

## City Administrator Report to Mayor & City Council

November 13, 2015, Edition No. 198

### WEEKLY UPDATE:

#### 1. MEETINGS:

- A. City Administrator Evaluation: Please submit your evaluations as soon as possible...We annually hold this meeting in the Lower Level Conference Room at 5:30pm in closed session prior to a council meeting in November. We will be meeting on **Thursday, November 19th**. *Please return the attached form to me (paper or electronically) by November 12th.*
2. Budget Calendar: Please see the attached draft budget schedule for 2016/17.
3. Construction Progress Update: Please see the attached construction progress update provided by DPW.
4. Legislative Policy Committee: Attached are some of the materials from the League's Legislative Policy Committee meeting earlier this week.
5. Symphony: Sarah Lande is working with the Consul General in Chicago who has arranged for the Beijing Symphony to play in Muscatine on February 24, 2016, at 7 PM. Sarah has put together a committee to help organize this event. The Symphony would then meet with Muscatine students the following day.
6. Bi-State: Attached is the November 2015 Commission Packet. Sarah Grabowski, Desktop, Bi-State Regional Commission.
7. CSO: We have had an issue arise on quantity of sod for the CSO project. The plan documents called for 700 SF when the actual amount is closer to 30,00 SF. Apparently the estimated quantity of sidewalk removal was duplicated as the amount of sod in the bid documents. This affects each of the phases. DPW staff is discussing the issue/error with Stanleys and the contractor. We are also looking at alternatives such as seeding to reduce costs. We'll update you on the meeting results.
8. Parks: The resurfacing of Kent Stein Park Diamond #1 will begin this Fall as the Muscatine Girls Softball Association and the Muscatine Cardinal Baseball groups have raised the \$4200.00 needed to purchase the 400 tons of ag-lime infield material. City Staff will provide the labor and the groups will pay for the materials. Diamond #1 is the last of the fields to be resurfaced. Replacing the dirt with the ag-lime will make the diamond more playable in adverse weather conditions.
9. Trail: The Bike Repair Station donated by the Muscatine Bike Club was installed last week next to the restroom building on the Riverfront. The station will provide handy tools needed by bikers that are using our trails.
10. MuscaBus: MuscaBus receives over \$100K annually through the Medicaid Program. As such we want to make sure that we meet the new requirements. The City has received the following notice: On January 1, 2016, LogistiCare Solutions LLC will become the Transportation Broker for the Medicaid MCO Amerigroup. We would like to partner with your transit system to provide this much needed service. Attached is our contract. Unfortunately we do not have a finalized Provider Manual for you at this time but we will make it available as

soon as we can. We will be contact you to set up a visits to discuss any concerns and pick up the completed contract. We are very excited for this opportunity to build new and lasting relationships. Please feel free to contact our team. Per Kristy Korpi: Medicaid Modernization is underway. In August, 2015 DHS announced the notice of intent to award four MCO's (Managed Care Organizations) to administer the Medicaid program in Iowa. The four MCO's are: Amerigroup Iowa , AmeriHealth Caritas Iowa , United Healthcare of the River Valley and WellCare of Iowa. At the Iowa Public Transit meeting in October we learned the MCO's can hand off the Transportation piece to a broker to handle. This email/contract is from LogistiCare Solutions, the broker for Amerigroup. Kristy will be bringing this topic forward at the December In-Depth session.

**PROPOSED 2016/2017 CITY COUNCIL BUDGET SCHEDULE**  
**CITY HALL CONFERENCE ROOM**

<b>Date</b>	<b>Time</b>	<b>Department/Agency</b>
Thursday, January 28, 2016	5:30 p.m.	General Fund Overview to City Council
Saturday, January 30, 2016	8:00 a.m. to 4:00 p.m.	City Council Budget Review Legal Services City Administrator Human Resources Risk Management Finance Information Technology Community Development Airport/Airport Subsidy Police Operations Animal Control Ambulance Library Operations Cablevision Art Center Fire Operations
Monday, February 1, 2016	5:30 p.m. to 8:30 p.m.	Parks Administration Park Maintenance Swimming Pools Recreation Soccer Kent Stein Wellness Cemetery Golf Course Boat Harbor Marina
Wednesday, February 3, 2016	5:30 to 8:30 p.m.	Public Works Administration Engineering Roadway Maintenance Traffic Control Snow and Ice Street Cleaning Building & Grounds Collection & Drainage Equipment Services Equipment Replacement

<b>Date</b>	<b>Time</b>	<b>Department/Agency</b>
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<b>Thursday, February 4, 2016</b> (City Council meeting)	5:30 p.m. to 7:00 p.m.	Senior Resources Chamber Humane Society MCSA
Saturday, February 6, 2016	8:00 a.m. to 4:00 p.m.	Iowa Legislators Parking Refuse Collection Landfill Transfer Station Transit WPCP Storm Water CVB Housing Review & Discussions Begin – General Fund
Tuesday, February 9, 2016	5:30 p.m. to 8:30 p.m.	Capital/Debt/TIF/RUT Local Option Review
Wednesday, February 10, 2016	5:30 p.m. to 8:30 p.m.	Review & Discussion Decisions for Public Hearing (may continue to February 13th)
Saturday, February 13, 2016	8:00 a.m. to 4:00 p.m.	Final Decisions for Public Hearing (extra meeting unless concluded February 10th)
Tuesday, February 16, 2016	5:30 p.m. to 6:00 p.m.	Set Public Hearing
Thursday, March 3, 2016		Public Hearing & Adoption
March 15, 2016		Approved budget filed with County Auditor for certification

## Construction Progress Update – 11/6/15

W. 7<sup>th</sup> from Locust Street west to its end past Broadway is fully open.

Broadway between W. 7<sup>th</sup> and W. 8<sup>th</sup> Streets, including #7 alley on both sides of Broadway is fully open. Construction work is complete.

Chestnut Street between W. 4<sup>th</sup> Street and W. 6<sup>th</sup> Street is open to traffic including its intersection with W. 5<sup>th</sup> Street. Construction work is complete.

W. 5<sup>th</sup> Street is open from Iowa Avenue to Chestnut St. and is open through its intersection with Chestnut. Some construction work remains, but vehicular access is permitted.

W. 5<sup>th</sup> Street is open from Chestnut St. to Pine St. to local traffic but the W. 5<sup>th</sup>/Pine St. intersection is closed. Local traffic to the 200 block of W. 5<sup>th</sup> is permitted.

Pine Street is closed between #4 alley and #5 alley between W. 4<sup>th</sup> and W. 6<sup>th</sup> Streets. #4 alley is open; #5 alley is closed. Within a week it is likely that #4 alley will also be closed as construction moves from W. 5<sup>th</sup> toward W. 4<sup>th</sup>.

Pine Street from the end of the project south of W. 6<sup>th</sup> St. through the W. 5<sup>th</sup>/Pine Street intersection is being prepared for paving. That will leave only the last part of Pine south of W. 5<sup>th</sup> toward W. 4<sup>th</sup> to be under sewer system construction. As soon as that work is done, that last part, the 400 block of Pine Street, will be graded and paved. In the meantime the concrete and landscaping crews will finish up the sidewalk, driveway, and sod work on Chestnut, W. 5<sup>th</sup>, and Pine Streets in anticipation of a late November, early December construction end date.

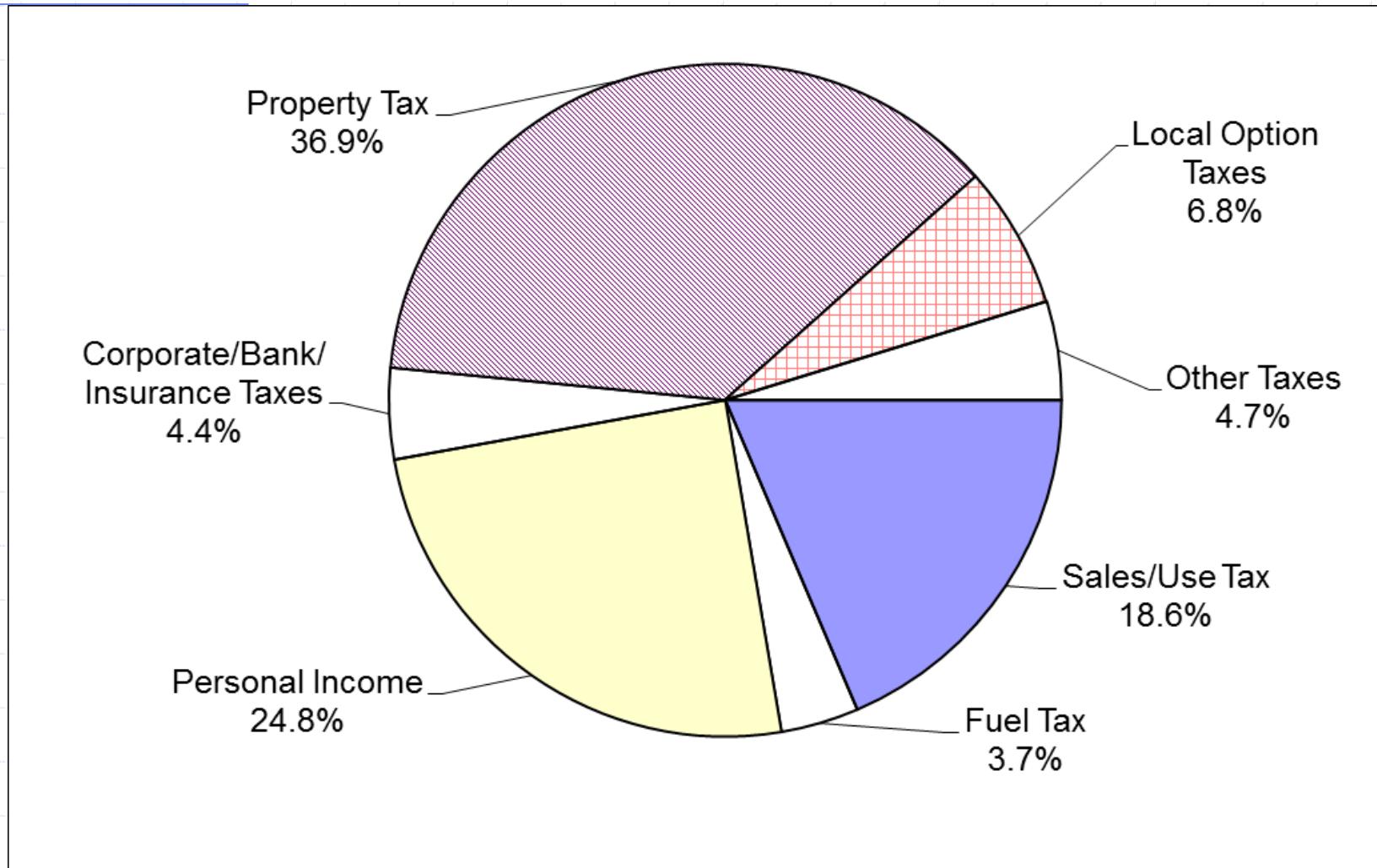
# Tax Revenue

Jeff Robinson – Legislative Services Agency, Fiscal Division  
Presentation to the Iowa League of Cities  
November 10, 2015

# Overall Iowa State and Local Tax Picture

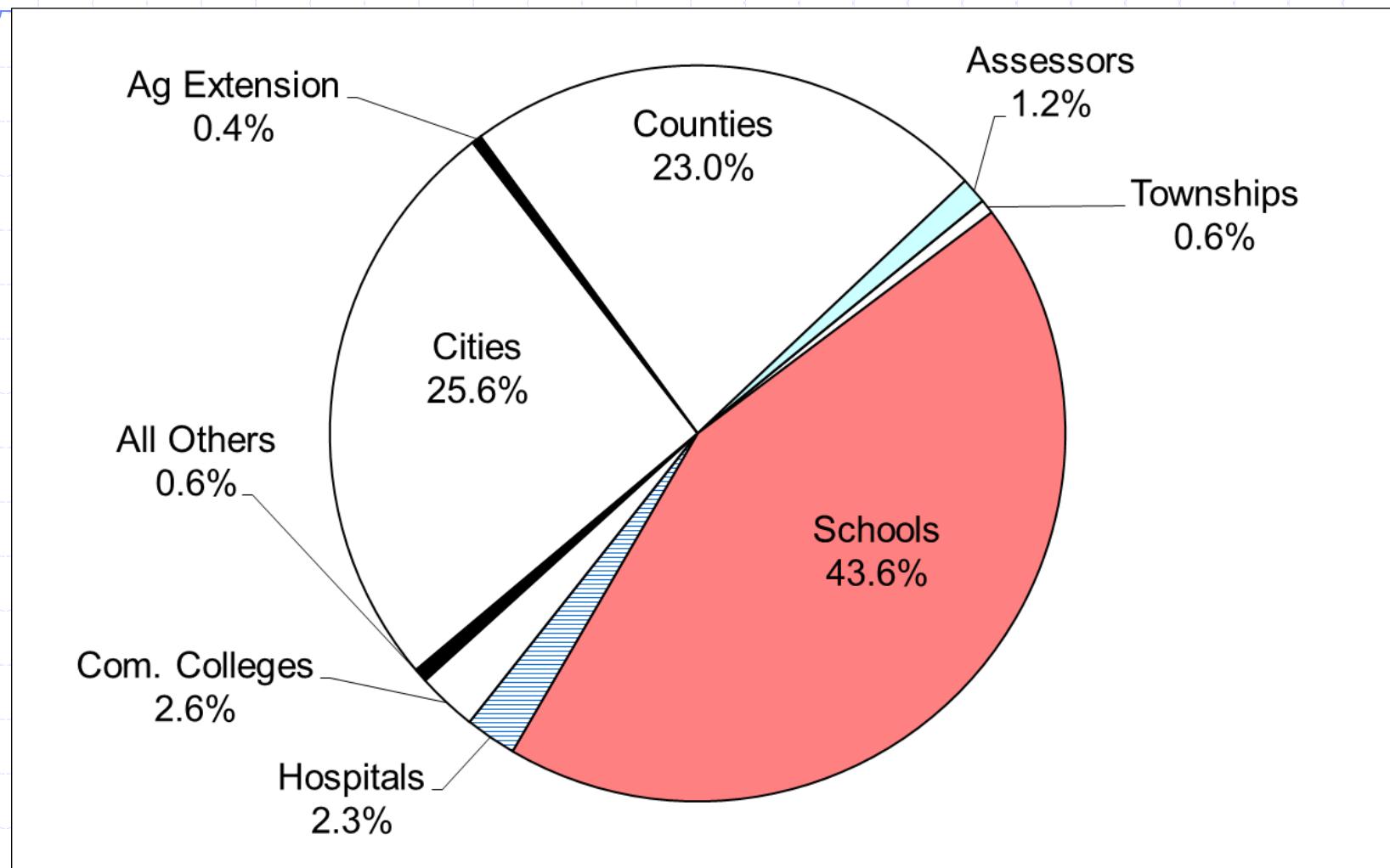
Net Tax Revenue – FY 2015 = \$13.941 Billion

Includes property tax, local option taxes, and all state taxes, not just General Fund taxes



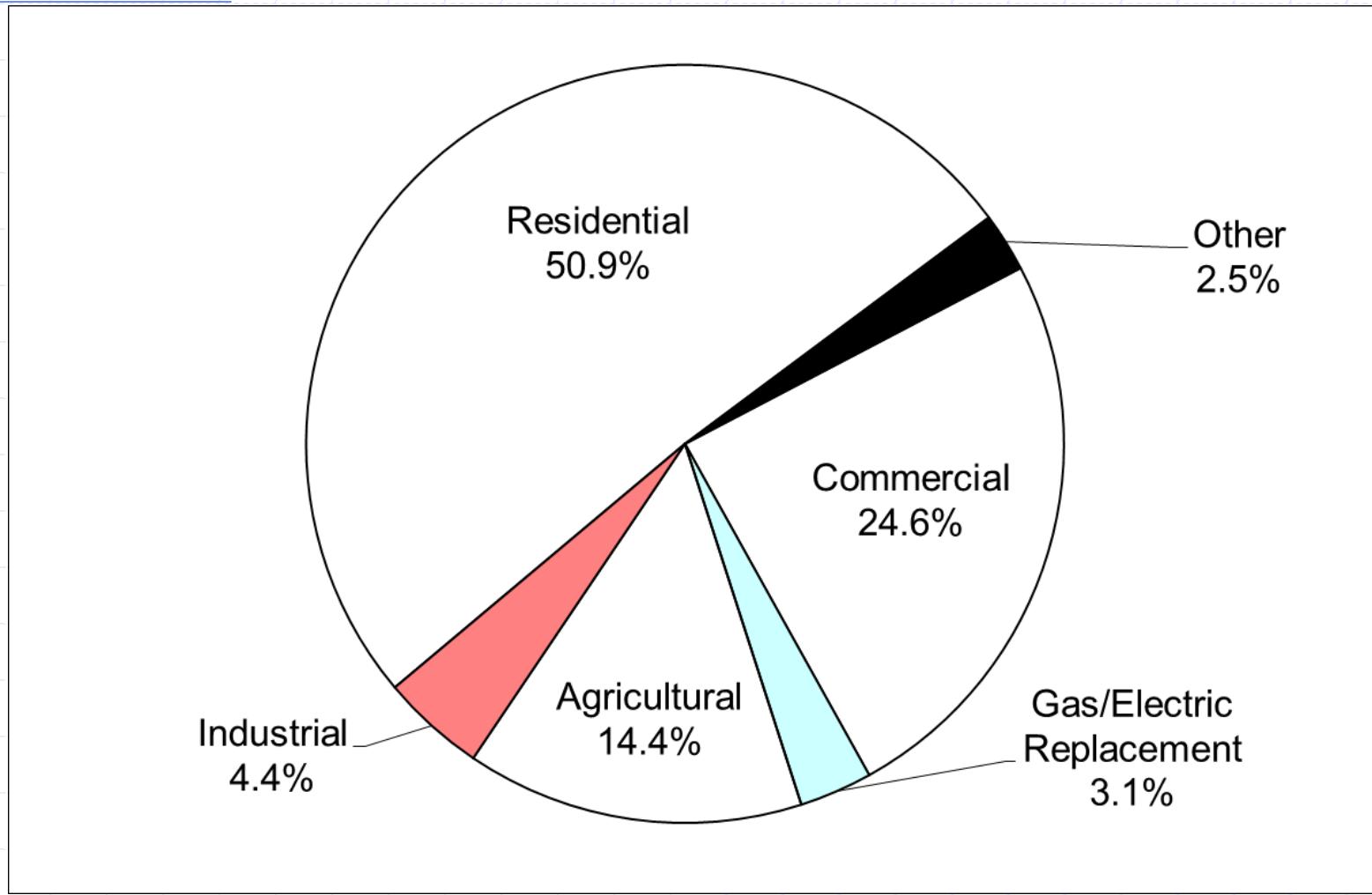
# Iowa Property Tax by Taxing Authority

FY 2014/15 = \$5.141 billion. Does not distribute TIF revenue to the TIF authorities.



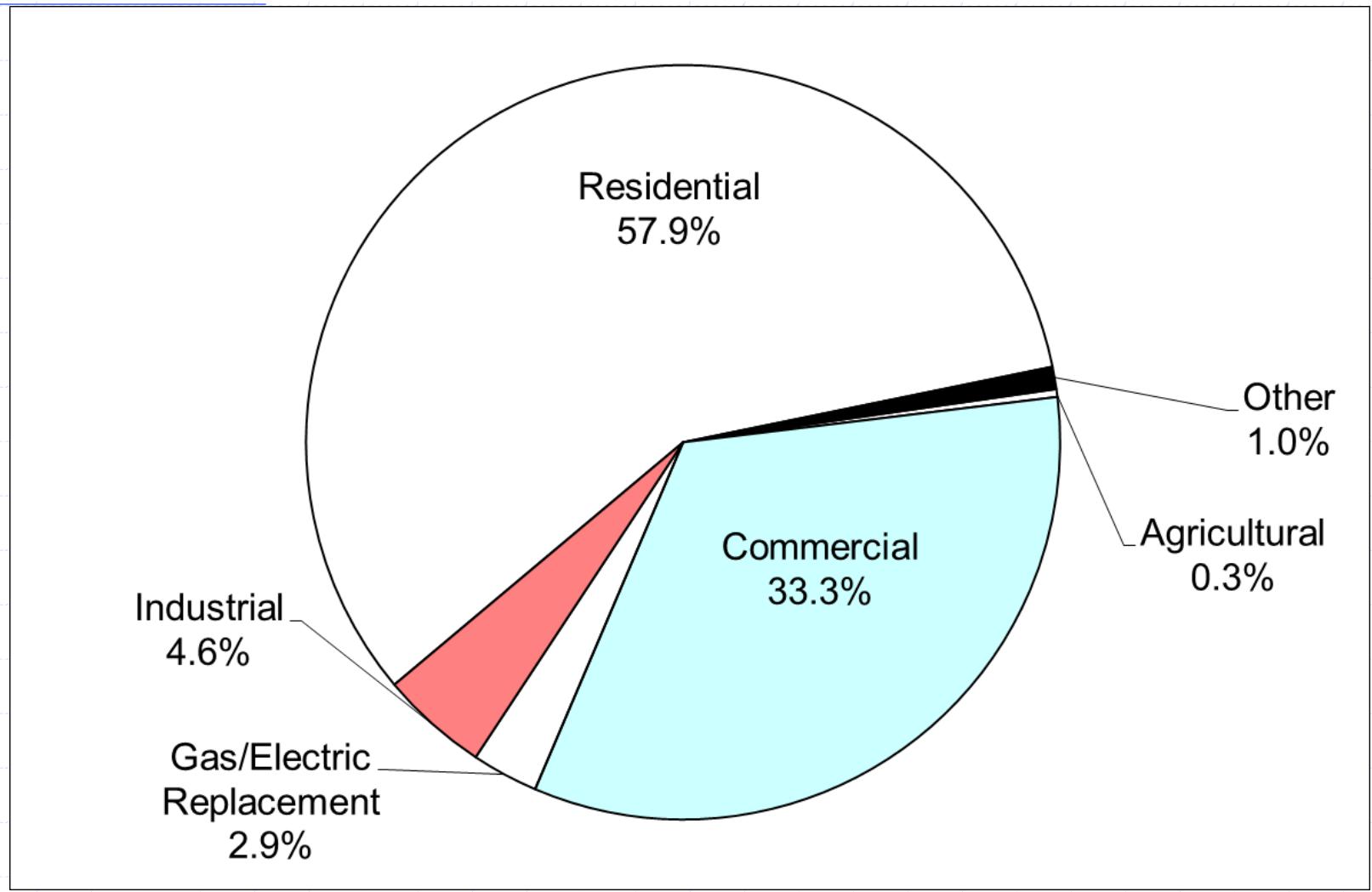
# Iowa Property Tax by Property Class

FY 2014/15 = \$5.141 billion

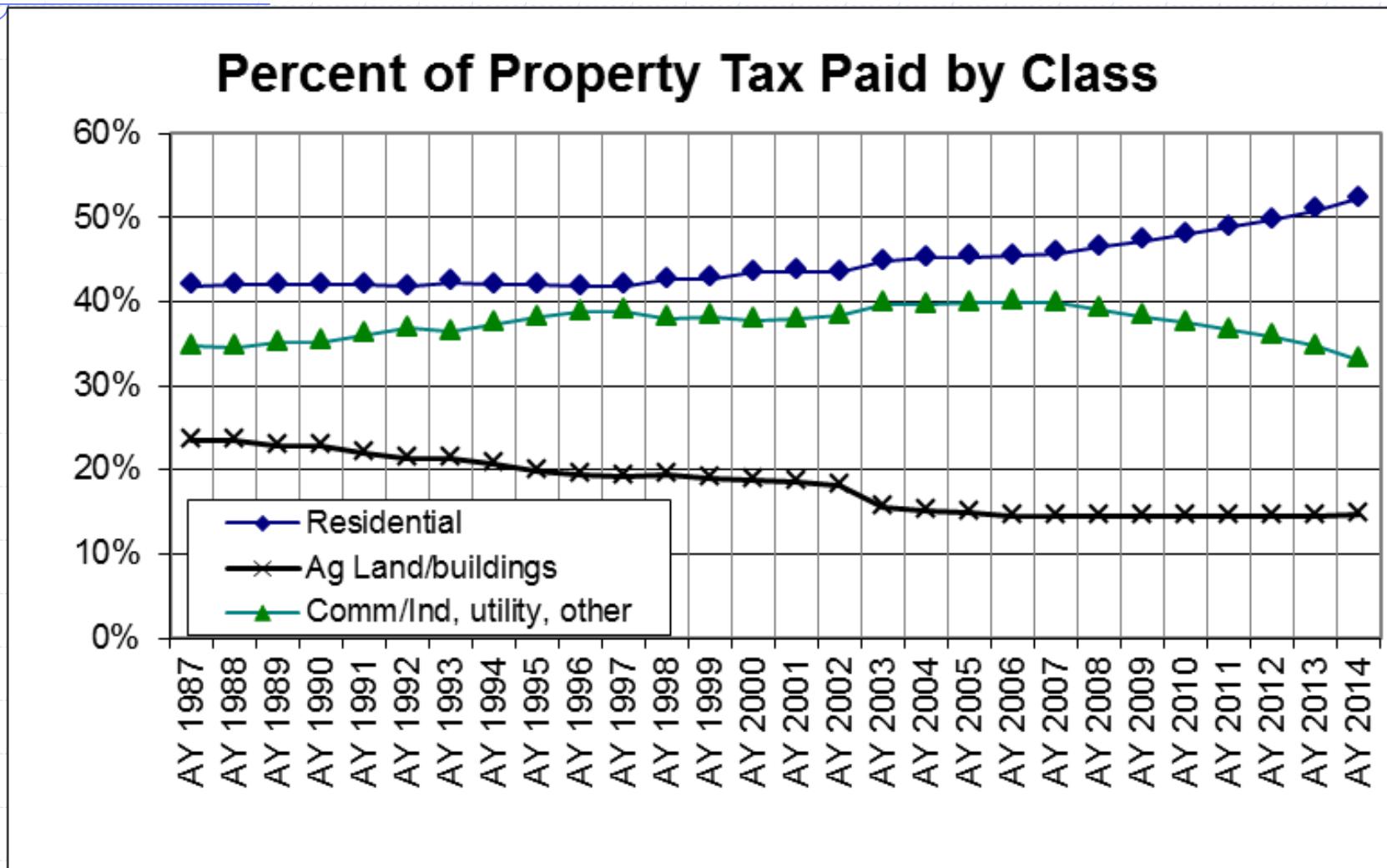


# Iowa Property Tax by Property Class – Urban property only

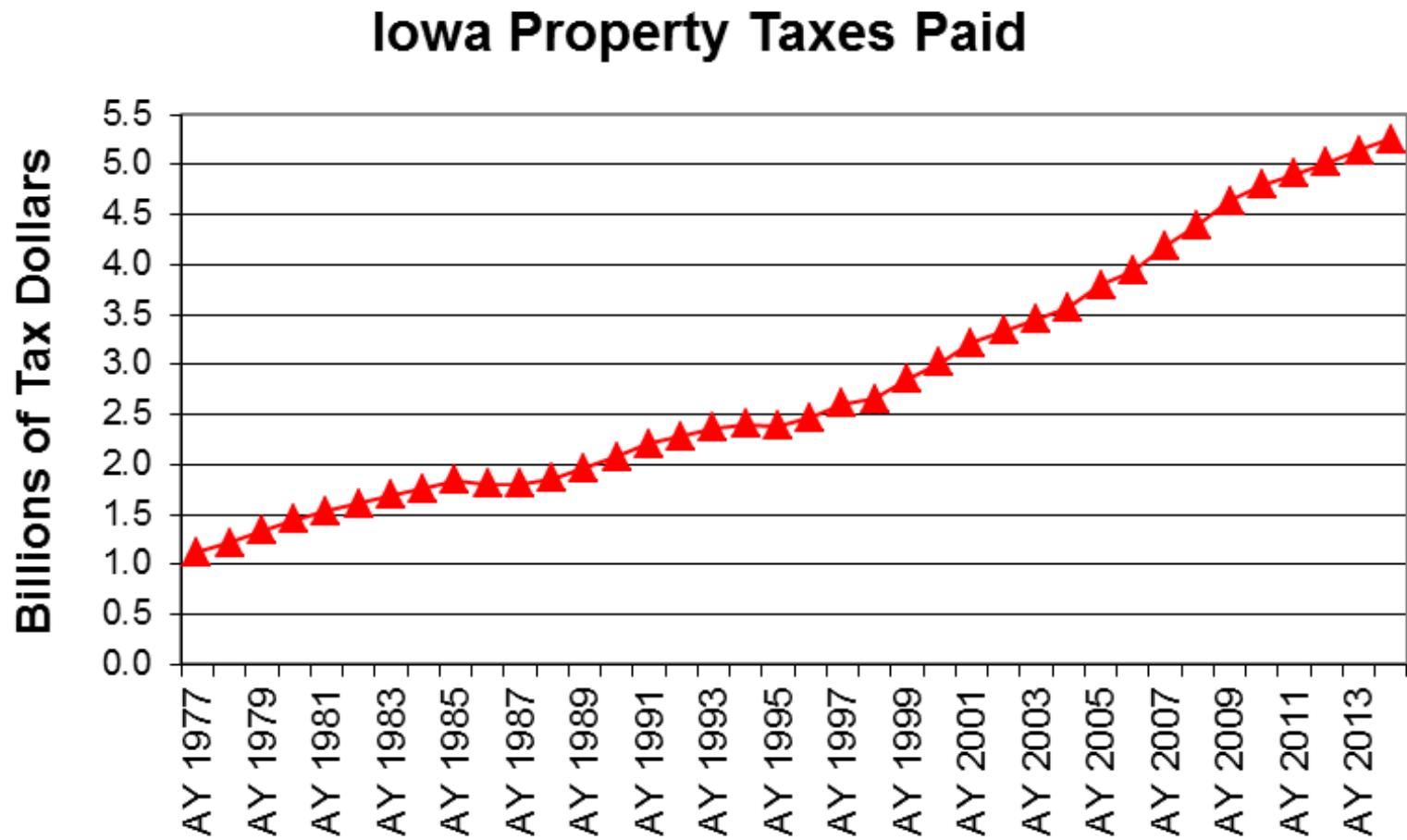
FY 2014/15 = \$3.610 billion



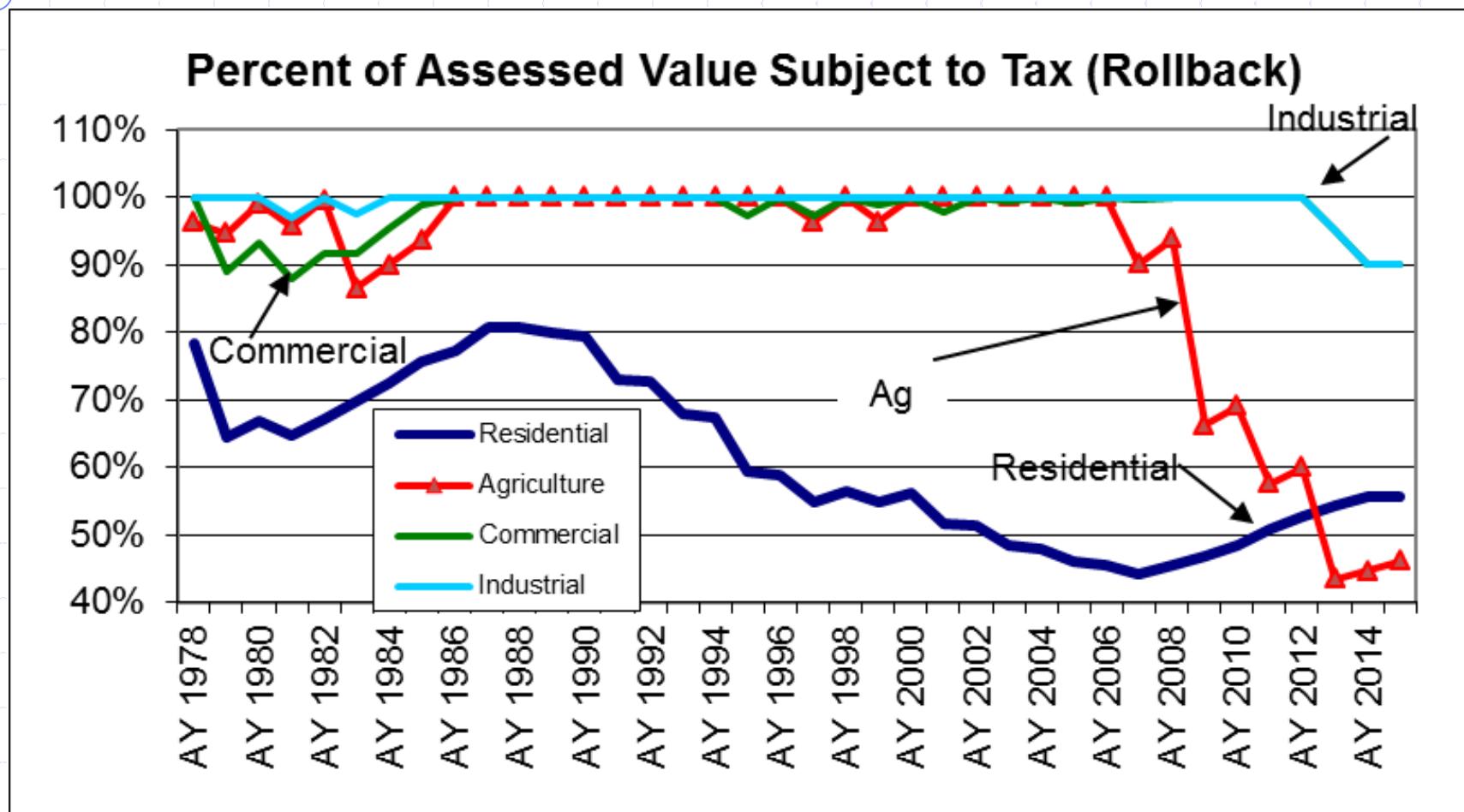
# Iowa Property Tax Paid – % of total by property class – Not adjusted for the impact of tax credits



# Iowa Property Tax Paid – All classes – Not adjusted for the impact of tax credits



# Rollback History – % of assessed value subject to tax subject to tax



## Local Government Finance - FY 2005 and FY 2015

In Millions of Dollars

Property Tax Base	FY 2005	FY 2015	\$ Growth	Ave Annual %	Growth
Taxed Prop. Value-Urban	\$65,276	\$95,026	\$29,750		3.8%
Taxed Prop. Value-Rural	39,382	59,059	19,677		4.1%
Taxed Prop. Value-Total	\$104,658	\$154,085	\$49,427		3.9%

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Tax Authority	FY 2005	FY 2015	\$ Growth	Ave Annual %
				Growth
Cities	\$820	\$1,212	\$393	4.0%
Counties	732	1,121	389	4.4%
Schools	1,486	2,122	636	3.6%
Other Authorities	223	372	148	5.2%
City TIF	180	286	105	4.7%
County TIF	8	25	17	11.9%
Other TIF	3	3	0	-0.2%
Total	\$3,452	\$5,141	\$1,688	4.1%

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Other Taxes/Revenue	FY 2005	FY 2015	\$ Growth	Ave Annual %
				Growth
Local Option Sales	\$193	\$324	\$131	5.3%
Hotel/Motel	29	53	23	6.0%
Flood Mitigation Sales	0	27	27	---
Local Option Schools	275	451	176	5.1%
Income Surtax Schools	69	101	32	3.9%
C/I Backfill	0	78	78	---
Total	\$566	\$1,033	\$467	6.2%
Total	\$4,018	\$6,173	\$2,155	4.4%

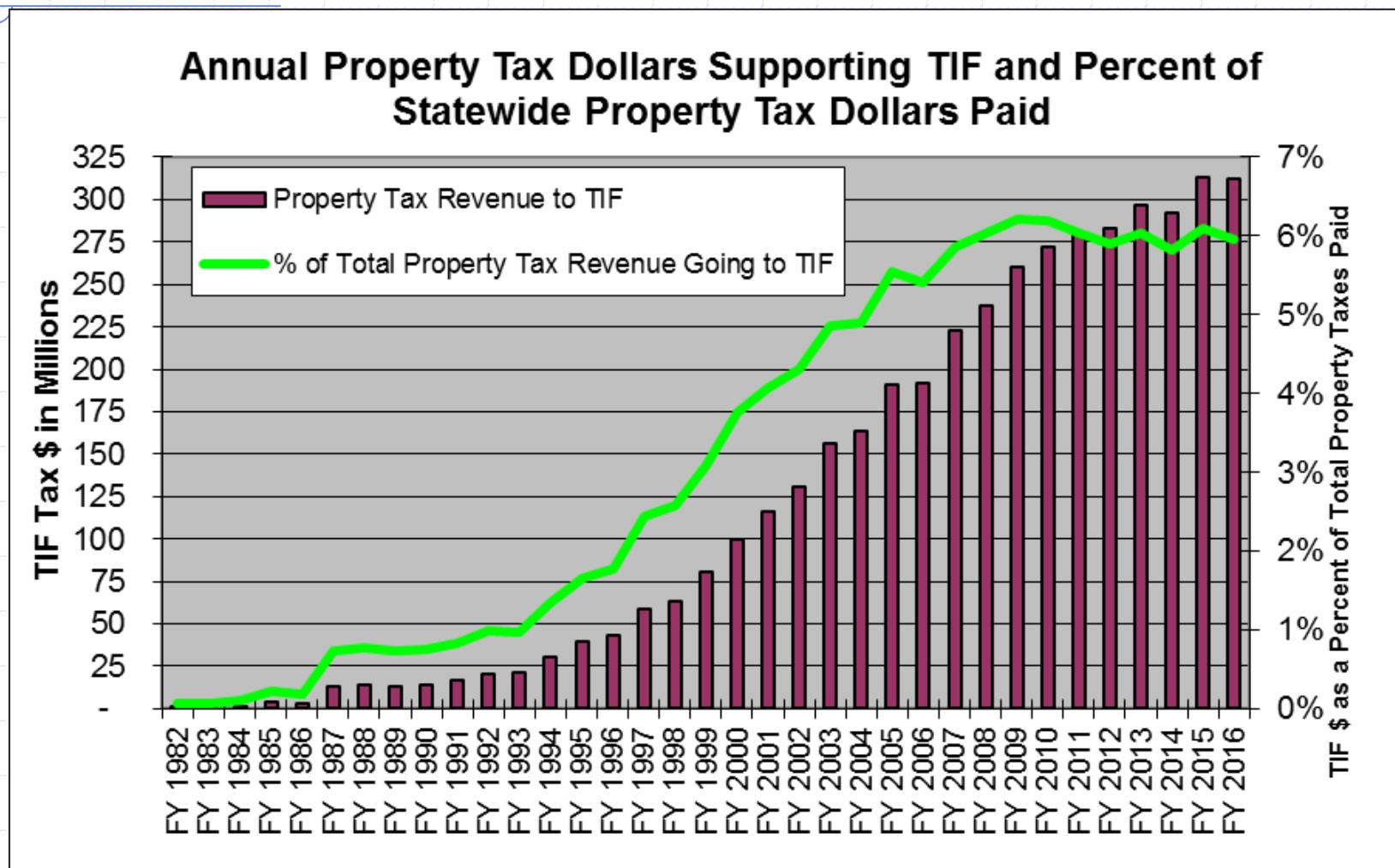
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Inflation (CPI-U)	194.5	238.6	44.1	2.1%
Iowa Personal Income	\$96,151	\$139,997	\$43,846	3.8%

# Tax Increment Financing (TIF)

TIF \$ growth has slowed somewhat since 2011



# TIF Breakdown by receiving authority and by contributing authority

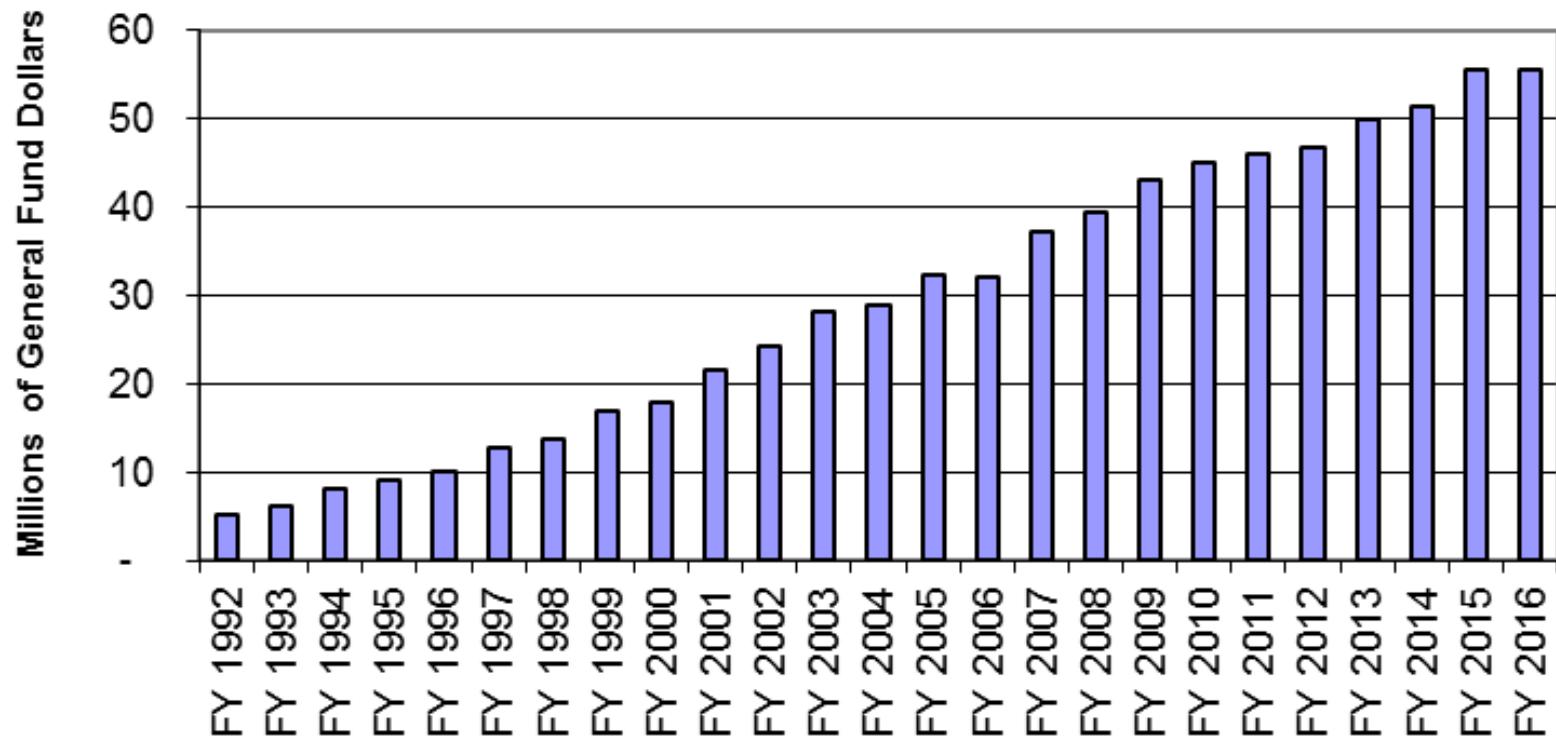
## Tax Increment Financing Breakdown - FY 2016

	City TIF's	County TIF's	Community College TIF's	Rural Improvement Zone TIF's	Total TIF's	% of Total
Total	\$282,635,928	\$26,946,919	\$32,842	\$2,846,156	\$312,461,846	
Percent of Total	90.5%	8.6%	0.0%	0.9%	100.0%	
Source of Revenue						% of Total
County				63,043,103	20.2%	
City				102,481,217	32.8%	
School (\$55.5 million is backfilled by the State)				121,473,531	38.9%	
Community College				7,404,756	2.4%	
Ag. Extension				1,320,634	0.4%	
Assessors				3,794,407	1.2%	
Townships				572,761	0.2%	
Hospitals				8,480,698	2.7%	
Other				2,092,144	0.7%	
SSMID				1,764,689	0.6%	
Brucellosis Fund				33,908	0.0%	
<b>Total TIF Revenue</b>						100.0%

SSMID = Self-Supporting Municipal Improvement District

# TIF Impact on the State General Fund School Aid Appropriation

**Tax Increment Financing Impact on State School Aid**



# 2013 Session – SF 295 – Property Tax Changes

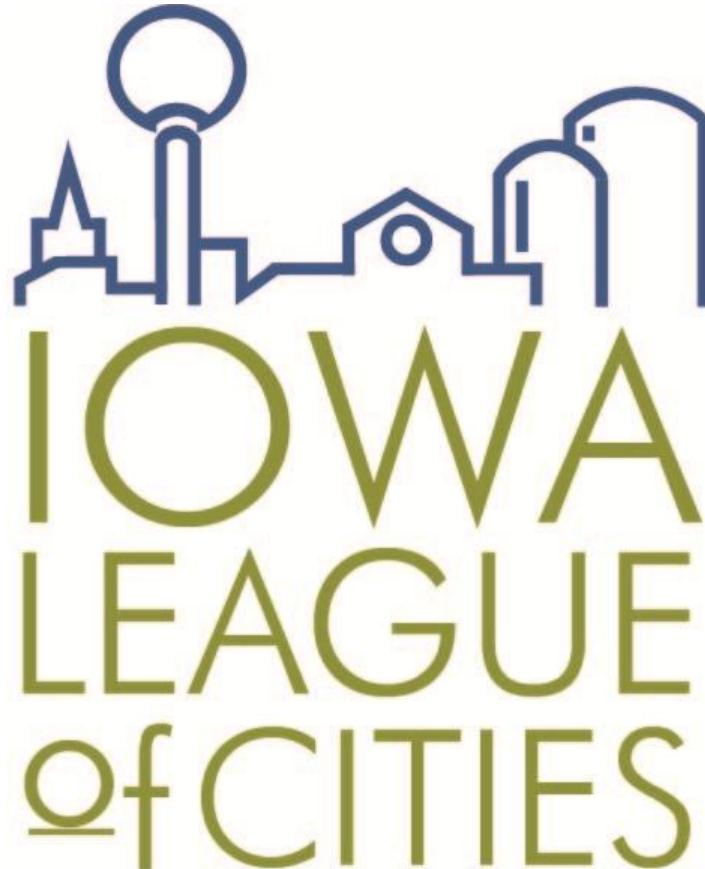
- ◆ Reduced the maximum allowed annual revaluation growth for residential and agricultural property from 4.0% to 3.0%
- ◆ Created a rollback to 90.0% of assessed value for commercial, industrial, and rail property (C & I reimbursed)
- ◆ Created a new property classification called multiresidential (\$4.879 billion in AY 2015 assessed value)
- ◆ Created a new Business Property Tax Credit

# 2013 Session – SF 295 – Property Tax Changes

## New State General Fund Property Tax Appropriations

Dollars in millions

Appropriation	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
New State C/I Reimbursement Appropriation	\$78.7	\$162.5	\$153.7	\$153.7	\$153.7	\$153.7
Com/Ind/Rail Property Tax Credit	50.0	100.0	125.0	125.0	125.0	125.0



# Legislative Policy Committee

November 10th, 2015

**Iowa League of Cities**  
500 SW 7<sup>th</sup> St., Suite 101  
Des Moines, IA 50309

# League Legislative Team: Who

**Alan Kemp**, Executive Director

**Dustin Miller**, General Counsel

**Erin Mullenix**, Research & Fiscal Analyst

**Robert Palmer**, Government Affairs & Legislative Counsel

# Meeting Agenda

<b>9:30 a.m. – 9:40 a.m.</b>	<b>Welcome and Introduction</b>
<b>9:40 a.m. – 10:10 a.m.</b>	<b>League Legislative Update</b>
<b>10:10 a.m. – 10:30 a.m.</b>	<b>Natural Resources and Outdoor Recreation Trust</b>
<b>10:30 a.m. – 11:00 a.m.</b>	<b>Department of Management</b>
<b>11:00 a.m. – 11:30 a.m.</b>	<b>Police Chiefs Association</b>
<b>11:30 a.m. – 12:00 p.m.</b>	<b>Iowa Public Information Board</b>
<b>12:00 p.m. – 12:30 p.m.</b>	<b>Lunch</b>
<b>12:30 p.m. – 1:00 p.m.</b>	<b>Economic Development</b>
<b>1:00 p.m. – 1:30 p.m.</b>	<b>Legislative Services Agency</b>
<b>1:30 p.m. – 2:00 p.m.</b>	<b>Local Government</b>

# 2016 Session Outlook

- Water Quality
- Education Funding
- Election Year
- RFP

# 2016 Session Outlook

## Update on Issues:

- Prisoner Maintenance
- Backfill
- *Sanon*
- IWILL

# Prepare for the 2016 Session

## Timeline:

- **First Day of Session: January 11, 2016**
- **1<sup>st</sup> Funnel: February 19, 2016 (Week 6)**

**\*League Legislative Day: March 1, 2016\***

- **2<sup>nd</sup> Funnel: March 11, 2016 (Week 9)**
- **100<sup>th</sup> Calendar Day: April 19, 2016 (Session ends...?)**

## Reminder:

- **Monday conference calls during session**
- **Legislative Link on Fridays**

**Get to know your legislators – now is the time!**

Erin Mullenix, Research and Fiscal Analyst

# LEAGUE RESEARCH UPDATE

# Update: League Research Highlights

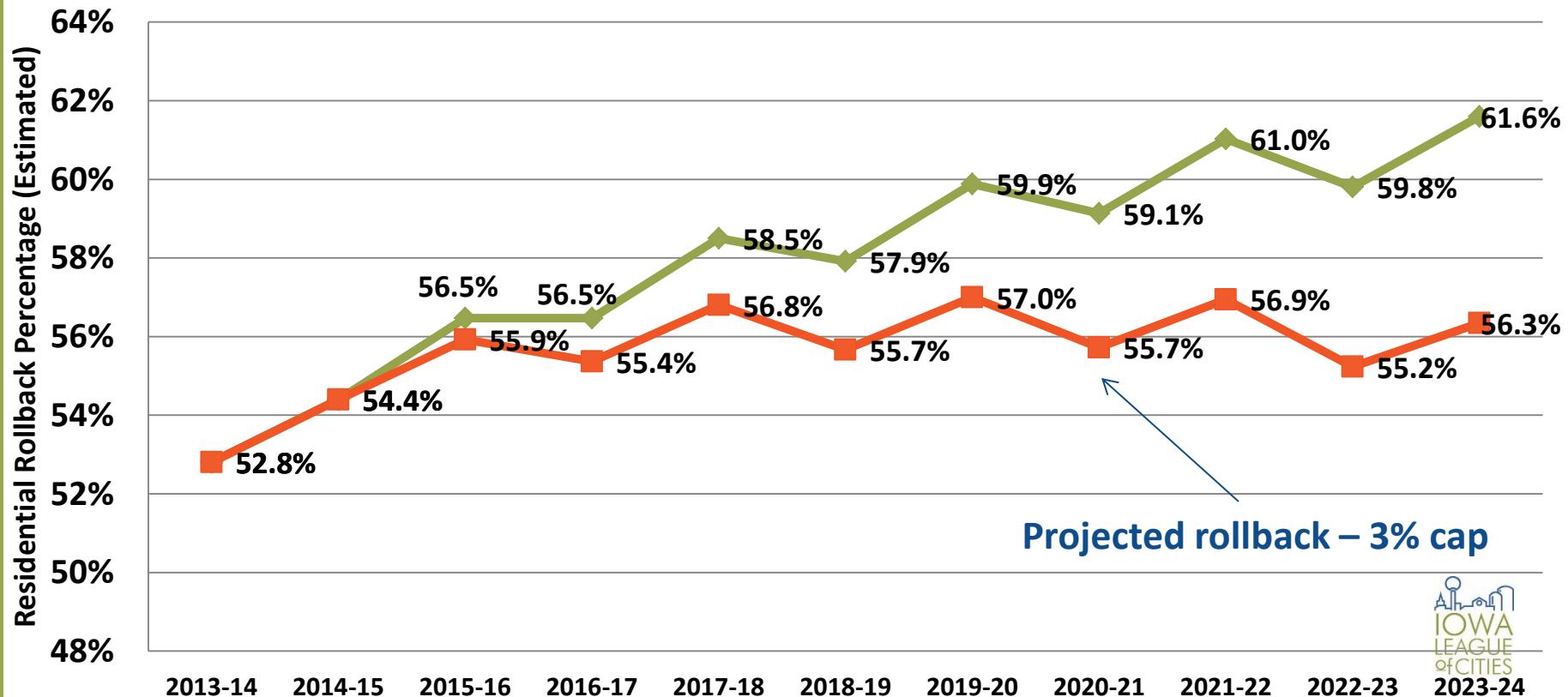
- Property Tax Tracking Project
- League Property Tax Model
- Snapshot of TIF Report
- Fiscal Conditions Report
- Special Reports: Property Tax, Budget
- Transportation Series

# Residential Rollback: Projected Impact

## Residential Rollback Estimated Trends (FY14-24)

*Iowa League of Cities*

*\*Note assumptions: estimates incorporated (including statewide evaluation growth and new construction rates) follow those used in League Property Tax Model.*



# Backfill

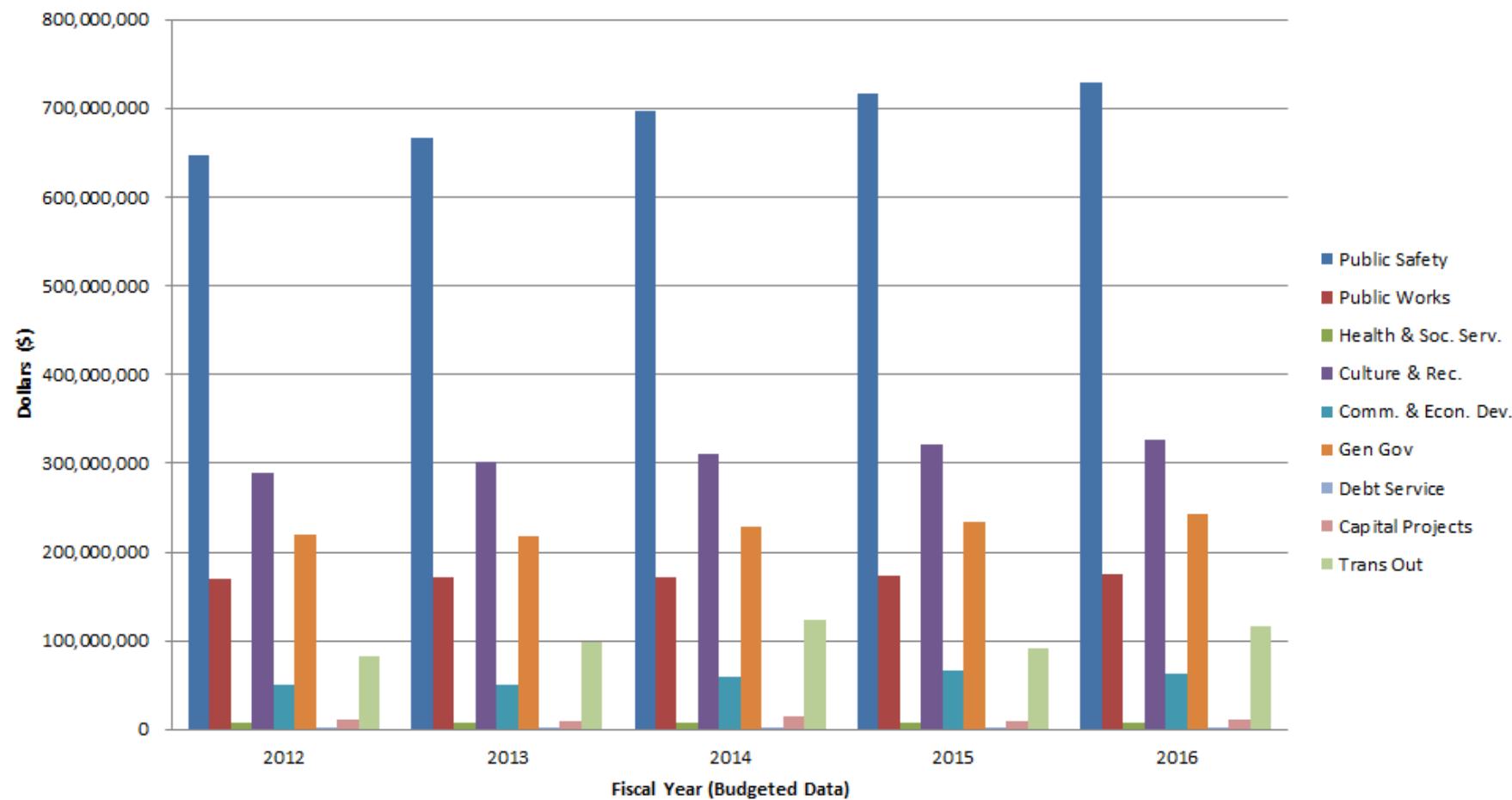
- FY 2015 – 100% (\$78.3 million)
- FY 2016 – 100% (\$161.1 million)
- FY 2017 – 100% (\$153.3 million)
  - \*FY 2017 appropriation is cap for future years

# City Expenditures: City Programs

## History of City General Fund Program Expenditures

Iowa League of Cities

Data Source: Iowa DOM



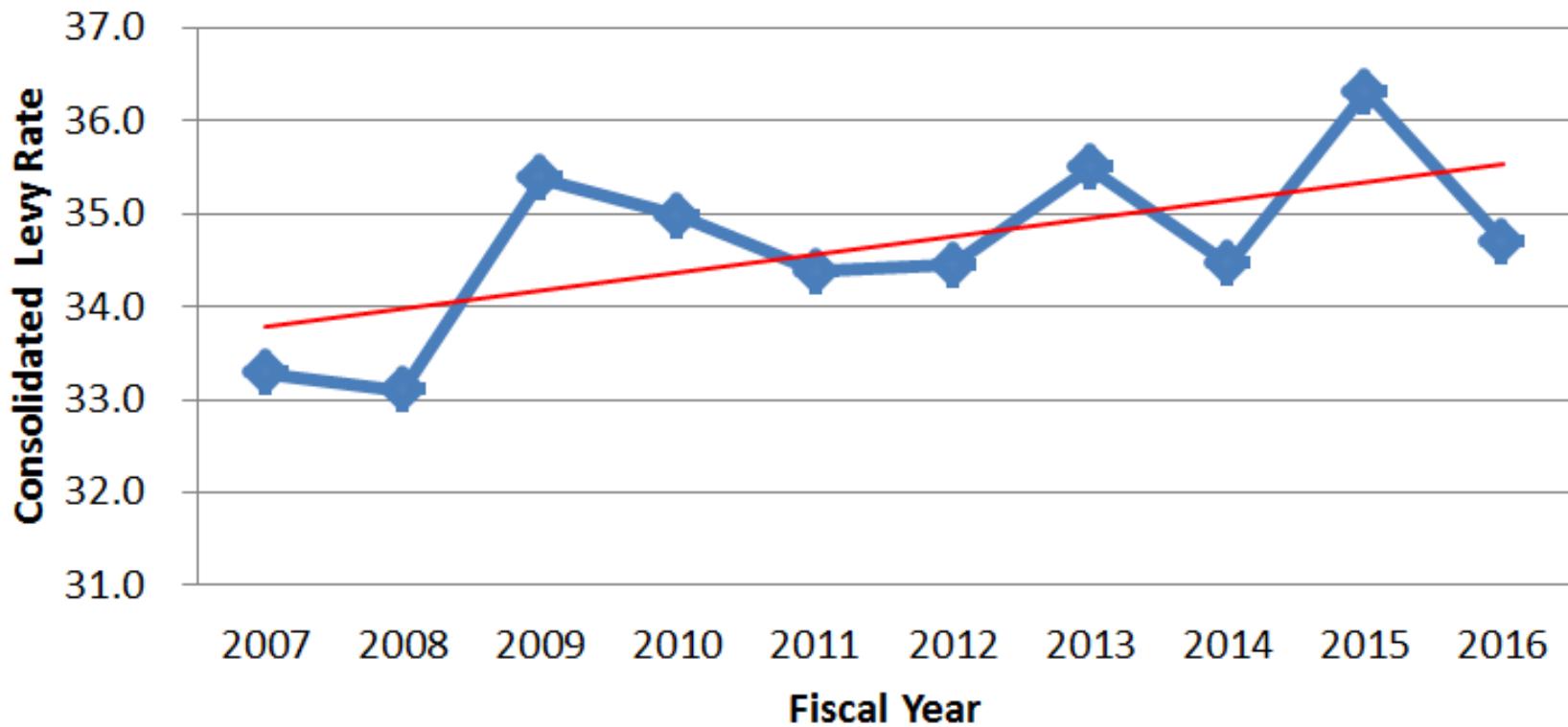
# LEVY RATE ANALYSIS

# Levy Rate Analysis

## Consolidated Levy Rate History, FY 2007-2016

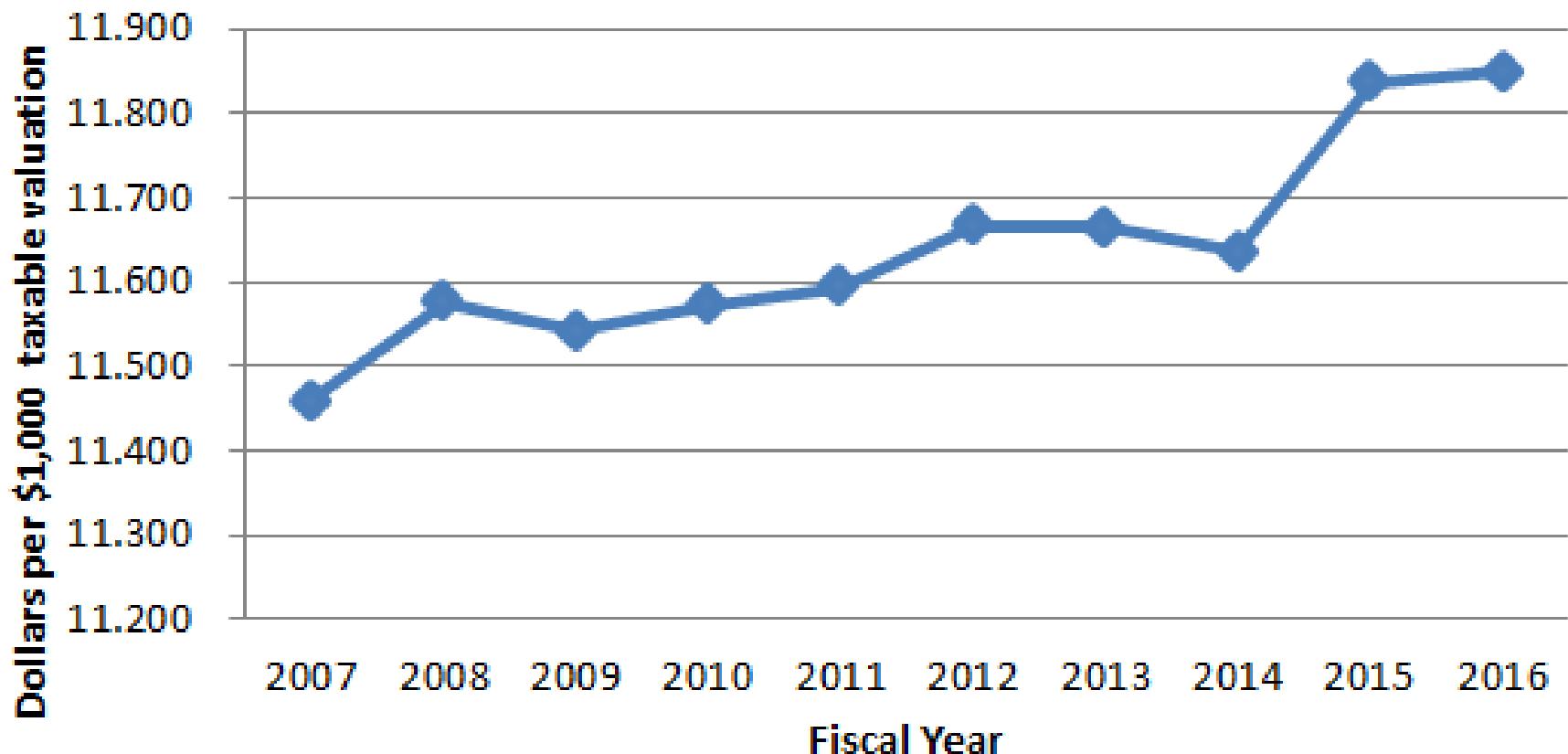
Iowa League of Cities

Levy Rate Source: Iowa DOM, Budgeted



# City Levy Analysis

**Total City Levy, FY 2007-2016**  
**All Iowa Cities Averaged**

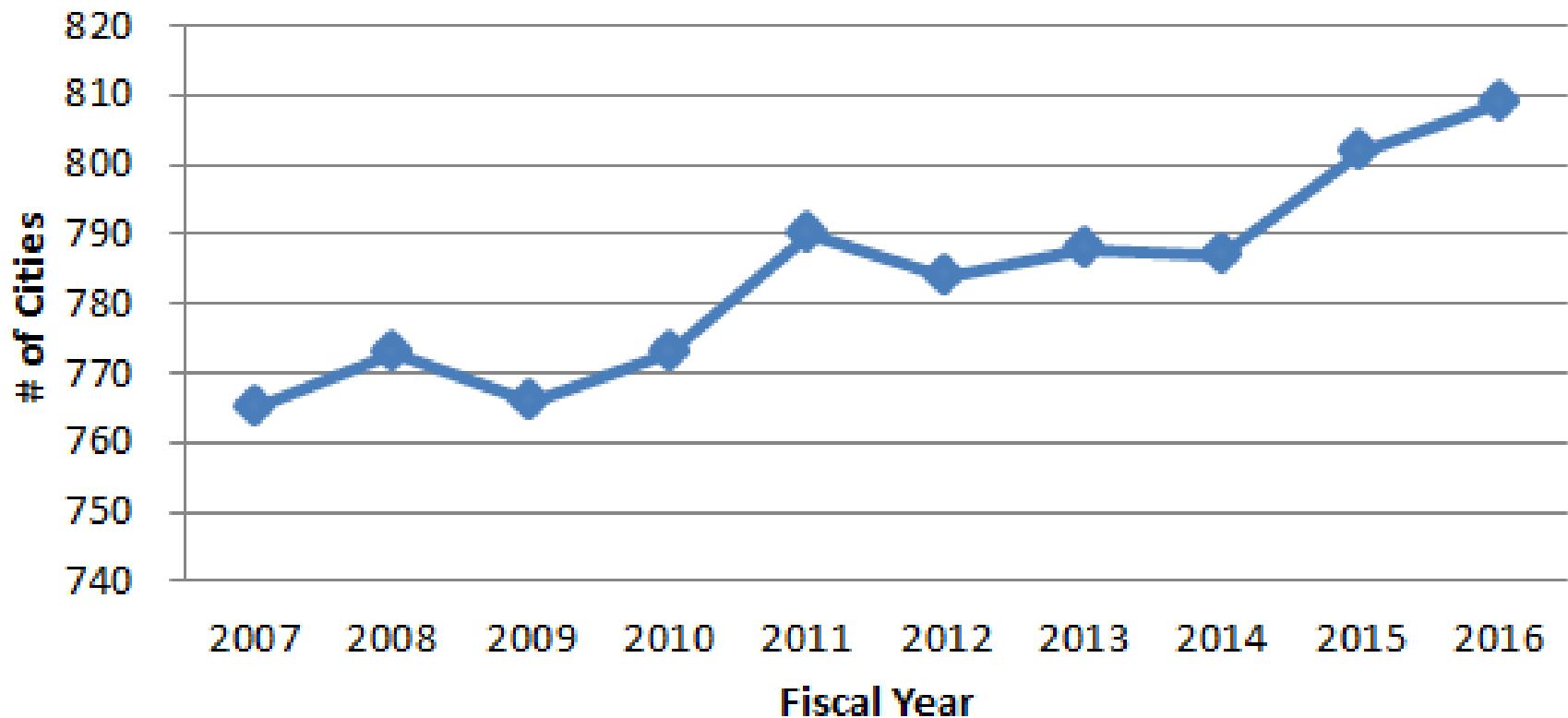


# City Levy Analysis

## # Cities at the \$8.10 General Fund Limit

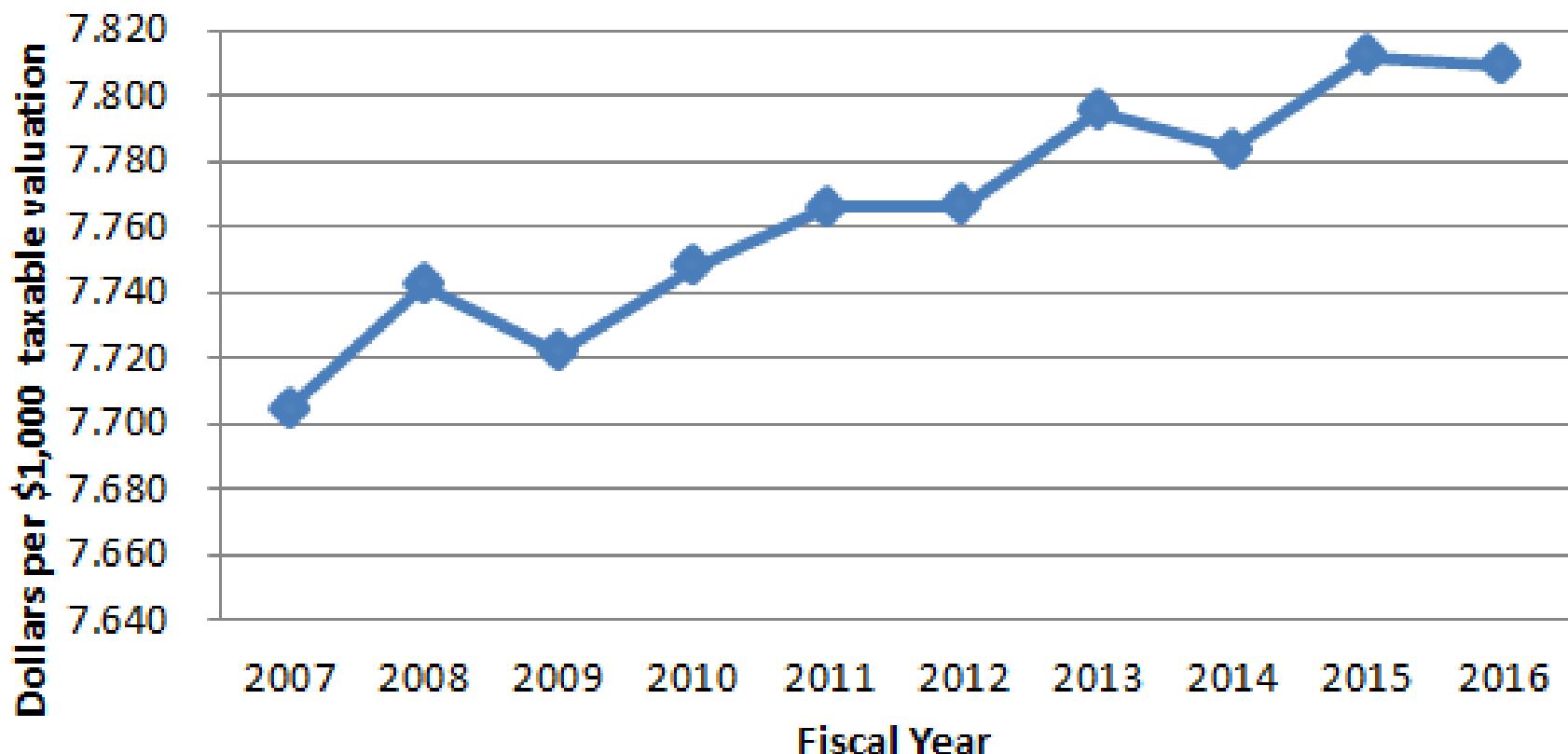
Iowa League of Cities

Levy Rate Source: Iowa DOM, FY16 Budgeted



# City Levy Analysis

**General Fund \$8.10 Levy, FY 2007-2016**  
**All Iowa Cities Averaged**



# NATURAL RESOURCES AND OUTDOOR RECREATION TRUST FUND

Marc Beltrame, Ducks Unlimited 

# IOWA DEPARTMENT OF MANAGEMENT

Dave Roederer, Director



# POLICE CHIEFS ASSOCIATION

Chief Wayne Jerman, Cedar Rapids Police Chief



# IOWA PUBLIC INFORMATION BOARD

Charles Smithson, Executive Director



# LUNCH

# ECONOMIC DEVELOPMENT

John Stineman, Iowa Chamber Alliance  
Brad Epperly, Iowa Chamber Alliance



# **LEGISLATIVE SERVICES AGENCY – FISCAL DIVISION**

Jeff Robinson, Sr. Fiscal Analyst



# LOCAL GOVERNMENT

David Adelman, Metro Coalition

Larry Murphy/Gary Grant, Urban County Coalition

Jamie Cashman, Iowa State Association of Counties





Iowa League of Cities

***November Policy Committee:  
League Research***

# Update: League Research Highlights

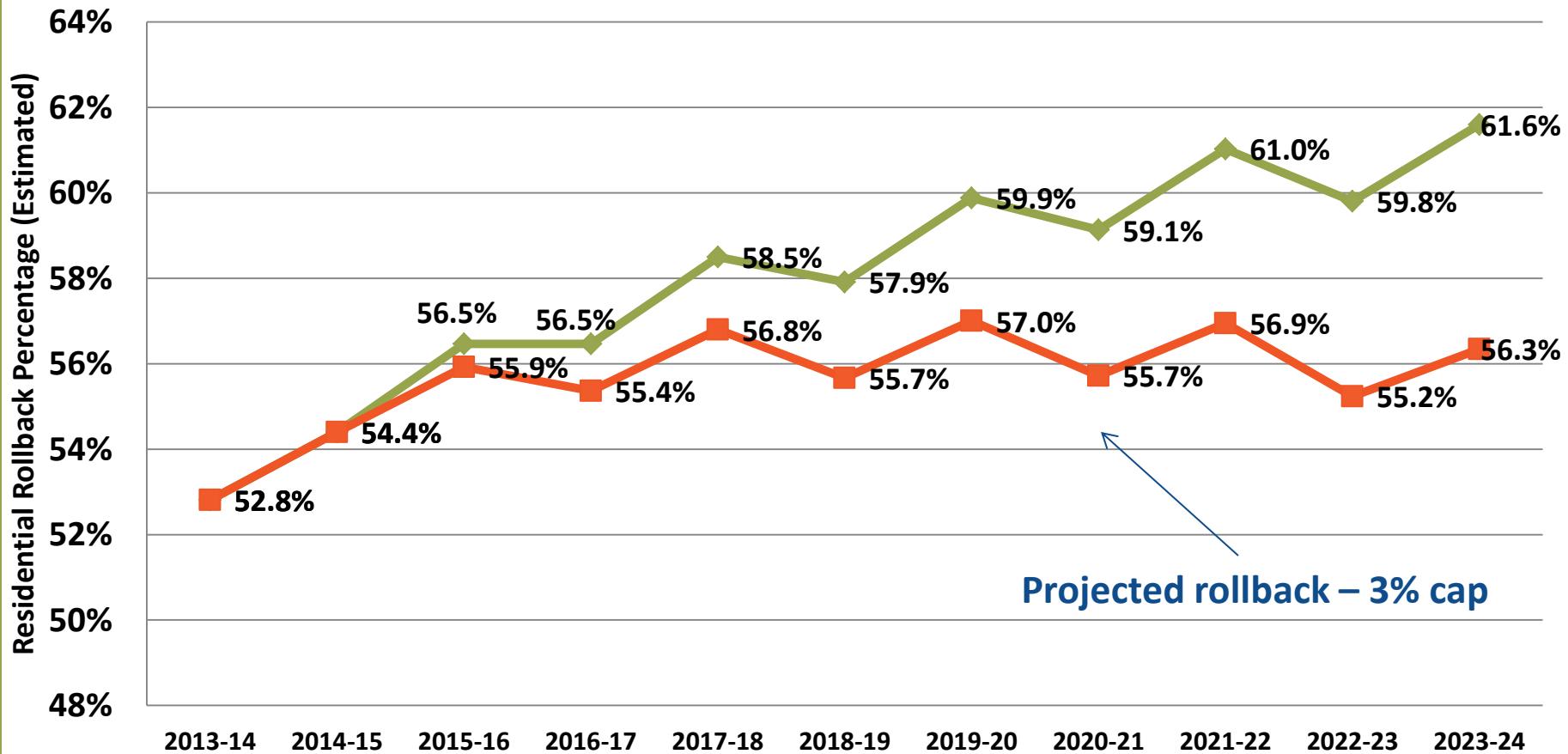
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# Residential Rollback: Projected Impacts

## Residential Rollback Estimated Trends (FY14-24)

*Iowa League of Cities*

*\*Note assumptions: estimates incorporated follow assumptions used in League Property Tax Model. Assumes 3% cap met. Changes in Ag rollback would also greatly influence future trend.*



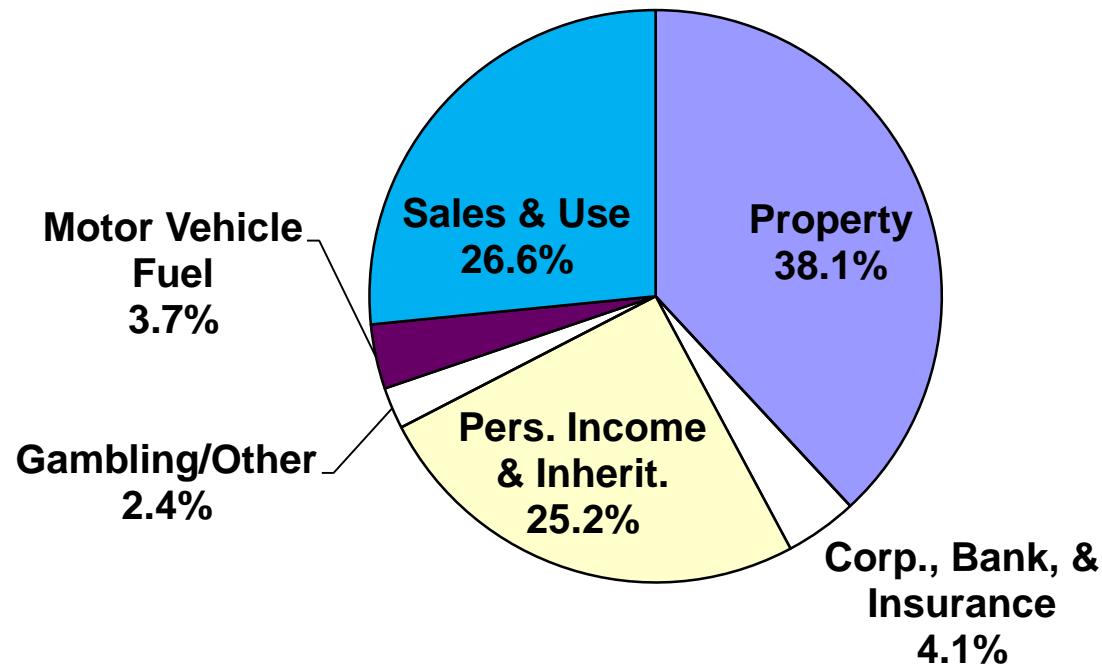
# Backfill

- FY 2015 – 100% (\$78.3 million)
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# REVENUES

# What are the major sources of state and local tax revenues?

**Distribution of Major State and Local Tax Sources**  
**Actual FY13**



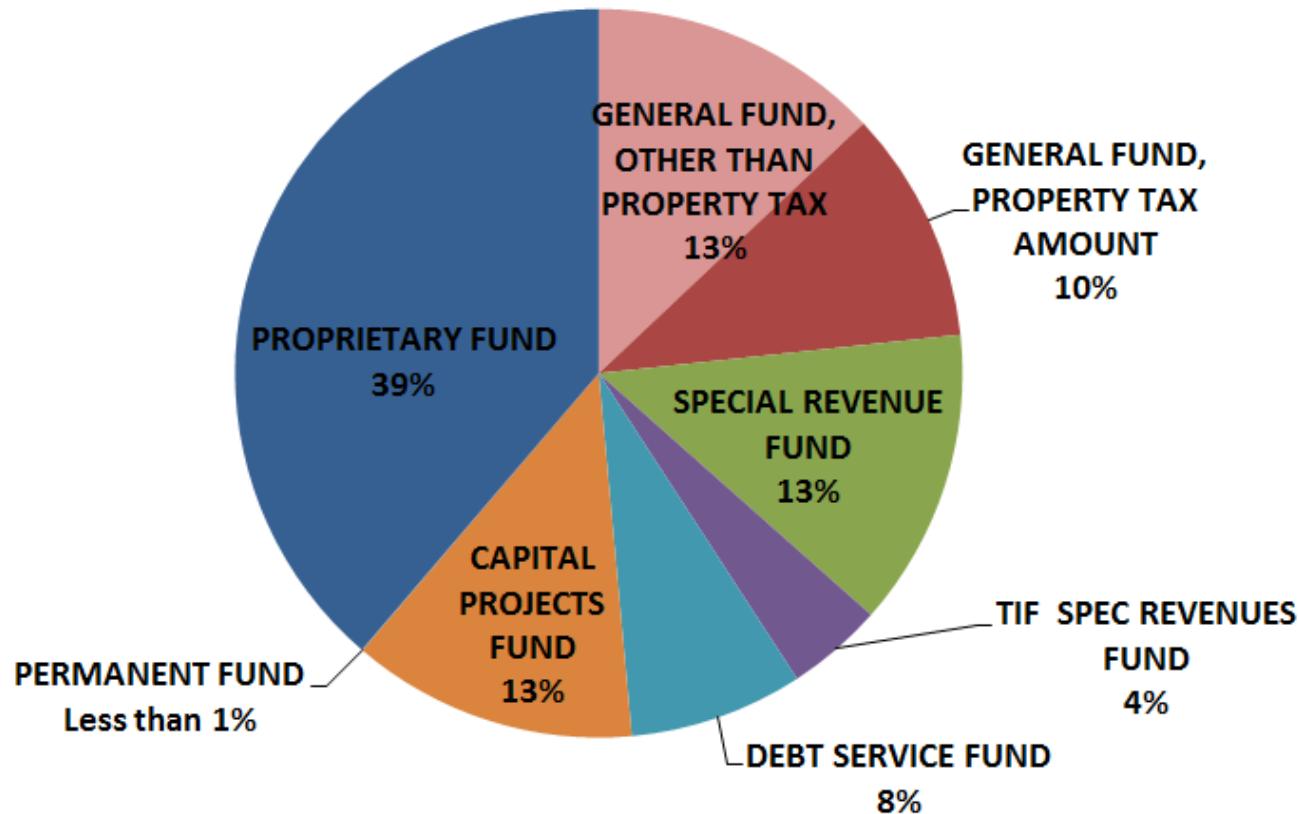
*Data Source: Iowa Legislative Services Agency, 11/2014*

# City Revenues by Fund

## City Revenues by Fund

Iowa League of Cities

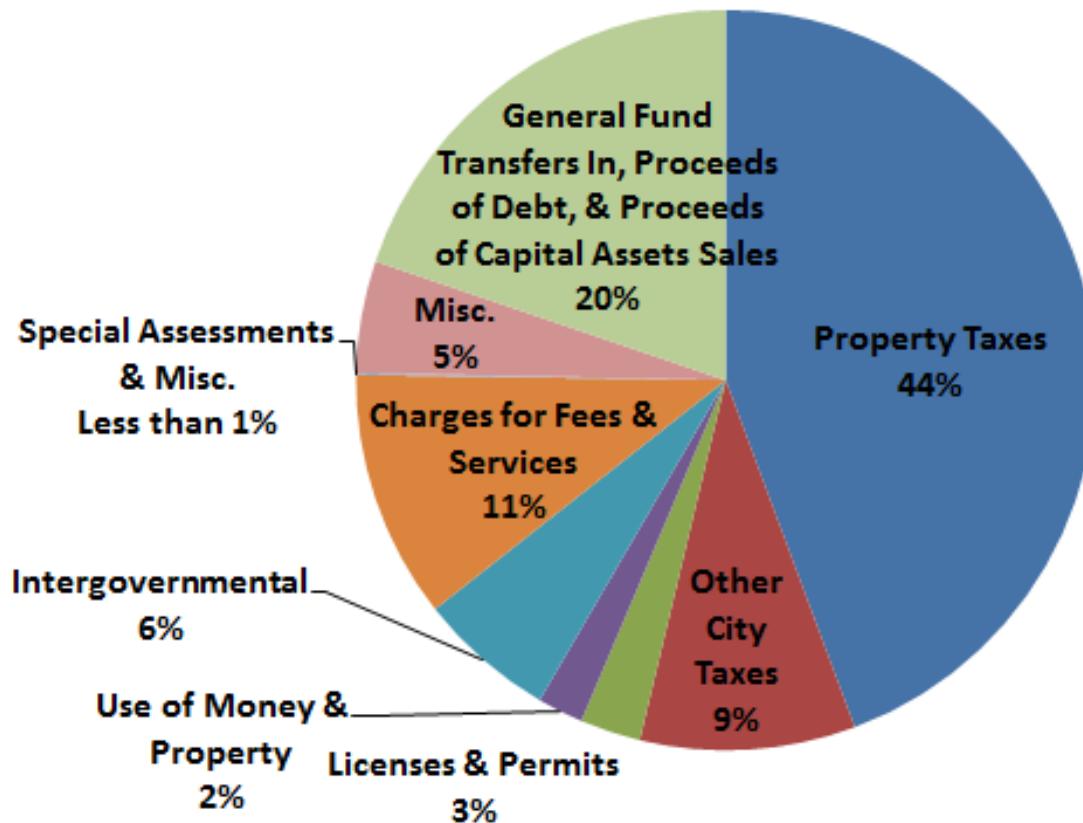
Source: FY16 Budgeted Data, IA DOM



# City Revenues by Category

**City General Fund Revenues by Category, FY 2016**  
**(Budgeted) All Populations (All Cities in Iowa)**

**Data Source: Iowa DOM**

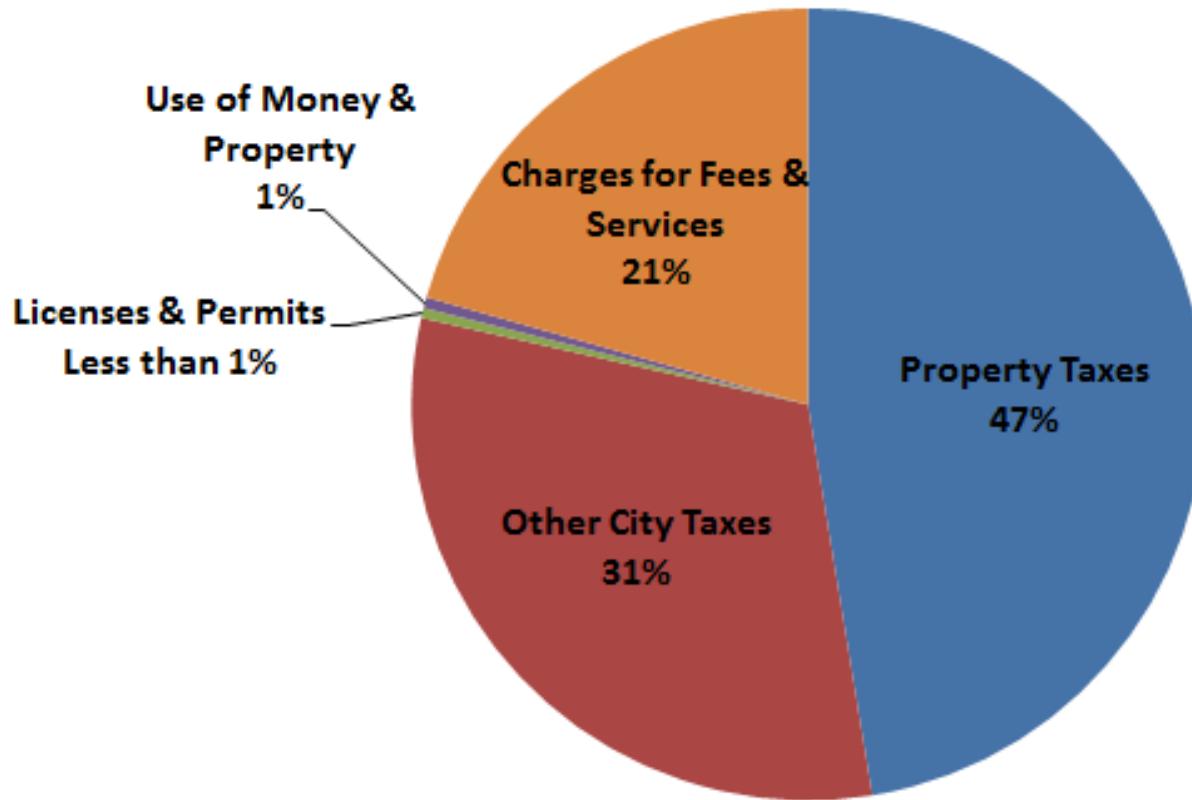


# City Revenues by Category

## City General Fund Revenues by Category, FY 2016

Iowa Cities with Population Less than 500

Data Source: Iowa DOM, FY 2016 (Budgeted)

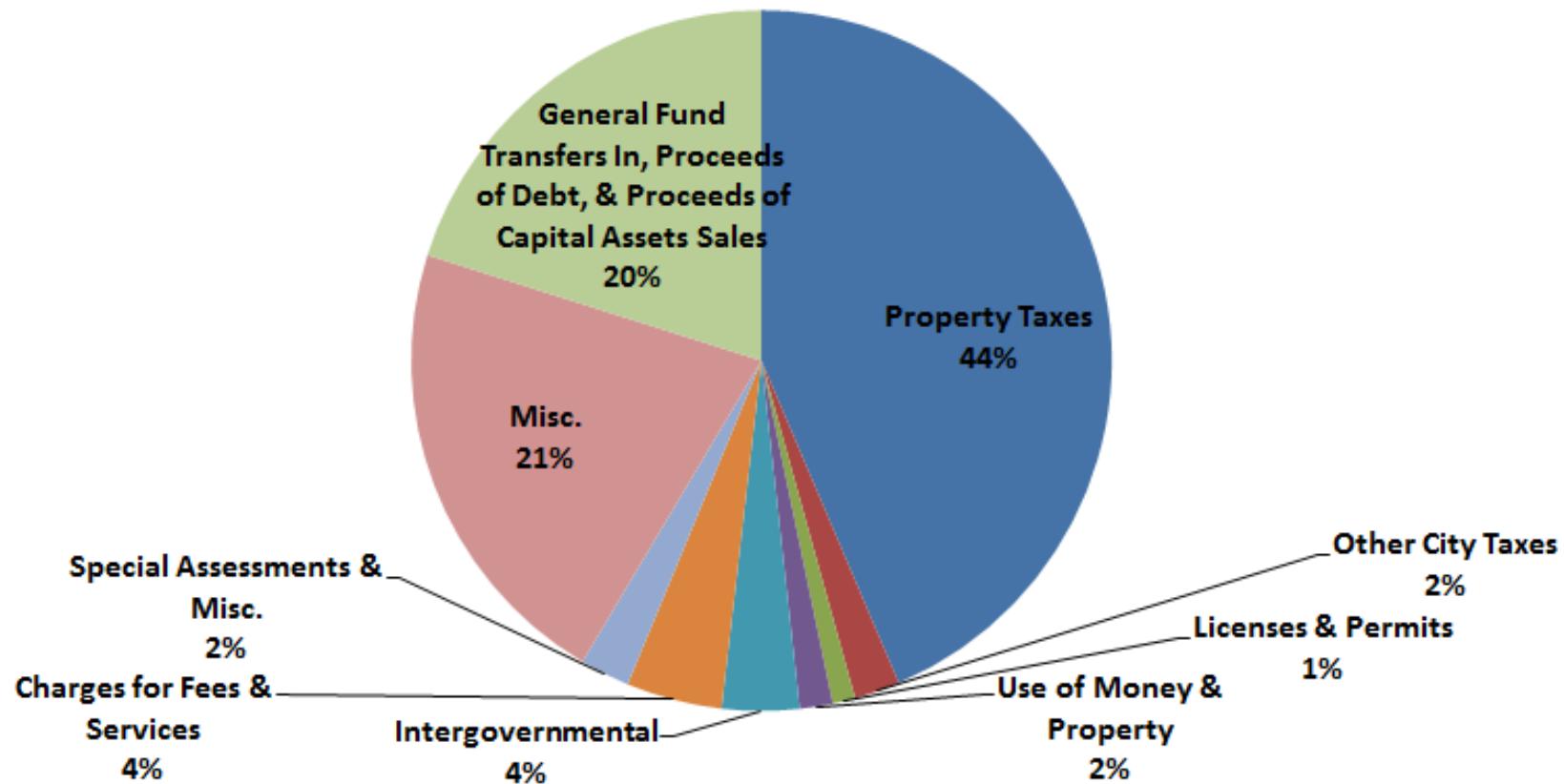


# City Revenues by Category

## City General Fund Revenues by Category, FY 2016

Iowa Cities with Populations 500-2,999

Data Source: Iowa DOM, FY 2016 (Budgeted)

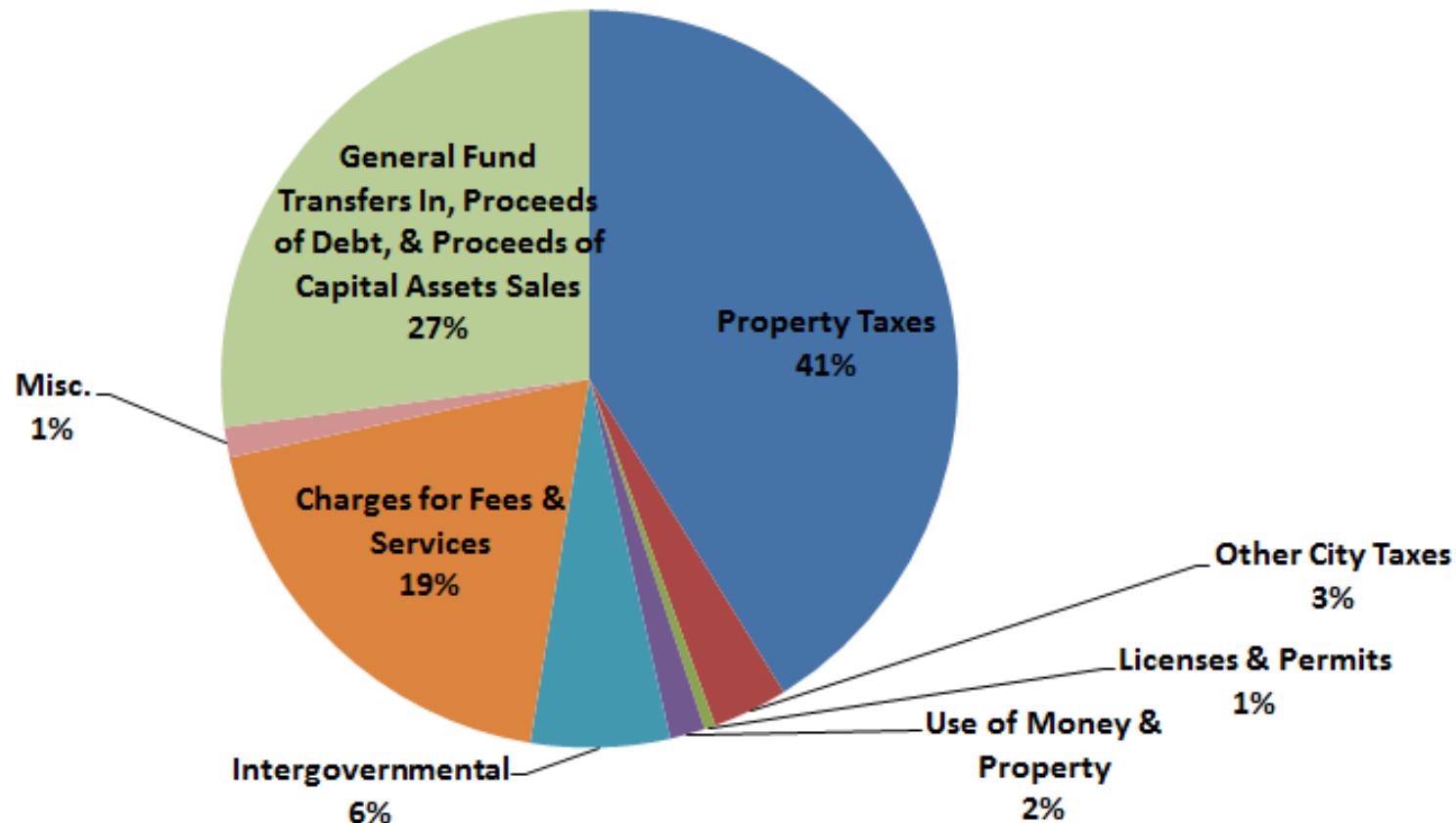


# City Revenues by Category

## City General Fund Revenues by Category, FY 2016

Iowa Cities with Populations 3,000-9,999

Data Source: Iowa DOM, FY 2016 (Budgeted)

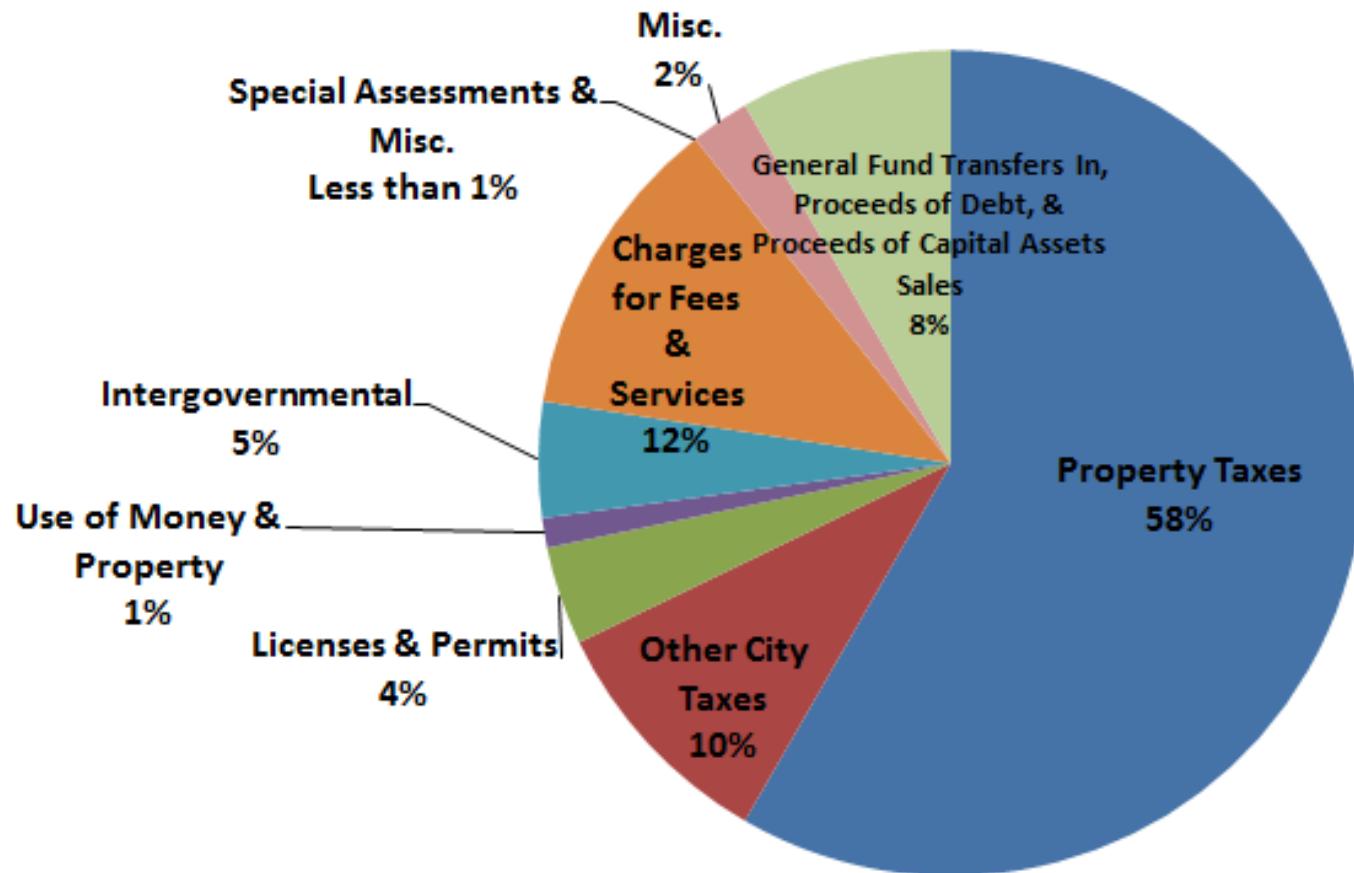


# City Revenues by Category

## City General Fund Revenues by Category, FY 2016

Iowa Cities with Populations 10,000-49,999

Data Source: Iowa DOM, FY 2016 (Budgeted)

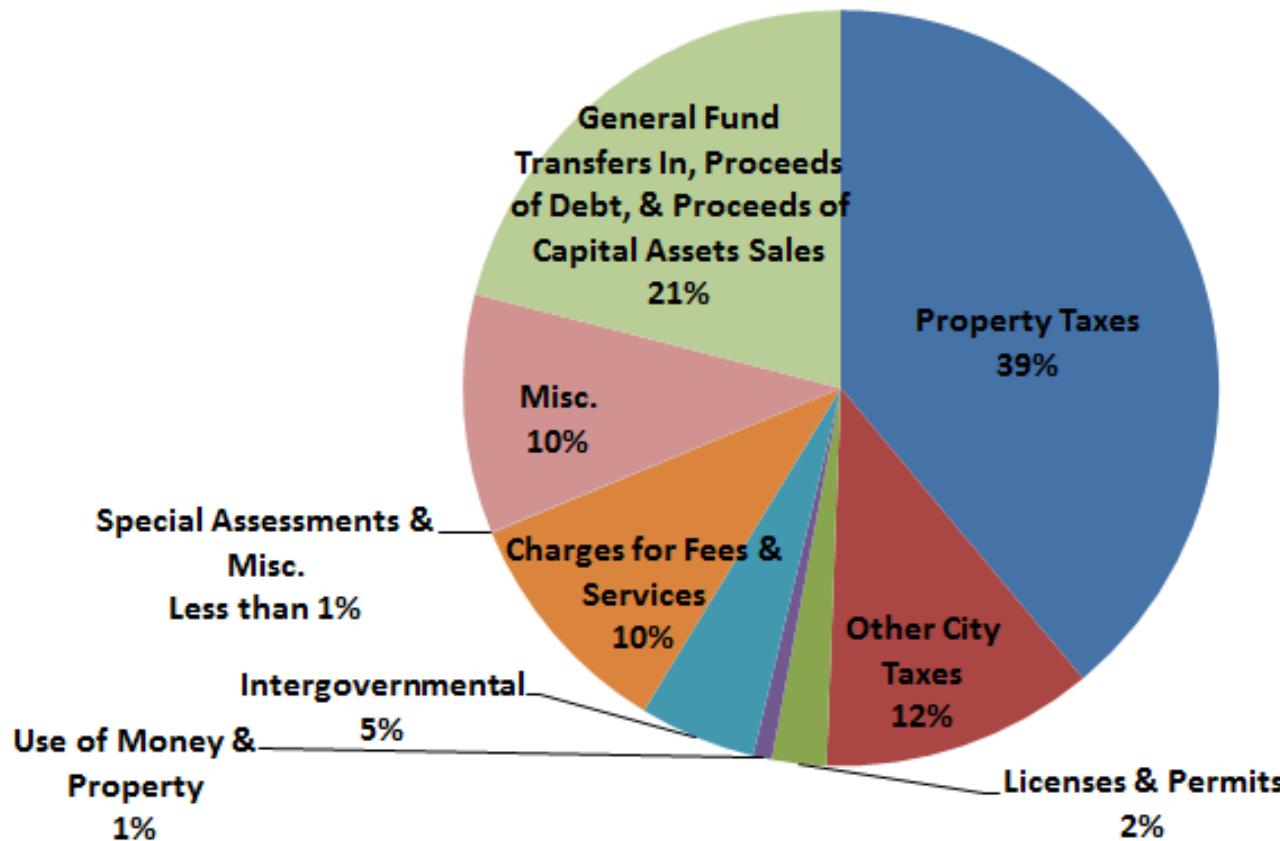


# City Revenues by Category

## City General Fund Revenues by Category, FY 2016

Iowa Cities with Populations Greater than 50,000

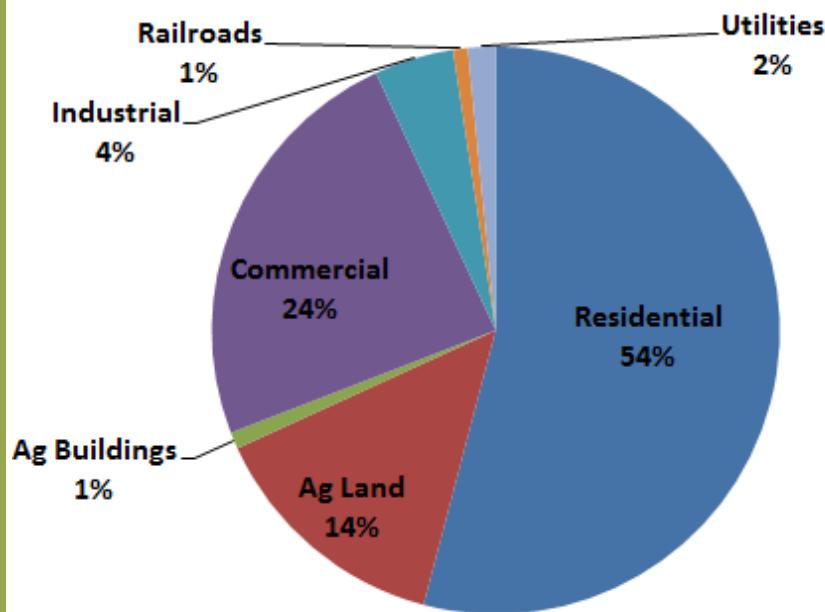
Data Source: Iowa DOM, FY 2016 (Budgeted)



# Who Pays and Receives Property Taxes?

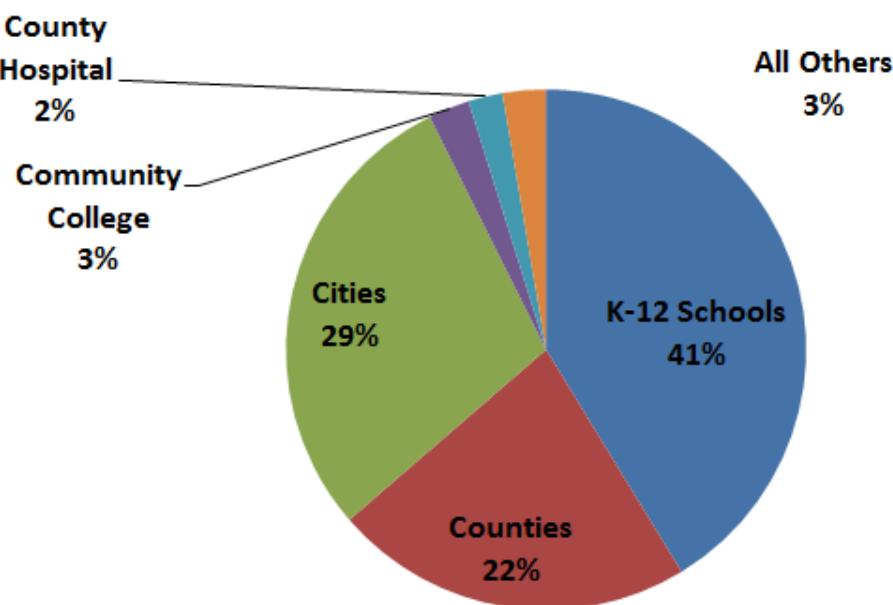
## Iowa Property Tax Revenue by Class

Data Source: Iowa DOM, FY 2016 (Budgeted)



## Property Tax Revenue Distribution

Data Source: Iowa DOM, FY 2016 (Budgeted)

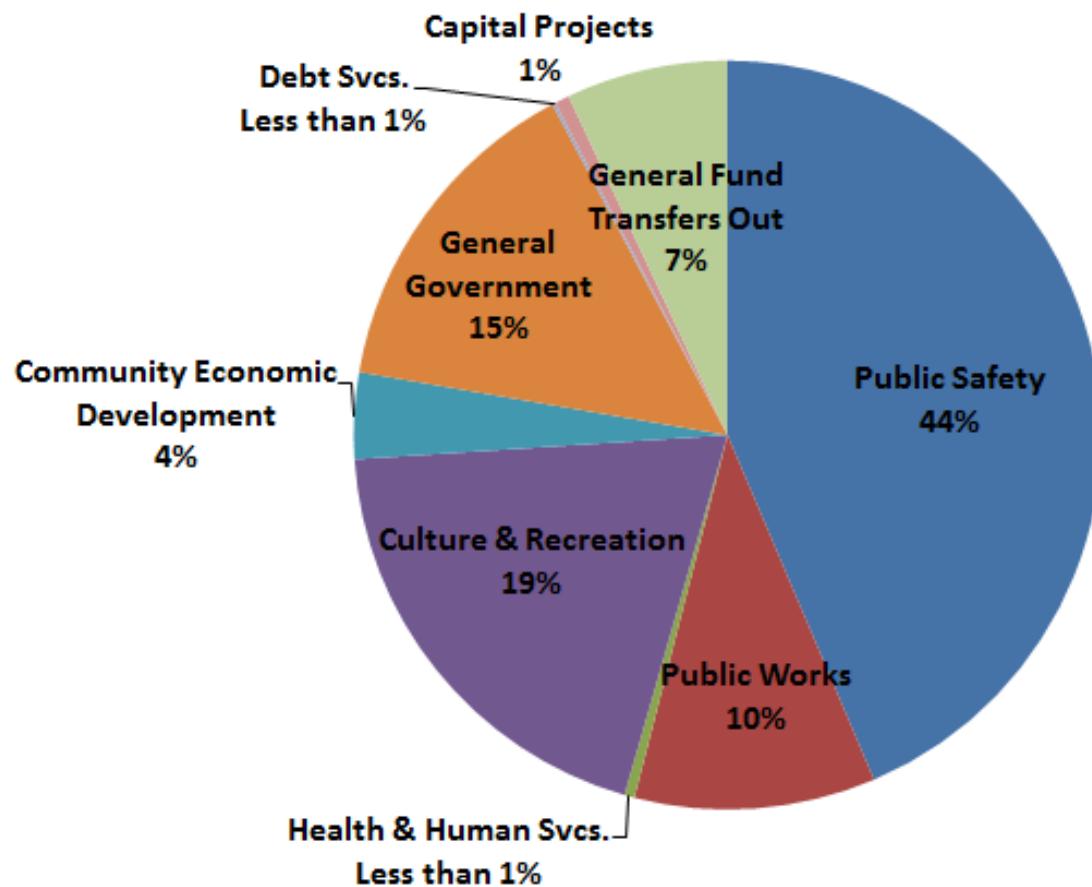


# EXPENDITURES & TRENDS

# City Expenditures: All Populations

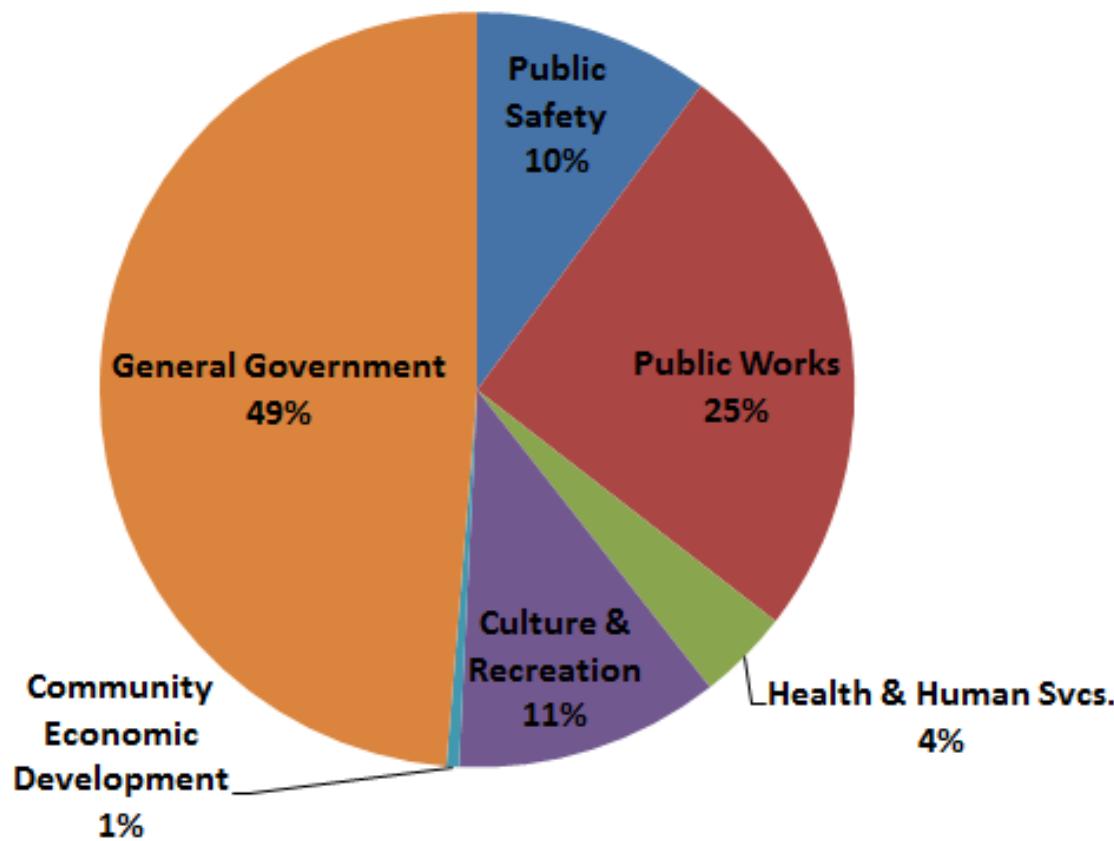
## General Fund Expenditures

All Populations (all cities in Iowa)  
Data Source: Iowa DOM, FY 2016 (Budgeted)



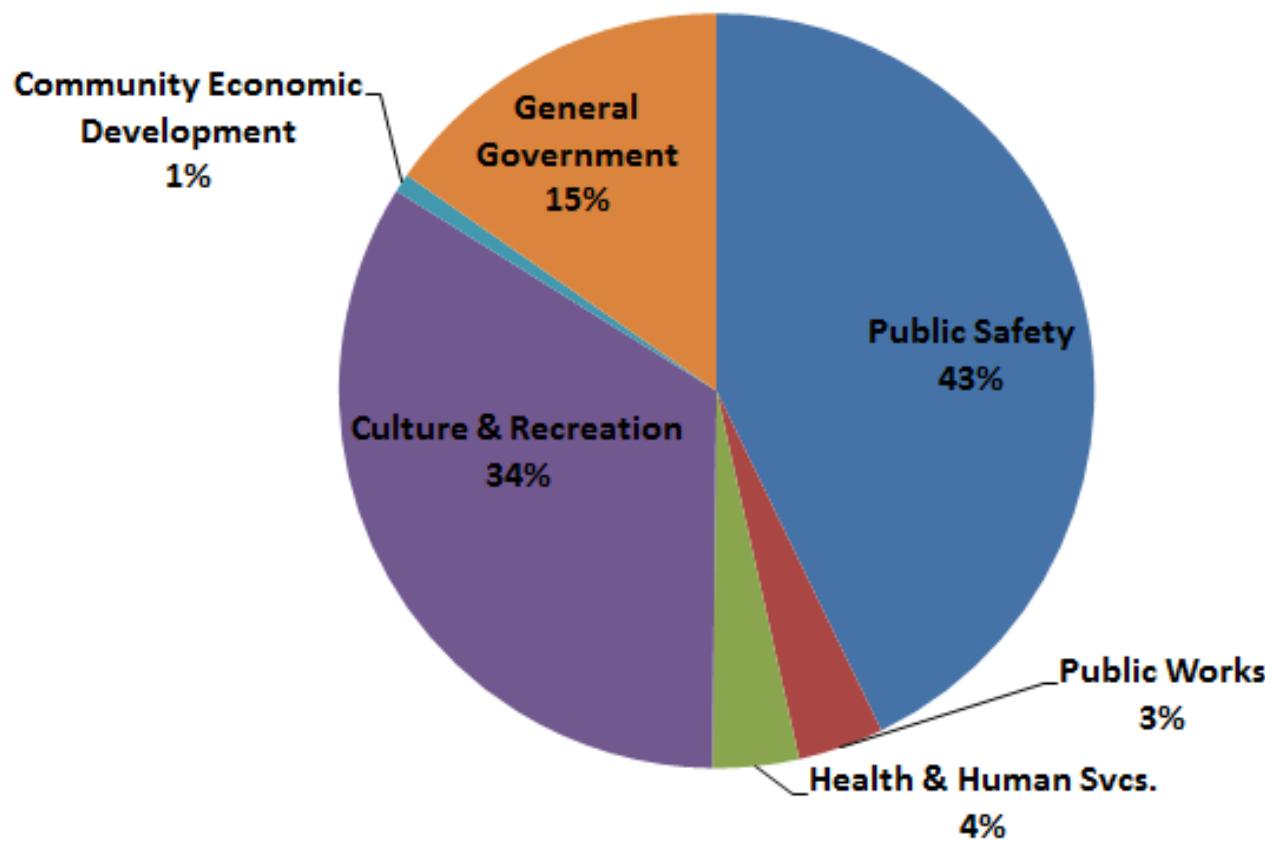
# City Expenditures: Population Matters

**General Fund Expenditures**  
**Iowa Cities with Population Less than 500**  
**Data Source: Iowa DOM, FY 2016 (Budgeted)**



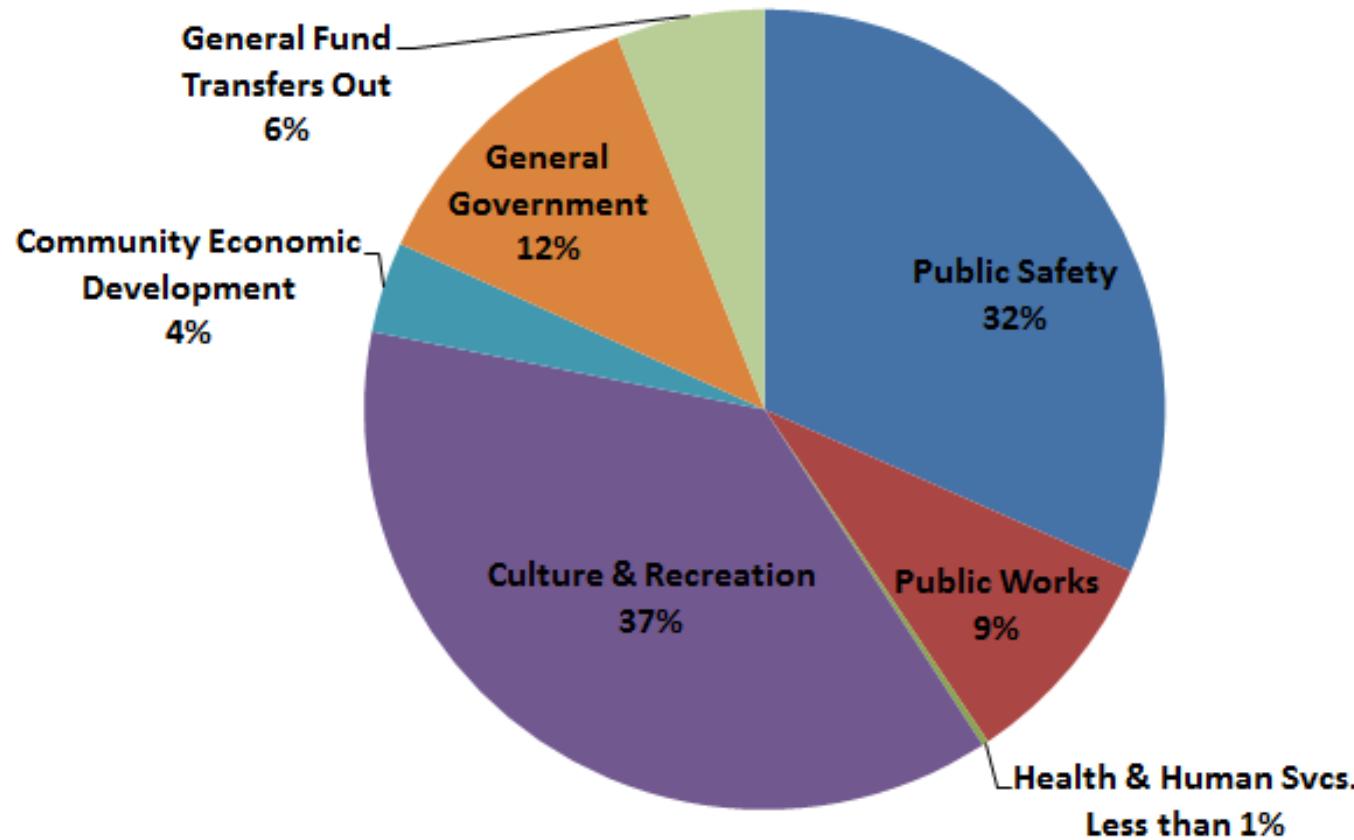
# City Expenditures: Population Matters

**General Fund Expenditures**  
Iowa Cities with Populations 501-2,999  
Data Source: Iowa DOM, FY 2016 (Budgeted)



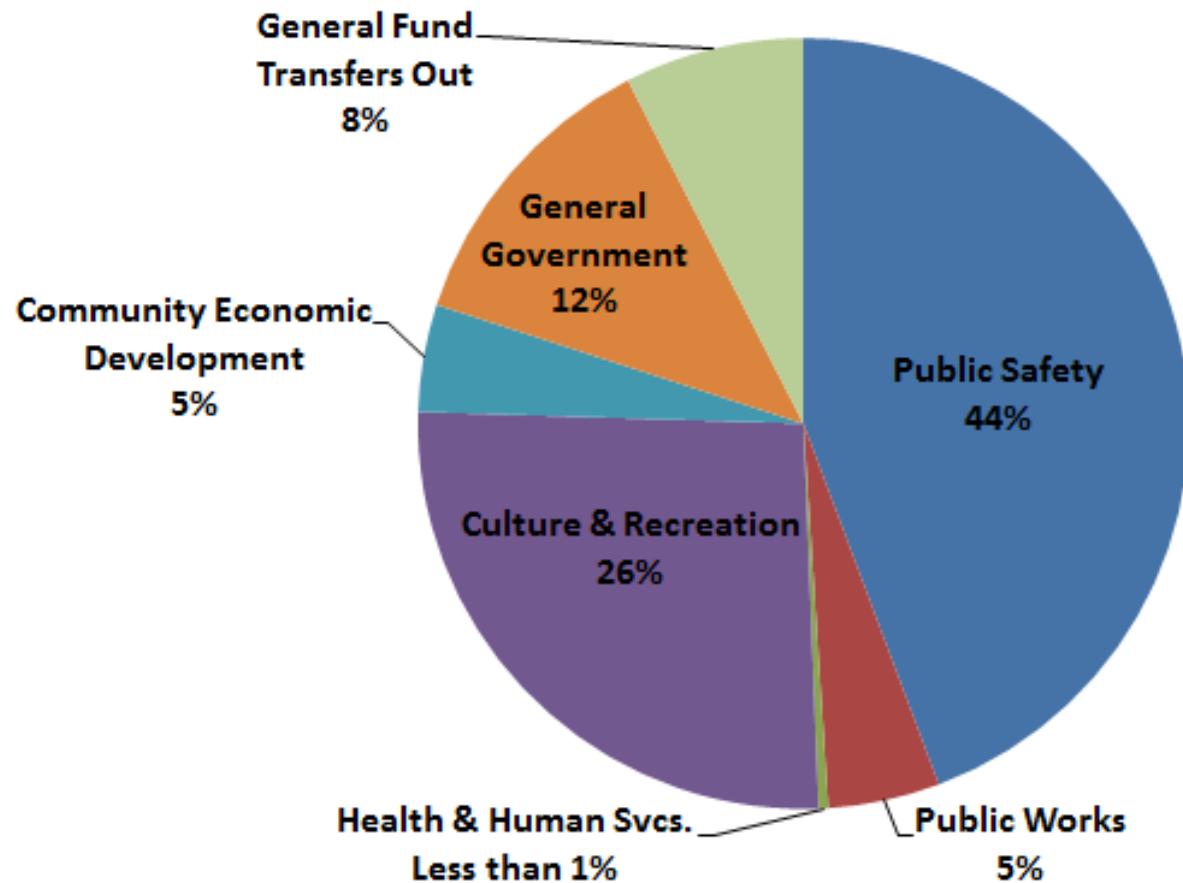
# City Expenditures: Population Matters

**General Fund Expenditures**  
Iowa Cities with Populations 3,000-9,999  
Data Source: Iowa DOM, FY 2016 (Budgeted)



# City Expenditures: Population Matters

General Fund Expenditures  
Iowa Cities with Populations 10,000-49,999  
Data Source: Iowa DOM, FY 2016 (Budgeted)

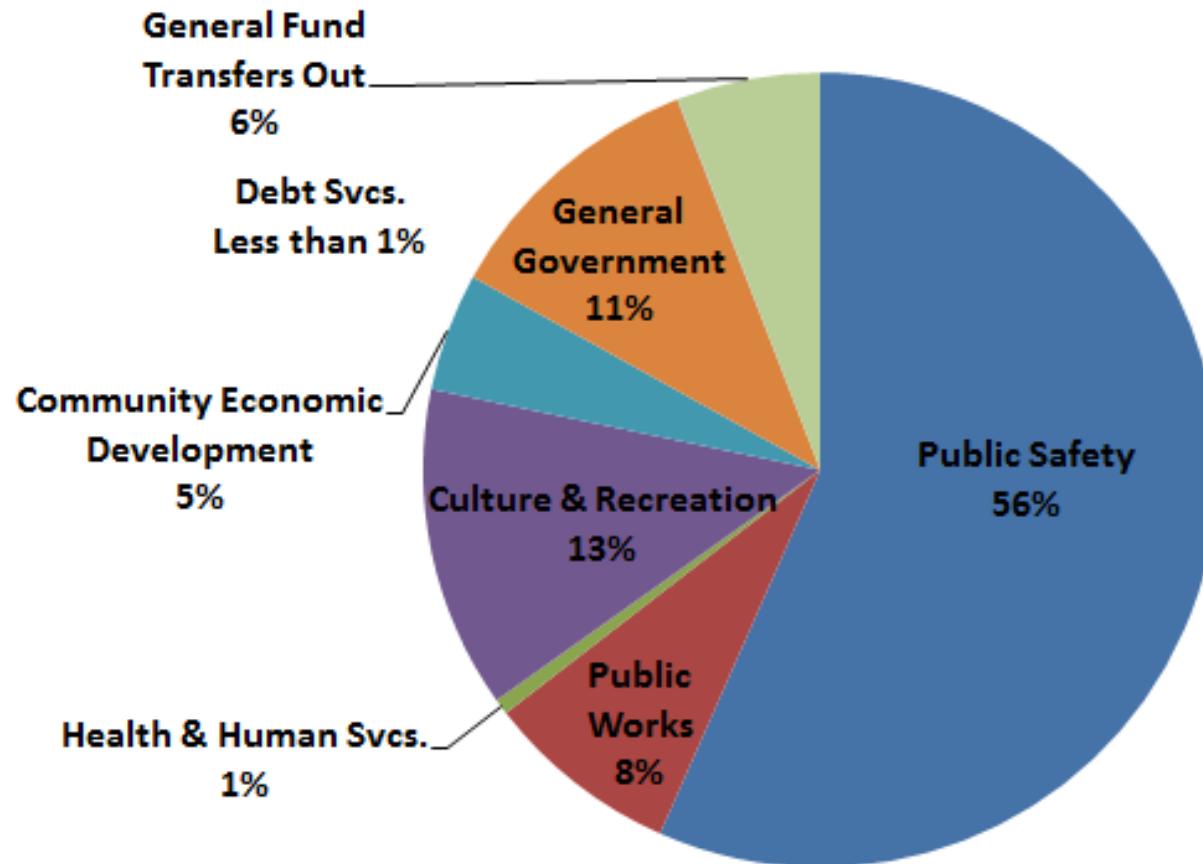


# City Expenditures: Population Matters

## General Fund Expenditures

Iowa Cities with Populations Greater than 50,000

Data Source: Iowa DOM, FY 2016 (Budgeted)

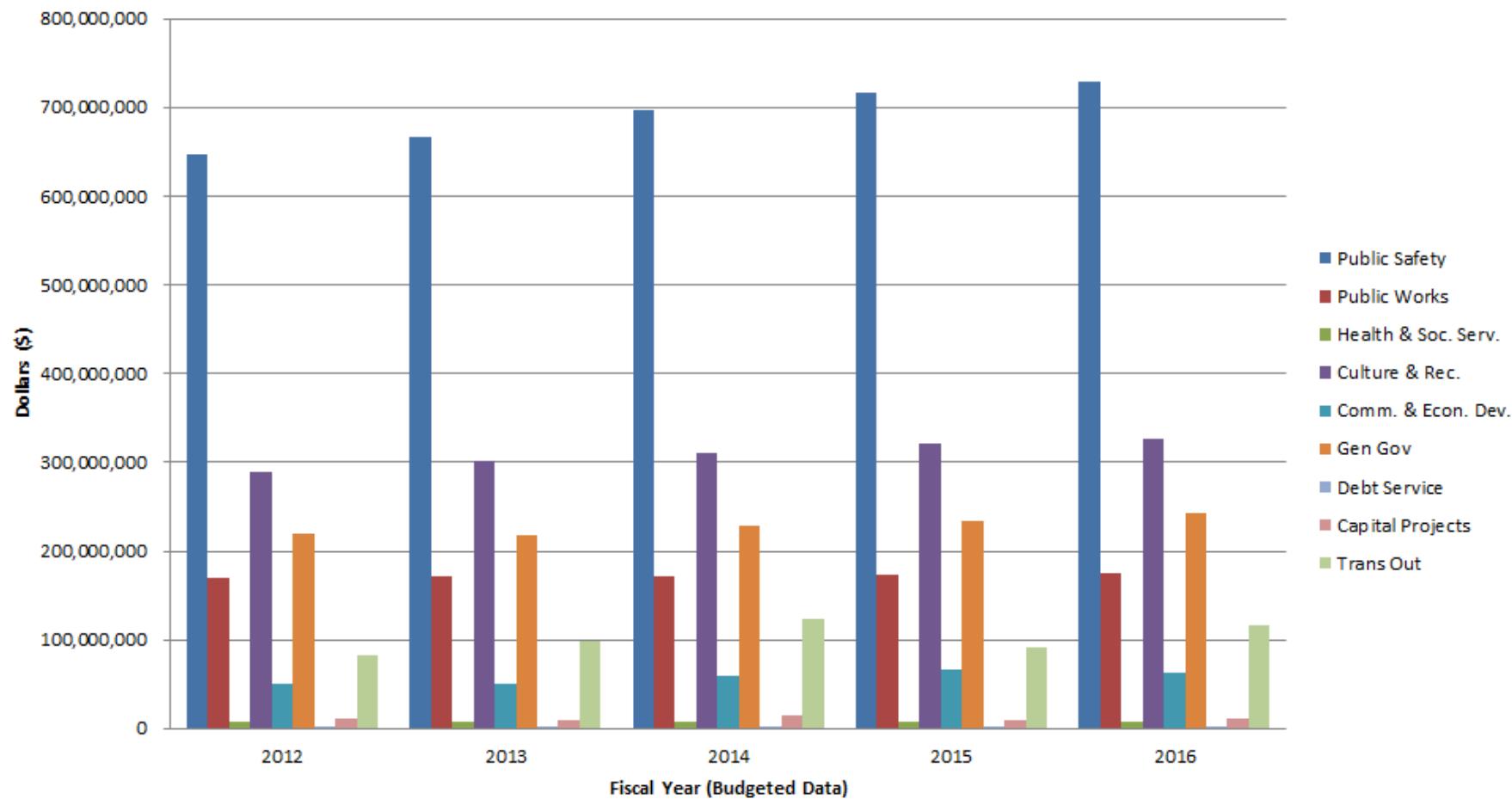


# City Expenditures: City Programs

## History of City General Fund Program Expenditures

Iowa League of Cities

Data Source: Iowa DOM



# LEVY RATE ANALYSIS

# General Fund Levies

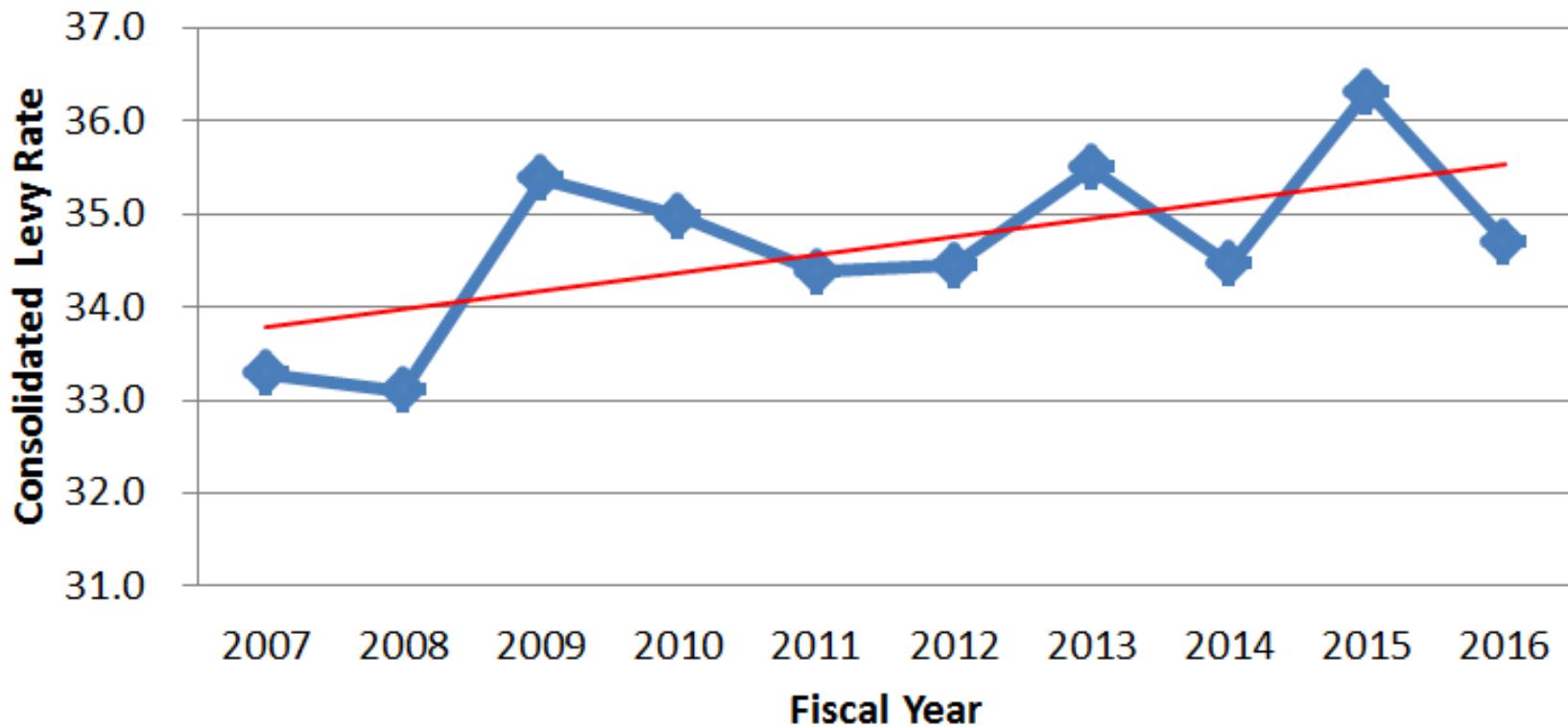
- \$8.10 General Fund Levy
  - Unchanged since 1975
  - 795 cities at \$8.10 limit
- Emergency Levy (up to \$0.27/\$1,000 taxable value)
  - 394 cities using levy (334 at limit)
- Increasing trend

# Levy Rate Analysis

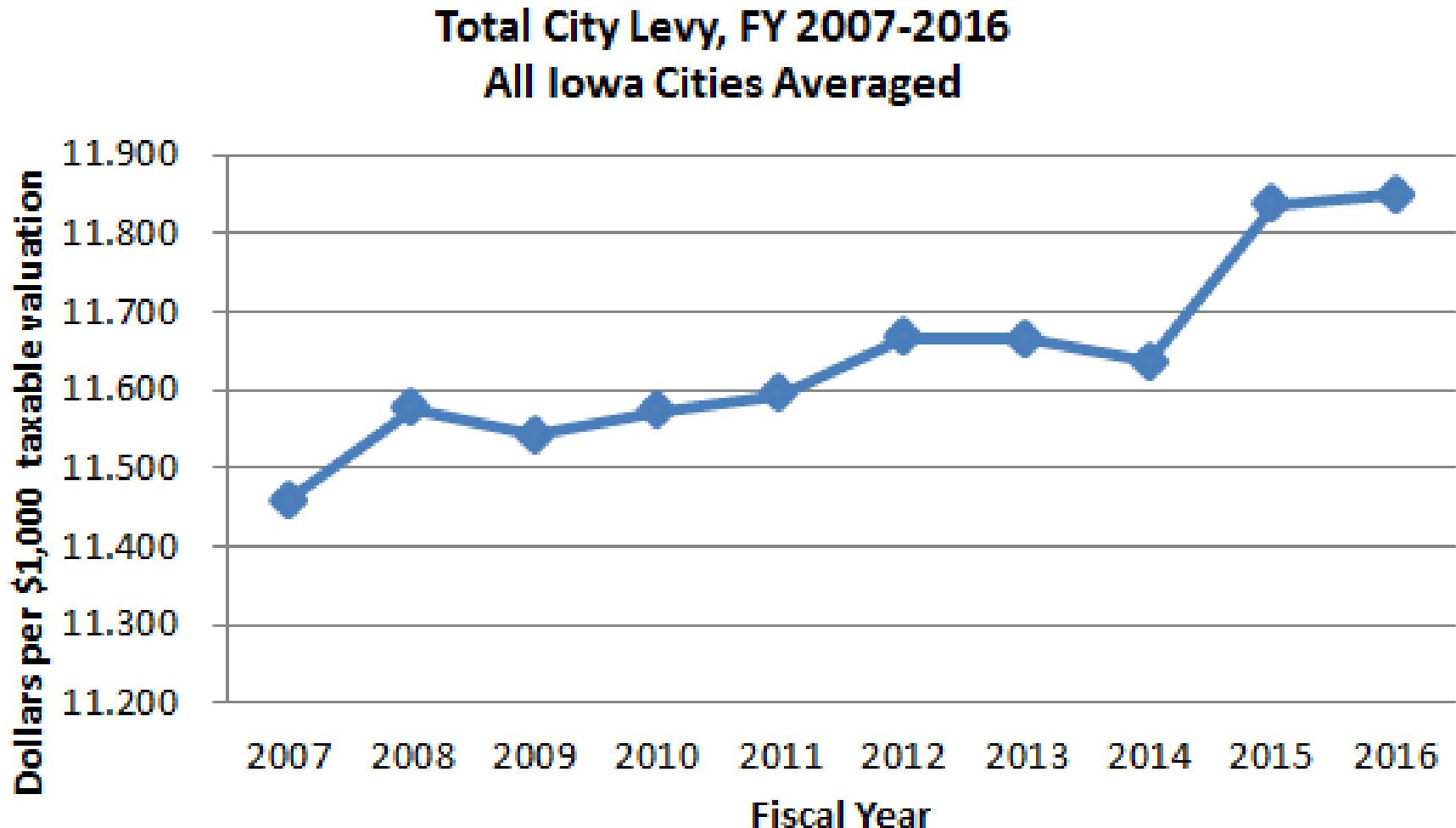
## Consolidated Levy Rate History, FY 2007-2016

Iowa League of Cities

Levy Rate Source: Iowa DOM, Budgeted



# City Levy Analysis

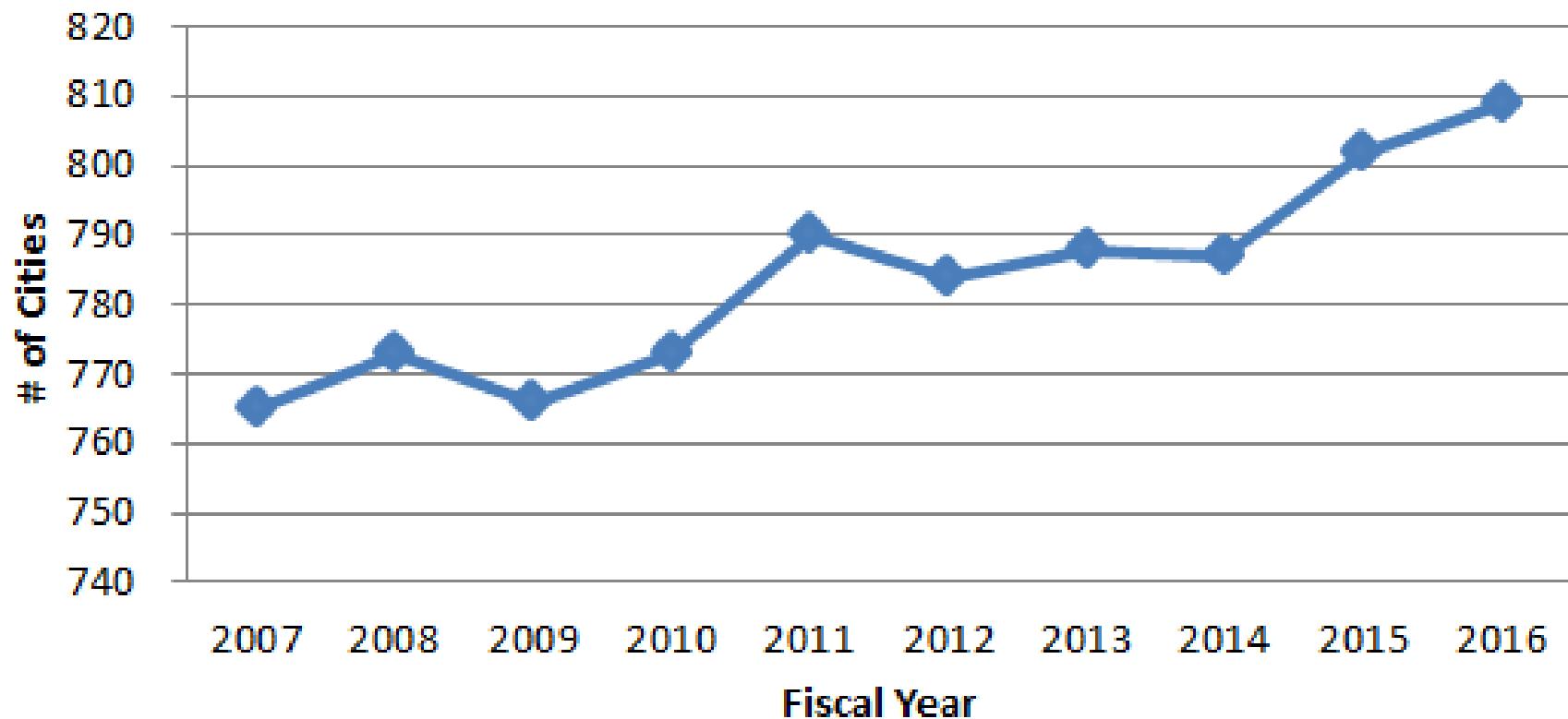


# City Levy Analysis

## # Cities at the \$8.10 General Fund Limit

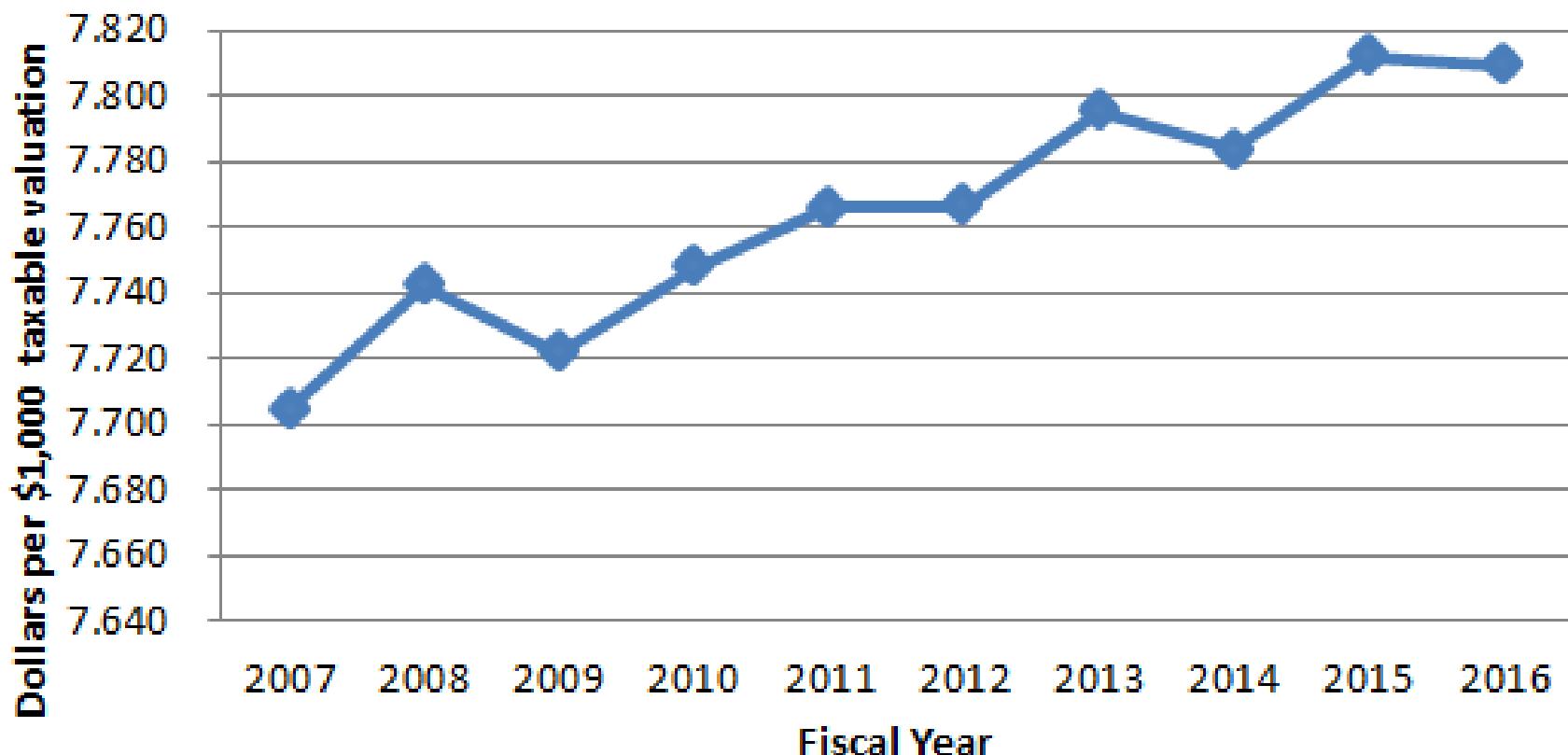
Iowa League of Cities

Levy Rate Source: Iowa DOM, FY16 Budgeted



# City Levy Analysis

**General Fund \$8.10 Levy, FY 2007-2016**  
**All Iowa Cities Averaged**

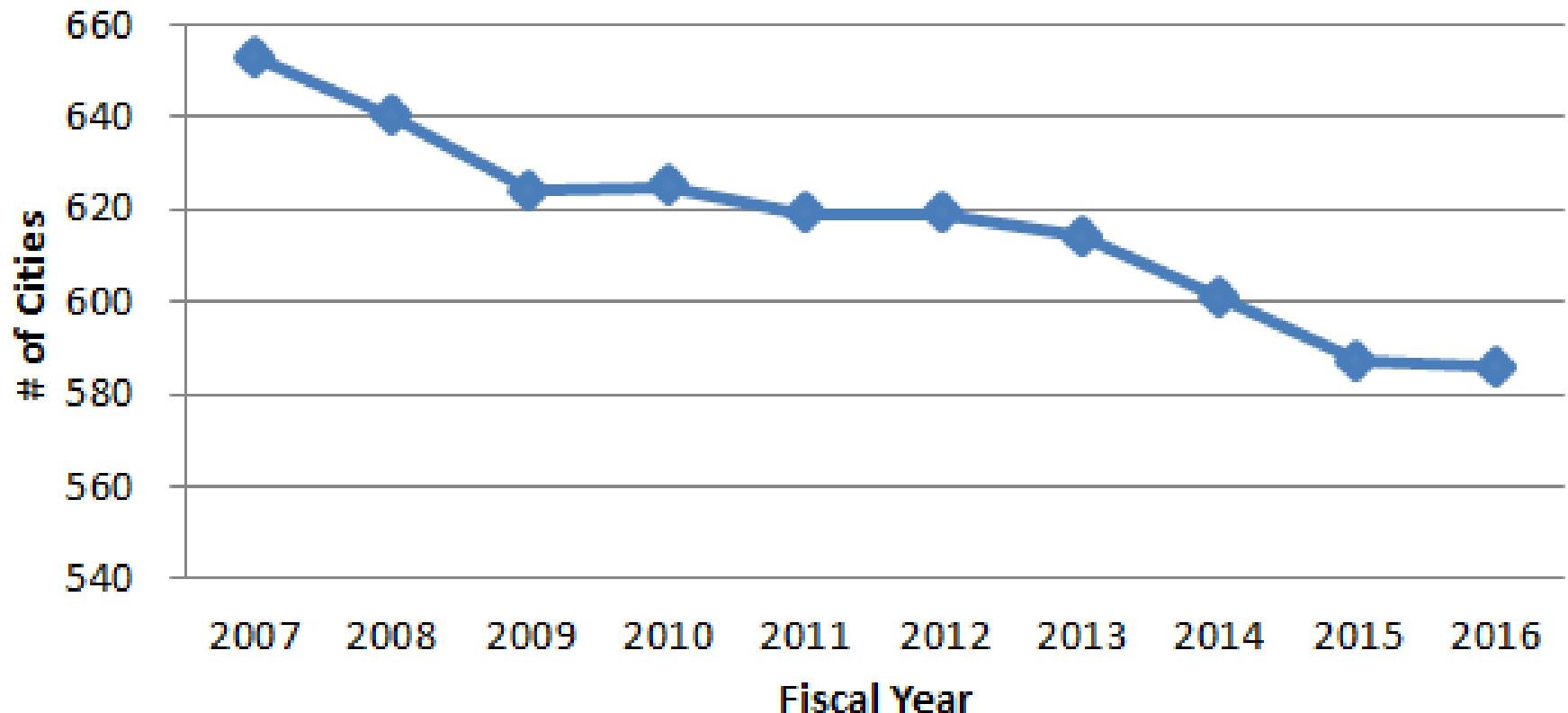


# City Levy Analysis

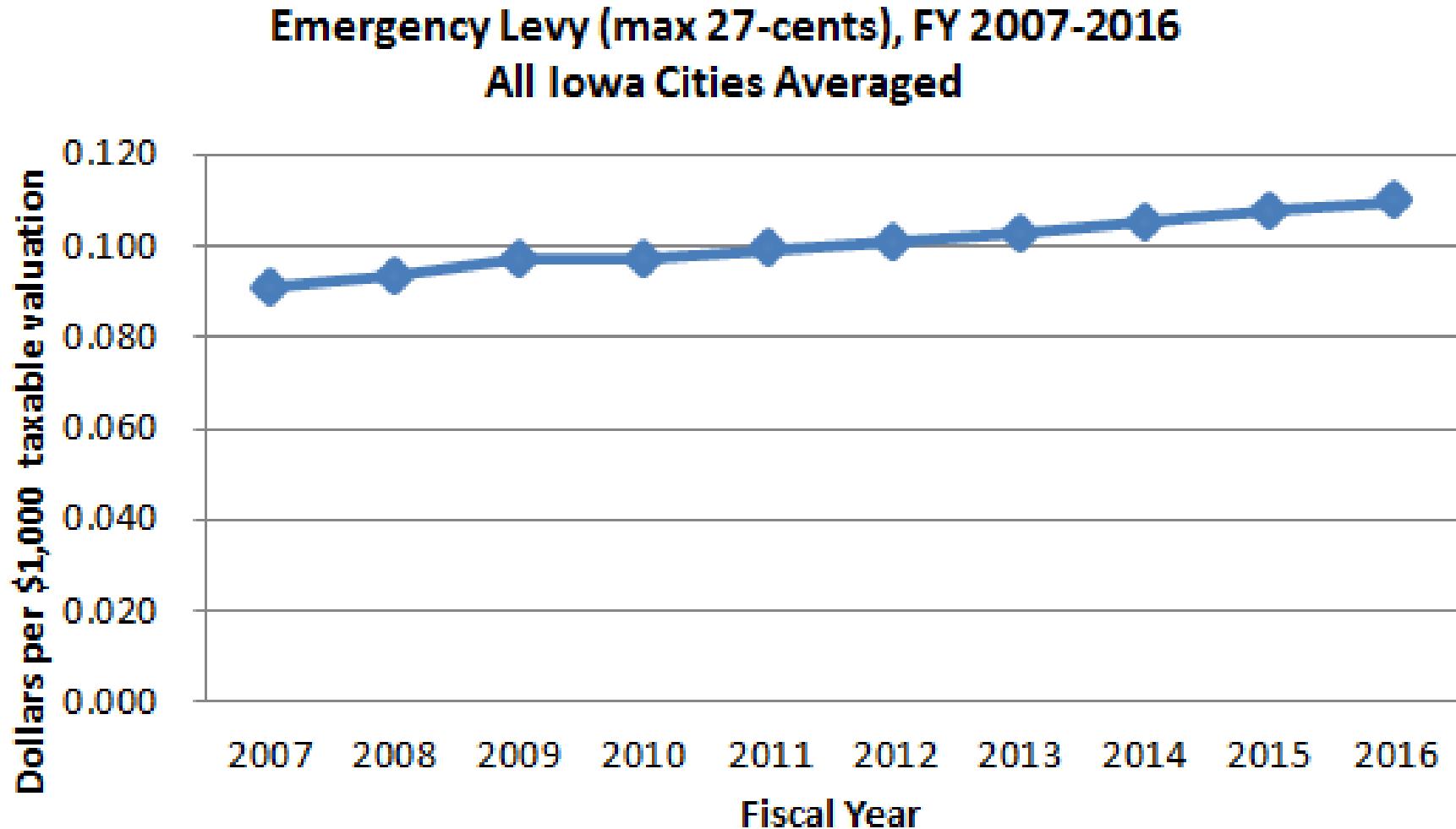
## # Cities at the \$0.27 Emergency Levy Limit

Iowa League of Cities

Levy Rate Source: Iowa DOM, FY16 Budgeted

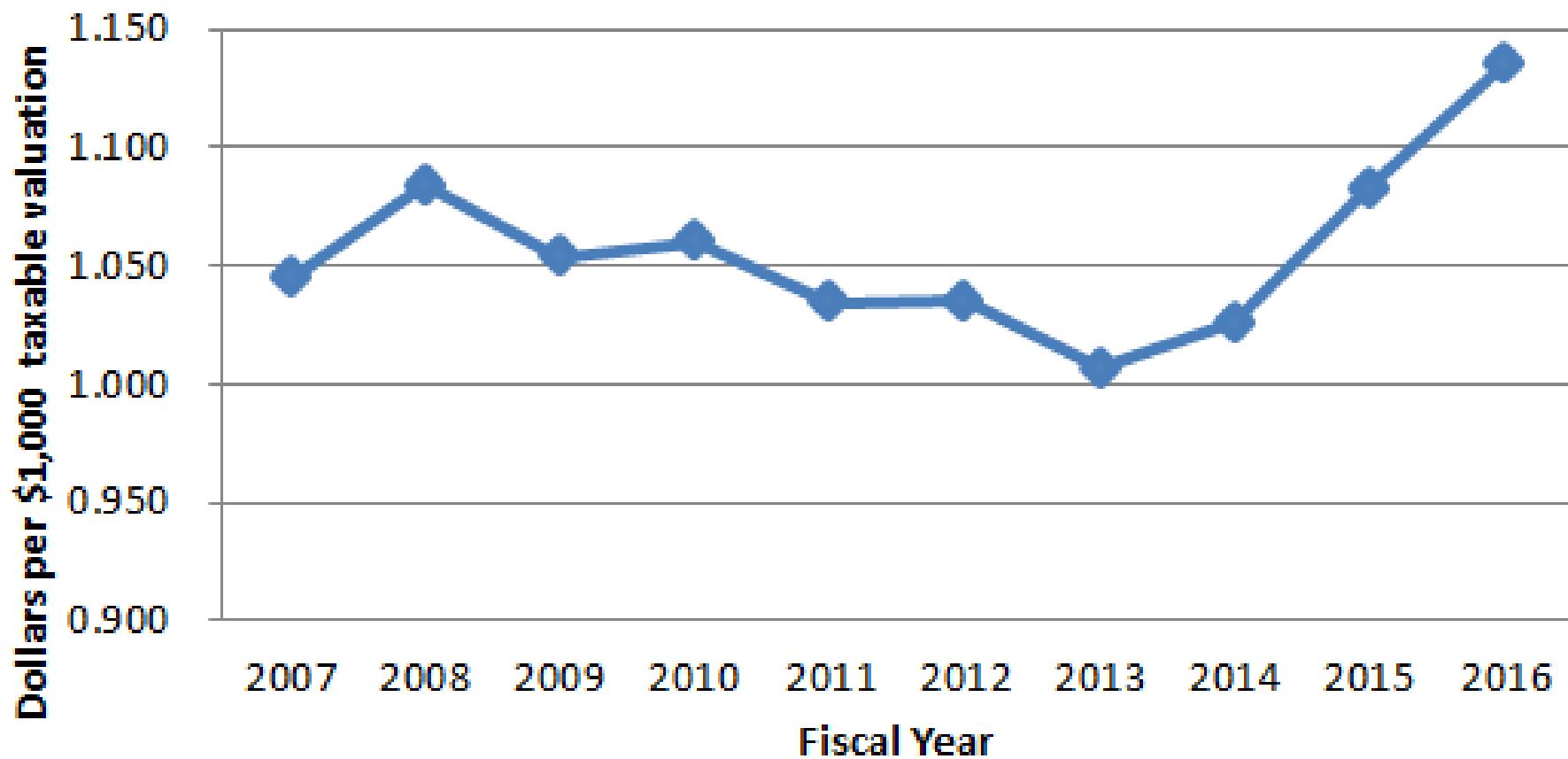


# City Levy Analysis



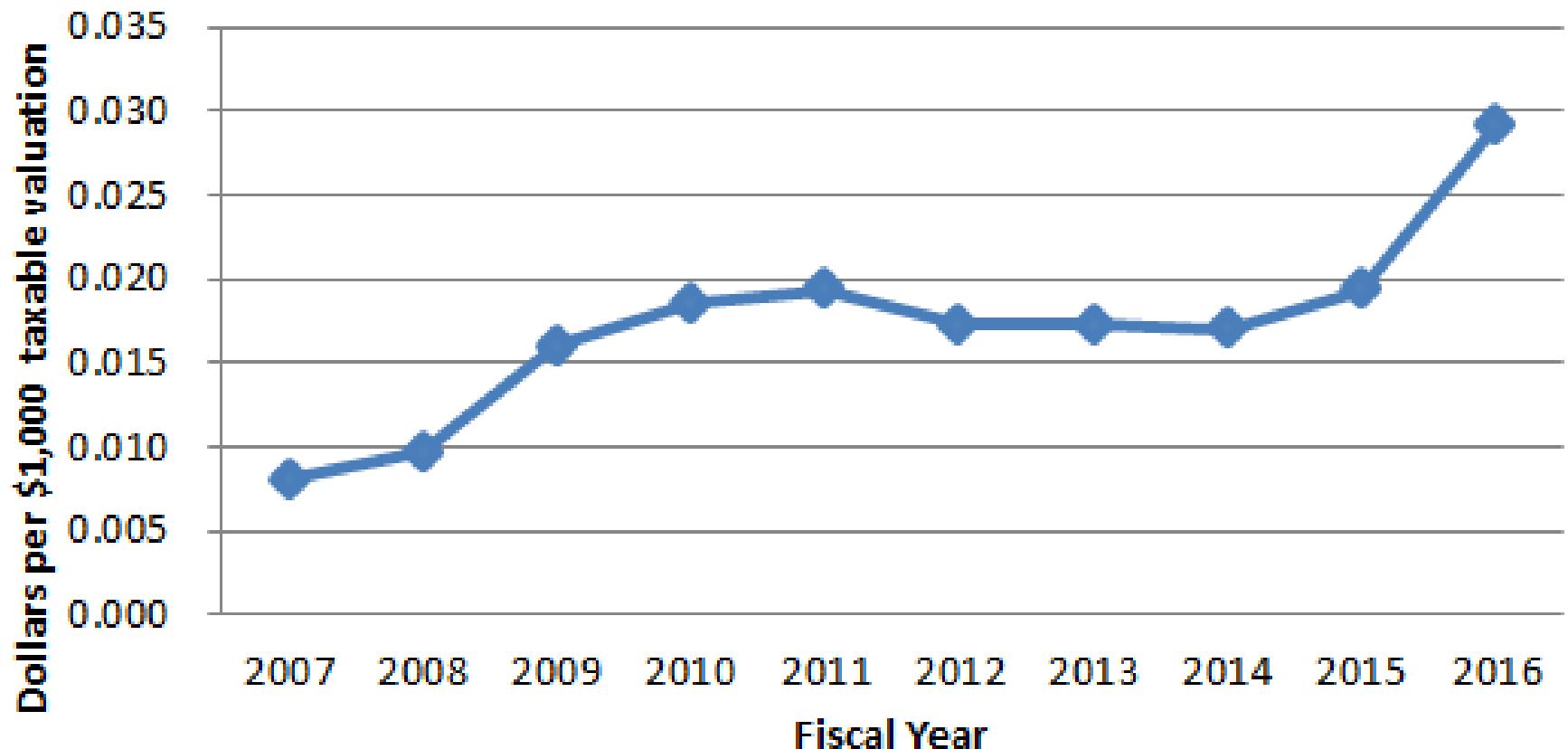
# City Levy Analysis

## Liability, Property, Self-Insurance Levy, FY 2007-2016 All Iowa Cities Averaged



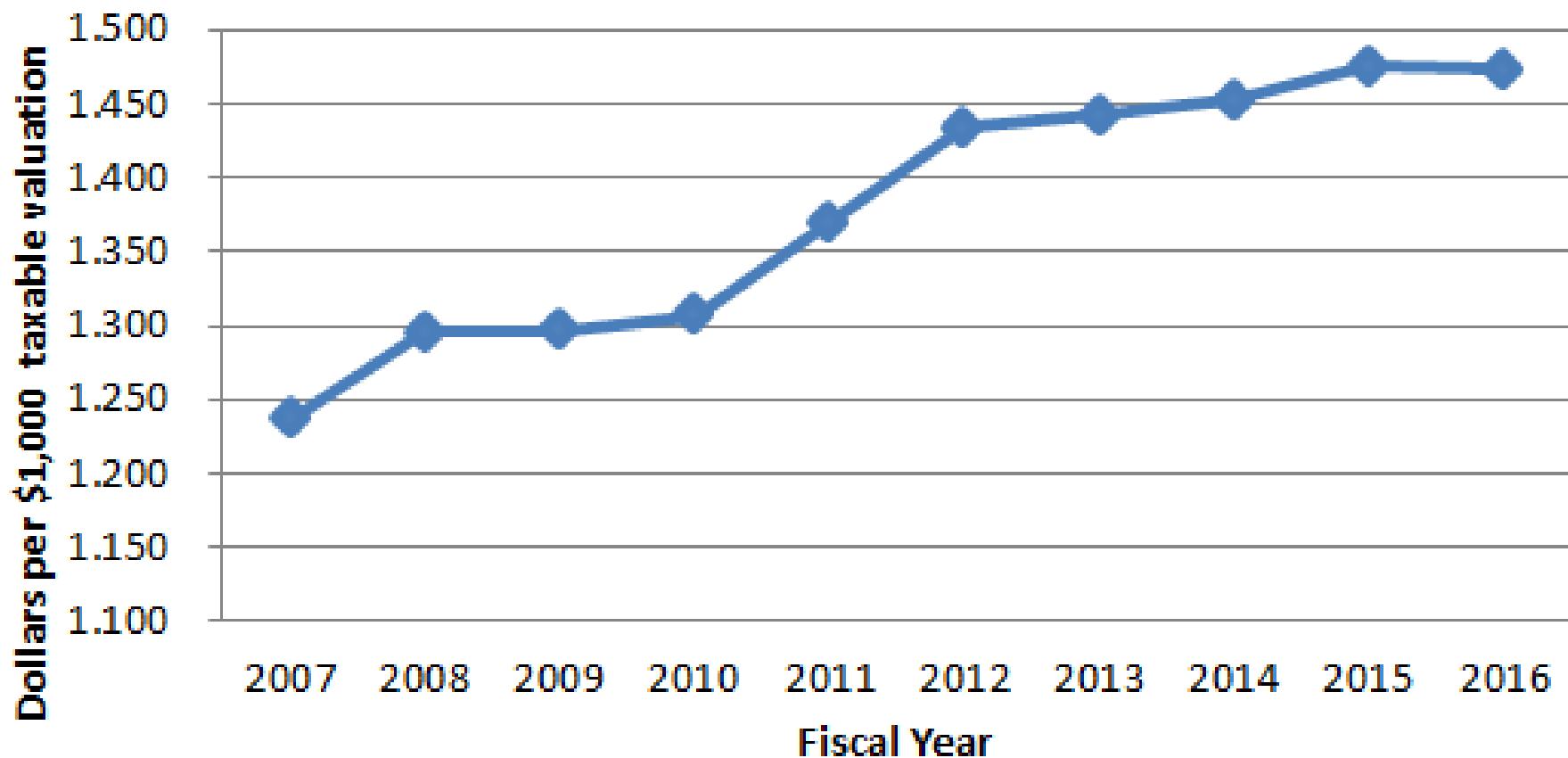
# City Levy Analysis

## Local EMS Support Levy, FY 2007-2016 All Iowa Cities Averaged



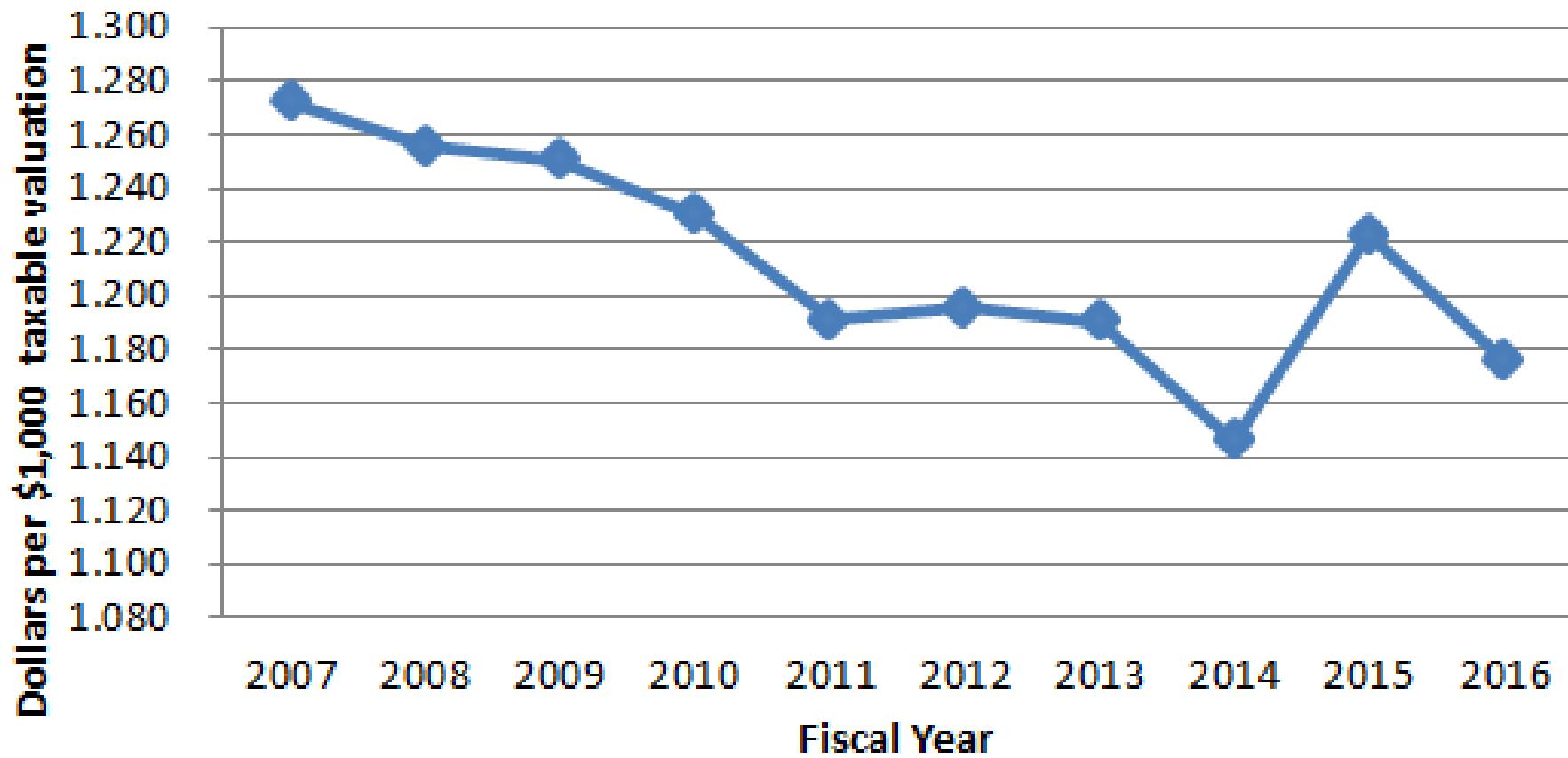
# City Levy Analysis

**Employee Benefits Levy, FY 2007-2016**  
**All Iowa Cities Averaged**



# City Levy Analysis

**Debt Service Levy, FY 2007-2016**  
**All Iowa Cities Averaged**



# **TAX INCREMENT FINANCE**

# Tax Increment Finance

- (FY14): 347 of 946 cities use TIF
  - 6.4% of total taxable property valuation is from TIF increment (not discounting for increment returned)
  - 54% of TIF increment is returned to all tax authorities
    - This is roughly \$10B in valuation or \$380M in unused increment
  - Multi-residential property (new class)



500 SW 7th Street, Suite 101  
Des Moines, IA 50309-4506  
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**Legislative Policy Committee**  
**November 10, 2015**  
**9:30 a.m. – 2 p.m.**  
**500 SW 7<sup>th</sup> Street, Suite 101**  
**Des Moines, IA 50309**

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**Fall 2015 AGENDA**

**9:30 a.m. – 9:40 a.m.** **Welcome and Introductions**

**9:40 a.m. – 10:10 a.m.** **League Legislative Update**  
*ILOC Legislative Team*

**10:10 a.m. – 10:30 a.m.** **Natural Resources and Outdoor Recreation Trust Fund**  
*Marc Beltrame, Ducks Unlimited*

**10:30 a.m. – 11 a.m.** **Iowa Department of Management**  
*Dave Roederer, Director Department of Management*

**11 a.m. – 11:30 a.m.** **Police Chief's Association**  
*Chief Wayne Jerman, Cedar Rapids*

**11:30 a.m. – 12 p.m.** **Iowa Public Information Board**  
*Charles Smithson, IPIB Executive Director*

**12 p.m. – 12:30 p.m.** **Lunch**

**12:30 p.m. – 1 p.m.** **Economic Development**  
*John Stineman, Iowa Chamber Alliance*  
*Brad Epperly, Iowa Chamber Alliance*

**1 p.m. – 1:30 p.m.** **Legislative Services Agency**  
*Jeff Robinson, Sr. Fiscal Analyst*

**1:30 p.m. – 2 p.m.** **Local Government**  
*David Adelman, Metro Coalition*  
*Larry Murphy/Gary Grant, Urban County Coalition*  
*Jamie Cashman, Iowa State Association of Counties*



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## Iowa League of Cities 2015 Legislative Policy Committee

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**Jim Erb** - Chair, Mayor, Charles City

**Ann Campbell**, Mayor, Ames

**David Jones**, City Manager, Ankeny

**Jim Ferneau**, City Manager, Burlington

**Andy Lent**, City Administrator, Carlisle

**Adam Schweers**, Mayor, Carroll

**Kris Gulick**, City Council, Cedar Rapids

**John Lundell**, Mayor, Coralville

**Matt Walsh**, Mayor, Council Bluffs

**Chad Bird**, City Administrator, Decorah

**Jeff Lester**, City Attorney, Des Moines

**Teri Goodmann**, Assistant City Manager, Dubuque

**Pam Thiele**, Mayor, Dysart

**Dusky Terry**, Mayor, Earlham

**Gordon Canfield**, Mayor, Grinnell

**Kim Downs**, City Administrator, Hiawatha

**Aaron Burnett**, City Administrator, Humboldt

**Tom Cope**, City Council, Johnston

**Tim Pitt**, City Council, Knoxville

**Carrie Kirchhoff**, Clerk, Lewis

**Donny Hobbs**, Mayor, Lohrville

**Gregg Mandsager**, City Administrator, Muscatine

**Michael Hansen**, Mayor, Newton

**Coleen Chipman**, City Council, North Liberty

**Michael Schrock, Jr.**, City Administrator, Oskaloosa

**James Mueller**, Mayor, Pella

**Emmanuel Toribio**, City Administrator, Prairie City

**Linda Meier**, City Council, Sumner

**Hans Trousil**, Mayor, West Burlington

**John Mickelson**, City Council, West Des Moines



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## Iowa League of Cities Executive Board

### Statement of Support for Funding the Natural Resources and Outdoor Recreation Trust Fund

The Iowa League of Cities believes that the Natural Resources and Outdoor Recreation Trust Fund is a critical tool for building Iowa's future while also maintaining the values and traditions that form the foundation of our state's legacy. For too long, Iowa has relied on one-time or inconsistent funding to address pressing environmental issues such as water quality, flooding, soil erosion, and loss of natural resources. The fund offers a solution to these issues by creating a consistent source of dollars to address these issues and provide more opportunities for outdoor recreation.

The environment and the economy are intrinsically linked here in Iowa, and an overwhelming majority of Iowans want action by state leaders this year to fund the trust. Natural resource protection and eco-tourism benefit Iowa's local economies, while working to mitigate floods and improve water quality helps many of our cities.

Like the majority of Iowa voters, we support the Natural Resources and Outdoor Recreation Trust Fund both for its economic impact and its impact on future generations of Iowans. Funding the trust ensures our children and grandchildren can enjoy many of Iowa's treasured assets – water, land, and wildlife—the same way we do today.

We encourage the legislature to devote time during the 2016 legislative session to consider this measure and to take the crucial next step of directing revenue to the Trust Fund to ensure that this permanent, constitutionally protected funding source is available to conserve Iowa's water, soil, habitat, parks, and trails for generations to come. Building communities founded on Iowa values has always been a priority for cities, and we believe funding the trust is a vital component in maintaining and enhancing both quality of life and economic development in communities across Iowa. The Natural Resources and Outdoor Recreation Trust Fund is the next step in building Iowa's future, and we hope we can count on your support this legislative session.

---

Alan Kemp  
Executive Director

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Matt Walsh  
League President



# BENEFITS OF DNR LANDS

ROGER L. LANDE, DIRECTOR | CHUCK GIPP, DEPUTY DIRECTOR

## BENEFITS OF DNR LANDS

### *Jobs, Recreation, Economy Boon*

- Recreation on natural areas is a significant economic anchor in Iowa. Hunters, anglers and wildlife viewers spent \$974,000,000 in retail sales in Iowa, creating and supporting more than 17,800 jobs and creating a total economic benefit of \$1.54 billion.
- Each acre of public wildlife area generates \$402 annually in economic activity.

## LANDOWNER AND PUBLIC SERVICE PROVIDED

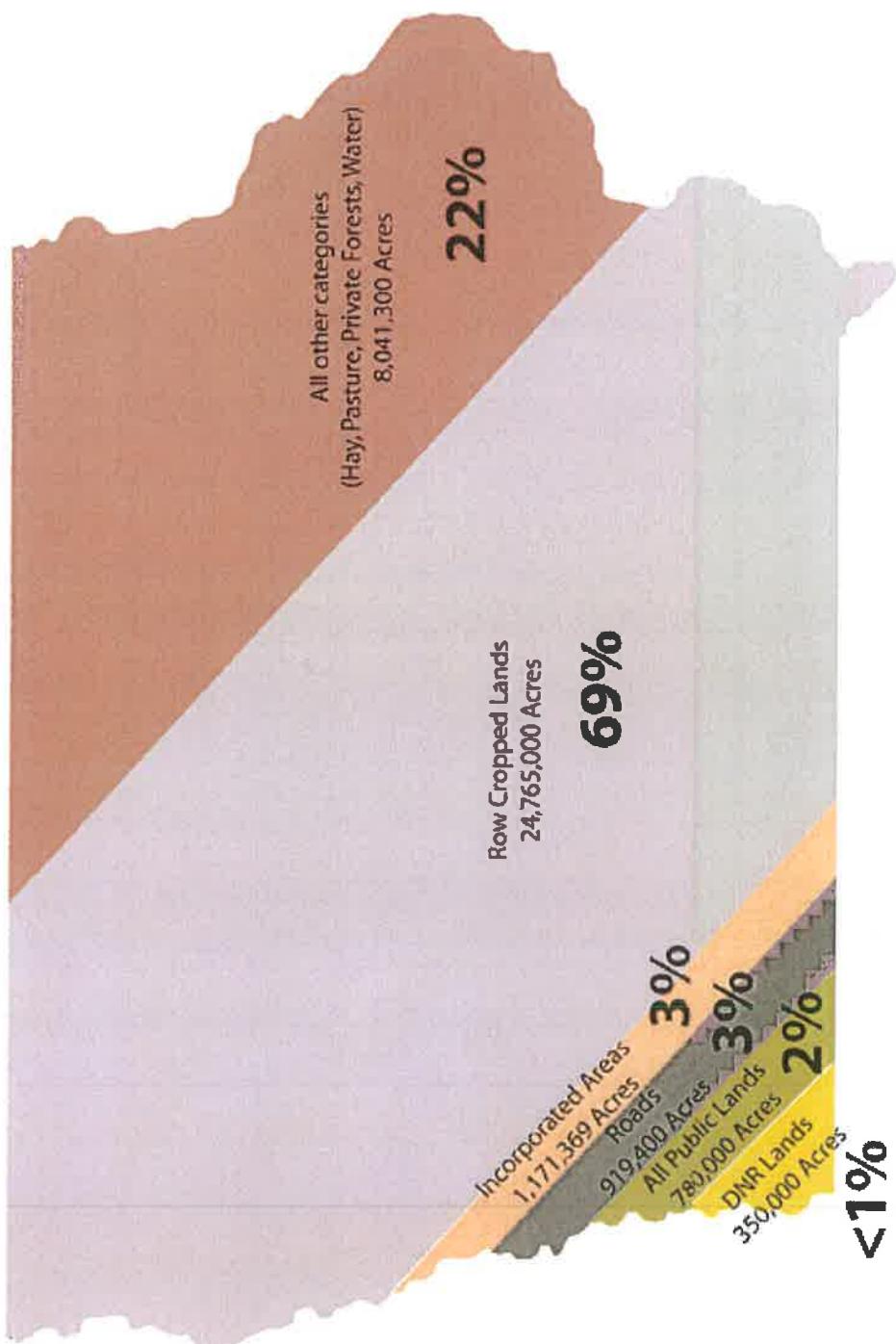
### *Meeting the needs of Iowa's agricultural interests and outdoor enthusiasts*

- All DNR-owned lands are purchased only from willing sellers. Typically, landowners have wanted the DNR to purchase the lands to set aside for flood plain management and recreation.
- DNR public lands represent natural areas considered marginal land for agricultural purposes, with a very low average CSR (corn suitability rating) of 32.1.
- Less than 1% of the lands and water acres of Iowa are under protection by the DNR.
- In the fall of 2010, 16 Hunting, Fishing and Trapping Forums were conducted around the state, and attendees included current license buyers (residents and non-residents); natural resources partner groups such as Pheasants Forever, National Wild Turkey Federation, Iowa Natural Heritage Foundation and Ducks Unlimited; the general public; and Iowa legislators. Participants were invited to discuss fish and wildlife management practices in Iowa, and asked to provide feedback on current and future concerns and opportunities. One concern that was brought up at every meeting was the lack of enough public lands or over-crowding on existing public lands for hunting and trapping activities. Iowa ranks 49th in the country in the percentage of public land. (National Wilderness Institute)

## NO SAVINGS OF GENERAL FUNDS IF REAP FUNDS ARE RESTRICTED

- Most land is acquired with federal dollars, which would otherwise be spent in other states.
- The DNR uses no General Funds for land acquisition; buys only from willing sellers at or below the appraised fair market value.
- The REAP Open Spaces fund allocated to the DNR is specifically mandated to be used for open space protection and for the development of parks and facilities. There are requirements within this fund that include a percentage for cost-sharing with private conservation organizations; a percentage for the Protected Waters Area program; and a percentage that goes to pay local property tax payments. The DNR pays annual property taxes to Iowa counties. In FY 11, the DNR paid \$755,885 in local property taxes.
- The interest payments for the Honey Creek Resort Park revenue bonds are paid through REAP Open Spaces at this time. If this fund is restricted, the money for the interest would come from the General Fund that supports State Parks.







## **2016 Priorities**

- 1) Legislative/Executive branch commitment to keep the Commercial Property Tax Backfill
- 2) Home Rule
  - a. E911 Local Funding Protection
  - b. Residential Occupancy
  - c. Uber
  - d. Body Cameras
- 3) Water Infrastructure/Regulations
- 4) Remove Workforce Housing Credit from aggregate IEDA cap
- 5) Abatement
  - a. Push to increase cap relating improvement of property (Scott Sander Language)
  - b. Multi-Use Abatement fix
- 6) Support Local Option Sales Tax
- 7) Support IowaNext
- 8) Bail Bond Issue (Davenport providing language)
- 9) Sanon v. Pella (Municipal Swimming Pool Liability Case)

# Urban County Coalition



***Black Hawk, Dubuque, Johnson, Linn and Scott***

## **Urban County Coalition 2016 Legislative Issues and Priorities**

- **Commercial Property Tax Backfill** - The state made a commitment to backfill the revenue loss that was a result of the reduction in the commercial and industrial property tax rates. In addition, the changes in the multi residential rates will take effect in FY17 (and is not backfilled) which will have an additional adverse effect on local revenues. We encourage the State to make sure it continues to follow through on its promise to backfill the property tax loss.
- **Mental Health Funding** - The State made the decision to no longer provide resources to fund the redesigned mental health delivery system. Now levy disparity within regions is causing smaller counties to shoulder a disproportionate share of the financial burden of the current system. Unless the State allows regions to equalize the funding within their respective regions, beginning in FY 17, the regional system will begin to collapse.

In particular, we request:

That the Legislature retains the levy cap on the mental health levy but eliminate the frozen dollar cap and allow individual counties and regions to equalize their levies. This change would eliminate the disparity in the levies that currently exist between counties.

**Emergency Management Agency Funding** – The current funding formula does not adequately address the needs of the urban counties in Iowa. Eliminate the funding cap on urban counties. We also encourage the State to pass through 80% of the federal funding it receives to counties.

**Funding for Local PSAP** - The State should send a greater portion (80%) of the wireless surcharge funding to the local Public Safety Answering Points (PSAP) and allow the use of these funds for the purchase of equipment. We supported the language in HF 610 that would have moved toward both of these goals but were vetoed by the governor. Additionally, PSAPs should have access to unused parts of the ICN and be allowed to run new cables through existing infrastructure when feasible.

**Restore Funding for De-categorization Program** - De-categorization is an initiative designed to redirect child welfare and juvenile justice funding to services that are preventive, family-centered and community-based in order to reduce institutional and out-of-home placements. Every county in Iowa is served by one of the 40 established Decat Boards.

Funding for the Decat Boards is appropriated via 1.) Legislative allocation 2.) Transfer of Child Welfare funds from the DHS Service Area Manager 3.) Transfer of funds from the Chief Juvenile Court Officer. This year the Decat Boards did not receive the roughly \$5 million annual allocation distributed by the DHS Service Area Managers. This has resulted in a nearly 80% decrease in funding for many Decat programs.

Decat Boards award contracts to local providers for the provision of services that may include; in-home family support, crisis care, parenting groups, Family Treatment Court Services, counseling services, youth development and out-of-school time enrichment programming for at-risk children and families. These programs provide critical prevention services that help reduce the number of children and families involved in the child welfare, Medicaid and juvenile justice system. Without Decat funding many of these programs will be eliminated.

The Urban County Coalition urges the Legislature to restore the legislative allocation to Decat Boards so that these critical services are not discontinued.

**Delinquent Court Fines** - We oppose the last minute addition to the 2015 standings bill (SF 505) of a provision that will significantly hamper counties abilities to collect overdue court and criminal fines. This new policy will substantially hand these efforts to a third party vendor. All of the UCC members have successful collection efforts and this provision will cost our five counties alone more than 2.5 million dollars. Additionally, the counties that are currently collecting these fines and fees, make sure that the first priority is victim restitution. It is not clear that this would be a priority for a third party vendor. We would like to see the state allow counties that have a proven successful record of collecting these fines, be allowed to continue.

**Unfunded and Underfunded Mandates** - We encourage the Legislature to act to reduce the instances of cost shifting identified and eliminate the burdens these place on property tax payers. The two areas that have the largest impact on local property taxes are colocation of state offices (DHS) and courthouse maintenance and security, but there are many others.

- **Housing State Offices at Local Taxpayer Expense** – Currently some counties are forced to house a variety of state agencies (DHS and the Courts, for example) and receive little or no reimbursement from the State. In addition, counties are forced to pay for expenses such as postage and office supplies at local taxpayer's expense. We request that the State no longer require that counties subsidize the local office expenses of state agencies.
- **Courthouse Security** - Like the housing of state agencies, local taxpayers are bearing the entire burden of upgrading, modifying, or even replacing aging courthouses. There is a court expense added to virtually every criminal or civil action but none of this money goes to pay actual courthouse expenses. We would request that the state allocate a portion of these funds to counties for courthouse maintenance and security.
- **Paper Document Storage** – We would encourage the legislature to pay particular attention to the document storage requirements of the Department of Human Services, and the juvenile court system. We would like the State to support moving the agencies to a paperless document storage program like it has other state agencies.
- **Publishing Costs** – Reduce publishing costs to local governments to publish meeting, and legal notices on-line and require only a summary to be published in local print outlets. Additionally, allow counties to publish in only one newspaper.

FINANCIAL  
(green)  
ACTION NEEDED  
(yellow)  
INFORMATIONAL  
(white)

## MEETING ANNOUNCEMENT AND AGENDA BI-STATE REGIONAL COMMISSION

Wednesday, November 18, 2015, 3:30 p.m.

### \*\*REGULAR LOCATION\*\*

Scott County Administrative Center  
6<sup>th</sup> Floor Conference Room  
600 West Fourth Street  
Davenport, IA

	X	1. <u>Approval of the October 28, 2015 Minutes (See enclosed)</u> – John Thodos, Chair				
X	X	2. <u>Treasurer's Report (See enclosed)</u> – Marty O'Boyle, Treasurer				
		3. <u>Finance and Personnel Committee/Financial Matters</u> – Chuck Austin, Finance and Personnel Committee Chair				
X	X	a. <u>Bills</u> (See enclosed)				
X	X	b. <u>Report on Progress on Commission's FY 2016 Program Budget as of 10/31/2015</u> (See enclosed)				
X	X	c. <u>Contracts/Grants for Consideration</u> – Denise Bulat, Executive Director				
		<table border="1"><tr><td>I. Hurt, Norton &amp; Associates, Inc.</td><td>Legislative Technical Services Support and Promotion of the Rock Island Arsenal</td><td>Up to \$125,000</td><td>12/1/15-11/30/16</td></tr></table>	I. Hurt, Norton & Associates, Inc.	Legislative Technical Services Support and Promotion of the Rock Island Arsenal	Up to \$125,000	12/1/15-11/30/16
I. Hurt, Norton & Associates, Inc.	Legislative Technical Services Support and Promotion of the Rock Island Arsenal	Up to \$125,000	12/1/15-11/30/16			
		II. Other Contracts/Grants				
	X	4. <u>Update on Quad City International Airport (QCIA) Activities</u> – Bruce Carter, QCIA Director of Aviation				
		5. <u>Questions or Comments by Commissioners</u>				
		6. <u>Other Business</u>				
		7. <u>Adjournment</u>				

NEXT MEETING: Wednesday, December 16, 2015 – 3:30 p.m.  
Scott County Administrative Center  
600 West Fourth Street  
Davenport, IA

**MINUTES OF THE  
BI-STATE REGIONAL COMMISSION**

Wednesday, October 28, 2015, 3:30 p.m.  
Rock Island County Office Building  
Third Floor Council Chambers  
1504 Third Avenue  
Rock Island, IL

MEMBERS PRESENT: Thodos – Chair, Conrad, Earnhardt, Gallagher, Gluba, Gordon, Grader, Heninger, Hillman, Holmes, Hopkins, Howard, Kelly, Lawrence, Maranda, Newton-Butt, O’Boyle, Raes, Schloemer, Sherwin, Stoermer, Sunderbruch, Tank, Terry, Washburn

MEMBERS ABSENT: Anderson, Austin, Callaway-Thompson, Holst, Liddell, Looney, Meeker, Pauley, Volz

OTHERS PRESENT: Dawn Neuses, Dispatch-Argus Newspaper

STAFF PRESENT: Beswick, Bulat, Grabowski, McCullough, Moritz, Patel

Chair Thodos called the meeting to order at 3:33 p.m.

1. Approval of the September 23, 2015 Minutes. Ms. Kelly moved to approve the minutes of September 23, 2015 as presented. Mr. Tank seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Ms. Hillman presented the Treasurer’s Report for the month ending September 30, 2015, noting an ending total bank and book balance of \$681,779.23. Ms. Earnhardt moved the report be accepted as written and mailed. Ms. Sherwin seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
  - a. Bills. Ms. Hillman presented the bills totaling \$169,902.58, as listed on the following bills listing and addendum dated October 28, 2015:

*Bills List*

Blackhawk Bank & Trust, VISA charge card expenses related to 1 staff attending the IGFOA Finance Lunch; APA Signature Webinar Series Audio Conferences; 2 staff attending the Project Management Workshop; 2 adjustable desktop standing desks for staff; Iowa Intergov meeting; Managers & Administrators Committee meeting (cost reimbursed by participants); Iowa and Illinois Association of Regional Councils meeting; Chief Administrative & Elected Officials meeting (cost reimbursed by participants); Quad City Riverfront Council meeting (cost reimbursed by participants); office supplies	\$ 2,640.13
Bohnsack & Frommelt LLP, progress billing for year-end audit and single audit 2015	10,000.00

Center for Community GIS, Web-based Trails Map Development, September 1 thru September 29, 2015	23,760.00
Hurt, Norton & Associates, September 2015 legislative technical service and Professional Media Services (cost reimbursed by participating member governments)	9,750.00
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	3,780.00

## *Addendum*

City of East Moline, Municipal Code Enforcement system proceeds	2,316.82
City of Rock Island, Municipal Code Enforcement system proceeds	33,477.60
Rock Island County Treasurer	5,924.03

11/2015	Rent	\$4,618.38
11/2015	Internet Access	88.00
09/2015	Postage	1,014.84
09/2015	Supplies	83.15
09/2015	Cell Phone	119.66*

**\*(Partial costs reimbursed by HCEDP/Rural Accelerator Grant)**

Scott County or Stivers Lincoln-Mercury, 2 new Ford Fusion Hybrids 48,254.00

Ms. Hillman moved approval of the bills totaling \$169,902.58 as presented above. Mr. Heninger seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission's FY 2015-16 Program Budget as of September 30, 2015. Ms. Hillman explained the Program Budget Status Report was mailed in members' packets. The Commission is 25% through the fiscal year with 22.1% expended and within budget.
- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contract for consideration.
  - Contract with City of East Moline to update zoning ordinance. The contract period is 11/1/15 – 1/31/17, in the amount of \$10,000.

4. Consideration of Resolution for Annual Certification of the Bi-State Revolving Loan Fund (RLF) Plan. Mr. Tank stated the Bi-State RLF is celebrating 30 years of providing gap financing to businesses. Since the inception of the program in 1986, nearly \$9.8 million has been loaned to 104 businesses in Rock Island and Scott Counties. These loans have helped generate approximately \$435 million in total investments, accessing city and state public financing programs, financial institutions, and company equity. In addition, over 3,750 jobs have been created/retained in the two-county area. Currently, there is approximately \$935,000 available to loan with the repayment loan pool growing by \$10,000 each month.

For the Bi-State Region Revolving Loan Fund, the job/cost ratio is 2.8:\$7,500; the private/public dollar ratio is \$14:\$1; and the job creation retention is 3,751. RLF guidelines state that there should be a 1:\$7,500 job/cost ratio, a \$2:\$1 private/public dollar ratio, and 1,310 jobs created and/or retained.

Mr. Tank motioned to approve the resolution to renew the annual certification of the Bi-State Revolving Loan Fund Plan. Mayor Gallagher seconded, and the motion passed unanimously.

5. Consideration of Resolution for Annual Certification of the Mercer-Muscatine Revolving Loan Fund (MMRLF) Plan. Ms. Moritz presented the Commission with information on the Mercer-Muscatine Revolving Loan Fund Program (MMRLF). Since the inception of the MMRLF in 2009, there have been \$568,000 loaned to businesses in Mercer and Muscatine Counties. These loans have helped generate nearly \$43 million in total investments. Currently, there is \$63,000 available to loan for Mercer & Muscatine businesses.

For the Mercer-Muscatine Revolving Loan Fund, the job/cost ratio is 1:\$15,500; the private/public dollar ratio is \$74.5:\$1; and the job creation retention is 40. RLF guidelines state that there should be a 1:\$15,500 job/cost ratio, a \$2:\$1 private/public dollar ratio, and 37 jobs created and/or retained.

Mayor Hopkins shared information about a project in downtown Muscatine that utilized the Mercer-Muscatine Revolving Loan Program. The Merrill Hotel and Conference Center is a cornerstone project for their downtown and its redevelopment. The project includes an 114-room hotel, conference center and ballroom, two-story parking garage, and associated outdoor improvements. This project complements the Mississippi Drive Corridor Project, investment by local industry in the downtown and nearby, the city's Community Attraction and Tourism State of Iowa grant and riverfront improvement plans, as well as small business programs. Muscatine has never had a better opportunity to see its downtown revitalized.

Mayor Hopkins stated local families and investors have stepped up to help drive, fund the hotel, and make this project a reality, as well as their friends from China. A critical component identified during the development process was the value of the RLF loan, its contribution to the project, and the regional support it brings to the project.

Mr. Tank motioned to approve the resolution to renew the annual certification of the Mercer-Muscatine Revolving Loan Fund Plan. Mr. Gradert seconded, and the motion passed unanimously.

6. Consideration of *Title VI Program and Non-Discrimination Policy for Bi-State Regional Commission 2015 Update*. Ms. McCullough reviewed the update to the Bi-State Title VI Program and Non-Discrimination Policy provided to the Commissioners. She stated that since the 1964 Civil Rights Act was enacted more than 50 years ago, there continues to be an ongoing need for awareness and implementation of this and new regulations related to civil rights. The 2013 *Title VI Program and Non-Discrimination Policy for Bi-State Regional Commission* document was a consolidation of the various parts of the agency's policies and procedures formalized collectively into one format. The update revises assigned staff, adds reference to Federal Transit Grant administration and funding allocations, and updates the Limited English Proficiency Plan and analysis.

Ms. McCullough stated Title VI states "No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial

assistance.” Additional non-discrimination requirements include Executive Orders (EO) to address environmental justice in minority and low-income populations (EO 12898), to improve access to services for persons with limited English proficiency (EO 13166), and to ensure consistent and effective implementation of Title VI (EO 12250) administered through the Department of Justice. There are other statutes that address protected classes related to age, sex, marital status, disability, etc.

Ms. McCullough noted the document identifies the Executive Director as the Title VI Coordinator and outlines roles and responsibilities and related documents, such as the public involvement process, language assistance, and handling of complaints. The Bi-State Regional Commission Title VI Program and Non-Discrimination Policy applies to agency-wide programs and planning. It provides the framework for open and inclusive planning processes, outreach to low income and minority populations, eliminating barriers to participation, providing broad representation on planning and advisory bodies where possible, and knowing the socio-economic makeup of the Bi-State Region to address and be proactive in agency programs and planning.

Ms. Kelly motioned to approve the *Title VI Program and Non-Discrimination Policy for Bi-State Regional Commission 2015* update, and Mr. Stoermer seconded. The motion passed unanimously.

7. Questions or Comments by Commissioners. There were no questions or comments by Commissioners.
8. Other Business. Ms. Bulat informed Commissioners that this meeting marks the beginning of Bi-State Regional Commission’s 50<sup>th</sup> year. The meeting for October 2016 will be a formal affair with a noon meeting to commemorate the 50<sup>th</sup> anniversary of the Commission.
9. Adjournment. The meeting adjourned at 4:00 p.m.

Respectfully submitted,



Kimberly Callaway-Thompson  
Secretary

**BI-STATE REGIONAL COMMISSION  
TREASURER'S REPORT  
FOR THE MONTH ENDING OCTOBER 31, 2015**

	<u>Balance October 1</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Balance October 31</u>
<b>GENERAL SAVINGS ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – October 1, 2015	\$ 617,335.60			
Add Deposits		\$ 216,475.83		
Less Transfers			\$ 290,759.91	
Balance – October 31, 2015				\$ 543,051.52
<b>RLF SAVINGS ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – October 1, 2015	\$ 1,173.16	\$ 0.15	\$ 0.00	\$ 1,173.31
Add Deposits				
Less Transfers				
Balance – October 31, 2015				
<b>CHECKING ACCOUNT BANK AND BOOK BALANCE:</b>				
Balance – October 1, 2015	(\$ 40,635.07)			
Add Deposits		\$ 189,744.38		
Less Checks Written			\$ 187,623.84	
Balance – October 31, 2015				(\$ 38,514.53)
<b>PAYROLL ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – October 1, 2015	\$ 3,905.54			
Add Deposits		\$ 100,718.73		
Less Checks Written			\$ 101,141.65	
Balance – October 31, 2015				\$ 3,482.62
<b>INVESTMENT ACCOUNTS BANK &amp; BOOK BALANCE:</b>				
Balance – October 1, 2015	<u>\$ 100,000.00</u>			
State Bank of Orion				
6/25/15 – 12/25/15 (.20%)				
Add Investments Made	<u>\$ 0.00</u>			
Less Investments Matured			<u>\$ 0.00</u>	
Balance – October 31, 2015				<u>\$ 100,000.00</u>
<b>TOTAL BANK &amp; BOOK BALANCE:</b>				
Balance – October 1, 2015	<u>\$ 681,779.23</u>			
Add Deposits		<u>\$ 506,939.09</u>		
Less Withdrawals			<u>\$ 579,525.40</u>	
Balance – October 31, 2015				<u>\$ 609,192.92</u>
<b>PASS THROUGH FUNDS</b>				
<b>BI-STATE RLF ACCOUNT:</b>				
Balance – October 1, 2015	<u>\$ 1,229,598.82</u>			
Add Deposits		<u>\$ 19,368.94</u>		
Less Withdrawals			<u>\$ 115.00</u>	
Balance – October 31, 2015				<u>\$ 1,248,852.76</u>
<b>MERCER-MUSCATINE RLF ACCOUNTS:</b>				
Balance – October 1, 2015	<u>\$ 66,370.71</u>			
Add Deposits		<u>\$ 16,988.49</u>		
Less Withdrawals			<u>\$ 35.00</u>	
Balance – October 31, 2015				<u>\$ 83,324.20</u>

**BILLS TO BE CONSIDERED FOR APPROVAL  
AT THE NOVEMBER 18, 2015  
BI-STATE REGIONAL COMMISSION MEETING**

Hurt, Norton & Associates, October 2015 legislative technical service and Professional Media Services (cost reimbursed by participating member governments)	\$ 9,750.00
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	<u>4,270.00</u>
TOTAL	<u><b>\$ 14,020.00</b></u>

Additional bills for which invoices have not yet been received and will be listed on an addendum to be distributed separately.

SV  
Budget\billslist.docx

**BI-STATE REGIONAL COMMISSION**  
**FY 2015-16 Program Budget Status Report**  
**Through Month of October – 33% of Year**

<b>ADOPTED BUDGET:</b>	\$2,007,436.00	<b>EXPLANATION:</b>
<b>EXPENDED THROUGH OCTOBER:</b>	<b>\$615,414.56 (30.7%)</b>	
<b>STAFF LEVEL BUDGETED:</b>	25.00 F.T.E.	
<b>STAFF LEVEL STAFF LEVEL MAINTAINED:</b>	20.50 F.T.E.	

**MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING OCTOBER:**

ALEDO – RLF Coord.; Transit Mobility/HSTP Planning; 2016 Events Brochure; Website Support.

ALPHA – HCEDP Participation; Transit Mobility/HSTP Planning.

ANDALUSIA – RICWMA Staffing; Riverfront Council; Website Support.

ANDOVER – HCEDP Participation; Transit Mobility/HSTP Planning; USDA Grant Inquiry.

ATKINSON – HCEDP Participation; Transit Mobility/HSTP Planning; Website Support.

BETTENDORF – Air Quality Asst. & Joint ICAAP Grant; Drug/Alcohol Testing Consort.; I-74 Bridge Coord.; IAQC Transit Planner Coord.; Joint Purchasing; QCICNet; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Trail Coord. and Trails Counting; REAP Plan Update; Park/Rec Plan Update; RISE Grant Asst.; MPO LRTP Projects Coord.; STP Funding Inquiry.

BLUE GRASS – Reg. 9 Transp. Coord.; Solid Waste Coord.; Website Support.

BUFFALO – Riverfront Council; Solid Waste Coord.; PICH-Safe Routes to Schools Planning; IDPH Nutrition Grant.

CAMBRIDGE – HCEDP Participation; Transit Mobility/HSTP Planning.

CARBON CLIFF – Joint Purchasing; RICWMA Staffing; Trail Planning; Map Inquiry.

COAL VALLEY – Joint Purchasing; MUNICES Coord.; RICWMA Staffing; Floodplain.

COLONA – Joint Purchasing; Floodplain.

CORDOVA – RICWMA Staffing; Riverfront Council; Website Support.

DAVENPORT – Air Quality Asst.; IAQC Transit Planner Coord.; Joint Purchasing; QCICNet; Riverfront Cndl.; RiverVision; RLF Loan Admin.; Scott Co. Housing Cndl.; Solid Waste Coord.; Dav. Schools Haz. Mit. Plan; Trails Planning; PICH-Safe Routes to Schools Planning; MPO LRTP Projects Coord.; FFC Inquiries; RISE App. Asst.

EAST MOLINE – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Council; RLF Admin.; RMS Coord.; Interop. Proj.; Trail Planning; Floodplain.

ELDRIDGE – Drug & Alcohol Consort.; Solid Waste Coord.; Website Support; Trails Planning & Research; MPO LRTP Projects Coord.

GALVA – HCEDP Participation; Transit Mobility/HSTP Planning.

GENESEO – HCEDP Part.; Transit Mobility/HSTP Planning; Residency Map & Voting Map Development.

HAMPTON – MUNICES Coord.; RICWMA Staffing; Riverfront Council.

HENRY COUNTY – HCEDP Participation; Joint Purchasing; Transit Mobility/HSTP Planning; Trail Coord.; Legislative Priorities Asst.; USDA Grant; Floodplain Coord.

HILLSDALE – Transit Mobility/HSTP Planning; Floodplain.

Kewanee – Transit Mobility/HSTP Planning.

LECLAIRE – Joint Purchasing; Riverfront Council; Solid Waste Coord.; Trails Planning.

LONG GROVE – Reg. 9 Trans. Coord.; LRTP; Solid Waste Coord.; Website Support.

MC CAUSLAND – Reg. 9 Trans. Coord.; Solid Waste Coord.

MILAN – E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; RLF Admin.; RMS Coord.; Interopability Project; Cons. Dispatch Study Asst.; Economic Development/Data Reports.

MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; IL QC Intergov. Comm.; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Cndl; RLF Adm.; RMS Coord.; Trails Coord.; PICH-Safe Routes to Schools Planning; Interop. Proj.

MUSCATINE CITY – Air Quality Asst.; Joint Purch.; Reg. 9 Transportation Coord., Including Freight; RLF Coord.; Solid Waste Coord.; Trail Planning/ADT Coord.; Trails Use Count; Traffic Counting; LIFTS Grant Asst.

MUSCATINE COUNTY – Air Quality Asst.; Joint Purchasing; Reg. 9 Coord, LRTP; Solid Waste Coord.; Trails Planning/ADT Coordination; Transit Mobility Coord.; Hazard Mitigation Plan; RLF Coord.

NEW BOSTON – Transit Mobility Coord./HSTP Planning; 2016 Events Brochure.

OAK GROVE – E9-1-1 Coord.

ORION – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning.

PORT BYRON – RICWMA Staffing; Riverfront Council; Fact Sheet Proposal.

PRINCETON – Riverfront Council; Solid Waste Coord.; Trail Planning.

RAPIDS CITY – RICWMA Staffing; Riverfront Council.

RIVERDALE – Riverfront Council; Solid Waste Coord.; Trail Coord./MRT Coordination; Website Support.

ROCK ISLAND CITY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purch.; MUNICES Coord.; QCICNet; Riverfront Cndl.; RiverVision; RICWMA Stfg.; RLF Loan Admin.; RMS Coord.; Interop. Proj.; PICH-Safe Routes to Schools Planning; MPO LRTP Projects Coord.; STP Funding Inquiry.

ROCK ISLAND COUNTY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; LEPC Committee; MUNICES Coord.; QCICNet; RICWMA Stfg & Website Support; RMS Coord.; Trail Coord.; Transit Mobility/HSTP Planning; Passenger Rail; Floodplain Coord. Efforts; Hazard Mitigation Planning Coord.; QC Health Initiative, Safe Routes to Schools Planning; Highway Safety Planning; Road Improvements RFP Asst.; MPO LRTP Projects Coord.; Graphics Assistance – Sheriff Dept brochure; Homeland Security Grant.

SCOTT COUNTY – Financial Mgmt – Scott Co. KIDS and Scott Co. Hsg. Cndl.; Scott Co. Kids Community Plan; Air Quality Coord.; I-74 Bridge Coord.; Joint Purch.; QCICNet, Reg. 9 Transportation Coord. & MPO LRTP; RLF Admin.; Solid Waste Coord.; Trail Planning/ADT Coord.; REAP Plan Update/REAP Congress; Transit Mobility/HSTP Planning; Interop. Project; QC Health Initiative Safe Routes to Schools Planning; Countywide IT Survey.

SHERRARD – Joint Purchasing; Transit Mobility/HSTP Planning; 2016 Events Brochure; Website Support.

SILVIS – E9-1-1 Coord.; IL Intergov. Comm. Coord.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Stfg.; RMS Coord.; Trails Plan.; TAP Project Dev. Process.

VIOLA – Transit Mobility/HSTP Planning; 2016 Events Brochure.

WALCOTT – Reg. 9 Transportation Coord.; RLF Admin; Solid Waste Coord.; Trail Coord.

WEST LIBERTY – Air Qual. Coord.; Reg. 9 Transportation Coord.; Trails Plan/ADT Coord. Solid Waste Coord.; Musc. Co. Haz Mit Plan; Fact Sheet Update; MMRLF; Comprehensive Plan Proposal.

WILTON – Air Qual. Coord.; Reg. 9 Transp. Coord.; Solid Waste Coord.; Muscatine Co. Haz Mit Plan; MMRLF Mrktng Asst.

WINDSOR – Transit Mobility/HSTP Planning; CDAP Grant Application/Mapping; 2016 Events Brochure.

WOODHULL – HCEDP Participation; Transit Mobility/HSTP Planning.

## **Bi-State Report – October**

**COMMUNITY/ECONOMIC DEVELOPMENT:** Provided information to Henry County Economic Development Partnership (HCEDP) staff & board. Continued administration of United States Department of Agriculture Rural Jobs and Innovation Challenge Grant Program on behalf of multiple member governments in Henry, Mercer, and Rock Island Counties. Monitored scheduling for Enterprise Zone application, December 2016. Attended IA RELAT meetings. Attended Iowa Regional Council meeting. Assisted members with legislative priorities. Communicated with Mercer and Muscatine Counties' economic development officials to discuss development efforts and strategies.

## **DATA/GRAFICS/MAPPING/ON-LINE SERVICES**

**Data Center:** Staff responded to 12 data and map requests in October 2015 including 7 from local governments, 1 from an academic institution, 1 from the general public, 2 from private businesses, and 1 from a non-profit. The data section of the Bi-State website had 27 page views. The data warehouse site ([www.greaterqcregion.org](http://www.greaterqcregion.org)) had 848 visits and 2,385 page views. Staff continued to gather data for the *2045 Quad Cities Long Range Transportation Plan* and the *Rock Island County Multi-Jurisdictional Hazard Mitigation Plan*.

**Graphics/GIS/Mapping:** *2045 Quad Cities Long Range Transportation Plan* coordination, data, and GIS/mapping; Be Healthy QC (PICH) Grant; QC Street Map (Folded & Wall Versions) distribution; QC Urban Travel Model data and GIS assistance; Title VI mapping; update/maintain GIS data for street centerlines, traffic counts, MPA boundary, Federal Functional Class Routes, urban areas, corporate limits, landmarks, rail, trails, and other layers.

**[www.bistateonline.org](http://www.bistateonline.org):** Total pages viewed for October 2015 was 2,355 and top pages viewed included: Home Page (754); Search Page (140); Joint Purchasing Program & Bid (136); Average Daily Traffic Counts & Maps (115); Our Staff (100); Documents (52); Who We Are (48); and Careers (38).

**ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES:** Responded to inquiries & assisted with trail/recreation project funding assistance/grants and trail use counting. Served Rock Island County Waste Management Agency (RICWMA) with coordination of meetings, oversight, and management of waste disposal and recycling programs; reporting; and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Continued multi-jurisdictional hazard mitigation planning. Attended River Action meetings. Organized bi-monthly meeting of Quad City Riverfront Council.

**INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES:** Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: calendars; printer supplies; copier/plotter paper, food service supplies, janitorial supplies, turf and water treatment chemicals, and street signs/posts. Staffed Quad Cities Area intergovernmental forums and meetings of area recreation directors, managers, administrators, and chief elected officials. Continued coordination and planning for the awarded Department of Justice interoperability grant. Assisted with Rock Island Arsenal issues.

**REVOLVING LOAN FUND (RLF):** Administered Bi-State RLF Program: Prepared meeting agenda and financial summary report. Presented Silvis business loan application to board. Discussed with City of Silvis process to become participating member of program. Presented information to Commission to recertify plan. Prepared EDA RLF semi-annual reports. Provided information to potential applicants. Continued receiving job creation information from active companies. Administered Mercer/Muscatine RLF Program (MMRLF): Prepared financial summary report. Provided information to potential applicants. Reviewed West Liberty business loan application. Worked with Aledo, Muscatine City and County, West Liberty, and Wilton to identify potential projects for gap financing. Presented information to Commission to recertify plan. Prepared EDA RLF semi-annual reports.

**TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT:** Attended related meetings, presented information, and continued staff coordination of river crossing issues. Monitored QC bridge restrictions for CY15. Worked on *2045 Quad Cities Long Range Transportation Plan (LRTP)* chapters, travel demand model development, and planning outreach. Held meetings for Iowa interdisciplinary traffic safety RICO highway traffic safety plan emphasis areas. Attended IADOT I-80 Traffic Diversion Route Planning meeting. Prepared monthly reports of federal transportation programs and coordinated related funding/reporting. Monitored air quality emission issues and exceedances. Continued "Make Air Quality Visible" strategic plan implementation. Conducted trails use counting. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and Mississippi River Trail and attended related meetings, as well as other trail planning and grant assistance. Facilitated issues related to Bi-State Regional Trails Committee. Participated in Partnership in Community Health (PICH) grant facilitation. Coordinated Bi-State Drug and Alcohol Testing Consortium, held meeting, and continued random testing program. Monitored MPO and Iowa Region 9 FY16 Transportation Planning Work Programs. Monitored FFY16-19 Transportation Improvement Programs (TIP) including facilitating TIP revisions and maintenance of data entry in Iowa TPMS as part of transportation improvement programming. Presented revisions to Title VI Program document and resolutions for FTA 5307 and 5310 fund suballocations. Administered IAQC and Illinois Region 2 transit coordinator positions. Assisted RIM and attended human services coordination meeting. Held QC transit managers meeting. Took receipt of Bi-State Region Freight Plan. Monitored status of implementation of passenger rail service to Chicago. Participated in webinars, workshops, and conferences on various transportation topics – Bicycle Summit, Mid-America Trails and Greenways, ILMPO Fall Planning Conference, Fundamentals of MPO Planning.