

## City Administrator Report to Mayor & City Council

January 8, 2016, Edition No. 205

### WEEKLY UPDATE:

- Photos: Reminder that we will be taking group and individual Mayor and Council photos at next week's in-depth session.
- Budget: The revised budget calendar is attached.
- Bi-State: Attached please find a copy of the *Commission in Review* for November and December 2015. The Commission in Review is intended to assist the over 400 elected officials from our member governments in being better informed of their Commission's (Bi-State) activities.
- CSO: Attached please find the December 2015 West Hill Sewer Separation Project Progress Report.
- Previous Updates: Just a reminder for new members that the City Administrator's webpage has copy of previous weekly updates. Here is the link <http://www.muscatineiowa.gov/Archive.aspx?AMID=75>
- Newsletter: The following link takes you to the new monthly eNewsletter being prepared by our Communications Manager. Residents can sign up under "Subscribe" in top left corner of the Monthly Newsletter - <http://us12.campaign-archive1.com/?u=5e55afaae5ee14fc318b74a20&id=bb75787dbf&e=3123a18d30>
- Trivia Night: Trivia Night is back. ERC (Employee Recognition Committee) will be hosting a trivia night on February 26 at the Riverview Center. The cost is \$5 per person (8 people per table). Beer, wine, pop and snacks are provided (you can also bring your own snacks). Plan to join us for a fun night of trivia and friendly competition!! Let Fran know if you would like to reserve a table - space is limited so make your reservation soon!
- Iowa League: As a reminder heading into the 2016 legislative session, the 2016 Iowa League Legislative Priorities are attached. I have extended an invitation to our legislators to attend the February 6th budget session as we do annually.
- Parks & Rec: January 30th is the Progressive Dinner at the Golf Course. Fire pits will be manned by local vendors with bite-sized portions of their signature dishes.
- Snow: Asst. Chief Sargent provided the following in follow up to the discussion last night regarding 24 hr parking:
  - Most 24-hr parking is complaint driven. Regarding "snow birds", the department does proactively enforce the 24-hr parking ordinance. Day shift has been dealing with many of these since late last week. Obviously, we do not get all of them. Officers work on these between calls for service, report writing, traffic enforcement and other tasks. If a snow emergency has been declared we will actually assign specific officers to work (including officers on OT). We do this at that time to help Public Works get the snow moved off of the street. The 24-hr parking enforcement process is actually a 48-hour process. We put a notice on the vehicle informing the owner of the ordinance and what will happen. 24-hrs later we are able to issue a parking ticket. 24 hours following the first parking ticket we will issue a second ticket and tow the vehicle.

**PROPOSED 2016/2017 CITY COUNCIL BUDGET SCHEDULE**  
**CITY HALL CONFERENCE ROOM**

<b>Date</b>	<b>Time</b>	<b>Department/Agency</b>
Thursday, January 28, 2016	5:30 p.m.	General Fund Overview to City Council
Saturday, January 30, 2016	8:00 a.m. to 4:00 p.m.	City Council Budget Review Legal Services City Administrator Human Resources Risk Management Finance Information Technology Community Development Airport/Airport Subsidy Police Operations Animal Control Library Operations Cablevision Art Center Fire Operations Ambulance
Tuesday, February 2, 2016	5:30 p.m. to 8:30 p.m.	Parks Administration Park Maintenance Swimming Pools Recreation Soccer Kent Stein Wellness Cemetery Golf Course Boat Harbor Marina
Wednesday, February 3, 2016	5:30 to 8:30 p.m.	Public Works Administration Engineering Roadway Maintenance Traffic Control Snow and Ice Street Cleaning Building & Grounds Collection & Drainage Equipment Services Equipment Replacement

Date	Time	Department/Agency
<b>Thursday, February 4, 2016</b> (City Council meeting)	5:30 p.m. to 7:00 p.m.	Chamber CVB Senior Resources Humane Society
Saturday, February 6, 2016	8:00 a.m. to 4:00 p.m.	Iowa Legislators Transit Parking Refuse Collection Landfill Transfer Station WPCP Storm Water Housing Review & Discussions Begin – General Fund
Tuesday, February 9, 2016	5:30 p.m. to 8:30 p.m.	Capital/Debt/TIF/RUT Local Option Review
Wednesday, February 10, 2016	5:30 p.m. to 8:30 p.m.	Review & Discussion Decisions for Public Hearing (may continue to February 13th)
Saturday, February 13, 2016	8:00 a.m. to 4:00 p.m.	Final Decisions for Public Hearing (extra meeting unless concluded February 10th)
Tuesday, February 16, 2016	5:30 p.m. to 6:00 p.m.	Set Public Hearing
Thursday, March 3, 2016		Public Hearing & Adoption
March 15, 2016		Approved budget filed with County Auditor for certification



# Commission in Review

Nov./Dec. 2015

*Serving local governments in Muscatine and Scott Counties, Iowa;  
Henry, Mercer, and Rock Island Counties, Illinois.*

## NEXT COMMISSION MEETING:

Wed., Jan. 27, 2016  
3:30 p.m.

Scott Co. Admin Bldg.  
6th Floor Conf. Room  
600 West 4th Street  
Davenport, Iowa

## APA TRAINING SERIES

"Technology, Data, and  
Engagement"  
Wed., Jan. 20, 2016  
3:45 p.m.

Third Floor Conf. Room  
1504 Third Ave., R.I.  
Call (309) 793-6302,  
Ext. 138 or e-mail  
[ppearson@bistateonline.org](mailto:ppearson@bistateonline.org)  
to register.

## CIR VIA E-MAIL

Would you like to get  
this report via e-mail?  
Let us know at  
[info@bistateonline.org](mailto:info@bistateonline.org)

**Mission Statement:**  
To serve as a forum  
for intergovernmental  
cooperation and  
delivery of regional  
programs and to  
assist member local  
governments in  
planning and project  
development.

## Quad City International Airport News

On October 26, 2015, the inaugural direct flight to Dulles Airport in Washington, D.C. took off from the Quad City International Airport, making this the 11th city (12 seasonally) with non-stop service to and from the Quad Cities, reported Bruce Carter, Aviation Director. This is a boon to the Quad Cities with the Arsenal so that military personnel and public officials can travel back and forth to Washington with ease. The airport carries three major airlines (American Eagle, Delta, and United) and one vacation airline (Allegiant). Total passengers for 2014 was 738,398 with 380,000 enplanements.

The top 10 direct destinations, starting with the most popular (daily passengers each way in parentheses), are Las Vegas (57.5); Phoenix/Mesa Gateway (53); Orlando-Sanford (51.5); St. Petersburg/Clearwater (50.9); Punta Gorda (42.9); Atlanta (39.9); Dallas-Ft. Worth (28); Orlando International (25.6); Phoenix-Sky Harbor (23.2); and Denver (20.6). This does not include passengers flying to these locations and connecting with other flights.

The airport received a \$2.36 million grant to upgrade the runway guard lights and airport lighting control management system. In FY2014, the airport received \$1.1 million dollars in state and federal grants. An estimated \$3.4 million in grants is estimated for FY2015.

The Holiday Inn Express opened in July 2014, making 2 hotels on airport property, bringing in non-aeronautical revenue. There is another lot available to the west of the Holiday Inn Express that is open for development. There is also property to the northeast of the airport terminal (the former Flicks and Bud's Skyline Inn properties) that is available. The airport will put out a request for quotes to developers for those properties. Currently, the airport is looking for restaurant and shopping facilities.



Lot available for development next to  
Holiday Inn Express

The Quick-Turn-Around (QTA) rental car facility opened in October 2014, and the rental car companies signed a new 5-year agreement that starts January 2016. Elliott Aviation completed their remodel of the old John Deere hangar, and the U.S. Customs building had upgrades completed. The snow removal equipment building is now in use, making it possible for all outdoor equipment to be housed in the same facility.

Once again, customer care is the most complemented service from customer feedback, which features Skycap service and an electric cart. The free, while-you-wait cell lot parking is also very well received and helpful to visitors waiting to pick up passengers so they don't have to pay for parking.

## Interactive Trails Website

Bi-State staff has teamed up with Quad City Health Initiative (QCHI) and other local partners to create a new interactive trails map and website for the Quad Cities Area. Funding for the project is from the Partnerships to Improve Community Health grant through the Centers for Disease Control and Prevention (CDC). It's one of four local efforts focused on improving access to healthy foods and physical activity opportunities. Bi-State staff have been primarily involved in the creation of Safe Routes to School plans, as well as development of the new trails website, QCTrails.org. The primary goal of the project is to provide a resource showing the trails in the Quad Cities Area, in one convenient website. It will also show landmarks, points of interest, infrastructure, and other valuable resources such as parking, water, restrooms, information kiosks, parks, and much more.

It has taken building partnerships to bring all of this information together. So far key partners in the project include: Bi-State Regional Commission; QCHI and its partner organizations; Bi-State Region Trails Committee & partners; Quad Cities Convention & Visitors Bureau; River Action; Friends of Off-Road Cycling (FORC); Rock River Trail Initiative Council; the Cities of Bettendorf, Davenport, East Moline, Moline, Rock Island, and Silvis; Rock Island County Forest Preserve Commission; and Scott County GIS and Conservation Departments. It will take continued cooperative efforts to maintain and sustain the information on the website.

The goal is to engage users and provide opportunities and incentives for active living by using the marvelous trail resources in the area. The team designed tools to make it exciting to use the trails. QC Trails users can create a login area to log their trails, keep track of their progress and accomplishments, and earn online badges when they've completed certain trail activities. For example, complete one trail and you'll earn the "Headwaters Hurrah Badge." For those a little more serious, completing 26.2 miles of trails will award the Marathoner badge, and completing all of the trails will earn the user the Trail Master badge. There are currently 16 badges to earn. In addition, users can share their accomplishments via social media such as Facebook, Twitter, Pinterest, and many more.

The final goal is to reach the community with this valuable tool. QCHI has begun a Be Healthy QC marketing campaign, including billboards, social media, digital ads, and give-aways such as posters, magnets, water bottles, etc. To date, 54 trail systems have been identified and posted to the QC Trails website. The site is scheduled to go live in late January 2016. Watch for it!

## Regional Trail Efforts

Bryan Schmid, Bi-State Regional Commission planner, reported that communities in the Bi-State region are making strides to improve conditions for bicyclists and pedestrians. Iowa Trees Forever is working with local leaders in Muscatine to draft the Running Rivers Trail Vision for the city. The vision will include proposed enhancements that may be included in the Riverfront Master Plan Update. The city will be extending the Mississippi River Trail (MRT) to the Louisa County line to the south as early as next year, and will be including signage for the MRT and American Discovery Trail (ADT). Bi-State staff is coordinating efforts with colleagues between the Quad Cities and Cedar Falls/Waterloo to connect gaps in the route of the ADT, which is a national trail running from Delaware to California that crosses the Mississippi River at Davenport. The City of Geneseo, also, is interested in connecting the city to the Hennepin Canal State Trail. The Illinois Department of Natural Resources maintains the Hennepin Canal Trail and is planning on investing over \$1 million in maintenance projects along the trail in coming years.

In the urbanized Quad Cities, the Iowa MRT is being extended at both ends. The City of Buffalo will begin construction in 2016 to extend the national trail from the Davenport boarder to County Road



Headwaters Hurrah!

A cause to celebrate! You've logged your very first trail.



Easy Rider

How you're rolling! You've got three paved multi-use trails under your wheels (or feet).



Downtown Discoverer

So much to see and do. You've visited the most trails right in the heart of the Quad Cities.

Y-40, nearly to the Muscatine County line. The trail's eastern terminus was extended in 2015 in Riverdale from Bellingham Street to Fenno Road along U.S. 67. Bettendorf plans to extend the trail from there to its eastern city limit, where cyclists may use paved shoulders to ride to LeClaire. Princeton has also begun to pull funds together to construct a trail through town to connect to the Princeton Wildlife Management Area. Davenport added to its inventory of bicycle lanes in the city, notably on Jersey Ridge Road, and next year will see further Complete Street additions. Eldridge is one step closer to realizing a long-sought-after goal of building a trail south of town to connect to Davenport and Bettendorf trail systems. The city is in discussions with the Canadian Pacific Railway to acquire about one mile of right-of-way along tracks running south adjacent to First Street. Moline has also begun development on its River-to-River Corridor, roughly from SouthPark Mall to downtown and the new I-74 Bridge trail crossing. The development of this corridor is a long-term effort that requires coordination with the Illinois DOT along numerous sections.

Bi-State staff drafted two long range transportation plans (LRTP) in 2015, one for the urban area (MPA) and one for Iowa Region 9, comprised of rural Scott County and all of Muscatine County. The LRTP identified approximately 300 miles of various bicycle improvements in the urban Quad Cities, and 43-184 miles of proposed trails in Region 9. Input for these plans was received from the public, the Bi-State Regional Trail Committee, and the Transportation Technical Committee. To aid in the planning efforts, Bi-State staff runs a trail counter program to collect data on trail use in the Bi-State region. Counters have been loaned out to six cities in the region, with some locations having over 400 days' worth of data. Most locations count an average of about 100 to 300 users daily throughout the year.

## Bettendorf Wins Bicycle Friendly Community Bronze Award

Steve Grimes, Bettendorf Parks and Recreation Director, announced that Bettendorf City Council was presented with a Bronze Level Award as a Bicycle Friendly Community by the League of American Bicyclists in November. The award recognizes communities that welcome cyclists by providing safe accommodations for cycling and encouragement for people to cycle for transportation as well as recreation. Bettendorf became the sixth community in Iowa to be awarded Bicycle Friendly Community (BFC) status. The BFC program is centered on the "Five E's": engineering, education, enforcement, evaluation, and encouragement. Communities must show their commitment to these five areas of importance for the bicycling public in order to be considered a Bicycle Friendly Community. The City of Bettendorf had applied previously in spring 2014 and received an honorable mention, which highlighted the city's strengths and weaknesses as a cycling community. That designation was upgraded due to the enhancements to cycling in Bettendorf since then. Formed as a result of the initial BFC application, the Bettendorf Bicycle and Pedestrian Advisory Committee (BBPAC) was created to further the goals of being a BFC and to highlight areas of improvement that are important to the cycling and pedestrian community. Also as a result of the initial BFC application, the City hired the Quad Cities' first city-staffed Bicycle and Pedestrian Coordinator. Cycling has the potential to help solve many local, national and global issues that the Quad Cities community must face in years to come.



## Census BAS Program 2016

The highest elected official or other administrative staff in your community may have recently received a correspondence from the U.S. Census Bureau related to the Boundary and Annexation Survey (BAS) Program. This is an important opportunity for your community to ensure that its boundaries are correct in the Census Bureau files. The Census Bureau uses the boundary information collected in the BAS to tabulate data for the decennial and economic censuses, and annual estimates and surveys such as the Population Estimates Program and the American Community Survey. More information is available in the attached handout. For assistance in navigating this program, please contact Lisa J. Miller, Data/GIS Director, (309) 793-6302, extension 133 or [lmiller@bistateonline.org](mailto:lmiller@bistateonline.org).



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[census.gov](http://census.gov)



## U.S. Census Boundary and Annexation Survey (BAS)

### WHAT

BAS is a Census Bureau survey that allows local governments, minor civil divisions, counties, and states, as well as tribal governments, to submit changes to their legal boundaries, names, and governmental status effective on or before January 1, 2016.

### WHEN

The BAS is conducted annually. Entities receive notice of the program open schedule around December with changes due March 1, 2016 in order to be included in the Population Estimates program and American Community Survey. Note: Updates received after May 31, 2016 will be included in the 2017 BAS updates.

### WHY

The BAS ensures current and accurate boundaries of governmental units for use in tabulating and presenting statistical data released from censuses and surveys.

The Census Bureau uses the BAS results to support a number of programs, including congressional and state legislative redistricting, the Decennial Census and related preparatory tests, the Economic Census, and the Special Census program. The annual American Community Survey uses BAS boundaries to tabulate survey results, and the Population Estimates Program uses BAS to ensure that the most current boundaries are available in the annual release of population estimates.

Numerous federal programs rely on accurate boundaries from each BAS. The United States Geological Survey depicts the annual BAS boundaries on their on-line National Map Service. The Department of Housing and Urban Development uses BAS boundaries to determine jurisdictional eligibility for various grant programs, such as the Community Development Block Grant program. The Department of Agriculture uses BAS boundaries to determine eligibility for various rural housing and economic development programs.

### WHAT'S NEW FOR 2016

There will be a paper BAS option in 2016 with maps available on paper or online. For digital submission, the Geographic Update Partnership Software (GUPS) replaces the MAF/TIGER Partnership Software (MTPS). All BAS submissions must be submitted through the Census Bureau's Secure Web Incoming Module (SWIM). Local governments must apply for a SWIM token to respond online (To apply: [http://www.census.gov/geo/partnerships/bas/bas\\_ar\\_form.html](http://www.census.gov/geo/partnerships/bas/bas_ar_form.html)). Communities with no changes still need to respond online through the response form (SWIM). BAS participants reporting boundary changes (annexations or deannexations) are required to include the authorization type (i.e. resolution, ordinance, local law, state level action or other).

### QUESTIONS

For more information please contact: Lisa Miller, Data/Graphics/GIS Director, (309) 793-6302, ext. 133, [lmiller@bistateonline.org](mailto:lmiller@bistateonline.org) or Mike Saponaro, Planner, (309) 793-6302, ext. 131, [msaponaro@bistateonline.org](mailto:msaponaro@bistateonline.org). Additional information can be found at: <http://www.census.gov/geo/partnerships/bas.html>.

**BI-STATE REGIONAL COMMISSION**  
**FY 2015-16 Program Budget Status Report**  
**Through Month of October – 33% of Year**

<b>ADOPTED BUDGET:</b>	<b>\$2,007,436.00</b>	<b>EXPLANATION:</b>
<b>EXPENDED THROUGH OCTOBER:</b>	<b>\$615,414.56 (30.7%)</b>	
<b>STAFF LEVEL BUDGETED:</b>	<b>25.00 F.T.E.</b>	
<b>STAFF LEVEL STAFF LEVEL MAINTAINED:</b>	<b>20.50 F.T.E.</b>	

**MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING OCTOBER:**

ALEDO – RLF Coord.; Transit Mobility/HSTP Planning; 2016 Events Brochure; Website Support.

ALPHA – HCEDP Participation; Transit Mobility/HSTP Planning.

ANDALUSIA – RICWMA Staffing; Riverfront Council; Website Support.

ANDOVER – HCEDP Participation; Transit Mobility/HSTP Planning; USDA Grant Inquiry.

ATKINSON – HCEDP Participation; Transit Mobility/HSTP Planning; Website Support.

BETTENDORF – Air Quality Asst. &amp; Joint ICAAP Grant; Drug/Alcohol Testing Consort.; I-74 Bridge Coord.; IAQC Transit Planner Coord.; Joint Purchasing; QCICNet; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Trail Coord. and Trails Counting; REAP Plan Update; Park/Rec Plan Update; RISE Grant Asst.; MPO LRTP Projects Coord.; STP Funding Inquiry.

BLUE GRASS – Reg. 9 Transp. Coord.; Solid Waste Coord.; Website Support.

BUFFALO – Riverfront Council; Solid Waste Coord.; PICH-Safe Routes to Schools Planning; IDPH Nutrition Grant.

CAMBRIDGE – HCEDP Participation; Transit Mobility/HSTP Planning.

CARBON CLIFF – Joint Purchasing; RICWMA Staffing; Trail Planning; Map Inquiry.

COAL VALLEY – Joint Purchasing; MUNICES Coord.; RICWMA Staffing; Floodplain.

COLONA – Joint Purchasing; Floodplain.

CORDOVA – RICWMA Staffing; Riverfront Council; Website Support.

DAVENPORT – Air Quality Asst.; IAQC Transit Planner Coord.; Joint Purchasing; QCICNet; Riverfront Cnd.; RiverVision; RLF Loan Admin.; Scott Co. Housing Cnd.; Solid Waste Coord.; Dav. Schools Haz. Mit. Plan; Trails Planning; PICH-Safe Routes to Schools Planning; MPO LRTP Projects Coord.; FFC Inquiries; RISE App. Asst.

EAST MOLINE – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Council; RLF Admin.; RMS Coord.; Interop. Proj.; Trail Planning; Floodplain.

ELDRIDGE – Drug &amp; Alcohol Consort.; Solid Waste Coord.; Website Support; Trails Planning &amp; Research; MPO LRTP Projects Coord.

GALVA – HCEDP Participation; Transit Mobility/HSTP Planning.

GENESEO – HCEDP Part.; Transit Mobility/HSTP Planning; Residency Map &amp; Voting Map Development.

HAMPTON – MUNICES Coord.; RICWMA Staffing; Riverfront Council.

HENRY COUNTY – HCEDP Participation; Joint Purchasing; Transit Mobility/HSTP Planning; Trail Coord.; Legislative Priorities Asst.; USDA Grant; Floodplain Coord.

HILLSDALE – Transit Mobility/HSTP Planning; Floodplain.

KEWANEE – Transit Mobility/HSTP Planning.

LECLAIRE – Joint Purchasing; Riverfront Council; Solid Waste Coord.; Trails Planning.

LONG GROVE – Reg. 9 Trans. Coord.; LRTP; Solid Waste Coord.; Website Support.

MCABAULD – Reg. 9 Trans. Coord.; Solid Waste Coord.

MILAN – E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; RLF Admin.; RMS Coord.; Interopability Project; Cons. Dispatch Study Asst.; Economic Development/Data Reports.

MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purch., I-74 Bridge Coord.; IL QC Intergov. Comm.; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Cnd.; RLF Adm.; RMS Coord.; Trails Coord.; PICH-Safe Routes to Schools Planning; Interop. Proj.

MUSCATINE CITY – Air Quality Asst.; Joint Purch.; Reg. 9 Transportation Coord., Including Freight; RLF Coord.; Solid Waste Coord.; Trail Planning/ADT Coord.; Trails Use Count; Traffic Counting; LIFTS Grant Asst.

MUSCATINE COUNTY – Air Quality Asst.; Joint Purchasing; Reg. 9 Coord, LRTP; Solid Waste Coord.; Trails Planning/ADT Coordination; Transit Mobility Coord.; Hazard Mitigation Plan; RLF Coord.

NEW BOSTON – Transit Mobility Coord./HSTP Planning; 2016 Events Brochure.

OAK GROVE – E9-1-1 Coord.

ORION – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning.

PORT BYRON – RICWMA Staffing; Riverfront Council; Fact Sheet Proposal.

PRINCETON – Riverfront Council; Solid Waste Coord.; Trail Planning.

RAPIDS CITY – RICWMA Staffing; Riverfront Council.

RIVERDALE – Riverfront Council; Solid Waste Coord.; Trail Coord./MRT Coordination; Website Support.

ROCK ISLAND CITY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purch.; MUNICES Coord.; QCICNet; Riverfront Cnd.; RiverVision; RICWMA Stfg.; RLF Loan Admin.; RMS Coord.; Interop. Proj.;PICH-Safe Routes to Schools Planning; MPO LRTP Projects Coord.; STP Funding Inquiry.

ROCK ISLAND COUNTY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; LEPC Committee; MUNICES Coord.; QCICNet; RICWMA Stfg &amp; Website Support; RMS Coord.; Trail Coord.; Transit Mobility/HSTP Planning; Passenger Rail; Floodplain Coord. Efforts; Hazard Mitigation Planning Coord.; QC Health Initiative, Safe Routes to Schools Planning; Highway Safety Planning; Road Improvements RFP Asst.; MPO LRTP Projects Coord.; Graphics Assistance – Sheriff Dept brochure; Homeland Security Grant.

SCOTT COUNTY – Financial Mgmt – Scott Co. KIDS and Scott Co. Hsg. Cnd.; Scott Co.Kids Community Plan; Air Quality Coord.; I-74 Bridge Coord.; Joint Purch.; QCICNet, Reg. 9 Transportation Coord. &amp; MPO LRTP; RLF Admin.; Solid Waste Coord.; Trail Planning/ADT Coord.; REAP Plan Update/REAP Congress; Transit Mobility/HSTP Planning; Interop. Project; QC Health Initiative Safe Routes to Schools Planning; Countywide IT Survey.

SERRARD – Joint Purchasing; Transit Mobility/HSTP Planning; 2016 Events Brochure; Website Support.

SILVIS – E9-1-1 Coord.; IL Intergov. Comm. Coord.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Stfg.; RMS Coord.; Trails Plan.; TAP Project Dev. Process.

VIOLA – Transit Mobility/HSTP Planning; 2016 Events Brochure.

WALCOTT – Reg. 9 Transportation Coord.; RLF Admin; Solid Waste Coord.; Trail Coord.

WEST LIBERTY – Air Qual. Coord.; Reg. 9 Transportation Coord.; Trails Plan/ADT Coord. Solid Waste Coord.; Musc. Co. Haz Mit Plan; Fact Sheet Update; MMRLF; Comprehensive Plan Proposal.

WILTON – Air Qual. Coord.; Reg. 9 Transp. Coord.; Solid Waste Coord.; Muscatine Co. Haz Mit Plan; MMRLF Mrktng Asst.

WINDSOR – Transit Mobility/HSTP Planning; CDAP Grant Application/Mapping; 2016 Events Brochure.

WOODHULL – HCEDP Participation; Transit Mobility/HSTP Planning.

## **Bi-State Report – October**

**COMMUNITY/ECONOMIC DEVELOPMENT:** Provided information to Henry County Economic Development Partnership (HCEDP) staff & board. Continued administration of United States Department of Agriculture Rural Jobs and Innovation Challenge Grant Program on behalf of multiple member governments in Henry, Mercer, and Rock Island Counties. Monitored scheduling for Enterprise Zone application, December 2016. Attended IA RELAT meetings. Attended Iowa Regional Council meeting. Assisted members with legislative priorities. Communicated with Mercer and Muscatine Counties' economic development officials to discuss development efforts and strategies.

### **DATA/GRAFICS/MAPPING/ON-LINE SERVICES**

**Data Center:** Staff responded to 12 data and map requests in October 2015 including 7 from local governments, 1 from an academic institution, 1 from the general public, 2 from private businesses, and 1 from a non-profit. The data section of the Bi-State website had 27 page views. The data warehouse site ([www.greaterqcregion.org](http://www.greaterqcregion.org)) had 848 visits and 2,385 page views. Staff continued to gather data for the *2045 Quad Cities Long Range Transportation Plan* and the *Rock Island County Multi-Jurisdictional Hazard Mitigation Plan*.

**Graphics/GIS/Mapping:** *2045 Quad Cities Long Range Transportation Plan* coordination, data, and GIS/mapping; Be Healthy QC (PICH) Grant; QC Street Map (Folded & Wall Versions) distribution; QC Urban Travel Model data and GIS assistance; Title VI mapping; update/maintain GIS data for street centerlines, traffic counts, MPA boundary, Federal Functional Class Routes, urban areas, corporate limits, landmarks, rail, trails, and other layers.

**[www.bistateonline.org](http://www.bistateonline.org):** Total pages viewed for October 2015 was 2,355 and top pages viewed included: Home Page (754); Search Page (140); Joint Purchasing Program & Bid (136); Average Daily Traffic Counts & Maps (115); Our Staff (100); Documents (52); Who We Are (48); and Careers (38).

**ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES:** Responded to inquiries & assisted with trail/recreation project funding assistance/grants and trail use counting. Served Rock Island County Waste Management Agency (RICWMA) with coordination of meetings, oversight, and management of waste disposal and recycling programs; reporting; and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Continued multi-jurisdictional hazard mitigation planning. Attended River Action meetings. Organized bi-monthly meeting of Quad City Riverfront Council.

**INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES:** Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: calendars; printer supplies; copier/plotter paper, food service supplies, janitorial supplies, turf and water treatment chemicals, and street signs/posts. Staffed Quad Cities Area intergovernmental forums and meetings of area recreation directors, managers, administrators, and chief elected officials. Continued coordination and planning for the awarded Department of Justice interoperability grant. Assisted with Rock Island Arsenal issues.

**REVOLVING LOAN FUND (RLF):** Administered Bi-State RLF Program: Prepared meeting agenda and financial summary report. Presented Silvis business loan application to board. Discussed with City of Silvis process to become participating member of program. Presented information to Commission to recertify plan. Prepared EDA RLF semi-annual reports. Provided information to potential applicants. Continued receiving job creation information from active companies. Administered Mercer/Muscatine RLF Program (MMRLF): Prepared financial summary report. Provided information to potential applicants. Reviewed West Liberty business loan application. Worked with Aledo, Muscatine City and County, West Liberty, and Wilton to identify potential projects for gap financing. Presented information to Commission to recertify plan. Prepared EDA RLF semi-annual reports.

**TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT:** Attended related meetings, presented information, and continued staff coordination of river crossing issues. Monitored QC bridge restrictions for CY15. Worked on *2045 Quad Cities Long Range Transportation Plan (LRTP)* chapters, travel demand model development, and planning outreach. Held meetings for Iowa interdisciplinary traffic safety RICO highway traffic safety plan emphasis areas. Attended IADOT I-80 Traffic Diversion Route Planning meeting. Prepared monthly reports of federal transportation programs and coordinated related funding/reporting. Monitored air quality emission issues and exceedances. Continued "Make Air Quality Visible" strategic plan implementation. Conducted trails use counting. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and Mississippi River Trail and attended related meetings, as well as other trail planning and grant assistance. Facilitated issues related to Bi-State Regional Trails Committee. Participated in Partnership in Community Health (PICH) grant facilitation. Coordinated Bi-State Drug and Alcohol Testing Consortium, held meeting, and continued random testing program. Monitored MPO and Iowa Region 9 FY16 Transportation Planning Work Programs. Monitored FFY16-19 Transportation Improvement Programs (TIP) including facilitating TIP revisions and maintenance of data entry in Iowa TPMS as part of transportation improvement programming. Presented revisions to Title VI Program document and resolutions for FTA 5307 and 5310 fund suballocations. Administered IAQC and Illinois Region 2 transit coordinator positions. Assisted RIM and attended human services coordination meeting. Held QC transit managers meeting. Took receipt of Bi-State Region Freight Plan. Monitored status of implementation of passenger rail service to Chicago. Participated in webinars, workshops, and conferences on various transportation topics – Bicycle Summit, Mid-America Trails and Greenways, ILMPO Fall Planning Conference, Fundamentals of MPO Planning.

**BI-STATE REGIONAL COMMISSION**  
**FY 2015-16 Program Budget Status Report**  
**Through Month of November – 42% of Year**

<b>ADOPTED BUDGET:</b>	<b>\$2,007,436.00</b>	<b>EXPLANATION:</b>
<b>EXPENDED THROUGH NOVEMBER:</b>	<b>\$777,701.01 (38.7%)</b>	
<b>STAFF LEVEL BUDGETED:</b>	<b>25.00 F.T.E.</b>	
<b>STAFF LEVEL STAFF LEVEL MAINTAINED:</b>	<b>20.50 F.T.E.</b>	

**MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING NOVEMBER:**

ALEDO – RLF Coord.; Transit Mobility/HSTP Planning; 2016 Mercer Co. Events Brochure; Website Support.

ALPHA – HCEDP Participation; Transit Mobility/HSTP Planning.

ANDALUSIA – RICWMA Staffing; Riverfront Council; Website Support.

ANDOVER – HCEDP Participation; Transit Mobility/HSTP Planning; USDA Grant Inquiry.

ATKINSON – HCEDP Participation; Transit Mobility/HSTP Planning; Website Support.

BETTENDORF – Air Quality Asst.; Drug/Alcohol Testing Consort; I-74 Bridge Coord.; IAQC Transit Planner Coord.; Joint Purchasing; QCICNet; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Trail Coord. and Trails Counting; REAP Plan Update; Park/Rec Plan Update; MPO LRTP Projects Coord.

BLUE GRASS – Reg. 9 Transp. Coord.; Solid Waste Coord.; Website Support.

BUFFALO – Riverfront Council; Solid Waste Coord.; Trail Planning; IDPH Nutrition Grant.

CAMBRIDGE – HCEDP Participation; Transit Mobility/HSTP Planning.

CARBON CLIFF – Joint Purchasing; RICWMA Staffing; Trail Planning.

COAL VALLEY – Joint Purchasing; MUNICES Coord.; RICWMA Staffing; Floodplain.

COLONA – Joint Purchasing; Floodplain.

CORDOVA – RICWMA Staffing; Riverfront Council; Website Support.

DAVENPORT – Air Quality Asst.; IAQC Transit Planner Coord.; Joint Purch.; QCICNet; Riverfront Cncl.; RiverVision; RLF Loan Admin.; Scott Co. Housing Cncl.; Solid Waste Coord.; Dav. Schools Haz. Mit. Plan; Trails Planning; PICH-Safe Routes to Schools Planning; MPO LRTP Projects Coord.; FFC Inquiries; RISE & Floodplain Apps. Asst.

EAST MOLINE – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Council; RLF Admin.; RMS Coord.; Interop. Proj.; Trail Planning; PICH-Safe Routes to Schools Planning; Floodplain.

ELDRIDGE – Drug & Alcohol Consort; Solid Waste Coord.; Website Support; Trails Planning & Research; MPO LRTP Projects Coord.

Galva – HCEDP Participation; Transit Mobility/HSTP Planning.

GENESEO – HCEDP Part.; Transit Mobility/HSTP Planning; Residency Map & Voting Map Development; Grants Inquiries; Trail Planning.

HAMPTON – MUNICES Coord.; RICWMA Staffing; Riverfront Council.

HENRY COUNTY – HCEDP Participation & FTA 5311 Compliance Review; Joint Purchasing; Transit Mobility/HSTP Planning; Trail Coord.; Legislative Priorities Asst.; USDA Grant; Floodplain Coord.

HILLSDALE – Transit Mobility/HSTP Planning; Floodplain.

KEWANEE – Transit Mobility/HSTP Planning.

LECLAIRE – Joint Purchasing; Riverfront Council; Solid Waste Coord.; Trails Planning; Comprehensive Plan.

LONG GROVE – Reg. 9 Trans. Coord.; LRTP; Solid Waste Coord.; Website Support.

McCAUSLAND – Reg. 9 Trans. Coord.; Solid Waste Coord.

MILAN – E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; RLF Admin.; RMS Coord.; Interoperability Project; Cons. Dispatch Study Asst.; Economic Development Profile/Data Reports.

MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; IL QC Intergov. Comm.; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Cncl.; RLF Adm.; RMS Coord.; Trails Coord.; Transportation Public Meeting; PICH-Safe Routes to Schools Planning; Interop. Proj.; MPO LRTP Projects Coord.

MUSCATINE CITY – Air Quality Asst.; Joint Purch.; Reg. 9 Transportation Coord., Including Freight; RLF Coord.; Solid Waste Coord. & Plan Update; Trail Planning/ADT Coord.; Trails Use Count; Traffic Counting; Population Projections Asst.; Riverfront Planning.

MUSCATINE COUNTY – Air Quality Asst.; Joint Purchasing; Reg. 9 Coord, LRTP; Solid Waste Coord. and Plan Update; Trails Planning/ADT Coordination; Transit Mobility Coord.; Hazard Mitigation Plan; RLF Coord.

NEW BOSTON – Transit Mobility Coord./HSTP Planning; 2016 Mercer Co. Events Brochure.

OAK GROVE – E9-1-1 Coord.

ORION – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning.

PORT BYRON – RICWMA Staffing; Riverfront Council; Fact Sheet Proposal.

PRINCETON – Riverfront Council; Solid Waste Coord.; Trail Planning.

RAPIDS CITY – RICWMA Staffing; Riverfront Council.

RIVERDALE – Riverfront Council; Solid Waste Coord.; Trail Coord./MRT Coordination; Website Support.

ROCK ISLAND CITY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purch.; MUNICES Coord.; QCICNet; Riverfront Cncl.; RiverVision; RICWMA Stfg.; RLF Loan Admin.; RMS Coord.; Interop. Proj.; PICH-Safe Routes to Schools Planning; MPO LRTP Projects Coord.; STP Funding Inquiry.

ROCK ISLAND COUNTY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; LEPC Committee; MUNICES Coord.; QCICNet; RICWMA Stfg. & Website Support; RMS Coord.; Trail Coord.; Transit Mobility/HSTP Planning; Passenger Rail; Floodplain Coord. Efforts; Hazard Mitigation Planning Coord.; QC Health Initiative, Safe Routes to Schools Planning; Highway Safety Planning; Road Improvements RFP Asst.; MPO LRTP Projects Coord.; Graphics Assistance – Sheriff Dept brochure; Homeland Security Grant.

SCOTT COUNTY – Financial Mgmt – Scott Co. KIDS and Scott Co. Hsg. Cncl.; Scott Co. Kids Community Plan; Air Quality Coord.; I-74 Bridge Coord.; Joint Purch.; QCICNet, Reg. 9 Transportation Coord. & MPO LRTP; RLF Admin.; Solid Waste Coord. and Plan Update; Trail Planning/ADT Coord.; REAP Plan Update/REAP Congress; Transit Mobility/HSTP Planning; Interop. Project; QC Health Initiative Safe Routes to Schools Planning; Countywide IT Survey.

SERRARD – Joint Purchasing; Transit Mobility/HSTP Planning; 2016 Mercer Co. Events Brochure; Website Support.

SILVIS – E9-1-1 Coord.; IL Intergov. Comm. Coord.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Stfg.; RMS Coord.; Trails Plan.; TAP Project Dev. Process; RLF Loan Admin.

VIOLA – Transit Mobility/HSTP Planning; Zoning Map; 2016 Mercer Co. Events Brochure.

WALCOTT – Reg. 9 Transportation Coord.; RLF Admin.; Solid Waste Coord.; Trail Coord.

WEST LIBERTY – Air Qual. Coord.; Reg. 9 Transportation Coord.; Trails Plan/ADT Coord. Solid Waste Coord. & SWAP Grant Asst.; Musc. Co. Haz Mit Plan; Fact Sheet Update; MMRLF; Comprehensive Plan Proposal.

WILTON – Air Qual. Coord.; Reg. 9 Transp. Coord.; Solid Waste Coord.; Muscatine Co. Haz Mit Plan; MMRLF Mrktng Asst.

WINDSOR – Transit Mobility/HSTP Planning; CDAP Grant Application; 2016 Mercer Co. Events Brochure.

WOODHULL – HCEDP Participation; Transit Mobility/HSTP Planning.

## **Bi-State Report – November**

**COMMUNITY/ECONOMIC DEVELOPMENT:** Provided information to Henry County Economic Development Partnership (HCEDP) staff & board. Continued administration of United States Department of Agriculture Rural Jobs and Innovation Challenge Grant Program on behalf of multiple member governments in Henry, Mercer, and Rock Island Counties. Monitored scheduling for Enterprise Zone application, December 2016. Attended IA RELAT meetings. Attended Iowa Regional Council meeting. Assisted members with legislative priorities. Communicated with Mercer and Muscatine Counties' economic development officials to discuss development efforts and strategies.

## **DATA/GRAFICS/MAPPING/ON-LINE SERVICES**

**Data Center:** Staff responded to 8 data and map requests in November 2015 including 1 from local governments, 4 from non-profits, 2 from the general public, and 1 from private businesses. The data section of the Bi-State website had 26 page views. The data warehouse site ([www.greaterqcregion.org](http://www.greaterqcregion.org)) had 307 visits and 437 page views. Staff continued to gather data for 2045 *Quad Cities Long Range Transportation Plan*, the Milan Economic Development Profile, and the LeClaire Comprehensive Plan Update/Fact Sheet.

**Graphics/GIS/Mapping:** 2045 *Quad Cities Long Range Transportation Plan* coordination, data, and GIS/mapping; Be Healthy QC (PICH) Grant – Trails Website; QC Street Map (Folded & Wall Versions) Distribution; QC Urban Travel Model Data and GIS Assistance; Title VI Mapping; Update/Maintain GIS Data for Street Centerlines, Traffic Counts, MPA Boundary, Federal Functional Class Routes, Urban Areas, Corporate Limits, Landmarks, Rail, Trails, and other layers.

**[www.bistateonline.org](http://www.bistateonline.org):** Total pages viewed for November 2015 was 2,363 and top pages viewed included: Joint Purchasing Program & Bid (139); Home Page (657); Search Page (109); Our Staff (101); Documents (54); Transportation (40); Who We Are (39); and Contact Us (36).

**ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES:** Responded to inquiries & assisted with trail/recreation project funding assistance/grants and trail use counting. Served Rock Island County Waste Management Agency (RICWMA) with coordination of meetings, oversight, and management of waste disposal and recycling programs; reporting; and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Continued multi-jurisdictional hazard mitigation planning. Attended River Action meetings. Organized bi-monthly meeting of Quad City Riverfront Council.

**INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES:** Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: printer supplies; copier/plotter paper, food service supplies, janitorial supplies, turf and water treatment chemicals, and street signs/posts. Staffed Quad Cities Area intergovernmental forums and meetings of area recreation directors, managers, administrators, and chief elected officials. Continued coordination and planning for the awarded Department of Justice interoperability grant. Assisted with Rock Island Arsenal issues.

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## PROJECT STATUS REPORT

**Project Name:** City of Muscatine - West Hill Sewer Separation **Month:** December 2015

**Prepared By:** Karmen Heim **Project Number:** 17660.30.02, 17660.40.00

"PHASE" refers to Design Package/Construction Contract

### **Progress for Last Month (December 2015):**

#### **PHASE 3 (Phase 3A, 3B, 3C):**

##### **Phase 3A – Construction:**

- Site Visit
- Attended construction progress meetings
- Review construction topics – Pine Street sewer elevations

#### **PHASE 4 Planning:**

- Continued planning tasks and preparation of meeting materials.
- Met with City administration to present and discuss the planning activities performed to date.

### **Work Items for Coming Month (January 2016):**

#### **PHASE 3 (3A, 3B, 3C) - Construction:**

- Address any Phase 3A or 3B construction topics

#### **PHASE 4 – Planning:**

- Determine feasibility of moving ahead with survey for Phase 4.
- Tentative Schedule for Planning Phase 4
  - Authorize Phase 4 for Survey – December 2015 – January 2016
  - Survey to be Completed – June 2016
  - Concept Design and Estimate – June through December 2016
  - Final Design 2017
  - Bid and Construction 2018

### **Key Issues & Information Required**

- Determine feasibility of moving ahead with survey for Phase 4.

### **Critical Information**

- None



## Iowa League of Cities – 2016 Legislative Priorities

### **Economic Development**

Increase funding levels for economic development programs and quality of life initiatives; preserve economic development policies, such as tax increment finance, as flexible tools for economic growth; and provide programs and policies that further develop our local workforce to attract economic development and close the skills gap.

### **Financial Sustainability**

Eliminate unfunded mandates; diversify revenue options available to local governments and protect existing revenue options; and continue to ensure the commercial and industrial property tax backfill.

### **Water and Wastewater Infrastructure**

Advocate for additional funding sources and flexible policies related to water, wastewater, and storm water infrastructure development to meet the demands of increased environmental regulation for cities of all sizes, including the development of opportunities for partnership with the agricultural community to meet these requirements.

### **Home Rule**

Advocate for and sustain Home Rule and the ability to make decisions at the local level – where decisions are made closest to the people they impact and can be tailored to fit local conditions, needs, and concerns.

### **Public Safety**

Ensure cities have the adequate resources to provide and fund public safety services, including addressing costs under the Municipal Fire and Police Retirement System of Iowa (MFPSI).



CITY OF MUSCATINE  
Parks & Recreation



# WINTER FESTIVAL

January 30th, 2016

## Progressive Firepit Dinner

3:00 - 5:00 pm

Muscatine Municipal Golf Course

.....

## Vendors Needed!

Each vendor will set up and man their own firepit, preparing and serving free bite sized portions of their signature dish. Visit with your potential customers as patrons walk from firepit to firepit sampling your food!



**Awesome business and social opportunity!**

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To reserve your spot, please contact Karen Thie at 563-263-0241 or [kthie@muscatineiowa.gov](mailto:kthie@muscatineiowa.gov).