

City Administrator Report to Mayor & City Council

October 09, 2015, Edition No. 193

WEEKLY UPDATE:

1. Goals: Reminder that **Tuesday, October 27th** is our annual goal setting session. The session will start at 5:30PM in the Lower Level Conference Room.
2. Agenda Materials: Attached are the SBFL Powerpoint presentation and the Budget Basis Financial Statement Overview presented at the 10/8/15 In-Depth Session.
3. Mississippi Drive: Hold the date - The next public meeting for the Mississippi Drive Corridor has been set for November 10th at 5:30PM. At this meeting Bolton and Menk will review the overarching goals for the project as well as several preliminary design concepts for the corridor. Several stakeholder meetings will be held during those two days as well (downtown, trail, etc.). We will start putting notices out to the public.
4. Wellmark and Trail Ceremony: A tentative ribbon cutting and walking moan launch is set for October 28th at 4:30PM on our new sidewalks (per Wellmark Grant). More info to come.
5. CALEA: Attached is a copy of the Police accreditation report. A review will be provided at the November In-Depth along with the review of violent crime statistics.
6. Hotel: Groundbreaking is next Wednesday, October 14th at 5:15Pm on the future site of the hotel. Attached is a copy of the Hotel's USDA Conditional Commitment.
7. REAP: The City was awarded a REAP Grant for riverfront improvements - \$125,000 towards the City's longboat dock replacement and rip rap project.
8. China News and Internet Traffic: Per Daniel Wang - Please find the attached Media Report for Friendship House opening ceremony. The last page is very powerful - we reached almost 90% of the internet traffic that was reached when VP Xi visited in 2012. This is a great promotion for Muscatine in the China market and we believe it will be good for our further tourist business.
9. Bi-State: Attached is the latest newsletter for the upcoming 2045 Long Range Transportation Plan.
10. Bi-State: Attached please find a copy of the Commission in Review for August and September 2015. The Commission in Review is intended to assist the over 400 elected officials from our member governments in being better informed of their Commission's activities.
11. Trail Grant Voting: Per Andrew Fangman - A quick update now that the voting period on this grant has ended. I feel that we wound up in good shape on this. We wound up finishing 16 out of 120 in votes. One of the criteria that Wellmark Foundation has in awarding this grant, is desire to spread awarded projects across Iowa and South Dakota. This secondary criteria puts us in even better shape, as there were almost no other applicants from Eastern Iowa. Out of the top 50 vote getting projects, the

nearest to us were two in Marion. The only other nearby project was one in Bettendorf that only got the 92nd most votes. The only thing working against us is how recently we have got a grant from Wellmark Foundation. The awards will be announce in early November. Fortuitously, those deciding on this grant will be in Muscatine on the 28th of October for a ribbon cutting ceremony on the sidewalk grant project.

12. Riverfront MP: We have requested a proposal for updating the Riverfront Master Plan. This would compliment the work going on with the Mississippi Drive Corridor Project, the Iowa Initiative for Sustainable Communities (Riverfront, etc. student projects) and the CAT grant. CIAT has endorsed bringing this forward to City Council for review and consideration. The proposal is from SmithgroupJJR which prepared the last Riverfront Master Plan. This may come before council at the next regular meeting.

City of Muscatine

Budget Basis Financial Statement Overview

Year Ended June 30, 2015

City of Muscatine, Iowa
General Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
Year Ended June 30, 2015

Revenues:

Taxes:

Property	\$ 7,129,955.81
Utility	30,156.82
Hotel/Motel	353,868.97
Cable Franchise	191,331.17
Utility Franchise	96,810.32
Licenses and permits	349,227.85
Fines and forfeitures	1,011,189.52
Intergovernmental	731,142.35
Charges for services	560,285.98
Use of money and property	108,219.08
Other	671,479.78

Total revenues	<u>\$ 11,233,667.65</u>
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Expenditures:**Current:**

Public safety	\$ 8,191,493.33
Public works	2,146,394.85
Health and social service	20,000.00
Culture and recreation	2,766,734.95
Community and economic development	835,615.53
General government	2,100,678.35

Capital outlay:

Public safety	94,802.48
Public works	179,498.04
Culture and recreation	219,778.16
Community and economic development	2,236.18
General government	32,116.95

Total expenditures

\$ 16,589,348.82**Revenues (under) expenditures**

\$ (5,355,681.17)

Other financing sources (uses):

**Operating transfers in (includes transfers from
the Employee Benefits, Road Use Tax,
Ambulance, Perpetual Care Interest, and TIF
funds)**

\$ 6,588,048.32

**Operating transfers out (includes transfer of tax
levy proceeds to the Transit and Mad Creek
Levee project as well as transfers to the Equipment
Replacement and Computer Replacement funds)**

(693,814.42)

Total other financing sources (uses)

\$ 5,894,233.90

**Revenues and other sources over (under) expenditures
and other uses**

\$ 538,552.73

Fund balance, June 30, 2014

3,472,731.68

Fund balance, June 30, 2015

\$ 4,011,284.41

Less reserve for encumbrances

104,272.80

Unreserved balance, June 30, 2015

\$ 3,907,011.61

**City of Muscatine
General Fund
Fund Balance Analysis
Fiscal Year Ended June 30, 2015**

Original Budget - Ending Fund Balance	\$ 2,991,801
Original Revised Estimate - Ending Fund Balance	\$ 3,527,190
Actual Ending Fund Balance (Reflects all Encumbrances including those funded from Road Use Tax)	<u>\$ 3,907,012</u> *
Actual over Revised Estimate by	<u>\$ 379,822</u> *
General Fund Balance as a Percent of FY 2014/2015 Expenditures (Revised Estimate Projected Percentage at 19.8%)	<u>22.63%</u>

NOTE:

Actual Ending Fund Balance <u>Without</u> Road Use Tax Funded Encumbrances (\$74,241.80 of Encumbrances will be funded from Road Use Taxes in FY 16)	<u>\$ 3,981,254</u>
Actual over Revised Estimate <u>Without</u> Road Use Tax Encumbrances	<u>\$ 454,064</u>
General Fund Balance as a Percent of FY 2014/2015 Expenditures Without Road Use Tax Funded Encumbrances	<u>22.85%</u>

**Budgeted Items not Purchased - Requested to be Carried Forward
to FY 2015/2016:**

Soccer Complex - Roof Painting	\$ 24,000
Total Carry Forward Items (Will Impact General Fund Balance)	<u>\$ 24,000</u>
(This would reduce General Fund balance percentage to 22.49%)	

*** Revenues under original Revised Estimate by \$133,650:**

Significant Revenue Items:

Tax Collections <u>over</u> Revised Estimate	\$ 8,252
Utility Taxes <u>under</u> Revised Estimate	(4,926)
Utility Franchise Fees <u>under</u> Revised Estimate	(13,190)
Commercial/Industrial State Reimbursement <u>over</u> Revised Estimate	13,709
Cable Franchise Fees <u>under</u> Revised Estimate	(8,669)
Road Use Tax Transfer in to General Fund <u>under</u> original Revised Estimate (Corresponding Public Works expenditures also under Rev. Est. and Transfer for \$74,241.80 of Encumbrances will be done in FY 16)	(171,371)
Employee Benefits funding <u>under</u> Revised Estimate (Corresponding expenditures also under Rev. Est.)	(72,993)
Health Insurance Wellness Program funding <u>under</u> Revised Estimate (Corresponding expenditures also under Rev. Est.)	(4,958)
Hotel/Motel Tax <u>under</u> Revised Estimate	(61,131)
Building & Zoning Revenues <u>under</u> Revised Estimate	(7,134)

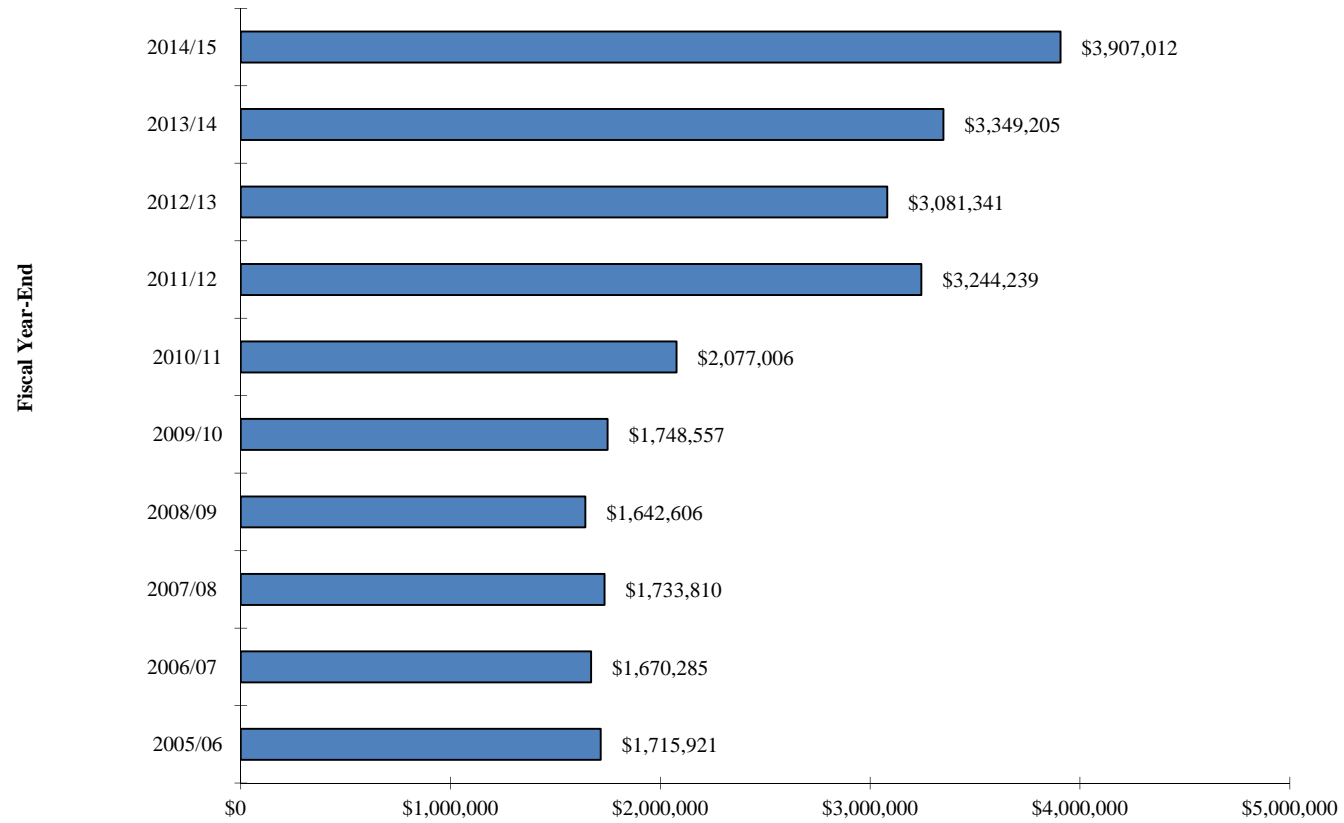
Library Revenues <u>over</u> Revised Estimate	10,357
Art Center Revenues <u>over</u> Revised Estimate	2,398
Parks and Recreation Revenues <u>under</u> original Revised Estimate (Primarily due to lower Aquatic Center revenues)	(8,470)
Cemetery Revenues <u>under</u> original Revised Estimate	(16,288)
Public Works Revenues <u>under</u> original Revised Estimate	(7,502)
Police Grants <u>over</u> Revised Estimate	3,441
Court Fines <u>under</u> Revised Estimate	(27,447)
Automatic Traffic Enforcement Fines <u>over</u> Revised Estimate (Increase in part due to collections through the State Income Offset Program)	201,436
Other Police Revenues <u>over</u> Revised Estimate	12,209
License and Permit Revenues <u>over</u> original Revised Estimate	1,288
Fire Department Revenues <u>over</u> original Revised Estimate	7,905
Various Other Revenues <u>over</u> Revised Estimate (Net)	9,434
	<u><u>\$ (133,650)</u></u>

* Expenditures under Original Revised Estimate by \$513,046:

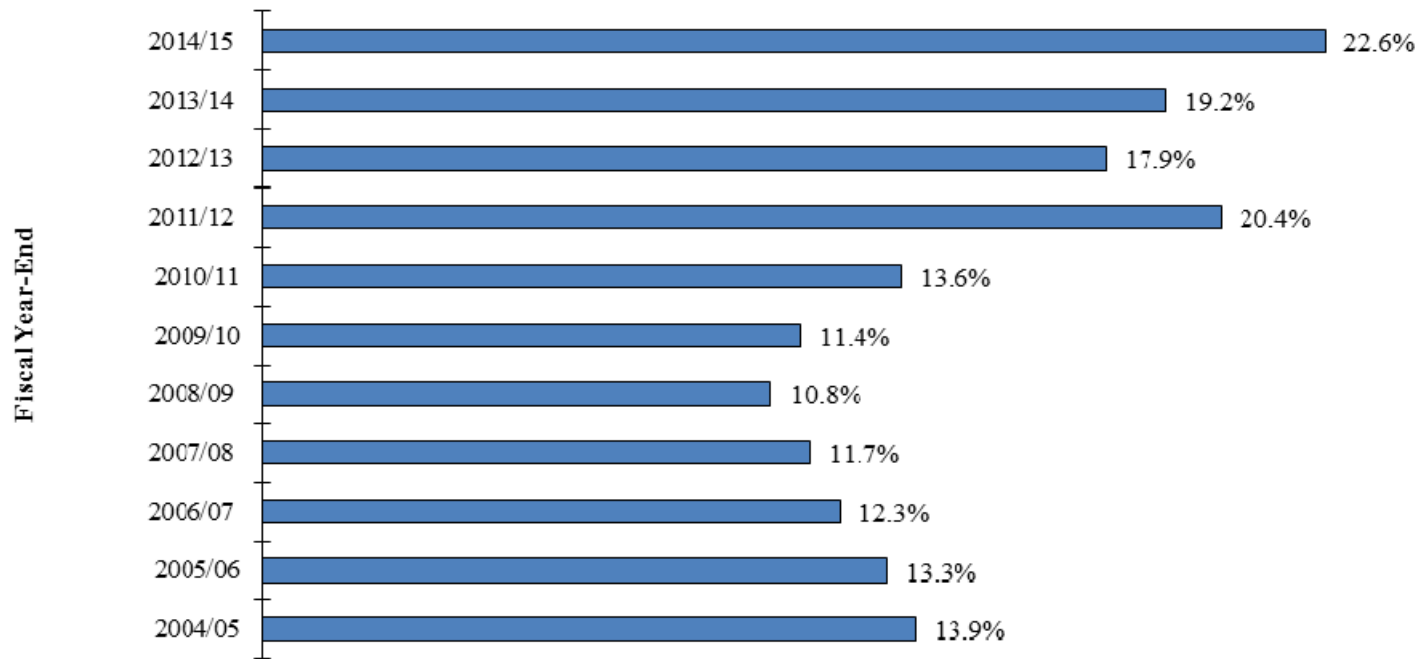
Significant Expenditure Items:

Item Carried Forward (See above)	\$ 24,000
General government activities <u>under</u> original Revised Estimate	81,374
Public safety activities <u>under</u> original Revised Estimate (Net of carry forwards)	212,403
Library, Art Center and Parks <u>under</u> original Revised Estimate (Net of carry forwards)	80,015
Community/Economic Development <u>under</u> original Rev. Est.	9,508
Public Works activities <u>under</u> original Revised Estimate	101,373
Airport Subsidy <u>under</u> original Revised Estimate	6,345
Levee Tax Levy, Transit Tax Levy Transfers and Misc. <u>over</u> Revised Estimate	<u>(1,972)</u>
	<u><u>\$ 513,046</u></u>

General Fund Fund Balance History



Fiscal Year-End General Fund Balances as a Percent of Expenditures



City of Muscatine
Fund Balance Comparison - Operating Funds
June 30, 2015

<u>Fund</u>	Original Budget	Revised Estimate	Actual 6-30-15	Variance Favorable (Unfavorable)
General Fund	\$ 2,991,801	\$ 3,527,190	\$ 3,907,012	\$ 379,822 (1)
Debt Service Fund				
General Obligation	76,110	84,845	95,562	10,717 (2)
Enterprise Funds:				
Water Pollution Control Operations	1,536,905	1,800,445	1,887,227	86,782 (3)
Collection and Drainage	622,503	767,758	849,375	81,617 (4)
Solid Waste Management:				
Refuse Collection	37,092	637	(28,406)	(29,043) (5)
Landfill Operations	(206,559)	(183,872)	100,576	284,448 (6)
Landfill Closure Reserve	706,735	700,429	705,792	5,363
Landfill Post-Closure Reserve	873,764	871,615	872,785	1,170
Transfer Stations Operations	36,669	(24,762)	(21,449)	3,313 (7)
Transfer Station Closure Reserve	38,395	38,395	38,395	-
Parking System	32,610	33,886	51,949	18,063 (8)
Transit System	31,901	139,608	216,499	76,891 (9)
Golf Course Operations (net of Clubhouse inventory)	24,701	19,825	49,653	29,828 (10)
Boat Harbor Operations	26,914	10,732	6,050	(4,682) (11)
Marina Operations (net of inventory)	-	-	-	-
Ambulance Operations	52,827	16,092	100,921	84,829 (12)
Internal Service Funds:				
Equipment Services (net of inventory)	112,872	55,197	49,616	(5,581) (13)
Health Insurance	1,561,927	1,471,900	1,445,978	(25,922) (14)
Dental Insurance	13,091	952	1,229	277 (15)

City of Muscatine
Fund Balance Comparison - Operating Funds
June 30, 2015
(Continued)

<u>Fund</u>	Original Budget	Revised Estimate	Actual 6-30-15	Variance Favorable (Unfavorable)
Special Revenue Funds:				
Employee Benefits	-	40,385	130,837	90,452 (16)
Emergency Tax Levy	80,599	80,615	80,601	(14)
Community Block Grant	17,708	26,564	31,602	5,038
Home Ownership Program	73,713	101,649	106,732	5,083
Sunset Children's Education Program	3,979	767	6,053	5,286
Small Business Forgivable Loan Program	-	(100,000)	(99,790)	210
Local Option Sales Tax	484,746	-	59,336	59,336 (17)
Road Use Tax	367,355	410,737	844,458	433,721 (18)
Tax Increment (Downtown)	28,923	31,829	31,852	23
Tax Increment (Southend)	819,757	828,946	830,425	1,479
Tax Increment (Cedar Development)	23,862	37,529	37,741	212
Tax Increment (Muscatine Mall)	6,076	9,573	9,640	67
Tax Increment (Heinz)	3,874	3,879	3,883	4
Tax Increment (Hwy 38 NE)	7,512	7,477	2,940	(4,537)
Equipment Replacement	70,629	67,969	89,685	21,716
Computer Replacement - City	-	-	28,051	28,051
Computer Replacement - Library	688	8,573	28,242	19,669
COPS Grant Future Funding Reserve	89,100	89,100	89,000	(100)
Police Forfeitures Fund	5,579	47,311	44,274	(3,037) (19)
Clark House/Sunset Park Operations	51,273	42,689	75,673	32,984 (20)
Section 8 Voucher Program	76,338	32,211	49,544	17,333 (21)
Totals	\$ 10,781,969	\$ 11,098,675	\$ 12,809,543	\$ 1,710,868

- 1. See General Fund analysis.**
- 2. Debt service tax collections \$8,639 higher than revised estimate; interest \$578 higher than estimate; bond paying agent costs \$1,500 less than estimated.**
- 3. Water Pollution Control revenues were \$37,369 less than the revised estimate (primarily industrial revenues); expenditures under revised estimate by \$124,151 (\$91,429 will be carried forward to FY 16).**
- 4. Collection and Drainage expenditures under revised estimate by \$78,655; revenues over by \$2,962.**
- 5. Refuse Collection expenditures over original revised estimate by \$37,118; revenues over by \$8,075. (The expenditure increase includes \$12,000 for compost site chipping and \$22,000 for increased vehicle maintenance.)**
- 6. Landfill revenues over estimate by \$138,864 (increased waste volume). Expenditures under by \$145,584; \$160,248 allocation for ground water remediation will be carried forward to FY 16.**
- 7. Transfer Station revenues \$219,389 higher than estimate; expenditures over original revised estimate by \$216,076.**
- 8. Parking revenues over revised estimate by \$10,949. Expenditures under original revised estimate by \$7,114.**
- 9. Transit revenues over original revised estimate by \$13,699; expenditures under by \$63,192.**
- 10. Golf Course revenues under the original revised estimate by \$49,956; expenditures as adjusted for inventory and compensated absence change under by \$79,784.**
- 11. Boat Harbor revenues under revised estimate by \$6,312; expenditures under by \$1,922; compensated absences increased by \$292.**

- 12. Ambulance revenues over revised estimate by \$57,378. Expenditures under revised estimate by \$27,451.**
- 13. Equipment Services revenues under original revised estimate by \$12,619; expenditures under by \$5,539; compensated absences and OPEB decreased by \$7,212; inventories decreased by \$5,713.**
- 14. Health Insurance claims, admin fees, etc. were \$8,450 less than estimated; Wellness Program funding \$4,958 less than estimated. Revenues were \$39,330 less than estimated.**
- 15. Dental insurance claims, admin fees, etc. were \$2,138 less than estimated; revenues \$1,861 less than estimated.**
- 16. General fund employee benefit costs were \$39,650 less than revised estimate due to vacancies and coverage changes, and police and fire disability retiree medical costs were \$33,343 less than estimated. Tax revenues were \$17,459 higher than estimated.**
- 17. Local option sales tax transfers for actual sewer and street project costs were \$59,336 less than estimated (project timing).**
- 18. Road Use Tax revenues over revised estimate by \$262,350; funding transfers were \$171,371 less than the original revised estimate (General Fund public works expenditures less than budgeted).**
- 19. Police Forfeitures revenues \$1,840 less than estimated; expenditures \$1,197 higher than estimated.**
- 20. Public housing expenditures were less than the original revised estimate by \$25,537 and compensated absences and OPEB decreased by \$8,082. Revenues were \$635 lower than estimated.**
- 21. Section 8 Housing HUD revenues were \$32,188 higher than estimated; expenditures were \$14,855 higher than the original revised estimate.**

Summary

- The ending General Fund balance of 22.6% of expenditures is higher than the original 2014/2015 budget of 16.8% and the 2014/2015 revised estimate of 19.8%.
- This higher balance meets the requirements of the General Fund balance policy adopted in November of 2013 which provides that the General Fund balance be at least 16.7% (two months) of General Fund expenditures.
- The ending balance in the General Fund also positions this fund for the expected future year budget challenges which will include impacts from the phased-in rollback of multi-residential property valuations from the current 90% to the residential rollback rate of approximately 60% from FY 17 through FY 24.
- There were positive fund balances in all of the City's operating funds with the exception of the Refuse Collection and Transfer Station funds. The Refuse Collection deficit includes the encumbrance for the new automated refuse collection vehicle. The Transfer Station deficit was allowed for in the 2014/2015 Revised Estimate.
- The Landfill fund deficit was eliminated in FY 2014/2015. This was one year ahead of the deficit reduction plan estimate, primarily due to not expending all of the allocation for the ground water remediation plan in FY 15.
- Most other City funds have ending balances close to or higher than projected and are in good position going into the budget development process for the upcoming year.



Small Business Creation Project

To Support and Grow the Foundation of a Thriving Community

Community Partnership



Goals of the Project

- Support local, small business
- Encourage local entrepreneurs
- Drive infill development to reinvigorate downtown and key districts



Small Business Forgivable Loan

- Forgivable Loan up to \$25,000
 - \$15,000 for startup cost
 - \$10,000 for code related cost
- City lends \$100,000 per FY
- Targeted Districts
- New small business or expanding business operations with new product or service
- Fill vacant business locations with strong viable businesses



Small Business Forgivable Loan

- Big River Guns
- Home Run Hitters
- Well Fit Nutrition Bar
- Pla-Mor Fun Center (Rose Bowl)
- Hanna's OzSome Treats
- Sign Pro 3-D Printing
- Sal Vitale's Italian Restaurant



- \$125,000 Granted through this program

Big River Guns

- 1216 Park Avenue
- Firearm Gunsmithing
- Firearm Sales
- Ammunition Sales
- \$16,000.00

Home Run Hitters

- 1115 Musser Street
- Indoor baseball and softball batting cages
- Baseball and softball pro-shop
- \$25,000.00

Well Fit Nutrition Bar

- 209 East 2nd Street
- Health drinks, smoothies and shots
- Health meals in the future
- Lounge area for customers
- \$9,800.00

Pla Mor Fun Center (Rose Bowl)

- 1411 Grandview Avenue
- Family Fun Center and Party Center
- Redemption Arcade
- Updated and improved bowling for kids and parties
- Not enough room for laser maze
- \$22,350.00

Hanna's OzSome Treats

- 110 East 2nd Street
- Bakery and boutique food establishment
- A casual hangout and small event space
- \$25,000.00

Sign Pro 3D Printing

- 800 Main Street
- 3D printing for prototyping to assist entrepreneurial community
- Continuously evolving technology
- \$15,000.00

Sal Vitale's Italian Restaurant

- 1010 Park Avenue
- Italian Restaurant and Pizzeria
- Wine Club
- Remodeled vacant building into bustling restaurant
- \$11,850.00

Building Improvements Loan

- \$1,000,000 commitment from local financial institutions
- 1% below prime interest rate
- Funding for infrastructure improvements
 - Roof, sewer line, façade repairs, remodeling
- Expanded to three target districts
- Reviewed by City Staff
- Approved and processed by Banks
- \$220,000 lent through this program

Bank Financing

- CBI Bank & Trust
- Community Bank & Trust
- First National Bank of Muscatine
- Complements Small Business Forgivable Loan Program
- Used in conjunction with incentive programs

Leveraged

Funding

- \$125,000 in Small Business Forgivable Loan
- \$220,000 in Building Improvements Loan
- \$730,000 in Private Financing to Support Business Development
- Over \$1 Million investment in small business over the last 10 months

Jobs

- 7 Full Time
- 18 Part Time
- Construction Jobs

** Estimated based on application and informal surveys*

Strong Communities Award

- Federal Home Loan Bank - Des Moines Member (Region)
- \$15,000 for first and \$3,000 for runner-up
- Nominated by Community Bank & Trust
- Supported by CBI Bank & Trust and First National Bank of Muscatine

Vote

Once every 24 hours (Home, Work, Cell Phone)

www.fhlbforcommunity.com/voting (FHLB For Community)

www.Muscatinelowa.gov > “Spotlight”

Thank You Partners!





Commission on Accreditation for
Law Enforcement Agencies, Inc.
13575 Heathcote Boulevard
Suite 320
Gainesville, Virginia 20155

Phone: (703) 352-4225
Fax: (703) 890-3126
E-mail: calea@calea.org
Website: www.calea.org

October 5, 2015

Mr. Brett Talkington
Chief of Police
Muscatine Police Department
312 E. 5th Street
Muscatine, IA 52761

Dear Chief Talkington:


CALEA Accreditation represents a commitment to professional excellence. The work of your organization toward attaining this internationally recognized credential is indicative of sound leadership, as well as practitioner support of adherence to standards.

The report accompanying this transmittal is provided only to the chief executive officer and represents observations and findings from the most recent standards-based review of the organization. It is important to review this document in its entirety with specific attention to any matter indicating compliance concerns, required policy/practice adjustments, or outcomes not reflective of the intent of standards. The Commission will use this document as the primary resource in considering your organization for accreditation. To that end, you or a qualified representative(s) should be prepared to address information contained in this report and respond to inquiries by Commissioners

The Muscatine Police Department is scheduled for a Review Committee Hearing at the next Commission Conference in Miami, Florida on November 21, 2015. While the Commission does not require your attendance at this hearing, your participation helps ensure a comprehensive understanding of issues impacting your agency's candidacy. An Awards Banquet for successful organizations will occur in the evening following the Review Committee Hearing.

CALEA is *The Gold Standard for Public Safety Agencies* and we are honored to have your organization participate in this highly regarded process.

Sincerely,



W. Craig Hartley, Jr.
Executive Director



Muscatine (IA) Police Department Assessment Report



2015

**Muscatine (IA) Police Department
Assessment Report
July 2015**

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A. Agency name, CEO and AM:

Muscatine Police Department
1000 E First St
Muscatine, IA

Brett Talkington, Chief of Police
Sergeant Chad Said, Accreditation Manager

B. Dates of the On-Site Assessment:

July 20-22, 2015

C. Assessment Team:

Team Leader: Michael G. Yaniero
Director of Public Safety
Chief of Police
City of Jacksonville
206 Marine Blvd.
Jacksonville, NC 28541
910-938-6403
myaniero@ci.jacksonville.nc.us

Team Member: Eric Kerns
Assistant Chief
Burlington Police Department
267 W. Front Street
Burlington, NC 27215
(336) 229-3543
ekerns@ci.burlington.nc.us

D. CALEA Program Manager and Type of On-site:

Program Manager: Tim Baysinger
Fifth reaccreditation, B size Law Enforcement Agency (47 personnel; authorized 42 sworn and 5 non-sworn)
The agency uses the Power DMS Program.

E. Community and Agency Profile:

Community Profile

The Iowa city of Muscatine is the county seat of Muscatine County on the southeastern Iowa- Illinois border along the Mississippi River. The city was settled in the 1830 and got its current name in 1850. The city's name is not used by any other city in the United States and may have come from the name of a local Indian tribe. At the time of the 2015

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Muscatine Police Department

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census, the city had a population of 23,888, a 3.9% increase from the 2010 census, and a total area of 19.18 square miles. Muscatine has several large manufacturing centers. The largest employer is HNI (Hon Furniture) and employs 4,000 people. In addition to HNI, the City has a Firestone plant, the Grain Processing Corporation, and a large Heinz processing plant.

The city has an elected mayor-city council form of government with a city administrator running the day-to-day operations of the city. The mayor leads a seven-member city council. The current mayor is DeWayne Hopkins, first elected in 2011, and the current city administrator is Gregg Mandsager. The mayor appoints Chief of Police of the Muscatine Police Department but on a day-to-day basis, the Chief reports to City Administrator.

Agency Profile

The Muscatine Police Department (MPD) was founded in 1839 with the appointment of the first City Marshal. In the earliest days of Muscatine there was little need for police force and it wasn't until 1851 that the city created a more formalized law enforcement agency with about five officers. By the beginning of the 20th century, the city had more than 10 members in its police force.

Today, the MPD has 41 sworn officers and five civilian employees. The agency is divided into three major components, the Patrol Division, the Investigation Division, and the Records Division. Reporting to the MPD Chief are the Administrative Secretary, the Records personnel, the MPD Assistant Chief, and the head of the Patrol Division, a Captain. Reporting directly to the Assistant Chief is the lieutenant in charge of the Investigation Division as well as other people handling administrative functions such as accreditation, budget, human resources, and planning.

The Patrol Division is the largest component, with three Lieutenants who act as shift commanders reporting to the Patrol Captain. Patrol Division officers on three shifts respond to initial calls for service that come in to the Muscatine County Joint Communications Center (MUSCOM) and perform other related police functions. The MPD's School Resource Officers (SROs) report to the 1st shift commander. The agency does not have a police reserve program but has only auxiliary program and the MPD Police Explorer's Program.

A few years ago, the MPD transitioned to a Problem Orientated Policing (POP) methodology that involves the identification and analysis of specific crime and community problems in order to develop effective response strategies. This methodology places more emphasis on engagement with public and private organizations as well as using research, analysis and crime prevention to reduce community problems.

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Muscatine Police Department

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Demographics

The demographic composition of the service area and agency are represented in the following table:

	SERVICE POPULATION AND WORKFORCE DATA											
	Service Population		Available Workforce		Current Sworn Officers		Current Female Sworn Officers		Prior Assessment Sworn Officers		Prior Assessment Female Sworn Officers	
	#	%	#	%	#	%	#	%	#	%	#	%
Caucasian	17925	78.4	9972	79.8	40	97.5	3	7.3	40	95.2	3	5.1
African-American	245	1	245	1	0	0	0	0	0	0	0	0
Hispanic	2791	12.2	957	9.4	0	0	0	0	1	2.4	0	0
Other	1925	8.4	271	6.3	1	2.4	0	0	1	2.4	0	0
Total	22886	100	12493	100	41	100	3	7.3	42	100	3	5.1

The sworn staff composition for Caucasian (97.5%) is higher than available workforce (79.8%) and higher than the service population (78.4%). The sworn staff composition for African American (0%) is slightly lower than available workforce (1%) and relatively the same as the service population (1%). The Hispanic minorities (0%) are significantly lower than the available workforce (9.4 %) and lower than the service population (12.2%). The "Other" minorities (2.4%) is lower than the available workforce (6.3 %) and lower than the service population (8.4%). The agency has developed a personnel recruitment plan and strategy with significant community input and participation. The plan and strategy will be discussed in the recruitment and selection section.

Future issues

Chief Brett Talkington has identified four significant future challenges facing the agency.

1. The first challenge is related to Labor/Management Relations. The department has made considerable progress in opening the lines of communication and improving the relationship that existed between the Union and Administration. This progress should continue to move forward and be improved upon at every opportunity. It will be at least nine months before the department is back to full staffing which will make things difficult for everyone.
2. The second challenge is community relations as the community becomes more diverse. The agency is committed to a continued effort to build relationships with the growing Hispanic/Latino and Libyan populations within the community. The agency continues to emphasize the Community Policing principles to improve community relations. Building a trusting relationship with the community is always going to be first and foremost as priority for the department.
3. The current facility for the Muscatine Police Department does not have adequate space to meet their current needs. Over the course of the next twenty or so years, this agency has slowly converted every available space to maximize the use of the building. The police department is currently developing a strategic approach to address the lack the agency's current needs. The agency is currently remodeling part of the building to upgrade the current 911 center and is

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in the process of upgrading the current radio communication system to improve officer safety and efficiency.

4. Over the past three years the agency has experienced a number of retirements. In addition, there is a number of other senior command staff who will become eligible for retirement in the near future. A challenge for the agency will be to identify and mentor the current staff in an effort to maintain the continuity of service over the next five to seven years.

CEO biography

Chief Brett Talkington has spent his entire law enforcement career in the MPD. He was born in Ames, IA, attended Indian Hill Community College and graduated from the University of Northern Iowa with a degree in Criminology and Sociology minor. He joined the MPD in 1988. He was one of the founding members of the Street Crimes Unit in 1993 and has worked many specialized assignment throughout his career.

Chief Talkington moved up through the ranks of the MPD until he was promoted to Captain in 2010. Upon the retirement of the former chief, he was appointed as the MPD Chief and sworn in on February 3, 2011.

F. Public Information Activities:

Public notice and input is the cornerstone of democracy and CALEA accreditation. This section reports on the community's opportunity to comment on their law enforcement agency and to bring matters to the attention of the Commission that otherwise may be overlooked.

a. Public Hearing

The Public Hearing was held at 6:00 p.m., Monday, July 21, 2015 at the City Council Chambers located at 215 Sycamore St, Muscatine, IA. There were no attendees for the public hearing.

b. Telephone Contacts

A public telephone call-in session was held from 1:00 p.m. until 3:00 p.m. on Tuesday, July 21, 2015. During this time assessors received twenty one telephone calls representing the County Attorney's Office, local businesses, the Utility Board, the Muscatine Schools, the Muscatine Center for Social Action, the Non Profit "Rebuilding Together", the Chamber of Commerce, the Hon Corporation, the Grain Processing Center of Muscatine, and the Muscatine City Council. All were complimentary of the Muscatine Police Department. They described the cooperativeness of the department working with citizens to address community issues and problems.

c. Correspondence

The team is not aware of any correspondences.

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d. Media Interest

The local newspaper *Muscatine Journal* published an announcement on July 14 about the public information meeting. The *Muscatine Journal* also published a story about the CALEA process on July 22, 2015. The newspaper interviewed with the team and the agency staff. The article encouraged citizens to send comments to CALEA.

e. Public Information Material

The public notice was posted in the following buildings: City Hall, Musser Public Library, and Muscatine Community College Student Union. The public information was also sent to HON Manufacturing, Firestone Inc., Grain Processing Corporation and the Muscatine Chamber of Commerce to reach the firms where a large population of the City is employed.

f. Outreach Contacts

The assessment team had an opportunity to interview agency personnel of all ranks and positions during prearranged interviews, impromptu meetings, and during unannounced visits of various units. All staff encounters were positive and obviously proud of the Muscatine Police Department. Assessors also spoke with the Muscatine Sheriff, local business leaders, and the City Administrator, as to the partnerships that exist with the Muscatine Police Department. The community partners emphasized their satisfaction with the services and the officer/citizen communication of the police department.

G. Essential Services

Law Enforcement Role, Responsibilities, and Relationships and Organization, Management, and Administration. (Chapters 1-17)

Prior to sworn status, officers swear to an Oath of Office to enforce the law and uphold the constitution of the United States and the State of Iowa. All personnel are also subject to a very detailed Code of Ethics based upon the International Association of the Chiefs of Police model, which acts as a supplement to all rules, regulations, and departmental orders of the Muscatine Police Department. The MPD provides law enforcement services for the City of Muscatine, IA and, pursuant to a written agreement, to the town of Fruitland, IA.

The departmental policy details authorities and procedures to arrest with and without a warrant. The agency's written directive details the rights of all parties relating to arrest, interviewing access to counsel, and search and seizure. If practical under the circumstances, officers may use consent search forms to document searches. Officers may only conduct dwelling searches by obtaining a valid consent after receiving verbal consent, a written consent to search, or a search warrant. Any vehicle that is to be

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searched must be pursuant to valid consent or with a search warrant. Officers are allowed a certain amount of discretion in making arrests on misdemeanors.

The agency's policy requires electronic recording for all custodial interrogations (including Miranda warnings) which occur at a place of detention associated with investigations for crimes that relate to the death of another or felony offenses involving sexual assault, kidnapping, child abuse or strangulation. The agency has a number of interview rooms and with an up-to-date recording system.

The MPD provides law enforcement services for the City of Muscatine, IA and, pursuant to a written agreement, to the small town of Fruitland, IA. The agency's organizational chart appropriately assigns responsibilities and functions to specific individuals or groups of individuals. There are clearly defined lines of authority so that accountability is appropriately placed. Each employee is accountable to only one immediate supervisor. Additionally, each division, unit, or squad is under the direct command of only one supervisor. Job descriptions for all positions within the agency are maintained in the Human Resource Department and are accessible to employees upon request. Announcements for specialized openings are made via memoranda and vacancies are filled through a selection process.

Bias Based Policing

The Muscatine Police Department policy clearly prohibits officers from making traffic stops or pedestrian checks on the basis of the subject's race, ethnicity, age, gender, or residency by the country or state. The agency had an appropriately written directive that requires all officers to receive training in bias based policing. In 2013, the agency transitioned from using a manual method to a computerized method to collect data. There were no complaints related to bias based policing filed for the past three years.

TRAFFIC WARNINGS AND CITATIONS									
Race/Sex	Warnings			Citations			Totals		
	2012	2013	2014	2012	2013	2014	2012	2013	2014
Caucasian/Male	829	902	908	1073	947	936	1902	1849	1844
Caucasian/Female	630	671	608	794	744	710	1424	1415	1318
African-American/Male	46	65	80	67	60	85	106	132	165
African-American/Female	25	26	32	32	36	30	57	62	62
Hispanic/Male	131	160	175	229	215	184	360	375	359
Hispanic/Female	75	91	97	148	146	118	223	237	215
Asian/Male	5	9	4	6	5	8	11	14	12
Asian/Female	6	1	3	3	2	2	9	3	5
Other	9	5	6	14	13	10	23	18	16
TOTAL	1756	1930	1913	2359	2175	2083	4115	4105	3996

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There were no significant incidents, no complaints, nor were any lawsuits brought forward, involving allegations of bias-based policing, and therefore no modifications in practice, policy, training, or procedure were deemed necessary. The absence of complaints and/or allegations of bias based policing, in addition to no apparent disparity in the number of citations issued, strongly suggests that the agency is acting with good cause and that the officers' enforcement activities are a result of circumstances encountered, and not as a result of any bias based policing or profiling tactics.

Use of Force

Department Policy and Code of Conduct specifically forbid officers from employing unnecessary force or the threat of force in the discharge of duties as is reasonable in the given circumstances. Lethal force is restricted to the apprehension of felons who in the course of their crime threaten the use of deadly force, or when the officer believes there is immediate danger that the person whose arrest is sought will cause death or serious bodily harm if apprehension is delayed.

It is the policy of the Muscatine Police Department that sworn personnel are permitted to use the minimum amount of force necessary to accomplish lawful objectives, to affect an arrest and overcome any resistance offered. The use of excessive force regardless of provocation or action of an offender will result in certain and severe disciplinary action, and may result in criminal prosecution. Use of deadly force is only authorized under the following circumstances: In self-defense, or to defend another person who is being unlawfully attacked from death or grave injury, or to prevent the escape of a felon when a list of conditions is met. The agency policy prohibits the discharge of a firearm as a warning.

The agency has a detailed policy defining specific types of weapons and ammunition approved for use by department personnel. Each issued weapon is inspected by the firearms instructor during annual firearms training to ensure the weapon is safe and does not need repairs. Shotguns and submachine guns are required to be stored in the locked trunk of the agency-issued vehicle or the agency's armory. Policy prohibits personnel from carrying a weapon, lethal or less-lethal, until proficiency skills have been demonstrated, including safe weapon handling, and a qualification course has to be completed. Firearms training and qualification is mandatory for all sworn employees. If an officer fails to qualify, they are required to work with the firearms instructor until they can achieve the proficiency requirement. Supervisors ensure compliance with the policy for employees under their supervision. All sworn employees must qualify and receive in-service training on the agency's use-of-force policies annually.

The types and specifications of all lethal/less than lethal weapons and ammunition approved for the officer's use, on and off duty, are clearly detailed in the general orders. Less than lethal weapons approved for use including chemical agents and impact weapons (collapsible baton).

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USE OF FORCE			
	2012	2013	2014
Firearm	20	27	20
ECW	34	36	33
Baton	2	2	2
OC	2	9	12
Weaponless	122	115	76
Total Uses of Force	180	189	143
Total Use of Force Arrests	89	91	67
Complaints	1	1	4
Total Agency Custodial Arrests	2035	1617	1721

Each officer is required to fill out a separate report, if involved in a use of force incident. In the year 2012, there were one hundred eighty Use of Force Reports which resulted in eighty-nine arrests. Of those reports, there were ten injuries to an officer and twenty-six injuries to the suspects. Three suspects and one officer were transported to the hospital emergency room and released. The injuries were reported as lacerations, sprains and broken bones. Chemical weapons were used in nine of the reports. A baton was used in two of those reports, and an ECW was deployed in thirty-four of those reports. The only other use of force in the arrests was soft or hard hand techniques. There was no incident in which deadly force was reported. The agency requires a report every time an officer draws his weapon. Given the total number of subjects arrested (2,035) the police use of force was relatively low, less than five percent of the arrests. One complaint were filed and investigated. No discernible pattern or trends were discovered during the annual review.

In the year 2013, there were one hundred eighty-nine Use of Force Reports which resulted in ninety-one arrests. Of those reports, there were twenty-five injuries to an officer and nine injuries to the suspects. Two officers and eight suspects were transported to the hospital emergency room and released. The injuries were reported as lacerations, sprains and broken bones. Chemical weapons were used in nine of the reports. A baton was used in two of those reports, and an ECW was deployed in thirty-six of those reports. The only other use of force in the arrests was soft or hard hand techniques. There was no incident in which deadly force was reported. The agency requires a report every time an officer draws his weapon. Given the total number of subjects arrested (1,617) the police use of force was relatively low, less than five percent of the arrests. One complaint were filed and investigated. No discernible pattern or trends were discovered during the annual review.

In the year 2014, there were one hundred forty-three Use of Force Reports which resulted in sixty-seven arrests. Of those reports, there were twenty-two injuries to an officer and eight injuries to the suspects. Three suspects were transported to the hospital emergency room and released. One officer was treated and admitted to the

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hospital. The injuries were reported as lacerations, sprains and broken bones. Chemical weapons were used in twelve of the reports. A baton was used in two of those reports, and an ECW was deployed in thirty-three of those reports. The only other use of force in the arrests was soft or hard hand techniques. There was no incident in which deadly force was reported. The agency requires a report every time an officer draws his weapon. Given the total number of subjects arrested (1,721) the police use of force was relatively low, less than five percent of the arrests. One complaint were filed and investigated. No discernible pattern or trends were discovered during the annual review.

Personnel Structure and Personnel Process (Chapters 21-35)

The agency has collective bargaining whereby salaries and benefits are negotiated for both sworn and non-sworn employees. The agency provides pay for overtime for those employees who serve as Field Training Officers, K-9 officers, and Detectives. Educational incentive pay and military leave benefits are also provided by the agency. The collective bargaining contracts detail employee rights to salary levels, salary differentials, compensatory time, overtime, salary augmentation, annual leave and vacation. Provisions for medical coverage, appropriate disability/death and retirement, and retirement/pension plans are covered by the Muscatine ordinance, state statute or union contracts. Liability protection is provided by Iowa State Statute and supplemented by a policy provided by the City of Muscatine.

The agency has a very well documented performance evaluation system in place that is governed by the City of Muscatine's general guidelines. Evaluation formats are used for various position titles and they have definable aspects to be evaluated that are relevant to that job position for sworn and non-sworn personnel. Rating systems are clearly defined in policy and on the evaluation forms. Raters received annual training prior to each rating period to go over the forms and the rating system. The agency has good follow through processes in place for discussing evaluations, level of performance expected and incorporating career counseling into that process. Policy provides for discussion with employees whenever performance is deemed unacceptable but the agency has had no situations where this occurred during the past three years. The City sponsors a local Employment Assistance Program, which is available to any employee who believes that he/she or a dependent's family member needs assistance in coping with personal or job related stress.

Grievances

The primary objective of the grievance procedure is to maintain sound employee relations. The Muscatine Police Department recognizes that all employees are entitled to a viable and fair procedure for the resolution of matters of disagreement. The procedure allows employees to bring grievances to the attention of management with the assurance that they will receive a review and be accorded fair and equitable treatment. Grievance procedures are governed by the collective bargaining agreement and the police department policy. Employees may grieve any issue identified by

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department policy including termination, suspension, and other disciplinary actions. The interpretation of rules and regulations is also subject to the grievance process. The grievance process contains all steps needed to conform to contemporary police practices. Efforts are made to resolve grievances at the lowest level. The office of the Chief of Police maintains a record of all grievances.

FORMAL GRIEVANCE			
Grievances	2012	2013	2014
Number	1	0	0

In 2012, the Muscatine police had one grievance filed, involving the current radio system failures. The grievance was resolved after discussions by the City Administration and Union management. The agency is in the preliminary stages of upgrading the existing radio system. No discernible pattern or trends were discovered during the annual review.

There were no grievances filed in 2013 or 2014. It is evident that a positive relationship exists between the department and the agency's employees, since only one grievance has been filed during the assessment period.

Disciplinary

The agency's Standards of Conduct are clearly established in written directives and all personnel are trained in these issues. Agency expectations are clear and well understood by all personnel. The role and authority of supervisors at each level is clearly articulated in the directives and supervisors are well trained in their responsibilities.

The Department utilizes progress-positive discipline which includes:

- Positive discipline: verbal counseling, written counseling, retraining and referral to Employee Assistance Program.
- Negative discipline: written warning, written reprimand, suspension, demotion, and termination.

PERSONNEL ACTIONS			
	2012	2013	2014
Suspension	0	1	1
Demotion	0	0	0
Resign In Lieu of Termination	1	1	0
Termination	0	1	0
Other:	2	2	3
Total	3	5	4
Commendations	5	5	1

In 2012, one officer resigned for violations against rules/regulations, policy/procedures and general orders. There were no trends noted during that year.

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In 2013, one employee was suspended, one employee resigned in lieu of termination and one termination for various violations against rules/regulations, policy/procedures and general orders. The officer that resigned in lieu of termination was eventually arrested and ultimately charged with a felony. There were no trends noted during that year.

In 2014, one employee was suspended for violations against rules/regulations, policy/procedures and general orders. There were no trends noted during that year. The agency has a formal awards program. All forms of harassment are prohibited. Agency personnel are thoroughly trained and receive annual re-training in this area. There have been no allegations of harassment made against any agency employee in this accreditation cycle.

The appeal process relative to disciplinary decisions is clear and available to all personnel, whether covered by a collective bargaining agreement or not. Appeal procedures for disciplinary actions are covered in the respective collective bargaining agreements for represented employees and in the City of Muscatine Personnel policy and procedure. Employees are referred to the City's personnel department for statement of the status of benefits. Agency policy provides guidelines for the location and maintenance of records of disciplinary actions. Disciplinary records and personnel files are retained in accordance with Department Policy and the State's Records Retention Schedule.

Recruitment and Selection

The Muscatine Police Department is an equal opportunity employer, and as such is committed to ensuring that all qualified individuals are given an equal opportunity for employment regardless of race, religion, color, creed, ancestry, age, national origin, marital status, physical or mental disability, political affiliation or beliefs, sex or sexual orientation, so long as such disability does not prevent the individual from carrying out the essential duties of the position. The samples of recruiting materials and job announcements are professionally presented and demonstrate a number of positive aspects of the agency. The department tracks the progress of candidates.

The agency utilizes a demographic analysis that encompasses a metro wide area known as the Quad City Metropolitan Statistical Area (MSA), which includes four Iowa counties and three counties in Illinois. The Recruitment Plan clearly outlines the agency's objectives and has a key activity timetable that describes the responsibilities for the administration of the plan. Currently, the Muscatine Police Department sworn staff composition does not mirror that of the service population. The agency historically has a very low turn-over rate and the majority of the testing process is controlled by an independent City Civil Service Board. The City has a growing Hispanic/Latino and Libyan community. The agency has advertised with several minority law enforcement organizations, participated in job fairs at local colleges, and developed a multi language brochure. In addition, the City of Muscatine Mayor and City Administrator are working on a cultural outreach program to their diverse community. The agency has plans to

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use the program to improve their minority community program to help recruit qualified candidates by expanding the Citizens Police Academy program, using the SRO program, and expanding the explorer program to involved minority.

These strategies will continue to improve the diversity of the police department and enable the agency to develop recruitment strategies to attract, hire, and maintain qualified minorities, specifically with the goals of prohibiting discrimination in all phases of the employer-employee relationship and prohibiting "discrimination against any person in recruitment".

SWORN OFFICER SELECTION ACTIVITY IN THE PAST THREE YEARS				
Race/Sex	Applications Received	Applicants Hired	Percent Hired	Percent of workforce population
Caucasian/Male	99	5	5	39.5
Caucasian/Female	13	1	7.6	40.25
African-American/Male	3	0	33.3	1.2
African-American/Female	2	0	0	0.9
Hispanic/Male	5	0	0	8.2
Hispanic/Female	4	0	0	7.66
Other	2	1	50	2.1
Total	227	7	3.5	100

The City of Muscatine employs the services of the Civil Service Commission in the selection process for sworn police officers. Iowa Code, Civil Service Rules, and City ordinance govern the process for selecting sworn police officers. The elements of the initial process include record checks, and psychological examination, background investigation, oral board review, and medical examination. The selection of non-sworn personnel is the responsibility of the Human Resources Department and the Office of the Chief of Police, once the Civil Service board submits the agency an eligibility list.

The department selected three sworn applicants in 2012, four candidates selected in 2013 and did not select any candidates in 2014. All candidates who successfully complete academy training are assigned to field training and serve a 12 month probationary period that begins from their date of certification from the Iowa Law Enforcement Training Center (NLETC) unless they are previously certified, then their 12 month probationary status starts on the first day of employment.

Training

As evidenced by agency directives and other proofs of compliance regarding training and career development, the Muscatine Police Department is committed to providing its personnel with the highest quality training. The agency does not operate an academy. Pursuant to Iowa statutes, all sworn officers must complete basic law enforcement training. All agency officers attend the Iowa Law Enforcement Academy (ILEA) in

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Johnston, IA . Unless previously certified through other means. The ILEA provides a program with thirteen weeks of classroom instruction and practical instruction based on a job task analysis of required law enforcement functions within the state. The agency training coordinator is responsible for coordinating and monitoring progress of recruits at NLETC. After graduating from the academy, all new agency officers undergo a one or two week orientation period to learn department policy, procedure, rules and regulations. The agency has an excellent field-training program in place, including a manual of Standardized Evaluation Guidelines, daily observation forms, and evaluations which allow officers to receive feedback on a daily basis.

Training records are maintained for each employee, using a software program that provides information about time, date, place, subject, and hours, for each course. New employees (all personnel) receive appropriate initial entry training including an introduction to CALEA. Lesson plans are organized in a fashion that ensures each trainer addresses the specific requirements of the written directives and is an example of the agency's commitment to excellence.

The Iowa state law requires that a sworn officer receives twelve hours of annual in-service training including firearms training and qualifications annually. In-service training may consist of refreshing or maintaining existing skills or obtaining new skills. In addition to technical skills improvement, it will include such areas as: review of agency policy, with emphasis on changes to policy, and changes to statutory or case law which affect the way in which officers perform their job. Specialized training is provided to employees assigned to positions requiring specialized skills, including, but not limited to: Field Training Officer; Accident Investigators, Canine, School Resource Officer, and SWAT/Tactical.

All newly promoted personnel receive appropriate training within the first year following their promotion. The agency also has a written directive describing the agency's career development program and a strong commitment to higher education providing educational incentives including an assistance program and paying a higher salary for those individuals with a Bachelors or Masters degree.

Promotions

Promotions are governed by specific rules governed by the City's Civil Service Board, the City of Muscatine and agency policy. The Civil Service accepts application, tests candidates and presents qualified candidates to the City for selection. The agency controls the process after receiving the qualified candidates from the Civil Service Board. Promotional opportunities are well publicized and accessible to all employees via memorandum. The process seeks to assess on-job specific skills. However, the final determination for promotion is up to the agency and Chief of Police.

Given the diversity of the community, and the department, there is a distinct need for representation of various underrepresented groups in rank positions. However, due to the Civil Service rules, the agency has little control of the testing process but is working

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with the Civil Service Board to increase diverse applicants. During an interview with a member of the civil service, she described the process and praised the police department for their work to attract quality candidates.

PROMOTIONS – 2012-2014			
	2012	2013	2014
GENDER / RACE TESTED			
Caucasian/Male	0	15	0
Caucasian/Female	0	0	0
African-American/Male	0	0	0
African-American/Female	0	0	0
Hispanic/Male	0	0	0
Hispanic/Female	0	0	0
GENDER/ RACE ELIGIBLE AFTER TESTING			
Caucasian/Male	0	9	0
Caucasian/Female	0	0	0
African-American/Male	0	0	0
African-American/Female	0	0	0
Hispanic/Male	0	0	0
Hispanic/Female	0	0	0
GENDER/ RACE PROMOTED			
Caucasian/Male	1*	1	0
Caucasian/Female	0	0	0
African-American/Male	0	0	0
African-American/Female	0	0	0
Hispanic/Male	0	0	0
Hispanic/Female	0	0	0

* Promoted from a previous years eligibility list

Over the next several years the agency will experienced a number of retirements of key supervisory staff. Due to these retirements, the agency recognizes the need to train and mentor the current staff to fill these key roles, so as to insure that the agency maintains a high level of continuity of service.

Law Enforcement Operations and Operations Support (Chapters 41-61)

The agency provides for continuous patrol coverage, with patrol officers assigned to ten hour watches, and can rotate watches every week as determined by the Patrol Commander. The agency has a service area of approximately 19.18 square miles which provides for an extensive coverage area for patrol officers. The agency provides 24-hour patrol coverage for the City of Muscatine as well as for the neighboring small town of Fruitland, IA. There are three patrol shifts and, in compliance with the contract for services, patrol officers must spend 30 minutes of each shift patrolling in Fruitland as

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well as responding to calls for service there. Officers assigned to the day shift work eight hours, while the evening and night shift officers work 10 hours, creating an overlap during peak times. Officers participate in a shift briefing prior to beginning patrol duties. Each shift is assigned a Lieutenant, a Sergeant, two Corporals and five Police Officers for a total of nine members per shift. The Bike Patrol Unit continues to be a valuable asset for the department. They patrol the city's bike paths and problem areas and work special events such as the 4th of July and Great River Days.

The agency has conducted refresher training specifically designed to enhance the abilities of officers in their response and interactions with people with issues related to mental illness. Police patrol officers present a very professional image for the department. It is evident that the agency takes great pride in their image, vehicles, appearance and overall success of the patrol division.

The patrol vehicles are equipped with the modern equipment and technology including mobile data terminals, newly updated mobile digital cameras, and radar. Body armor is provided to all officers and required to be worn for patrol and high risk operations. Along with issued firearms, officers are issued ASP batons, ECWs and OC spray. The agency has conducted refresher training specifically designed to enhance the abilities of officers in their response and interactions with people with issues related to mental illness.

Patrol officers process minor crime scenes from latent prints to photographing scenes. The assigned patrol officer on a call is responsible, within the limits of their expertise, for the collection of evidence from latent prints to photographing scenes. If additional assistance is needed, they may request the assistance of a crime scene technician.

The agency has eight officers assigned to criminal investigation. Three detectives are assigned to general criminal investigations. Agency detectives work closely with field operations and attend various briefings to discuss cases and to provide training to officers. The department does not have a large amount of narcotics, vice or organized crime issues. Two investigators have prior narcotics investigation experience and handle the narcotics investigations or cases assigned to a local drug task force. An investigator with Iowa State Police is assigned to the Task force and handles administration of the Task Force including confidential funds. The agency handles any confidential funds through the Assistant Chief. The agency / task force maintains specialized surveillance equipment for investigations, and has utilized paid confidential informants as a source of viable criminal intelligence. Current informants are documented with the task force and/or Iowa State Law Enforcement Center. The agency does maintain a locked file cabinet for existing historical informant files. In addition, the agency has two officers assigned to a street crime unit.

The agency works with juvenile agencies to assure that its policies and practices protect the community and the juvenile offender. Juvenile directives are based upon recommendations from Iowa state statutes. The department makes a concerted effort to impact youth before they become criminal offenders.

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Police officers are assigned to various schools and take great pride in being a positive role model. The agency provides two full-time School Resource Officers (SRO) in the Muscatine Middle and High Schools. The SROs provides law enforcement activities, classroom instruction in law related education, violence diffusion, safety programs, bullying, gang prevention, alcohol and drug prevention, crime prevention, assists the school administration to solve community problems of school, is an identifiable law enforcement mentor, a resource for parents, teachers and students, and works as a counselor. The agency has an active DARE program.

Crime Statistics and Calls for Service

The Muscatine Police Department is committed to the philosophy of Community Based Policing. In addition to adopting this concept department wide, officers are specifically tasked with liaising with various segments of the community and addressing concerns raised by the citizens.

YEAR END CRIME STATISTICS			
	2011	2012	2013
Murder/Non-Negligent Manslaughter	0	1	3
Rape	15	18	12
Sexual Assault	14	17	16
Robbery	4	2	8
Aggravated Assault	113	104	104
Simple Assault	123	95	67
Arson	11	8	8
Burglary / Breaking & Entering	165	117	95
Theft from Motor Vehicle	207	99	77
Larceny/Theft	466	352	316
Motor Vehicle Theft	28	22	15
Vandalism of Property	338	285	207
Drug / Narcotics Violations	114	92	118
Alcohol Offenses	406	329	345
Calls for Service	25504	21995	22535

The City of Muscatine is predominately a residential community with several large manufacturing centers. The majority of crime issues are generally property and quality of life crimes. Strategically, the agency has adopted the concepts of Community Oriented Policing that emphasizes working proactively with the community or stakeholders, including the neighborhood associations, home owner associations, and the general public. The goal of this philosophy is to promote and maintain longstanding

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partnerships, which encourage community engagement to address the causes of crime, the fear of crime and other problematic quality of life related issues. This entails identifying and defining problems within the community and developing plans for addressing them. The agency provided several examples of this philosophy including PLANT, (Police/Landlord Association Team.). These programs helped coordinate and solidify positive relations between the department and various landlords within the community.

In response to the public perception that the downtown area was unsafe after dark, the agency also developed a program called Operation Night Watch. This project enlisted the help of the downtown bar owners/managers and organized open meetings between the department and the bar owners. Several good discussions took place at these meetings which ended in a better understanding of how the agency and the business could resolve the issues. Over the summer of 2012, the department had a dramatic decrease in the number of public disorder incidents it responded to in the downtown area. In addition, the Palms project, the agency met with the staff of a new community theater to discuss possible problems associated late night activities downtown. The agency staff met with theater managers and discussed worked to develop a strategy to address issues the theater staff concerns.

The agency also participates in Coffee with a Cop where the agency partners with local restaurants and spend an hour or two having coffee with whomever wishes to join them. During this time, the officers talk about and discuss whatever is on the local community members' minds. They answer any questions there might be about the department and its operations and look for input on what could be improved within the community as a whole. Officers are engaged in "Park and Walk" activities in 2014. Officers are encouraged to visit the downtown business districts of Muscatine as well as the riverfront of Muscatine, bike trails and parks to name a few. In 2014, officers logged 935 "park and walk" activities. Another program is Operation Clean Sweep which targets the graffiti problem within the community. Police officers enlisted the help of the community group Safe Streets, who would voluntarily help those property owners who were physically or financially unable to meet the burden of the graffiti removal.

The agency determined the need to develop a number of strategies to engage the growing Libyan and Hispanic/Latino population. The Libyan culture presents a number of challenges for the agency including a language barrier and an inherent distrust of the police. The agency has met with that segment of the community on several occasions to both educate and break down the barriers between the police and citizens. One of the officers serves as a liaison with this segment of the community. The agency recognizes the need to continue to break down these barriers with both segments of their community and will be participating in the Mayor's initiative to improve police/ community relations.

The Police Department identified a need for heightened traffic enforcement on Hwy 61 Bypass due to an increase in speeding activity. In an effort to reduce traffic crashes, the

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agency implemented a red light camera program. The program, which photographs red light violations, has been very instrumental in reducing traffic crashes at major intersections within the City of Muscatine. Since the cameras have been implemented, overall the City has seen a 27% reduction in crashes with a 78% reduction in personal injury crashes at these major intersections. The agency manages a Governor's Highway Safety Grant which provides resources to address high risk crash locations based upon department analysis and complaints. The agency also conducts seatbelt checkpoints along with sobriety checkpoints in partnership with Muscatine County Sheriff's Office.

Once a problem or issue is identified, the agency works to specifically develop strategies to address the problems. This program is then continually evaluated for its effectiveness and progress. These problem oriented policing projects have had a tremendous impact on the reduction of crime within the community of Muscatine. Crime prevention programs such as the Citizen's Police Academy class, a Neighborhood Watch program, Shop with a Cop and a youth mentoring program are planned to expand the crime prevention efforts. The department utilizes the usage of social media for crime prevention tips.

The federal COPS grant program is entering its final year of federal funding. This grant allowed the department to put in place another full time School Resource Officer as well as to re-establish a two-man Street Crimes Unit. . The trend for calls for service has stayed relatively even over the last few years. The decrease in burglary, larceny-theft and motor vehicle theft is attributed to the Street Crimes Unit with proactive intelligence. In 2013 the agency received an extension of a COPS grant to up-staff the Street Crimes Unit. The increase in motor vehicle theft in 2012 was attributed to gang activity and stealing motor vehicles for gang initiation. The agency continues to direct and invest substantial departmental resources in a proactive approach to reduce the rate and effects of crime within the community and to strengthen the police/community relationship.

Vehicle Pursuits

The agency has a restrictive pursuit policy. Supervisors play a very active role in the pursuit, from authorizing it to continue, to evaluating the pursuit at its conclusion. The agency does not have a large number of pursuits; however each pursuit is properly documented and reviewed per agency directive. Pursuit reviews are used to enhance training and ensure compliance with agency directives. The Muscatine Police Department authorizes roadblocks and forcible stopping techniques (stop sticks). Pursuits are closely monitored by supervisors who have authority and responsibility for terminating pursuits, but if a supervisor is not readily available, officers are responsible for terminating pursuits as per policy guidelines.

VEHICLE PURSUITS			
PURSUITS	2012	2013	2014
Total Pursuits	0	3	2
Terminated by agency	0	2	1
Policy Compliant	0	1	0
Policy Non-compliant	0	2	2
Accidents	0	0	0
Injuries: Officer	0	0	0
: Suspects	0	0	0
: Third Party	0	0	0
Traffic offense	0	1	0
Felony	0	1	2
Misdemeanor	0	1	2

In 2012, there were 5,317 vehicle stops, none of which resulted in a vehicle pursuit. In 2013, there were 3,924 vehicle stops, in which three resulted in vehicle pursuits. Two of the pursuits were terminated by the supervisor. There were two reported policy violations with both of these pursuits and which resulted in remedial action or additional training. There were no crashes as a result of the pursuits. There were no trends identified.

In 2014, there were 3,745 vehicle stops, in which two resulted in vehicle pursuits. One of the pursuits was terminated by the supervisor. There was a reported policy violation with both of these pursuits, which resulted in remedial action or additional training. There were no crashes as a result of the pursuits. There were no trends identified. The agency completes a written report and an administrative review for each pursuit. The pursuit analysis is completed each year by the Assistant Chief for all pursuits the previous year. It is evident that in all three years, the ratio of vehicle stops to pursuits is very low.

Critical Incidents, Special Operations and Homeland Security

The agency's written directives have been compiled in a comprehensive and detailed Emergency Management Manual addressing agency actions pertaining to emergencies and special operations. The agency plan indicates it is prepared to handle a wide variety of situations and emergencies and appears to have the available resources or interagency agreements for assistance from outside the agency to manage unusual occurrences as they present themselves. The "All-Hazard" plan follows the Incident Command System (ICS) protocols, including functional provisions for command, operations, planning, logistics and finance/administration.

The documentation provided by the agency indicated some special events planning. While the documentation met the applicable standards, the team questioned a number

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of details not reflected in those documents. In order to optimize the emergency management process, the agency should improve the documentation used during the planning process to make meaningful contributions to both the strategic and tactical operations of the agency during special events.

The agency currently has an eight member special response team. The selection process includes a panel interview and the successful completion of a SWAT school. The team is well-equipped and trains on a regular basis. This is a particularly valuable asset that can be employed in critical incidents in general and specifically in an incident involving an "active shooter". Documentation included a pre-operations plan, debriefing, and after-action plan as documentation of a swat call for a barricaded suspect and high risk warrants. The team's currently training with the sheriff's team and is discussing developing a joint team to maximize resources.

The agency routinely communicates with the FBI Counter-Terrorism Unit, the Department of Homeland Security, the Iowa State Police, as well as other local and regional organizations. The agency uses social media to communicate with the public and educate them on terror alerts, threats to the area, and possible ways they can protect themselves and assist law enforcement.

Internal Affairs and Complaints Against Employees

The agency has designated a supervisor who is responsible for internal affairs. Agency directives are consistent and compliant with appropriate CALEA standards. The agency requires all complaints to be investigated under the authority of the Chief of Police. Records of all complaints are maintained in the designated supervisor's office. Information is made available to the public on procedures to be followed in registering complaints and the agency compiles annual statistical summaries, which are made available to the public. The Chief is notified immediately upon receipt of a complaint.

Line supervisors are responsible for investigating complaints of minor infractions. Investigations shall be completed within thirty days unless extended by the Chief. Complainants are notified of the results of investigations upon conclusion and each investigation requires a conclusion of fact. There were no incidents in the three year period requiring an employee to submit to tests, examinations, line-ups, or instruments for the detection of deception.

COMPLAINTS AND INTERNAL AFFAIRS INVESTIGATION			
External	2012	2013	2014
Citizen Complaint	7	10	8
Sustained	4	5	0
Not Sustained	0	1	0
Unfounded	2	2	3
Exonerated	1	2	5

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Pending	0	0	0
Internal			
Directed complaint	0	2	0
Sustained	0	2	0
Not Sustained	0	0	0
Unfounded	0	0	0
Exonerated	0	0	0
Pending	0	0	0

There were twenty-five (25) external complaints and two (2) internal complaints during the three year period 2012-2014. The internal complaints only include formal internal complaint not informal complaints handled by the first line supervisors. The majority of the types of complaints were all minor informal complaints in nature, except for a criminal investigation of a police officer. Nine (9) external complaints and two (2) internal complaints were sustained over the three year period. No trends were found except for policy and procedure violations.

One of the dispositions required remedial training and one required a policy modification as a result of an investigation. One officer was investigated for a potential criminal charge. The officer resigned before the completion of the investigation. The agency acted appropriately and swiftly as soon as the complaint was filed, referred the case to the state police for a criminal investigation immediately, as well as conducting their own review. The case was referred to the state police immediately as soon as it was determined that the complaint would require a criminal investigation. The officer was charged with a felony and is currently awaiting trial. None of the complaints required an extension of the twenty day time period to investigate. The agency maintains detailed records regarding citizen complaints and discipline. Employees are notified of their rights and responsibilities upon notification of a complaint.

The Captain of Patrol is responsible for the Personnel Early Warning Systems (PEWS) function. A directive is in place that meets the standard; the system utilizes a spreadsheet to effectively track and document key behaviors in the Personnel Early Warning System General Order. The program coordinates and formally tracks citizen complaints, use of force incidents, internal affairs complaints, disciplinary actions, and traffic crashes. The system identified three individuals in 2011 and two individuals in 2013 that have met the threshold for criteria requiring intervention by the agency. In 2011, the officer identified resigned prior to the disciplinary hearing. In 2013, the supervisory staff reviewed the actions of the officers in all the tracked events identified by the system and determined those acts to be within policy. In the second case identified by the system, the officer was disciplined by the agency and the agency continued to monitor the officer's behavior.

The agency conducted an evaluation of the PEWS system which indicated the system did not readily identify officers with behavior issues. Several officers were identified by staff either of need of EAP or some other corrective action. As a result, the agency is in the process of evaluating both the collection system and what behaviors the PEWS system will evaluate to make the tracking indicators more meaningful and effective.

Detainee and Court Related Activities; Auxiliary and Technical Services (Chapters 70-84)

The agency has a temporary holding facility at Muscatine Police Department which is in a well maintained location. The majority of all arrestees are immediately transported to the Muscatine County Jail, which is located adjacent to the police facility. The policy allows the agency to temporarily detain individuals if alcohol testing is required or the jail's booking area is unable to take prisoners due to unforeseen circumstances. The agency's temporary detention rooms are properly used and secure. These holding areas cannot be used more than two hours to detain suspects and are monitored by video and audio and personnel provide appropriate supervision of detainees. Muscatine's facility is extremely clean, well lighted, and in good repair. All needed intake forms, property bags, etc. are readily available for the officer to process a prisoner.

The agency maintains an agreement for the Communications function of the Emergency Management Department with the Muscatine County which is comprised the City of Muscatine, Liberty City and Muscatine County. The current center has Communications Center with adequate equipment to include video monitors capturing all parts of the facility, consoles, and instant play back machines. The City and the County utilizes an 800MHz conventional (non-trunked) system which includes law enforcement, fire and EMS for Muscatine County, Muscatine and the other municipality within the county. The dispatchers are very knowledgeable regarding dispatcher duties and the supervisor maintains an excellent record keeping system for the Communications Section. There are four fully functional consoles. The Communications Center has a specific back-up generator to maintain continuity in case of a power outage. The agency is upgrading the current which is schedule to be completed in 2016. The Center is scheduled to replace the existing consoles with a technologically up-to-date communication center consoles and 911 answering equipment. In addition, the agency is currently exploring the feasibility of replacing the current 800 system to improve radio coverage within the City and County.

The agency's record section is well staffed and the public is able to obtain copies of public information from the records section personnel. The agency requires reports for all incidents, and supervisors review these reports. The department has an automated Records Management System that is the starting point for accountability for all department activities or requests. This system meets the privacy and security requirements of such a system. The Muscatine Police Department issues the unique case number for these reports and that number is referenced in the records management system and agency's report. Traffic citations are issued from the traffic division, documented in an electronic log, and then stored in a secure location. The

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agency's computer systems are audited annually to ensure that unauthorized personnel do not have access to the systems. Records are disposed of in accordance with the State of Iowa's records retention schedule.

Property and Evidence

All officers are trained in the identification and collection of evidence; however, the agency has forensic technicians available for complex evidence collection. The technicians are available on a 24-hour basis and documentation supports their activities. Officers and forensic technicians are fully aware as to their role in properly maintaining the chain of custody and safeguarding property taken in by the agency. The agency's directives and evidence handling procedures are excellent. In addition, patrol cars are equipped with a limited supply of equipment for crime scene work. Major crime scenes are processed by trained forensic technicians or investigator with the assistance of sworn officers from the Muscatine Police Department. A sample review of crime scene reports indicated that the officers are very knowledgeable of their job and responsibilities as crime scene technicians. The crime scene reports are thorough and track the collection and the transfer of custody of evidence within the Muscatine Police Department, including the submittal of drug evidence directly to the Iowa State Police Crime Laboratory.

The Muscatine Police Department accounts for all evidence from the time of initial intake by the officer or detective through long-term storage. During the onsite, the agency changed the general order and trained all the personnel to ensure proper accountability and chain of custody. The property room is orderly, well organized and all items of evidence are accessible. The department accounts for all evidence from the time of initial intake by the officer or detective, through long-term storage. Observation of the evidence storage areas indicated that the agency is providing adequate security for all items of evidence in storage. Evidence is accounted for and storage locations are identified using a bar code system and a written log. The system provides constant accountability for all items in the custody of the department.

The safeguards are in place to ensure the integrity of the function. The evidence storage spaces are secured, alarmed, and personnel are required to sign entry logs to access the areas. Personnel are not allowed unescorted access to the evidence storage areas. All required inspections, quarterly, annually, and unannounced have been completed. The evidence staff completed the quarterly inspections. Periodic inspections and audits of property storage facilities are well-documented and conducted in accordance with department policy and CALEA requirements.

H. Standards Issues:

This section provides specific information on standards found to be in compliance after on-site "adjustments" were made. Adjustments may include modifying agency policies and directives, creating documentation, and an alteration of the physical plant.

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The agency had two standards in the area.

1.3.7 *Reviewing the report required by standard 1.3.6. (M)*

Issue: The written directive indicated that the Assistant Chief would review the Use of Force reports. The practice had changed to the patrol captain.

Agency Action: The agency added the appropriate language to the written directive that matched the agency's practice.

15.2.1 *A written directive requires the formulation and annual updating of written goals and objectives for the agency and for each major organizational component within the agency. Established goals and objectives are made available to all agency personnel. (M)*

Issue: The agency's directive indicated that the established goals and objectives would be published in their annual report to make them available to all agency personnel. The current practice was to publish the goals in the police budget report which is available to all agency personnel.

Agency Action: The agency added the appropriate language to the written directive that matched the agency's practice.

I. 20 Percent Standards:

This section does not apply.

J. Future Performance / Review Issues

This section does not apply.

K. Table: Standards Summary:

	TOTAL
Mandatory (M) Compliance	167
Other-Than-Mandatory Compliance	0
Standards Issues	2
Waiver	0
(O) Elect 20%	0
Not Applicable	22
TOTAL	189

L. Summary:

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Muscatine Police Department

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The assessment team observed the Muscatine Police Department to enjoy a very high level of confidence and trust from Muscatine administrators and residents. The team perceived the employees of the department to be friendly, well-educated and professional in their daily activities. The agency proved helpful and cooperative in all interactions during the on-site. The agency was organized and well prepared for this on-site.

The agency's command level staff demonstrate strong leadership, professionalism, and commitment to the community they serve. Their leadership has reached every level of the department and is demonstrated by all employees each day. Upon review of the candidate agency, the assessment team noted that the Muscatine Police Department embraces the accreditation process and continues to strive for excellence in its day-to-day operations. The staff was open to the assessment team's comments, an example of the Police Department's continued pursuit for excellence. From our interaction, it is apparent that Chief Talkington values community partnership. As stated by the community and reiterated by Chief Talkington, this department will continue to commit itself to the goal of providing the best service possible and continue to be responsive to the community.

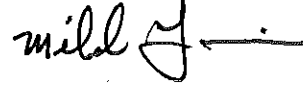
There were several issues identified during the on-site. The agency's planning process for critical incident planning and special events, while meeting the standards, did not provide details for the planning process. In order to be fully prepared for a critical event, the agency should consider carefully documenting all phases of the planning, execution, and debriefing of special events and critical events in order to make meaningful contributions to both the strategic and tactical operations of the agency. The agency had two directives that did not match the agency's practice, both were corrected on-site. These additional issues were minor in nature and the practice was consistent with the applicable CALEA standard. These issues only required minor changes in the agency directives and were completed during the on-site. The assessors found all other files to be in compliance with agency practices meeting the intent of CALEA standards.

The Muscatine Police Department provides a full range of law enforcement services, including general patrol, traffic, investigations, juvenile services, police records, and crime prevention. The Muscatine Police Department is committed to moving toward community problem-solving policing to address crime and public safety issues facing the jurisdiction. The agency uses appropriate equipment and technology to support its operational challenges. In 2014, the Muscatine Police Department responded to 22,535 calls for service. This number represents a twelve percent decrease in calls for service than were received in 2012. It is evident that the Muscatine Police Department responsiveness to community problems is having a positive effect on the community.

The assessment team has reviewed 189 standards contained in the Fifth Edition Manual, toured facilities, viewed equipment, observed operations, and interviewed employees, sworn and non-sworn. The assessment team found the facilities and

equipment to be well maintained and employees professional, enthusiastic and well trained.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Yaniero", followed by a horizontal line.

Michael Yaniero
Team Leader

CONDITIONAL COMMITMENT
(Business and Industry and Section 9006 Program)

TO: Lender CEDAR RAPIDS BANK & TRUST CO.	Case No. 16-070-471722651
Lender's Address 500 1ST AVE NE SUITE 100 CEDAR RAPIDS IA 52401-1323	State IOWA
Borrower RIVERVIEW HOTEL DEVELOPMENT LLC and MLC LAND COMPANY, LLC	Principal Amount of Loan \$21,000,000.00

From an examination of information supplied by the Lender and other relevant information, it appears that the transaction can properly be completed.

Therefore, the United States of America acting through the United States Department of Agriculture (USDA) hereby agrees that, in accordance with applicable provisions of the regulations, it will execute Form 4279-5, "Loan Note Guarantee," subject to the conditions and requirements specified in the regulations and herein.

The Loan Note Guarantee fee payable by the lender to USDA will be the amount as specified in the regulations on the date of this Conditional Commitment for Guarantee. The interest rate for the loan is 4.2800 % 1/. If a variable rate is used, it must be tied to a base rate agreed to by the Lender and USDA which cannot change more often than quarterly and must be published periodically in a financial publication specifically agreed to by the Lender and Borrower.

A Loan Note Guarantee will not be issued until the Lender certifies that there has been no adverse change in the Borrower's financial condition, nor any other adverse change in the borrower's condition, for any reason, during the period of time from USDA's issuance of this Conditional Commitment for Guarantee to issuance of the Loan Note Guarantee regardless of the cause or causes of the change and whether the cause or causes of the change were within the Lender's or Borrower's control. The Lender's certification must address all adverse changes and be supported by financial statements of the Borrower and its guarantors executed not more than 60 days before the time of certification. As used in this paragraph only, the term "Borrower" includes any parent, affiliate, or subsidiary of the Borrower.

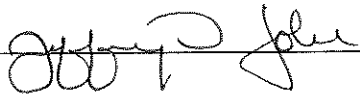
In the event of the Government's failure to issue a guarantee in a situation where it is found to be in breach, the other party's remedy is limited to a suit for the guaranteed portion of principal and interest which ultimately remains unpaid.

This agreement becomes null and void unless the conditions are accepted by the Lender and Borrower within 60 days from the date of issuance by USDA.

Except as set out below, the purposes for which the loan funds will be used and the amounts to be used for such purposes are set out in the Application for Loan Guarantee. Once this instrument is executed and returned to USDA no major change of conditions or approved loan purpose as listed on the forms will be considered. Additional Conditions and Requirements including Source and Use of Funds: 2/

If the conditions set forth in this commitment are not met within 60 days from the date of this commitment, USDA reserves the right to discontinue the processing of the application and terminate its commitment. If USDA decides to terminate this commitment USDA will provide the Lender a written notice at least 14 days prior to termination. 3/

UNITED STATES OF AMERICA

By: 
Jeffrey D. Jobe
Director, Business-Cooperative Programs
(Title)

Date: 09-29-2015

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0170. The time required to complete this information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

ACCEPTANCE OF CONDITIONS

To: USDA 4/

Rural Development
210 Walnut, Room 873
Des Moines, IA 50309

The conditions of this Conditional Commitment for Guarantee including attachments are acceptable and the undersigned intends to proceed with the loan transaction and request issuance of a Loan Note Guarantee within 365 days.

CEDAR RAPIDS BANK & TRUST CO.

(Name of Lender)

Date: _____

By: _____

(Signature for Lender)

Date: _____

(Signature for Borrower)

- 1/ Insert fixed interest rate or, if authorized by regulations, variable interest rate followed by a "V" and the appropriate loan subsidy rate, if applicable.
- 2/ Insert any additional conditions or requirements in this space or on an attachment referred to in this space; otherwise, insert "NONE".
- 3/ USDA will determine and insert the date by which conditions should be met.
- 4/ Return completed and signed copy of this form to USDA issuing office.

Attachment to Form RD 4279-3, "Conditional Commitment"

Riverview Hotel Development, LLC and MLC Land Company, LLC

16-070-471722651

\$21,000,000 Business & Industry (B&I) Guaranteed Loan

Approval Date: **September 29, 2015**

No provision stated herein shall be amended or waived without the prior written consent of the Lender and USDA Rural Development. Any loans or advances made to the Borrower by the Lender after issuance of the Loan Note Guarantee will not be covered by the guarantee, except authorized protective advances. Regulations contained in RD Instructions 4279-A and 4279-B, and Form RD 4279-4, "Lender's Agreement," will apply.

Any request for an extension of the expiration date of this Conditional Commitment must be made in writing and received by USDA Rural Development at least 30 days before the expiration date. This request must be accompanied by the applicant's current financial statement and a full explanation as to why the extension is needed.

LOAN PURPOSE:

1. The purpose of the loan is to provide long-term financing for construction of a 112 room hotel and conference center in downtown Muscatine, Iowa. These funds are to be matched by contributions from the borrower of at least **\$20.5 million**. Upon final disbursement of loan funds, a copy of the lender's detailed loan settlement must be provided to Rural Development as evidence that all funds were disbursed in amounts and for purposes outlined above.

PERCENTAGE OF GUARANTEE:

2. A 60% guarantee will be issued prior to the substantial completion of development work when the terms of this Conditional Commitment have been met. Construction conditions are outlined below which will address construction requirements.

INTEREST RATE AND TERM:

3. The term of the loan is to be **25** years. The interest rate is to be established by the formula: **IR = FHLB + 3%**. The interest rate is to not vary more often than quarterly. The loan is to be fully amortized with monthly installments. When the rate changes, installments are to be adjusted to assure there are no balloon payments. Reasonable and customary prepayment penalties will not be prohibited. Default interest rates, late payment fees, and interest on interest are not covered by the guarantee. If an interest rate swap is utilized, the guarantee will only cover principal and interest. The guarantee will not cover any fees relating to the swap.

RENEWAL FEE:

4. This loan guarantee is subject to an annual renewal fee of 1/2 percent of the guaranteed portion of the outstanding principal as of December 31st of each year. The calculation is 1/2 of the outstanding principal multiplied by the guarantee percentage. Payments are due to Rural Development by January 31st of each year. For loans where the Loan Note Guarantee is issued between October 1 and December 31, the first annual renewal fee will be due January 31st of the second year following the date the Loan

Note Guarantee is issued. Payments not received by April 1st of the following year are considered delinquent and may result in cancellation of the guarantee to the lender. Holder's rights will continue in effect as specified in the Loan Note Guarantee and Assignment Guarantee Agreement.

COLLATERAL:

5. This loan is to be secured by:

- a) A first mortgage or a deed of trust (including assignment of rents) on real estate located at 119 and 215 West Mississippi Drive and 104, 112, and 118 West 2nd Street in Muscatine, IA as further described in the requested appraisal. All taxes and assessments are to be current at loan closing. Lender must certify that the Borrower has obtained a title opinion by its attorney showing ownership of real estate and any mortgages, restrictions, lien defects or encumbrances.
- b) A first lien on all other Borrower assets, pursuant to the Uniform Commercial Code, in all accounts receivable and the contract rights arising therefrom, inventory, furniture and fixtures, intangibles, machinery and equipment and any other assets of the Borrower, now and owned hereafter acquired, located or used in Riverview Hotel Development, LLC project including all replacements, substitutions and additions.
- c) A first lien on the debt service reserve account, and that these funds will be deposited into an account controlled by the Lender with the initial balance estimated at \$1,444,764, and will only be used to cure or prevent monetary loan default under the terms of the loan. Once the borrower has shown a debt service coverage ratio of 1.25 for 3 consecutive years, these funds will be released.
- d) An assignment of both the Development Agreement and the Iowa Redevelopment District tax rebates will be taken by the Lender.

There are to be no construction or mechanics liens against the security.

The lender will not require compensating balances or other collateral as a means of eliminating the lender's exposure for the unguaranteed portion of the loan. The entire loan will be secured by the same security with equal lien priority for the guaranteed and unguaranteed portions of the loan. The unguaranteed portion of the loan will neither be paid first nor given any preference or priority over the guaranteed portion.

GUARANTOR(S):

6. In addition to the full liability of Riverview Hotel Development, LLC and MLC Land Company, LLC, Howe Investment Fund, LLC is to pledge a commercial guarantee for the full term of the loan in an amount at least equal to the guarantor's percent interest in the Borrower. Each guarantor must execute Form RD 4279-14, "Unconditional Guarantee – Business and Industry Guaranteed Loan Program."

INSURANCE:

7. Hazard insurance naming the lender as mortgagee or loss payee, as applicable, will be maintained in an amount at least equal to the outstanding loan balance or the replacement value (whichever is greater) of the collateral. Hazard insurance includes fire, windstorm, lightning, hail, explosion, riot, civil commotion, aircraft, vehicle, marine, smoke, builder's risk during construction, and property damage. Worker's Compensation must be carried in accordance with State law.

Key person life insurance is not required.

EQUITY:

8. A minimum of **20** percent tangible balance sheet equity will be required at loan closing. Tangible balance sheet equity must be met in the form of either cash or tangible earning assets contributed to the business and reflected on the business' balance sheet. Tangible balance sheet equity will be determined using a balance sheet prepared in accordance with Generally Accepted Accounting Principles and will not include subordinated debt or appraisal surplus. Prior to issuance of the Loan Note Guarantee, the lender will provide Rural Development with a balance sheet as of loan closing reflecting the business' post closing status and a certification that the borrower met the minimum tangible balance sheet equity requirement at loan closing.

LOAN AGREEMENT:

9. A loan agreement between the lender and borrower will be executed which conforms to RD Instruction 4279-B, § 4279.161(b)(11).
 - a. The borrower must obtain audited financial statements annually, prepared in accordance with Generally Accepted Accounting Principles, and submit them to the lender within 90 days of the business' fiscal yearend. Financial statements will contain, at a minimum, a balance sheet and a profit and loss statement reflecting the financial condition of the borrower as of its yearend. The lender is responsible for obtaining all required financial statements from the borrower, analyzing them, and providing copies of statements with a detailed written analysis to Rural Development within 120 days.
 - b. All personal and commercial guarantors of this loan must provide annual financial statements to the lender within 90 days of guarantor's fiscal or calendar yearend.
 - c. The borrower will refrain from co-signing or otherwise becoming liable for obligations or liabilities of others.
 - d. Dividend payments will be limited to an amount that, when taken, will not adversely affect the repayment ability of the borrower. No dividend payments will be made unless (1) an after-tax profit was made in the preceding fiscal year, (2) the borrower is and will remain in compliance with covenants of the Loan Agreement and Conditional Commitment, (3) all borrower debts are paid to a current status, and (4) prior written concurrence of the lender is obtained. This is not

intended to apply to dividend payments to cover personal tax liability resulting from profitability of the business.

- e. Borrower will not invest in additional fixed asset purchases in an annual aggregate of more than **\$500,000** without concurrence of the lender. Borrower will not lease, sell, transfer, or otherwise encumber fixed assets without the concurrence of the lender. Disposition of fixed assets serving as collateral for this loan must also have the concurrence of Rural Development.
- f. Compensation of officers and owners will be limited to an amount that, when taken, will not adversely affect the repayment ability of the borrower. This amount may not be increased year to year unless (1) an after-tax profit was made in the preceding fiscal year, (2) the borrower is and will remain in compliance with covenants of the Loan Agreement and Conditional Commitment, (3) all borrower debts are paid to a current status, and (4) prior written concurrence of the lender is obtained.
- g. Borrower's debt-to-net worth, based upon yearend financial statements and as defined by Generally Accepted Accounting Principles, shall not exceed 4 to 1, and the Borrower's current ratio, similarly defined, shall not fall below 1 to 1.
- h. Borrower shall not enter into any merger or consolidation or sell the business without prior written concurrence of the lender.
- i. Outside investment and loans/advances to stockholders, owners, officers, or affiliates require the prior written consent of the lender. Loans from stockholders, owners, officers or affiliates must be subordinated to the guaranteed loan or converted to stock. No payments are to be made on these debts unless the B&I loan is current and in good standing.
- j. The business is to take all necessary steps to remain in good standing with all of its licensing authorities. The borrower is to notify the lender of any adverse findings made by licensing authorities if these cannot be corrected within 30 days.

ENVIRONMENTAL:

- 10. The lender will take action to ensure that all construction associated with this credit facility and the continuing operations of the business are completed in accordance with applicable Federal, State, and local laws, regulations, and ordinances, as related to any adverse impact the project/operations may potentially have on the environment.

The borrower will be required to comply with the following measures, identified in Rural Development's environmental review process, to avoid or reduce adverse environmental impacts from this project's construction or operation as follows:

If any underground historic properties are discovered during the construction process, appropriate authorities will be notified and handled accordingly.

APPRAISAL:

11. A current (less than 12 month old) appraisal acceptable to Rural Development and completed in accordance with USPAP and FIRREA indicating that the fair market value of the real property security is not less than **\$26.25 million**, excluding any value attributed to business valuation. Lenders will be responsible for ensuring that appraisal values adequately reflect the actual value of the collateral. A qualified appraiser must determine the appraised market value in accordance with RD Instruction 4279-B, section 4279.144, prior to issuance of the Loan Note Guarantee. Collateral must have documented value sufficient to protect the interest of the lender and the Agency. The discounted collateral value must be at least equal to the loan amount.

CONSTRUCTION:

12. This project involves construction. The lender must ensure that all project facilities are designed and completed in accordance with accepted architectural and engineering practices and conform to applicable Federal, State, and local codes and to approved plans, specifications, and contract documents. The lender will also ensure that the project will be completed with available funds and, once completed, will be used for its intended purpose and produce products in the quality and quantity proposed in the completed application approved by the Agency. Furthermore, B&I Guaranteed Loans that involve the construction of or addition to commercial facilities that accommodate the public must comply with the Americans with Disabilities Act which became effective January 26, 1992. For all construction contracts in excess of \$10,000, the contractor must comply with Executive Order 11246, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 and supplemented by Department of Labor regulations 41 CFR, part 60. The borrower and lender are responsible for ensuring that the contractor complies with these requirements.

The lender is to ensure that all work is properly planned and carried out. The lender will monitor the progress of design and construction and undertake the reviews and inspections necessary to ensure that construction is done in accordance with RD Instruction 4279-B, section 4279.156, and conforms to applicable Federal, State, and local code requirements. Copies of any written inspections will be furnished to the lender and the Agency. Proceeds are to be used in accordance with approved plans, specifications, and contract documents, and funds are to be used for eligible project costs. Prior to disbursement of construction funds, the lender ordinarily will have:

- a. Have a complete set of plans and specifications for the project on file, as well as the required building permits with sign-offs.
- b. Have a detailed timetable for the project with a corresponding budget of costs, setting forth the parties responsible for payment. The timetable and budget must be agreed to by the borrower.
- c. Have a qualified individual confirm that the budget is adequate for the planned development.
- d. Have firm construction contract costs and provisions for change order approvals, a retainage percentage, and a disbursement schedule.

- e. Make sure the borrower has 100 percent performance/payment bonds on the contractor or provide a construction monitoring plan acceptable to the Agency. The bonding agent must be listed on Treasury Circular 570.
- f. Have contingencies in place to handle foreseeable cost overruns without seeking additional guaranteed B&I assistance. These are to be agreed to by the borrower.

Furthermore, once construction begins, the lender is to:

- g. Use any borrower funds in the project first.
- h. Have inspections made by a qualified individual prior to any progress payment.
- i. Obtain lien waivers from all contractors prior to any disbursement.
- j. Provide at least monthly, written reports to Rural Development on fund disbursement and project status.

Once construction is completed, the lender is to provide Rural Development with:

- k. A copy of the Certificate of Occupancy or Notice of Completion.

LOAN GUARANTEE CLOSING:

- 13. Cedar Rapids Bank and Trust Company, Riverview Hotel Development, LLC and MLC Land Company, LLC must each execute Form AD-3031, "Assurance Regarding Felony Conviction or Tax Delinquent Status for Corporate Applicants," at loan closing and provide the forms to the Agency prior to issuance of the Loan Note Guarantee.
- 14. Coincident with, or immediately after loan closing, and prior to issuance of the guarantee, the lender will provide Rural Development with the following:
 - a. A guarantee fee of \$378,000 ($= \$21,000,000 \times 60\% \times 3\%$) made payable to the U.S. Treasury and Form RD 1980-19, "Guaranteed Loan Closing Report."
 - b. An executed RD Form 4279-4, "Lender's Agreement."
 - c. A copy of the executed Loan Agreement that contains any continuing loan conditions set forth by the Agency in this Conditional Commitment.
 - d. A copy of the executed Promissory Note(s).
 - e. A copy of the executed Settlement Statement.
 - f. Original, executed Forms RD 4279-14, "Unconditional Guarantee," as required;
 - g. Original, executed Forms AD-3031, "Assurance Regarding Felony Conviction or Tax Delinquent Status for Corporate Applicants," for both the lender and borrower.

- h. Written lender certification in accordance with RD Instruction 4279-B, § 4279.181.
 - i. Borrower's loan closing balance sheet, prepared in accordance with Generally Accepted Accounting Principles, demonstrating required tangible balance sheet equity. The balance sheet must reflect the business' post loan closing status.
- 15. The lender is required to hold in its own portfolio or retain a minimum of 5 percent of the total loan amount. The amount required to be retained must be of the unguaranteed portion of the loan and cannot be participated to another. The lender may sell the remaining amount of the unguaranteed portion of the loan only through participation.
 - 16. Agency personnel and any person(s) accompanying Agency personnel shall be authorized to enter upon the premises and into any building thereon, whether permanent or temporary, jointly or separately, with personnel of the lender to carry out the functions involving their interests. Scheduled and unscheduled inspections may be conducted by these personnel to determine the effectiveness of the loan program.
 - 17. The lender will always retain responsibility for servicing the entire loan and for notifying the Agency of any violations of the terms of the Loan Agreement or Conditional Commitment. The lender will advise the Agency of the loan classification within 90 days of issuance of the guarantee and whenever the lender revises its classification of the loan.
 - 18. Lender will become an approved participant in Rural Development's Lender Interactive Network Connection (LINC). The USDA eAuthentication is the system used by USDA agencies to enable customers to obtain accounts that will allow them to access USDA Web applications and services via the Internet. To conduct official business transactions, such as submitting annual renewal fees and borrower account status reporting using the LINC, the customer must have Level 2 eAuthentication credentials.
 - 19. Any public body or nonprofit corporation that receives a guaranteed loan that meets the thresholds established by OMB Circulars A-128 or A-133 or successor regulations or circulars must provide an audit in accordance with the applicable circular or regulation for the fiscal year (of the borrower) in which the Loan Note Guarantee is issued. If the loan is for development or purchases made in a previous fiscal year through interim financing, an audit will also be provided for the fiscal year in which the development or purchases occurred.
 - 20. Cedar Rapids Bank and Trust Company (lender) certifies by accepting this Conditional Commitment for a \$21,000,000 guarantee the lender understands that no adverse change may occur during the period of time from Agency issuance of the Conditional Commitment to issuance of the Loan Note Guarantee relating to Riverview Hotel Development, LLC and MLC Land Company, LLC (co-borrowers) regardless of the cause or causes of the change and whether the change or cause(s) of the change were within the lender's or borrower's control. Prior to each disbursement, lender shall be in receipt of satisfactory evidence that there has been no unremedied adverse change in the financial or any other condition of the Borrower since the date of the application or since any preceding disbursements which would warrant withholding or not making further disbursements.
 - 21. Riverview Hotel Development, LLC and MLC Land Company, LLC, by accepting Form 4279-3, "Conditional Commitment," certifies that it is not delinquent on any Federal debt, including tax debt.

22. By signing this Conditional Commitment, the lender and borrower certify that they understand and accept the conditions outlined herein. No provision stated herein shall be amended or waived without the prior written consent of the lender and Rural Development. Any loans or advances made to the Borrower by the Lender after issuance of the Loan Note Guarantee will not be covered by the guarantee, except authorized protective advances. Regulations contained in RD Instructions 4279-A and 4279-B, and Form RD 4279-4, "Lender's Agreement," will apply.
23. Any request for an extension of the expiration date of this Conditional Commitment must be made in writing and received by Rural Development prior to the expiration date. This request must be accompanied by a full explanation as to why the extension is needed.



<HEADLINE>

<Name of group receiving grant> has been awarded a grant of \$<amount> from Resource Enhancement and Protection commonly referred to as REAP.

REAP invests in projects that enhance and protect the Iowa's natural and cultural resources. 15% of REAP is set aside for grants to cities for projects that help establish natural areas, encourage outdoor recreation and resource management.

The grant money will be used for <what money is being used for>. <1-2 sentences on why this project is being done, including timeline>

This money will benefit the community <2-3 sentences on why this project will benefit the community (this can be the same language used in your REAP grant application)>

<short 1-2 sentence about the group/organization receiving the grant>

In its 26 years, REAP has benefited every county in Iowa by supporting 15,000 projects. REAP has funded these projects with \$230 million in state investments, leveraging two to three times the amount in private, local and federal dollars. Collectively, these projects have improved the quality of life for all Iowans with better soil and water quality; added outdoor recreation opportunities; sustained economic development; enhanced knowledge and understanding of our ecological and environmental assets, and preservation of our cultural and historic treasures.

REAP has benefitted this area greatly over 26 years. <If applicable, list previous projects in the county. This can be found at:

<http://www.iowadnr.gov/Environment/REAP/ProjectsbyCounty.aspx> >

Local Contact is:



China Windows Group Inc.

Media Reports on Opening Ceremony of Sino-U.S. Friendship House

CHINA WINDOWS



China Windows Group Inc.

Opening Ceremony of "Sino-U.S. Friendship House"



The City Government of Muscatine declared a house located at 2911 Bonnie Drive, where President Xi once lived, as a memorial and named it "Sino-US friendship house" on Sept 17, 2015(U.S.).



China Windows Group Inc.



Hopkins DeWayne, mayor of Muscatine City, proclaims the "Sino-U.S. Friendship House" will be opened to visitors. Zhao Weiping, Consul General of China's Chicago Consulate-General, delivered a speech on the opening ceremony.



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**Many domestic and foreign medias reported the opening ceremony:
Xinhua, People' s Daily, CCTV-1, CCTV-4, CCTV's International
English Channel, China News Service, Global People, Overseas
Chinese News of Chicago, China News channel, Chicago Chinese channel, Associated
Press and local medias,etc.**





China Windows Group Inc.

TV reports of China mainstream media

China Mainstream TV Medias: CCTV news, CCTV Finance, Live News Room(CCTV-13)



CCTV 央视网
cctv.com



央视网 中国之窗 中国之窗

【视频】《增进释致 聚焦合作》“中美友谊屋”见证民间外交

央视网 2015年08月03日 10:13 来源：央视网 作者：央视网 编辑：央视网





China Windows Group Inc.

Online Reports of China Mainstream Media

China Mainstream Medias: World Wide Web, People's Daily, People's Daily Online, etc.



亿万民众向美国女中革命英雄致敬 美国平民区



亿万民众向美国女中革命英雄致敬 美国平民区



这里的居民对中国有特殊感情

3 要闻



中国领导人为世界发展贡献的礼物

亿万民众向美国女中革命英雄致敬 美国平民区

亿万民众向美国女中革命英雄致敬 美国平民区

亿万民众向美国女中革命英雄致敬 美国平民区

亿万民众向美国女中革命英雄致敬 美国平民区

亿万民众向美国女中革命英雄致敬 美国平民区



亿万民众向美国女中革命英雄致敬 美国平民区

人民日报 2015年09月18日 星期五

30年前，习近平在艾奥瓦州住过的普通民居，成为美国第一个以中美友谊为主

题的纪念馆

“这里的居民对中国有特殊感情”

本报记者 任建民

《人民日报》(2015年09月18日 03版)





China Windows Group Inc.

TV reports of China mainstream media

Mainstream Medias: China News, People's Daily Online(English), Zhejiang Daily, etc.

中国新闻网 首开一窗为新闻

字号: 大 中 小

习近平在奥巴马曾住过的民居成中美友谊纪念馆

2015年09月16日 07:17 来源: 人民网 参与互动



9月17日, 艾奥瓦州小城马斯卡廷, 耗资60万11号, 一座普通的美式民居, 一个普通得早晨, 一个轻松、简朴的仪式在这里举行, 使得整个社区充满了温馨、友好的气氛。

马斯卡廷市长霍普金斯宣布, 将这个习近平主席曾居住过的地方设立为纪念馆(向上图, 本报记者江建民摄), 命名为中美友谊屋, 免费向公众开放。

1985年5月, 时任湖北正定县委书记的习近平在艾奥瓦州马斯卡廷市考察期间访问艾奥瓦州, 短暂停留于马斯卡廷的霍普金斯家中, 那是习近平主席初次访美。2012年2月, 时任中国留美学生的习近平重访艾奥瓦州, 专门抽空再次来到马斯卡廷, 会见了当年的老朋友。

霍普金斯市长、中国驻艾奥瓦总领事和卫安、社区居民代表以及当年帮助习近平主席夫妇的霍普金斯夫妇, 用一段话为大楼助力, 为友谊屋的开放剪彩, 大家欢欣鼓舞。

社区代表希尔斯霍普金斯太太介绍说, 当地政府对年经渐长, 负担不起购房费用, 然而刚搬进政府的人安排到居民家中, 习近平当时被安排到了霍普金斯家, 住了三天两夜。



Friday 15 September 2015

Home Opinion Business Military World Society Culture Travel Science Sports Special Coverage Photo Video English >>

A Humble House Witnessing Sino-U.S. Friendship

By Chen Shan (People's Daily Online) 14:29 September 16, 2015

Email Print Facebook Twitter Weibo



Ribbon-cutting ceremony was held at 1918 House from in Iowa, long for Sino-US Friendship. (Photo by Pan Jiaman)

On the morning of Sept. 17, a nice simple ribbon-cutting ceremony was held at 1918 House from in Muscatine, Iowa. Prior to Chinese President Xi Jinping's U.S. visit, the mayor of Muscatine had announced that this house, where President Xi once resided during his visit to the region in 1985, would be a Sino-U.S. Friendship House open to the public free of charge.

Mayor of Muscatine Dave Yates Hopkins, Council General of the People's Republic of China in Chicago Zhao Wenguo, community delegates and son of the then house owner Gary Dornbach cut the ribbons together on the ceremony.

浙江日报 ZHEJIANG DAILY

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“中美友谊屋”向公众开放



艾奥瓦州马斯卡廷市长霍普金斯日前宣布, 耗资60万11号, 一座普通的美式民居, 一个普通得早晨, 一个轻松、简朴的仪式在这里举行, 使得整个社区充满了温馨、友好的气氛。

1985年, 当时担任正定县委书记的习近平在艾奥瓦州马斯卡廷市考察期间访问艾奥瓦州, 短暂停留于马斯卡廷的霍普金斯家中, 那是习近平主席初次访美。2012年, 时任中国留美学生的习近平重访艾奥瓦州, 专门抽空再次来到马斯卡廷, 会见了当年的老朋友。

新华社记者林万东摄



China Windows Group Inc.

Mainstream Medias: Sohu net, Netease net and Tencent net.



习近平美国旧居被命名为中美友谊屋



网易新闻 网易首页 > 新闻中心 > 滚动新闻 > 正文

习近平30年前在艾奥瓦州住过的民居被命名为“中美友谊屋”(图)

2015-09-18 10:14:45 来源: 澎湃新闻(上海)

分享到: 183



习近平1985年在艾奥瓦州小镇马斯卡廷考察时留宿过的民居

9月17日，艾奥瓦州小城马斯卡廷，邦尼街2911号，一座普通的美国民居，一个普通的早晨。一个轻松、简朴的仪式在这里举行，使得整个街区充满了温馨、友好的气氛。

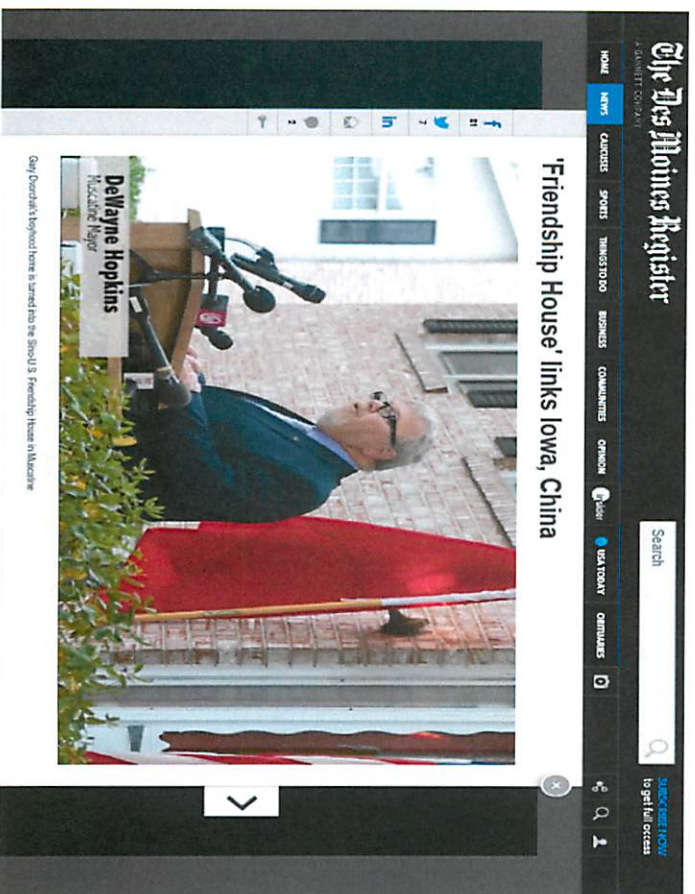
马斯卡廷市长霍普金斯宣布，将这个习近平主席曾经居住的地方设立为纪念馆，命名为中美友谊屋，免费向公众开放。



China Windows Group Inc.

Online Reports of Foreign Mainstream Media

Foreign Mainstream Medias: West Des Moines net, America Chinese net, etc.





China Windows Group Inc.



新华net



新华网



新华网



新华网net



新浪



新闻联播



央视网



云南网



浙江日报



芝加哥中文网



中国经济新闻网



中国青年网

Dozens of domestic and foreign medias reported the opening ceremony.





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On September 22, a press conference about the Opening Ceremony of Sino-U.S . friendship house and Muscatine center (Jinan) was held in Muscatine center in Jinan, the event attracted many media coverage.



CHINA WINDOWS
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China Windows Group Inc.

Online Reports of China Mainstream Media

China Mainstream Media: CCTV net and Xinhua net reports on the Opening Ceremony of Sino-US Friendship House.



央视网 > 新闻频道 > 地方视频



[山东新闻联播] “中美友谊屋” 对公众开放

发布时间: 2015年09月22日 21:12 | 进入复兴论坛 | 来源: 央视网 | 手机看新闻 | 手机看视频



新华网 > 国际 > 正文

“中美友谊屋” 将成立中国海外文化中心

2015年09月22日 19:39:01 来源: 新华网



新华网济南9月22日电（记者孙晓辉）记者22日从中国孔子基金会获悉，由中国孔子基金会推动的中国海外文化中心将于今年11月在美国马斯卡廷市的“中美友谊屋”挂牌成立。同时，当地博物馆还将长期设立各类展示中国文化的展览。

中国孔子基金会副会长李长明介绍，马斯卡廷的“中美友谊屋”是美国第一个以中美友谊为主题的纪念馆，反映了美国民间对中国人民的友好感情。中美友谊屋开放之后，11月中旬还将成立中国海外文化中心。届时，这里将成为传递中华优秀传统文化的重要窗口，当地居民将在身边感受纯正而又历史悠久的中国文化。



China Windows Group Inc.

Online Reports of China Mainstream Media

China Mainstream Media: World Wide Web and China News net reports on the Opening Ceremony of Sino-U.S. Friendship House.



环球网 国际新闻 国际热点 正文 国际 军事 / 台海 / 国内

著名肛肠专科医院 肛肠专科门诊 比较肛肠专科 肛肠专科 双人折叠床 折叠床价格 二手家具

“中美友谊屋” 将成立中国海外文化中心

2015-09-22 20:09:00 新华网 分享 A+

参与

新华网济南9月22日电（记者孙晓辉）记者22日从 中国 孔子基金会获悉，由中国孔子基金会推动的中国海外文化中心将于今年11月在 美国 马斯卡廷市的“中美友谊屋”挂牌成立。同时，当地博物馆还将长期设立各类展示中国文化的展览。

中国孔子基金会副会长李长明介绍，马斯卡廷的“中美友谊屋”是美国第一个以中美友谊为主题的纪念馆，反映了美国民间对中国人民的友好感情。中美友谊屋开放之后，11月中旬还将成立中国海外文化中心。届时，这里将成为传递中华优秀传统文化的重要窗口，当地居民将在身边

中国新闻网 首页 → 国内新闻

字 大 中 小

济南马斯卡廷文化中心披露30年前习近平访美往事

2015年09月22日 17:45 来源：中国新闻网 参与互动

0



图为济南马斯卡廷文化中心举办的中美民间友好图片展。 梁雅 摄





China Windows Group Inc.

Online reports of local media

Local Medias:Dazhong net,China shandong net,etc reported the Opening Ceremony of Sino-U.S. Friendship House.



新闻 三农 民生 商会 财经 蓝黄 房产 能源 国土 法制 旅游 金融 访谈 专题 食品 通信 健康 汽车 卫生 海

城市 青岛 东营 淄博 德州 潍坊 济宁 泰安 临沂 菏泽 滨州 威海



首页 > 今日要闻 > 正文

“中美友谊屋”开放成中国文化窗口 中美民间交流现良性互动

时间: 2015-09-22 13:50:26 来源: 中国网山东 作者: 李婉梦 责任编辑: 黄金剑

【摘要】9月22日上午,记者从济南马斯卡廷文化中心暨“中美友谊屋”活动记者见面会上获悉,今年11月中旬,中国孔子基金会海外文化中心将在马斯卡廷“中美友谊屋”挂牌成立,在当地博物馆将长期设立各类展示中国文化的展览。

中国网山东9月22日讯(记者 李婉梦)今日上午,记者从济南马斯卡廷文化中心暨“中美友谊屋”活动记者见面会上获悉,今年11月中旬,中国孔子基金会海外文化中心将在马斯卡廷“中美友谊屋”挂牌成立,在当地博物馆将长期设立各类展示中国文化的展览。



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马斯卡廷“落户”泉城俩月访客近万

2015-09-23 作者: 赵君 报道 来源: 大众日报 查看PDF版】

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搜索

热门推荐: 泉城乐堡 泰山地下大峡谷 泉城海洋极地世界 南河温泉水 烟台蓬莱阁 3D魔幻展 泰山温泉城

口记者 赵君 报道

本报济南9月22日讯 在中国国家主席习近平访美前夕,美国艾奥瓦州马斯卡廷市于当地时间9月17日宣布,将习近平首次访美期间居住的民居命名为“中美友谊屋”并正式对外开放。早在两个多月之前,由中国孔子基金会与中国之窗主办的展现马斯卡廷独特风土民情的文化窗口——马斯卡廷文化中心,落户山东济南。

位于美国中部艾奥瓦州的马斯卡廷市,面积1,149平方公里,人口41,722人,以农业和畜牧业为经济支柱,盛产西瓜和珍珠。它本是密西西比河边一座普通的小城镇,却因为现任中国国家主席习近平的两次到访而广为人知,成为中美民间友谊的重要见证。

1985年,时任河北省正定县委书记的习近平,首次带队考察艾奥瓦州的农业和畜牧业,他接受当地安排,在马斯卡廷居民德沃切克家中住了三天两夜。2012年,时任国家副主席的习近平再次访问美国时,专程回到马斯卡廷与当年的好友进行茶叙,受到当地居民的热情欢迎。

今年7月17日,马斯卡廷文化中心正式落户泉城,永久免费向民众开放。位于济南高新区的马斯卡廷文化中心约1800平方米,包括马斯卡廷图片资料展和中国儒家文化博物馆等展厅。通过马斯卡廷城市历史文化故事展、与中国的深厚友谊暨习近平主席两次访美国图片展、迷人的人文风情展等三部分展览,展现了马斯卡廷市人文历史和风土人情,也梳理了历史上中美两国民间文化交流的有趣故事。



China Windows Group Inc.

TV report of local media

Local Media: Non-governmental diplomacy between China and the U.S starts a new interactive mode.



今日热词: 电影传奇 节俭中国人 让梦想飞 快乐向前冲 我是大明星 中国原产递

您当前所在位置: 首页 > 国际频道 > 龙视天下

搜索 Q

城市台

上传视频

中美民间外交开启互动模式

来源: 齐鲁网 作者: 我要评论 2015-09-30 10:40:01





China Windows Group Inc.

Great Significance

“中美友谊屋”是习近平主席与美国普通民众友好交往的重要见证，也是全美第一个以中国领导人与美国人民友谊为主题的纪念馆，相信“中美友谊屋”必将成为展示和传播中美友谊的重要平台，并作为中美友谊的象征载入史册。

"This house was a unique witness to President Xi Jinping's friendship with people of Muscatine, and it will certainly go down in history as a symbol of China-US friendship,"

——Zhao Weiping, Consul General of China's Chicago Consulate-General



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Media	Online hits	Nespaper circulation
CNTV	2.14 million	
Xinhua net	680,000	
Chinanews	250,000	
Chicagowind	900	
PRC Foreign Affair Ministry Website	30,000	
Desmoine Register	80,000	
People.com	200,000	2.1 million
People.com (english)	30,000	
Huangniu Net	220,000	
Guangming Online	100,000	
China Youth Net	90,000	
Caijing Net	10,000	
Tencent Net	33.03 million	



China Windows Group Inc.

Media	Online hits	Newspaper circulation
Sina Net	30.73 million	
Zhejiang Daily	10,000	2 million
Sohu Net	970,000	
Yunnan Net	30,000	
Netease Net	500,000	
sznews.com	20,000	
qianlong.com	5,000	
dangjian.cn	6,000	
southcn.com	500	
china.com	180,000	
eastday.com	220,000	
Dazhong.net	19,000	
Qilu Evening News	48,000	
cet.com	13,000	



China Windows Group Inc.

Media (Video)

Xinwen Lianbo
sinovision.net
people.com
tv.people.com
CCTV
CNTV
jingsji.cntv.cn

Online hits

260 million
8,000
1,000
700
2.14 million
1.5 million
200,000

Newspaper circulation

Online hits

In Total
333.4621 million

Newspaper circulation

4.1million



中国
之窗

China Windows Group Inc.

Baidu Index

指数概况 ?

2015-09-02 至 2015-10-01 全国

最近7天

最近30天

整体搜索指数 | 移动搜索指数

整体同比 | 整体环比

移动同比 | 移动环比

马斯卡廷

124

52

773% ↑

315% ↑

大于1000% ↑

393% ↑

热点趋势 ?

马斯卡廷 2015-07-01 至 2015-10-01 全国

整体趋势

PC趋势

移动趋势

最近7天

最近30天

最近90天

最近半年

全部

■ 马斯卡廷

搜索指数

新闻头条 平均值

9月22日

7月17日

© index.baidu.com

7月

8月

9月

媒体指数

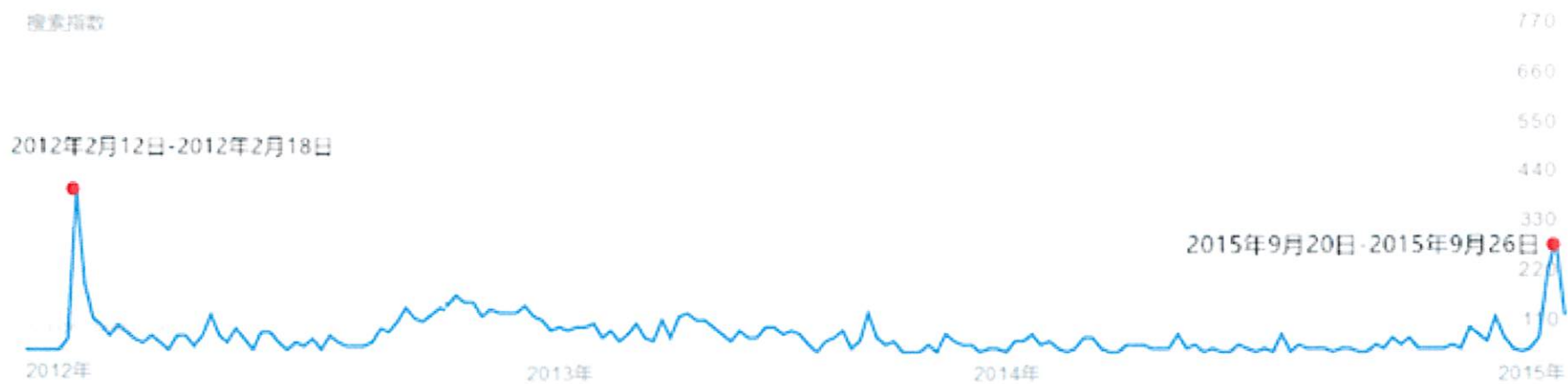
2



中国
WINDOWS
MOORE WIND

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Baidu Index





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Thank you!

中国之窗文化产业集团
China Windows Group Inc.

Moving Forward

Starting Today to 2045

2045 Quad Cities Area Long Range Transportation Planning for Economic Vitality

(Rock Island, September 23, 2015) — What are the **NEXT BIG \$10+ MILLION ROAD & RAIL PROJECTS** for the Quad Cities? Is there support to make our metro transportation system better? The I-74 Mississippi River reconstruction has been the area's #1 priority. I-74 reconstruction phases are currently underway. We'll begin to see piers in the river in the next few years. What's next?

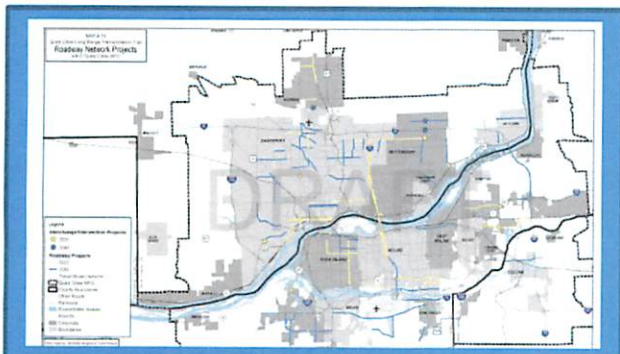


The current Long Range Plan anticipates that we'll be spending nearly \$3 billion dollars over the next 30 years on capacity

building projects and reconstructions. What funding and support is needed to maintain over 2,000 miles of roadway in our metropolitan area or expand capacity into 2045?

Project Prioritization Roundtable

The Quad Cities Transportation Policy Committee held a roundtable discussion with Policy and Technical Staff at their September 22, 2015 meeting at noon in the 6th floor conference room at the Scott County Administration Building in Davenport to initially discuss projects for consideration.



Dream or Next Reality?

The famous architect, Daniel Burnham, said "Make no little plans." In planning today for our economic vitality, we need to be able to move products and make deliveries.

The Quad Cities has been described as a logistics center – we move goods and services and have the transportation network (roads, rail, river, and air) to do it. As a metro area, we are MOVING FORWARD and trying to determine THE NEXT BIG PROJECTS.

Are these some of the next BIG projects?

New Mississippi River Crossing – Connect East Moline and Bettendorf to reduce a 9-mile gap in our system.

Rail Bridge Reconstruction or Replacement – Crescent Bridge (BNSF) and Government Bridge (IAIS) are aging and create rail crossing bottlenecks for moving freight. New rail bridge or replace an old one?

I-80 Mississippi River Bridge & 6-Laning Interstate – Add capacity? This heaviest freight corridor in the Quad Cities carries 34,100 vehicles/day and has the second highest bridge traffic in the QCA.

New or Improved Interchanges – In LeClaire, west of I-80? Reconstruct I-80 at Middle Road, Bettendorf. Relocate I-280 at US6/Kimberly Road south to create east-west connection to Kimberly Road, Davenport. New north leg at I-74 and I-80, Davenport. Reconstruct I-80/U.S. 61, Davenport. Add one at Rock Island Co./East Moline I-88/248th Street.

New East Rock River Crossing – Connect John Deere Road corridor to U.S. 6 and Henry County to provide access to the southeastern Quad Cities.

Dream or Next Reality? (continued)

River Locks 14 & 15 Improvements –

Expansion of the Panama Canal will increase river traffic and pressure to move goods cleanly and cheaply by barge. Area's largest commodities today are grains and gravel. Key items for feeding the masses and building our country.

Commuter and Passenger

Rail – Finish Passenger Rail corridor from QCA to Chicago. Consider light rail along IL92 corridor.



If these are the next big road and rail projects, how do they move forward? Do they need a feasibility study? Do they need engineering and environmental analysis? Are they ready to go and need funding to complete? With priorities identified, the Long Range Transportation Plan will outline the next steps based on the roundtable discussions.

Big road and rail projects are not the only projects. The plan also will be looking at trails and transit for moving people. The Quad Cities spends 80-90% on system maintenance for roads and transit operations. With the reduction in funds and slower economy, keeping up the roads, buses, and trails will be an increasing challenge as we balance these **BIG ROAD and RAIL** Projects with other new projects as well as maintaining the existing transportation system.

What Does the Public Want?

Based on consolidated input from nearly 400 people on "What does the public want for its transportation system?" The results indicate:

- Improve river crossings. Complete I-74 reconstruction. Develop new Bettendorf-East Moline Mississippi River crossing.
- Improve bike and pedestrian networks and access – "Complete Streets"
- Make transit bus service a "no-brainer"
- Complete passenger rail to Chicago
- Maintain our roads
- Look at transportation innovations – fuel alternatives, technology, shifting modes, and traffic operations

Public input results to date can be found at: <http://bistateonline.org/transportation/quad-cities-metro-planning/>. A second round of public input sessions will occur in early 2016 once a draft plan is developed.

The **Metropolitan Planning Organization (MPO) Transportation Technical and Policy Committees** are working with Bi-State staff to prepare a draft update of the *2045 Quad Cities Long Range Transportation Plan* by early 2016. Initial trail and transit stakeholder meetings have been held to get feedback on future improvements. Additional public meetings are under development. As the plan develops, drafts will be posted at <http://www.bistateonline.org/>. Let us know if you would like to be included on our stakeholder list of meeting announcements. Contact us at (309) 793-6300.



1504 Third Avenue, P.O. Box 3368
Rock Island, IL 61204-3368
Phone: (309) 793-6300 • Fax: (309) 793-6305
Website: <http://www.bistateonline.org>



Commission in Review

Aug./Sept. 2015

Serving local governments in Muscatine and Scott Counties, Iowa;
Henry, Mercer, and Rock Island Counties, Illinois.

NEXT COMMISSION MEETING:

Wed., Oct. 28, 2015
3:30 p.m.

Rock Island Co. Bldg.
3rd Floor Board Room
1504 Third Ave.
Rock Island, IL

NEW MEMBER SERVICES BROCHURE

Bi-State Staff have created a new member services brochure, incorporating more graphic elements and easier readability.

View the new brochure at
<http://bistateonline.org/about-us/what-we-do>

CIR VIA E- MAIL

Would you like to get this report via e-mail?
Let us know at
info@bistateonline.org

Mission Statement:

To serve as a forum for intergovernmental cooperation and delivery of regional programs and to assist member local governments in planning and project development.

Making and Keeping the Bi-State Region Healthy

Executive Director Denise Bulat stressed the importance of a healthy region because health affects all parts of a community, including work, environment, education, agriculture, food production, water and sanitation, housing, and health care. Health is 60% lifestyle, behavior, society, and environment, and government affects these factors. Some of the key activities in the region are alternative transportation planning and coordination, land-use and environmental planning, participation in health initiatives, and coordination of topical issues.

Alternative transportation planning includes preparation of ordinances and grant writing for projects such as sidewalks, multipurpose trails, Safe Routes to Schools, transit, rail, and complete streets guidelines. In the area of land use and environmental planning, items include mixed-use development, zoning/subdivision regulations, recreation planning, and air quality/water/solid waste/planning. As an example, the Muscatine Blue Zones project shows continued progress with the development of a sidewalk policy, a bike and pedestrian plan, the addition of miles of new sidewalk, and recreation improvements to parks, trails, soccer fields, and riverfront areas.

Bi-State's participation in health initiatives and coordination of topical issues include the Quad City Health Initiative (QCHI) along with the Be Healthy QC Coalition; the West Liberty, Wilton, and upcoming Buffalo asset mapping projects through the Iowa Department of Public Health; the Partners in Community Health grant with QCHI; and the Food Hub. Future opportunities in the Bi-State Region are the consideration of policies within the workplace that encourage wellness, like healthy snacks, exercise opportunities, and vending options; projects that encourage wellness such as built environment improvements and local food systems; understanding and supporting mental and physical public health needs; and taking personal responsibility for one's own health.

Nicole Carkner, Executive Director of the Quad City Health Initiative (QCHI), reported the organization has provided the planning and communications backbone to enable cross sector community health improvement in the Quad Cities for over 15 years. With the financial support of its founding sponsors, Genesis Health System, UnityPoint Health-Trinity, and other partners, QCHI has built an infrastructure that currently harnesses the collective work of more than 120 volunteers from 60 organizations and reaches thousands of community members.

The Quad Cities excels at developing cross-sector partnerships and making a collective impact as a region. The Quad City Health Initiative board partners include representatives from the business, healthcare, education, public health, government, community, and philanthropic sectors. Bi-State and local governments as well as county health departments have seats on the board.

Health, Page 2

Health, from Page 1

The Be Healthy QC Coalition was formed with members from Bi-State, local cities, Community Health Care, Deere & Company, health systems, school districts, the Quad City Medical Society; county health departments, social service agencies including United Way, and the YMCAs to address issues that could improve community health.



Activities include promoting worksite wellness programs/policies; school wellness policies; nutrition and physical activity interventions in preschools and childcare facilities; the number of people who have primary care physician driven medical homes; a built environment that supports active living; and access to healthy foods especially fresh fruits and vegetables. One major project is the administration of the Partnerships to Improve Community Health grant to reduce diabetes, heart disease, and stroke. QCHI was one of 39 awardees nationwide. The activities funded with the grant are enhanced comprehensive school wellness with a focus on healthy food; establishing neighborhood gardens and distribution centers; developing an interactive, web-based trails map that shows connectivity between public resources for physical activity; and creating Safe Routes to School travel plans. Bi-State is conducting the latter of these two activities.

USDA Provides Loan and Grant Programs to Rural Communities

The United States Department of Agriculture (USDA) is committed to the future of rural communities with over 40 loan and grant programs in areas of business, community, housing, and economic development. They partner to guide organizations, businesses, communities, and individuals through the process and requirements for their funding programs.

In Iowa, the USDA invested \$400 million in 2014 and created over 1,000 jobs, providing improvements to critical infrastructure and upgrades to essential community facilities with 60+ communities receiving financial support. This also included providing 2,600 families with home loans.

In Illinois, USDA Rural Development provided rural Illinois with \$520 million in support in 2014. That equates to \$1.4 million per day. This investment includes saving and/or creating 430 jobs; helping 4,150 families purchase or refinance their home; assisting 420 very low income homeowners repair their homes with low interest loans and/or grants; providing 7,015 very low income households with rent support; assisting 200,793 rural residents with community improvements; and helping 48,803 rural families get safe water.

As a rural revitalization partner, the USDA helped to create a healthy economy through support for healthcare, regionalism, local foods production, tourism, and biofuels. Their business programs are based on job creation and provide guaranteed loans for renewable energy and energy efficiency projects in communities of less than 50,000 population.

The USDA housing programs provide for safe and affordable housing with home mortgages and home repairs; rental assistance for families, elderly, and disabled residents; and farm labor housing for communities with less than 20,000 population.

Loans, grants, and loan guarantees to improve water and wastewater systems through the USDA are available to public bodies and nonprofit organizations with less than 10,000 population. Community programs through the USDA provide community facilities and services related to utilities, healthcare, emergency services, etc. for jurisdictions of less than 20,000 population. Healthcare projects funded include hospitals, medical clinics, rehabilitation centers, group homes, assisted living facilities, nursing homes, and medical equipment. Public building and emergency services projects include libraries, community centers, fire stations and equipment, emergency services, and childcare centers. These types of project are funded with direct loans or grants. Loans are at a 40-year term at fixed interest with no maximum loan amount. Grants are based on need and median household income, and matching funds are required.

USDA offices serving the Bi-State Region include:

Tipton Area Office	Mt. Pleasant Area Office
Serving: Benton, Cedar, Clinton, Dubuque, Iowa, Jackson, Johnson, Jones, Linn, and Scott Counties 127 W. South Street Tipton, IA 52772 (563) 886-6006	Serving: Des Moines, Henry, Jefferson, Keokuk, Lee, Louisa, Muscatine, Van Buren, and Washington Counties 709 S. Iris Street, Suite 103 Mt. Pleasant, IA 52641 (319) 986-5800
Taylor Abens (ext. 126) Community Programs	Sheri Rice (ext. 125) Community Programs
Steve Lacina (ext. 130) Business Programs	Vickie Larson (ext. 124) Business Programs
Mike Boyle (ext. 122) or Renee Crock (ext. 120) Home Repair & Multi-Family Housing Programs	Pam Conklin (ext. 121) Home Repair & Multi-Family Housing Programs

Iowa's USDA Rural Development Website: www.rd.usda.gov/ia

Single Family Housing Direct Delivery Unit
Serving all of Iowa
(515) 284-4444
DirectIA@ia.usda.gov

Single Family Housing Guaranteed Program
Serving all of Iowa
(515) 284-4723
Rd-grhia@ia.usda.gov

Princeton Area Office

Serving: Bureau, Carroll, Henry, Jo Daviess, Lee, Marshall, Mercer, Ogle, Putnam, Rock Island, Stark, Stephenson, Whiteside, and Winnebago Counties
312 East Backbone Road, Suite B
Princeton, IL 61356
(815) 875-8732

Loralie Heintzelman
Community Programs

Jeff DeSplinter
Business Programs

Sarah Fritz
Single Family Housing (Direct)

Christine Pratt
Multi-Family Housing

Illinois' USDA Rural Development Website: www.rd.usda.gov/il

Single Family Housing Guaranteed Program
Serving all of Illinois
(866) 481-9575

Princeton Area Office

Serving: Bureau, Carroll, Henry, Jo Daviess, Lee, Marshall, Mercer, Ogle, Putnam, Rock Island, Stark, Stephenson, Whiteside and Winnebago Counties
312 East Backbone Road, Suite B
Princeton, IL 61356
(815) 875-8732

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Community Programs

Jeff DeSplinter
Business Programs

Sarah Fritz
Single Family Housing (Direct)

Christine Pratt
Multi-Family Housing

2045 Quad Cities Long Range Transportation Plan Update Underway

A status report on the progress of the *2045 Quad Cities Long Range Transportation Plan* was given by Gena McCullough, Planning Director. Visioning, public input, and development of plan goals and objectives have been underway for the last 18 months.

Public outreach has included or will include the following:

- Household Travel Survey (Winter 2013-14)
- Web-Based Public Engagement - MindMixer (Spring 2014)
- Public Input Meetings (Spring 2014)
- Public Survey Assessment (Fall 2014)
- Other Stakeholder Outreach
 - Policy & Technical Committee Meetings (2012-2015)
 - Land Use Based - Local Govt. TAZ Future Population-Employment Analysis (Winter 2014-15)
 - Mode-Based & Other Safety-Security (Trails Committee, Transit Managers, Air Quality Task Force, Traffic Safety Groups, etc.) (Spring/Summer 2015)
 - Multi-Cultural Diversity Public Outreach (Fall 2015)
 - Resource Agencies (Fall 2015)
 - Presentations to Organizations/Service Clubs/Groups (Spring 2014-Fall 2015)

Other planning efforts have contributed to the plan including Bettendorf and Davenport transit route analyses, development of a web-based interactive trails site, and the Bi-State Region freight plan. With the completion of a full draft, several public meetings will be scheduled in early 2016 to overview the results of the plan.

Staff is currently working on transportation system indicators, performance measures, and targets. Existing conditions for the various modes, such as roads, transit, and bicycle/pedestrian travel, are being compiled. The travel model to predict future traffic is nearing completion. This will help with analyzing, prioritizing, and programming future roadway projects.

The plan must also look at fiscal constraint. Looking 30 years into the future, our selection of road, transit, and trails projects must anticipate what can reasonably be expected in federal, state, and local funds. The Commission received handouts of three listings of projects. Projects were identified as "Needs Further Study," "Big Projects," and all roadway projects identified to date. The illustrative projects are those that require feasibility analysis and are likely projects with higher costs. These will require setting priorities and backing by the Quad Cities' community to pursue the priorities over the long term. "Big Projects" are defined locally as those over \$10 million dollars. With limited federal funds, it will be important to focus on projects that improve travel efficiency and reliability as well as support the local economy.

Ms. McCullough shared that one of the consensus priorities coming from the September 22 Transportation Policy and Technical Committees' roundtable discussion was the need for a major investment study of the Mississippi River corridor, similar to 15 years ago when a 3-pronged approach led us to removing tolls from the Centennial Bridge, reconstruction of I-74 Mississippi River Corridor, and conceptual plans for an east Mississippi River bridge. With recommendations from the Freight Study to look at Mississippi River rail crossing improvements, a major investment study would be well timed to evaluate options to further road and rail crossing ability in the metro area.

**BI-STATE REGIONAL COMMISSION
FY 2014-15 Program Budget Status Report
Through Month of July – 8% of Year**

ADOPTED BUDGET:	\$2,007,436.00	EXPLANATION:
EXPENDED THROUGH JULY:	\$141,214.05 (7%)	
STAFF LEVEL BUDGETED:	25.00 F.T.E.	
STAFF LEVEL MAINTAINED:	20.50 F.T.E.	

MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING JULY:

ALEDO – RLF Coord.; Transit Mobility/HSTP Planning; Website Support.

ALPHA – HCEDP Participation; Transit Mobility/HSTP Planning; Enterprise Zone.

ANDALUSIA – RICWMA Staffing; Riverfront Council; Website Support; Zoning Map Update.

ANDOVER – HCEDP Participation; Transit Mobility/HSTP Planning; Enterprise Zone.

ATKINSON – HCEDP Participation; Transit Mobility/HSTP Planning; Website Support; Enterprise Zone.

BETTENDORF – Air Quality Asst.; Drug/Alcohol Testing Consort.; I-74 Bridge Coord.; IAQC Transit Planner Coord. & 5310 Project Mgmt Plan; Joint Purchasing; QCICNet; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Trail Coord. and trails counting; REAP Plan Update; Park/Rec Plan Update; RISE Grant Asst.; MPO LRTP Projects Coord.

BLUE GRASS – Reg. 9 Transp. Coord.; LRTP; Solid Waste Coord.; Website Support; Freight Plan Inquiry.

BUFFALO – Riverfront Council; Solid Waste Coord.; Trail Planning Asst.; PICH-Safe Routes to Schools Planning.

CAMBRIDGE – HCEDP Participation; Transit Mobility/HSTP Planning; Website Support; Enterprise Zone.

CARBON CLIFF – Joint Purchasing; RICWMA Staffing; Trail Planning; Aerial Photo Coord. Asst.

COAL VALLEY – Joint Purchasing; MUNICES Coord.; RICWMA Staffing; Aerial Photo Coord. Asst.; Floodplain

COLONA – Joint Purchasing & Research; Floodplain; Enterprise Zone; Emergency Siren Grant Inquiry.

CORDOVA – RICWMA Staffing; Riverfront Council & Riverfront Planning; Website Support.

DAVENPORT – Air Quality Asst.; IAQC Transit Planner Coord.; Joint Purchasing; QCICNet; Riverfront Cncl.; RiverVision; RLF Loan Admin.; Scott Co. Housing Cncl.; Solid Waste Coord.; Dav. Schools Haz. Mit. Plan; Trails Planning & Counter Data Analysis; PICH-Safe Routes to Schools Planning; REAP Plan Update; RISE Appl. Info.; MPO LRTP Projects Coord.; TAP & STP Inquiries

EAST MOLINE – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Council; RLF Admin.; RMS Coord.; Interop. Proj.; Trail Planning; Pavement Conditions Data Coord.; Floodplain; Enterprise Zone; Aerial Photo Coord.

ELDRIDGE – Drug & Alcohol Consort.; Solid Waste Coord.; Web Support; Trails Planning; MPO LRTP Projects Coord.

GALVA – HCEDP Participation; Transit Mobility/HSTP Planning.

GENESE – HCEDP Part.; Website Support; Transit Mobility/HSTP Planning; Strategic Planning; Residency Map & Voting Map Development; Grant Research.

HAMPTON – MUNICES Coord.; RICWMA Staffing; Riverfront Council.

HENRY COUNTY – HCEDP Participation; Joint Purchasing; Transit Mobility/HSTP Planning; Trail Coord.; Legislative Priorities Asst.; Zoning/LESA Reviews; EDA/USDA Grant; Floodplain Coord. Efforts; Enterprise Zone; COPS Grant Appl.

HILLSDALE – Transit Mobility/HSTP Planning; Floodplain.

KEWANEE – Transit Mobility/HSTP Planning.

LECLAIRE – Joint Purchasing; Riverfront Council; Solid Waste Coord.; Trail Planning; Water Taxi Meeting.

LONG GROVE – Reg. 9 Trans. Coord.; LRTP; Solid Waste Coord.; Website Support.

MCCAUSLAND – Reg. 9 Trans. Coord.; Solid Waste Coord.; REAP Grant Application.

MILAN – E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing and pricing/rates research; MUNICES Coord.; QCICNet; RICWMA Staffing; RLF Admin.; RMS Coord.; Interoperability Project; Cons. Dispatch Study Asst.; Aerial Photo Coord. Asst.; Enterprise Zone.

MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; IL QC Intergov. Comm.; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Cncl.; RLF Adm.; RMS Coord.; Pavement Conditions Data Coord.; Trails Coord.; PICH-Safe Routes to Schools Planning; Interop. Proj.; Rail Coord.; Enterprise Zone; Economic Impact Analysis; Aerial Photo Asst.

MUSCATINE CITY – Air Quality Asst.; Joint Purchasing; Reg. 9 Transportation Coord., and LRTP; RLF Coord.; Solid Waste Coord.; Trail Planning/ADT Coordination; Trails Use Counting.

MUSCATINE COUNTY – Air Quality Asst.; Joint Purchasing; Reg. 9 Coord, LRTP; Solid Waste Coord.; Trails Planning/ADT Coordination; Transit Mobility Coord.; Hazard Mitigation Plan; EDA RLF Coord.

NEW BOSTON – Transit Mobility Coord./HSTP Planning; Website Support.

OAK GROVE – E9-1-1 Coord.

ORION – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning; Enterprise Zone; Services Presentation.

PORT BYRON – RICWMA Staffing; Riverfront Council; Fact Sheet Update Inquiry; Water Taxi Meeting.

PRINCETON – Riverfront Council; Solid Waste Coord.; Trail Planning.

RAPIDS CITY – RICWMA Staffing; Riverfront Council.

RIVERDALE – Riverfront Council; Solid Waste Coord.; Trail Coord./MRT Coordination; Website Support.

ROCK ISLAND CITY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purch.; MUNICES Coord.; QCICNet; Riverfront Cncl.; RiverVision; RICWMA Stfg.; RLF Loan Admin.; RMS Coord.; Interop. Proj.; Aerial Photo Asst.; Trail Count; Pavement Conditions Data Coord.; TAP Projects Coord.; PICH-Safe Routes to Schools Planning; Enterprise Zone; MPO LRTP Projects Coord.

ROCK ISLAND COUNTY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; LEPC Committee; MUNICES Coord.; QCICNet; RICWMA Stfg & Website Support; RMS Coord.; Trail Coord.; Transit Mobility/HSTP Planning and FTA 5311 Grant Administration Coord.; Passenger Rail; Floodplain Coord. Efforts; Hazard Mitigation Planning Coord.; QC Health Initiative and PICH-Safe Routes to Schools Planning; Highway Safety Planning; Road Improvements RFP Asst.; Pavement Conditions Data Coordination; MPO LRTP Projects Coord.

SCOTT COUNTY – Financial Mgmt – Scott Co. KIDS and Scott Co. Hsg. Cncl.; Scott Co.Kids Community Plan; Air Quality Coord.; I-74 Bridge Coord.; Joint Purch.; QCICNet, Reg. 9 Transportation Coord. & RPA/MPO LRTPs; RLF Admin.; Solid Waste Coord.; Trail Planning/ADT Coord.; REAP Plan Update; Transit Mobility/HSTP Planning; Interop. Project; QC Health Initiative and Safe Routes to Schools Planning; Countywide IT Survey; Hazard Mitigation Plan Application.

SHERRARD – Joint Purchasing; Transit Mobility/HSTP Planning; Website Support.

SILVIS – E9-1-1 Coord.; IL Intergov. Comm. Coord.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Stfg.; RMS Coord.; Trails Plan.; TAP Project Development Process; Enterprise Zone; Aerial Photo Coord. Asst.; Mapping Assistance.

VIOLA – Transit Mobility/HSTP Planning; Zoning Map Update inquiry.

WALCOTT – Reg. 9 Transportation Coord. & LRTP; RLF Admin; Solid Waste Coord.; Trail Coord.

MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING JULY - CONTINUED:

WEST LIBERTY – Air Qual. Coord.; Reg. 9 Transportation Coord/LRTP; Trails Plan/ADT Coord. Solid Waste Coord.; Musc. Co. Haz Mit Plan; Fact Sheet Update; MMRLF Bus. Loan Docs.; Comprehensive Plan Proposal.

WILTON – Air Qual. Coord.; Reg. 9 Transp. Coord, LRTP; Solid Waste Coord.; Muscatine Co. Haz Mit Plan; Fact Sheet Devel.; MMRLF Mrkting Asst.

WINDSOR – Transit Mobility/HSTP Planning; CDAP Grant Application/Mapping.

WOODHULL – HECDP Asst.; Transit Mobility/HSTP Planning; Enterprise Zone.

Bi-State Report – July

COMMUNITY/ECONOMIC DEVELOPMENT: Provided information to Henry County Economic Development Partnership (HCEDP) staff & board. Continued administration of Economic Development Administration/United States Department of Agriculture Rural Jobs and Innovation Challenge Grant Program on behalf of multiple member governments in Henry, Mercer, and Rock Island Counties. Attended Illinois Small Business Development Center Advisory Board meeting. Attended IA RELAT meetings. Attended Iowa Regional Council meeting. Assisted members with legislative priorities. Communicated with Mercer and Muscatine Counties' economic development officials to discuss development efforts and strategies.

DATA/GRAPHICS/MAPPING/ON-LINE SERVICES

Data Center: Staff responded to 19 data and map requests in July 2015 including 3 from local governments, 5 from private citizens, and 11 from non-profits. The data section of the Bi-State website had 58 page views. The data warehouse site (www.greaterqcregion.org) had 341 visits and 480 page views. Staff continued work on the *2045 Quad Cities Long Range Transportation Plan*, the Scott County KIDS Strategic Plan, and the ACCRA Cost of Living Survey.

Graphics/GIS/Mapping: 2014 Aerial Photo Flyover Coordination; 2045 QC Urban Long Range Transportation Plan coordination, data, and GIS/mapping; Be Healthy QC (PICH) Grant; Data Support to QC Chamber; QC Street Map (Folded & Wall Versions) Update; QC Urban Travel Model Data and GIS Assistance; Update/Maintain GIS Data for Street Centerlines, Traffic Counts, MPA Boundary, Federal Functional Class Routes, Urban Areas, Corporate Limits, Landmarks, Rail, Trails, and other layers.

www.bistateonline.org: Total pages viewed for July 2015 was 2,465 and top pages viewed included: Home Page (756); Search Page (132); Our Staff (124); Careers (70); Who We Are (54); Joint Purchasing Program (52); I-74 Iowa-Illinois Bridge Corridor (49); Contact Us (45); Maps (43); and Documents (43).

ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES: Responded to inquiries & assisted with trail/recreation project funding assistance/grants and trail use counting. Served Rock Island County Waste Management Agency (RICWMA) with coordination of meetings, oversight, and management of waste disposal and recycling programs; reporting; and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Continued multi-jurisdictional hazard mitigation planning. Attended River Action meetings. Attended planning meetings for Upper Mississippi River conference and Illinois floodplain issues. Organized bi-monthly meeting of Quad City Riverfront Council.

INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES: Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: Calendars; printer supplies; and utility supplies. Staffed Quad Cities Area intergovernmental forums and meetings of area recreation directors, managers, and administrators, and chief elected officials. Continued coordination and planning for the awarded Department of Justice interoperability grant. Assisted with Rock Island Arsenal issues.

REVOLVING LOAN FUND (RLF): Administered Bi-State RLF Program: Prepared meeting cancellation notice and financial summary report. Provided information to potential applicants. Continued receiving job creation information from active companies. **Administered Mercer/Muscatine RLF Program (MMRLF):** Prepared financial summary report. Provided information to potential applicants. Worked with Aledo, Muscatine City and County, West Liberty, and Wilton to identify potential projects for gap financing.

TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT: Attended related meetings, presented information, and continued staff coordination of river crossing issues. Monitored QC bridge restrictions for CY15. Worked on *2045 Quad Cities Long Range Transportation Plan (LRTP)* chapters and travel demand model development. Requested local funding sources and received future roadway projects. Held joint interdisciplinary traffic safety meeting. Prepared monthly reports of federal transportation programs and coordinated related funding/reporting. Monitored air quality emission issues and exceedances. Continued "Make Air Quality Visible" strategic plan implementation. Conducted trails use counting. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and Mississippi River Trail and attended related meetings, as well as other trail planning and grant assistance. Facilitated issues related to Bi-State Regional Trails Committee. Participated in Partnership in Community Health (PICH) grant facilitation. Coordinated Bi-State Drug and Alcohol Testing Consortium and continued random testing program. Monitored MPO and Iowa Region 9 FY16 Transportation Planning Work Programs. Monitored FFY15-18 Transportation Improvement Programs (TIP) including facilitating TIP revisions and maintenance of data entry in Iowa TPMS as part of transportation improvement programming. Published MPO and Region 9 FFY16-19 TIPs. Administered IAQC and Illinois Region 2 transit coordinator positions. Administered Bi-State Region Freight Flow Commodity Study and participated in meetings, document review, and coordination. Reviewed transit funding balances, assisted with 5310 Program Management Plan, and monitored FTA grantee requirements. ILQC Transportation Alternatives Program (TAP) funds coordination. Monitored status of implementation of passenger rail service to Chicago. Participated in transportation climate change-all hazards meeting, and webinars, workshops, or conferences on various topics.

**BI-STATE REGIONAL COMMISSION
FY 2015-16 Program Budget Status Report
Through Month of August – 16.7% of Year**

ADOPTED BUDGET:	\$2,007,436.00	EXPLANATION:
EXPENDED THROUGH AUGUST:	\$283,826.26 (14.1%)	
STAFF LEVEL BUDGETED:	25.00 F.T.E.	
STAFF LEVEL MAINTAINED:	20.50 F.T.E.	

MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING AUGUST:

ALEDO – RLF Coord.; Transit Mobility/HSTP Planning; Website Support.
ALPHA – HCEDP Participation; Transit Mobility/HSTP Planning.
ANDALUSIA – RICWMA Staffing; Riverfront Council; Website Support; Zoning Map Update.
ANDOVER – HCEDP Participation; Transit Mobility/HSTP Planning.
ATKINSON – HCEDP Participation; Transit Mobility/HSTP Planning; Website Support.
BETTENDORF – Air Quality Asst.; Drug/Alcohol Testing Consort.; I-74 Bridge Coord.; IAQC Transit Planner Coord. & FTA supplemental agreement; Joint Purchasing; QCICNet; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Trail Coord. and trails counting; REAP Plan Update; Park/Rec Plan Update; RISE Grant Asst.; MPO LRTP Projects Coord.
BLUE GRASS – Reg. 9 Transp. Coord.&LRTP; Solid Waste Coord.; Website Support.
BUFFALO – Riverfront Council; Solid Waste Coord.; Trail Planning Asst.; PICH-Safe Routes to Schools Planning; IDPH Nutrition Grant.
CAMBRIDGE – HCEDP Participation; Transit Mobility/HSTP Planning.
CARBON CLIFF – Joint Purchasing; RICWMA Staffing; Trail Planning.
COAL VALLEY – Joint Purchasing; MUNICES Coord.; RICWMA Staffing; Floodplain.
COLONA – Joint Purchasing & Research; Floodplain.
CORDOVA – RICWMA Staffing; Riverfront Council & Riverfront Planning; Website Support.
DAVENPORT – Air Quality Asst.; IAQC Transit Planner Coord.; Joint Purchasing; QCICNet; Riverfront Cncl.; RiverVision; RLF Loan Admin.; Scott Co. Housing Cncl.; Solid Waste Coord.; Dav. Schools Haz. Mit. Plan; Trails Planning & Counter Data Analysis; PICH-Safe Routes to Schools Planning; REAP Plan Update; MPO LRTP Projects Coord.; TAP & STP Inquiries.
EAST MOLINE – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Council; RLF Admin.; RMS Coord.; Interop. Proj.; Trail Planning; Pavement Conditions Data Coord.; Floodplain.
ELDRIDGE – Drug & Alcohol Consort.; Solid Waste Coord.; Website Support; Trails Planning; MPO LRTP Projects Coord.
GALVA – HCEDP Participation; Transit Mobility/HSTP Planning.
GENESEO – HCEDP Part.; Transit Mobility/HSTP Planning; Strategic Planning; Residency Map & Voting Map Development; Grant Research.
HAMPTON – MUNICES Coord.; RICWMA Staffing; Riverfront Council.
HENRY COUNTY – HCEDP Participation; Joint Purchasing; Transit Mobility/HSTP Planning; Trail Coord.; Legislative Priorities Asst.; EDA/USDA Grant; Floodplain Coord.
HILLSDALE – Transit Mobility/HSTP Planning; Floodplain.
KEWANEE – Transit Mobility/HSTP Planning.
LECLAIRE – Joint Purchasing; Riverfront Council; Solid Waste Coord.; Trail Planning.
LONG GROVE – Reg. 9 Trans. Coord.; LRTP; Solid Waste Coord.; Website Support.
MCCAUSLAND – Reg. 9 Trans. Coord.; Solid Waste Coord.; REAP Grant Application.
MILAN – E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing and pricing/rates research; MUNICES Coord.; QCICNet; RICWMA Staffing; RLF Admin.; RMS Coord.; Interoperability Project; Cons. Dispatch Study Asst.; Fact Sheet Update.
MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; IL QC Intergov. Comm.; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Cncl.; RLF Adm.; RMS Coord.; Pavement Conditions Data Coord.; Trails Coord.; PICH-Safe Routes to Schools Planning; Interop. Proj.; Rail Coord.; Economic Impact Analysis.
MUSCATINE CITY – Air Quality Asst.; Joint Purch.; Reg. 9 Transportation Coord., and LRTP; RLF Coord.; Solid Waste Coord.; Trail Planning/ADT Coord.; Trails Use Count.
MUSCATINE COUNTY – Air Quality Asst.; Joint Purchasing; Reg. 9 Coord, LRTP; Solid Waste Coord.; Trails Planning/ADT Coordination; Transit Mobility Coord.; Hazard Mitigation Plan; EDA RLF Coord.
NEW BOSTON – Transit Mobility Coord./HSTP Planning.
OAK GROVE – E9-1-1 Coord.; Zoning Map Inquiry.
ORION – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning; Fact Sheet Inquiry.
PORT BYRON – RICWMA Staffing; Riverfront Council; Fact Sheet Update Inquiry; Market Analyses Inquiry; Water Taxi Meeting.
PRINCETON – Riverfront Council; Solid Waste Coord.; Trail Planning.
RAPIDS CITY – RICWMA Staffing; Riverfront Council.
RIVERDALE – Riverfront Council; Solid Waste Coord.; Trail Coord./MRT Coordination; Website Support.
ROCK ISLAND CITY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purch.; MUNICES Coord.; QCICNet; Riverfront Cncl.; RiverVision; RICWMA Stfg.; RLF Loan Admin.; RMS Coord.; Interop. Proj.; Pavement Conditions Data Coord.; TAP Projects Coord.; PICH-Safe Routes to Schools Planning; MPO LRTP Projects Coord.
ROCK ISLAND COUNTY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; LEPC Committee; MUNICES Coord.; QCICNet; RICWMA Stfg & Website Support; RMS Coord.; Trail Coord.; Transit Mobility/HSTP Planning and FTA 5311 Grant Administration Coord.; Passenger Rail; Floodplain Coord. Efforts; Hazard Mitigation Planning Coord.; QC Health Initiative, Safe Routes to Schools Planning; Highway Safety Planning; Road Improvements RFP Asst.; Pavement Conditions Data Coordination; MPO LRTP Projects Coord.; Graphics Assistance – Sheriff Dept Business Cards; Homeland Security Grant.
SCOTT COUNTY – Financial Mgmt – Scott Co. KIDS and Scott Co. Hsg. Cncl.; Scott Co. Kids Community Plan; Air Quality Coord.; I-74 Bridge Coord.; Joint Purch.; QCICNet, Reg. 9 Transportation Coord. & RPA/MPO LRTPs; RLF Admin.; Solid Waste Coord.; Trail Planning/ADT Coord.; REAP Plan Update; Transit Mobility/HSTP Planning; Interop. Project; QC Health Initiative Safe Routes to Schools Planning; Countywide IT Survey; Hazard Mit. Plan Appl.; Zoning Graphics Asst. Inquiry.
SHERARD – Joint Purchasing; Transit Mobility/HSTP Planning; Website Support.
SILVIS – E9-1-1 Coord.; IL Intergov. Comm. Coord.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Stfg.; RMS Coord.; Trails Plan.; TAP Project Development Process; Mapping Assistance.
VIOLA – Transit Mobility/HSTP Planning; Zoning Map Update inquiry.
WALCOTT – Reg. 9 Transportation Coord. & LRTP; RLF Admin; Solid Waste Coord.; Trail Coord; Zoning Map Update Inquiry.
WEST LIBERTY – Air Qual. Coord.; Reg. 9 Transportation Coord/LRTP; Trails Plan/ADT Coord. Solid Waste Coord.; Musc. Co. Haz Mit Plan; Fact Sheet Update; MMRLF Bus. Loan; Comprehensive Plan Proposal.
WILTON – Air Qual. Coord.; Reg. 9 Transp. Coord, LRTP; Solid Waste Coord.; Muscatine Co. Haz Mit Plan; MMRLF Mrking Asst.
WINDSOR – Transit Mobility/HSTP Planning; CDAP Grant Application/Mapping.
WOODHULL – HCEDP Participation; Transit Mobility/HSTP Planning.

Bi-State Report – August

COMMUNITY/ECONOMIC DEVELOPMENT: Provided information to Henry County Economic Development Partnership (HCEDP) staff & board. Continued administration of Economic Development Administration/United States Department of Agriculture Rural Jobs and Innovation Challenge Grant Program on behalf of multiple member governments in Henry, Mercer, and Rock Island Counties. Attended IA RELAT meetings. Attended Iowa Regional Council meeting. Assisted members with legislative priorities. Communicated with Mercer and Muscatine Counties' economic development officials to discuss development efforts and strategies.

DATA/GRAPHICS/MAPPING/ON-LINE SERVICES

Data Center: Staff responded to 8 data and map requests in August 2015 including 6 from local governments, 1 from private business, and 1 from non-profits. The data section of the Bi-State website had 29 page views. The data warehouse site (www.greaterqcregion.org) had 270 visits and 395 page views. Staff continued to gather data for *2045 Quad Cities Long Range Transportation Plan*, the *Rock Island County Hazard Mitigation Plan*, and the *Scott County KIDS Community Plan*.

Graphics/GIS/Mapping: 2014 Aerial Photo Flyover Coordination; *2045 Quad Cities Long Range Transportation Plan* coordination, data, and GIS/mapping; Be Healthy QC (PICH) Grant; Data Support to QC Chamber; Quad Cities Marathon Map Updates; QC Street Map (Folded & Wall Versions) Update; QC Urban Travel Model Data and GIS Assistance; Update/Maintain GIS Data for Street Centerlines, Traffic Counts, MPA Boundary, Federal Functional Class Routes, Urban Areas, Corporate Limits, Landmarks, Rail, Trails, and other layers.

www.bistateonline.org: Total pages viewed for August 2015 was 2,303, and top pages viewed included: Home Page (875); Our Staff (124); Search Page (96); Documents (58); Who We Are (43); I-74 Iowa-Illinois Bridge Corridor (41); Careers (40); Contact Us (32); Average Daily Traffic Counts (30); and Joint Purchasing Program (29).

ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES: Responded to inquiries & assisted with trail/recreation project funding assistance/grants and trail use counting. Served Rock Island County Waste Management Agency (RICWMA) with coordination of meetings, oversight, and management of waste disposal and recycling programs; reporting; and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Continued multi-jurisdictional hazard mitigation planning. Attended River Action meetings. Organized bi-monthly meeting of Quad City Riverfront Council.

INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES: Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: Calendars; printer supplies; fall copier/plotter paper, ice melt, water treatment chemicals, and street signs/posts. Staffed Quad Cities Area intergovernmental forums and meetings of area recreation directors, managers, and administrators, and chief elected officials. Continued coordination and planning for the awarded Department of Justice interoperability grant. Assisted with Rock Island Arsenal issues.

REVOLVING LOAN FUND (RLF): Administered Bi-State RLF Program: Prepared meeting cancellation notice and financial summary report. Provided information to potential applicants. Continued receiving job creation information from active companies. Administered Mercer/Muscatine RLF Program (MMRLF): Prepared financial summary report. Provided information to potential applicants. Worked with Aledo, Muscatine City and County, West Liberty, and Wilton to identify potential projects for gap financing.

TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT: Attended related meetings, presented information, and continued staff coordination of river crossing issues. Monitored QC bridge restrictions for CY15. Worked on *2045 Quad Cities Long Range Transportation Plan (LRTP)* chapters and travel demand model development, including securing consultant for model calibration-validation. Compiled local funding sources and future roadway, trails, and freight projects. Held joint interdisciplinary traffic safety meeting. Prepared monthly reports of federal transportation programs and coordinated related funding/reporting. Monitored air quality emission issues and exceedances. Continued "Make Air Quality Visible" strategic plan implementation. Conducted trails use counting. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and Mississippi River Trail and attended related meetings, as well as other trail planning and grant assistance. Facilitated issues related to Bi-State Regional Trails Committee. Participated in Partnership in Community Health (PICH) grant facilitation. Coordinated Bi-State Drug and Alcohol Testing Consortium and continued random testing program. Monitored MPO and Iowa Region 9 FY16 Transportation Planning Work Programs. Monitored FFY16-19 Transportation Improvement Programs (TIP) including facilitating TIP revisions and maintenance of data entry in Iowa TPMS as part of transportation improvement programming. Administered IAQC and Illinois Region 2 transit coordinator positions. Administered Bi-State Region Freight Flow Commodity Study and worked with consultant to finalize the document. Continued ILQC Transportation Alternatives Program (TAP) funds coordination and discussion on pavement conditions data collection coordination. Monitored status of implementation of passenger rail service to Chicago. Participated in meetings, webinars, workshops, and conferences on various transportation topics.