31, 2017</p> <p>Pages or sheets covered by this seal: <u>Entire document</u></p>
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BOLTON & MENK, INC.

Consulting Engineers & Surveyors

218 11th Street SW Plaza • Spencer, IA 51301

Phone (712) 580-5075

www.bolton-menk.com

February 1, 2016

Re: Engineer's Report
Recommended Annexation of Benefited Lands

The trustees for Joint Drainage District Number 13, hereinafter JDD No. 13, earlier appointed Bolton & Menk, Inc. to investigate and recommend the annexation of benefited lands into JDD No. 13.

During the course of the investigation the engineer reviewed each parcel under consideration for benefit. US Geological Survey maps and drainage district records on file in the County Auditor's office and publicly available elevation information were utilized to determine the elevation and condition of drainage with relation to the facilities of Joint Drainage District No. 13. Based on the information available to the engineer it is recommended that the trustees consider annexation of the parcels described herein.

This engineer finds that the drainage facilities of JDD No. 13 work in harmony with the facilities of the districts responsible for the levees constructed to hold back flood flows of the Mississippi River. The levees block all natural drainage of excess waters from the lands that are protected from flooding by the levees. The pumps and main open ditch of JDD No. 13 were constructed to remove the excess waters generated from these lands and also to remove waters which seep through and under the levees during flood flow periods. Neither of the levee district or JDD No. 13 will adequately provide the drainage relief functions expected of them without the adequate performance of the other. We therefore find that each parcel protected from flood overflows by the levees is also materially benefited by the facilities of JDD No. 13 which remove the excess waters generated from each parcel and from levee seepage, which excess waters, due to the presence of the levees, have no other means of removal.

Set beside each parcel listed as benefited and recommended for annexation is the average ground surface elevation of the parcel. That elevation has been found to be lower in elevation than the top of the levee which protects it from flooding. Being dependent upon the levee for overflow protection the parcel is also dependent upon the facilities of JDD No. 13 to remove excess waters generated therefrom and also to remove levee seepage waters necessary to sustain the function of the levees. Each parcel listed is therefore materially benefited by the facilities of Joint Drainage District No. 13. Each parcel is also materially benefited by an improved outlet brought closer.

Listed for each forty acre or smaller parcel being recommended for annexation are the owner(s) of record and the legal description. Adjoining state and county road rights-of-way which also benefit, will also be made eligible for assessment by this action. Filed with this report is a map of the lands proposed for annexation. The areas of land benefited on each parcel will be determined when the parcels annexed are later assigned classifications.



Annexation of the lands recommended herein is considered feasible, practicable and for the public good. It is therefore recommended that the Board of Trustees of Joint Drainage District No. 13 take appropriate steps to accomplish the following:

- 1.) Tentatively approve this report.
- 2.) Give notice of and conduct the required hearing or hearings as needed.
- 3.) Annex into the district the lands ultimately determined to be benefited.
- 4.) Appoint benefit commissioners to assign relative classifications to each parcel of the annexed lands.

Respectfully submitted,
Bolton & Menk, Inc.

Donald D. Etler, P.E.

Special Note: This report is intended to fully replace an earlier-filed annexation report dated November 30, 2015.

Amendment A
Annexation Report Date February 1, 2016
Joint Drainage District No. 13
Muscatine and Louisa Counties, Iowa

PARELS TO BE REMOVED

DEEDHOLDER	PARCEL #	LEGAL	AVG elevation
CITY OF MUSCATINE			
MEALY TERRENCE L	1303351006	3/4-76-2 RR ROW PRT BELOW LINE 50' SLY CTR LINE LOTS 5 & NE NW	N/A
HOOPES JOHN R REVOCABLE TRUST 1/2 MARY B REVOCABLE TRUST 1/2	1320126001		N/A
HOOPES JOHN R REVOCABLE TRUST 1/2 MARY B REVOCABLE TRUST 1/2	1320200001	NW NE	N/A
HOOPES JOHN R REVOCABLE TRUST 1/2 MARY B REVOCABLE TRUST 1/2	1320200002	EX 1 A TRACT ALONG RD NE NE N & W OF RR	N/A
HOOPES JAMES D OR GLORIA	1320176002	IRR TRACT W OF RR S 1/2 N 1/2	N/A
HOOPES JAMES D OR GLORIA	1320176003	TRACT SW COR SE NW	N/A
CITY OF FRUITLAND			
BARTENHAGEN LEROY M OR PATRICIA	1225400008	11.7 AC SE COR SE SE EX S 295.16 OF E 295.16'	N/A
PACIFIC VISIONS CONTRACTORS LLC	1330351013	EX WENOGAH SD & WENOGAH SD PHASE II PARCEL D SW 1/4	N/A
PACIFIC VISIONS CONTRACTORS LLC	1330301003	S 60' W 363' NW SW	N/A
LEOPARD ARNOLD L OR KATHLEEN R	1330404028	N 196' LOT G MOORES SD W 1/2 SE	N/A
ELSHOFF PAUL E OR LINDA C	1330404029	LOT 7 ABAN RR NW SE & SW SE	N/A
AHLF LISA A	1330404030	(EX S 200' & EX N 196') LOT G MOORES SD W 1/2 SE	N/A
LESSENGER BRANDON	1331201002	EX S 100' LOT 13 PLAT OF SURVEY NW NE	N/A
MARTIN JENNIFER A	1331201005	S100' LOT 13 PLAT OF SURVEY NW NE	N/A
RURAL MUSCATINE COUNTY			
BARTENHAGEN LEROY M OR PATRICIA	1225400008	11.7 AC SE COR SE SE EX S 295.16 OF E 295.16'	N/A
ROCK DONNA ETAL	1235300005	S 9.50 NE SW (EX RD)	N/A
RAMOS ROSENDO SR OR STACEY J	1332200001	NW NE N & W OF RD	N/A
MUSCATINE CITY OF	1321100004	E 19.70 AC NE NW	N/A
MARTIN JAMES C	1215400003	N 10 AC NE SE	N/A
MARTIN JAMES C	1215200012	S 17.25 AC E OF RD SE NE	N/A
BLOCK W G CO	1322100001	(EX IRR TRACT NE COR) NW NW	N/A
BLOCK W G CO	1322100004	SW NW	N/A