

City Administrator Report to Mayor & City Council

August 20, 2015, Edition No. 187

WEEKLY UPDATE:

1. Mississippi Drive Kick-Off: Hope to see you on September 1st at the Riverview Center. Please see the attached for details. Please confirm with Emily. Dan Burden will also be attending Rotary at Noon on August 31st.
2. Mississippi Drive: Attached is the letter from USDOT indicating that the EA and 4(f) are legally sufficient. I will sign the document, return and they will be forwarded to IDOT and FHWA for signature along the the approved MOA. We are nearing completion of the Environmental Assessment process!
3. Intermodal Facility: Hope you can attend the 9/1 Kent Corp. Sustainability meeting. There will be a brief presentation on the potential Container Port Project. Potential partners with Kent Corp may include IEDA, IDOT, USDOT, and the City. We are still awaiting the IEDA study.
4. Retirement: Attached is the job posting for Building and Grounds Supervisor. Jerry McKenzie will be retiring this fall and we are beginning the process to hire a new supervisor. Please feel free to share with those who might be interested.
5. Hotel: The Merrill Hotel is looking to have a ground breaking in October. Likely around the week of October 12th and possibly before the council meeting that Thursday. The Hotel is working through some USDA loan appraisal issues at present (awaiting more information). We are awaiting the required IRD Agreement (distribution of the IRD proceeds) and will bring forward following review of the draft.
6. Iowa League: Attached is the draft 2016 Iowa League Legislative Priorities and a second document with minor revisions made today.
7. Mississippi Drive: Dan Burden and [Americawalks.org](http://americawalks.org) recently put together a webinar on walking and walkability. Here is the link if you are interested in reviewing: <http://americawalks.org/walkability-the-health-and-wellness-equation/>.
8. CVB: The CVB will be holding a brief organizational meeting on September 2nd at 5:30. You can sign up to receive these agendas under the "notify me" portion of the City's website.
9. Art Center: Staff received the results for the FTC test from A-One Geothermal for the Muscatine Art Center and Museum. The results were positive or even above average. The design firm will proceed with developing a proposal for the design of a refrigerant flow (VRF) system (Option 1BB) for the Art Center/Museum per the Energy Conservation Study of December 10, 2013, including window replacement/upgrade for the Art Center. The design firm will be attending the September Art Center Board Meeting (September 17th) to discuss with the Board the Scope of Work and answer any questions they may have regarding the construction project.
10. EPA: The EPA is coordinating technical assistance and other resources across EPA programs; with states, tribes, and local governments; and with

other federal agencies to support communities as they pursue environmental improvements that enhance economic opportunity and quality of life. The EPA has identified Muscatine as a potential recipient of these "resources". What does this all mean? We are still investigating and a representative from the EPA will be attending our Mississippi Drive Kick-Off session. In the meantime, here is a website with additional information: <http://www2.epa.gov/smartgrowth/making-visible-difference-communities>.

11. Fire: Please see the attached NFPA Fire Experience Survey for July 2015.
12. Bi-State: Attached is the August 2015 Commission Packet for Wednesday, August 26, 2015. Sarah Grabowski, Bi-State Regional Commission
13. Landfill: The City's contractor will be on site at the landfill for drilling work tentatively the last two weeks of September. The schedule has changed some due to the work schedule of our engineers. This will aid in determination of the waste boundary followed by well relocation.
14. Iowa League: I will be attending the Mid-Sized Iowa Cities meeting in Marshalltown this Friday, August 20, 2015.



U.S. Department
of Transportation
**Federal Highway
Administration**

Memorandum

Subject: Statement of Legal Sufficiency
Final Section 4(f)
Muscatine, Iowa
STP-U-5330(614)-27-70

Date: August 19, 2015

From: Glenn Harris
Assistant Chief Counsel
Matteson, IL.

In Reply Refer To:
HCC-MW

To: Ms. Karen Bobo
Division Administrator, HAD-IA

I have reviewed the above referenced Final Section 4(f) Evaluation. The Section 4(f) evaluation adequately demonstrates that there are no feasible and prudent alternatives to the use of the 4(f) resource involved and that the proposed action includes all possible planning to minimize harm to the 4(f) resource resulting from such use.

I find the document legally sufficient.

Glenn R. Harris



EMPLOYMENT OPPORTUNITY

Building and Grounds Supervisor

DUTIES: Performs skilled and responsible supervisory work for the building and grounds division. The position is responsible directing the work of employees engaged in custodial, building maintenance, and grounds maintenance work.

SALARY: \$50,652.42 - \$60,023.34

QUALIFICATIONS: Schedules, assigns, and inspects and assists with the work of subordinate personnel engaged in building and grounds maintenance and repair work including preventive maintenance activities and annual boiler inspections

Schedules, assigns, coordinates and inspects work of City's general contractor.

Determines the need and feasibility of minor repair work and remodeling activities.

Prepares bids specification and purchase order in compliance with City policies and procedures.

Provides specifications, requests and evaluates bids for bulk purchase of janitorial and maintenance supplies utilized in building and grounds maintenance activities.

Directs and participates in the maintenance of grounds surrounding or connecting City buildings to include grass cutting, weed control, tree, and brush care, seeding and fertilizing

Performs various personnel functions to include interviewing, hiring, training, supervising, and evaluating performance.

High school graduate with apprenticeship or training in the building trades and 5-7 years experience performing all phases of building and grounds maintenance – 2 year building trades degree preferred.

Considerable knowledge of the operating principles of building mechanical systems, such as: heating and air conditioning, plumbing and electrical systems

Considerable knowledge of the occupational hazards and safety precautions of building and grounds maintenance work

Must reside in Iowa and within 30 air miles of City Hall

Ability to obtain and maintain pesticide applicator certification and State of Iowa Boiler certification

Possession of a current state of Iowa Driver's license and ability to be insured with the City's insurance company

TO APPLY: Applications are available at <http://www.muscatineiowa.gov/jobs.aspx> or at City Hall, 215 Sycamore Street, Muscatine IA 52761. *Deadline to apply is Friday, 9/4/2015*

EEO Employer



IOWA LEAGUE OF CITIES - 2016 LEGISLATIVE PRIORITIES

Economic Development

Increase funding levels for economic development programs and quality of life initiatives; preserve economic development policies, such as tax increment finance, as flexible tools for economic growth; and provide programs and policies that further develop our local workforce to attract economic development and close the skills gap.

Financial Sustainability

Eliminate unfunded mandates; diversify and protect revenue options available to local governments; and continue to ensure the commercial and industrial property tax backfill.

Water and Wastewater Infrastructure

Advocate for additional funding sources and flexible policies related to water and wastewater infrastructure development to meet the demands of increased environmental regulation for cities of all sizes, including the development of opportunities for partnership with the agricultural community to meet these requirements.

Home Rule

Advocate for Home Rule and the ability to make decisions at the local level – where decisions are made closest to the people they impact and can be tailored to fit local conditions, needs, and concerns.

Public Safety

Ensure cities have the adequate tools to provide and fund public safety services, including addressing costs under the Municipal Fire and Police Retirement System of Iowa (MFPRSI).

MEETING ANNOUNCEMENT AND AGENDA BI-STATE REGIONAL COMMISSION

Wednesday, August 26, 2015, 3:30 p.m.
Scott County Administrative Center
600 West Fourth Street
Davenport, IA

FINANCIAL (green)	ACTION NEEDED (yellow)	INFORMATIONAL (white)
	X	
X	X	
X	X	
X		X
X	X	
		X

1. Approval of the July 22, 2015 Minutes (See enclosed) – John Thodos, Chair
2. Treasurer’s Report (See enclosed) – Marty O’Boyle, Treasurer
3. Finance and Personnel Committee/Financial Matters – Chuck Austin, Finance and Personnel Committee Chair
 - a. Bills (See enclosed)
 - b. Report on Progress on Commission’s FY 2016 Program Budget as of 7/31/2015 (See enclosed)
 - c. Contracts/Grants for Consideration – Denise Bulat, Executive Director

I. Iowa Department of Health/IARC	Healthy Community Asset Mapping (Buffalo, Iowa)	\$13,100	7/1/15–6/30/16
II. Other Contracts/Grants			
4. Health-Related Planning in the Bi-State Region – Denise Bulat, Executive Director and Nicole Carkner, Quad City Health Initiative
5. Questions or Comments by Commissioners
6. Other Business
7. Adjournment

NEXT MEETING: Wednesday, September 23, 2015 – 3:30 p.m.
Scott County Administrative Center
600 West Fourth Street
Davenport, IA

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, July 22, 2015, 3:30 p.m.
Scott County Administration Building
600 West Fourth Street
Davenport, Iowa

MEMBERS PRESENT: Thodos – Chair, Austin, Baden, Callaway-Thompson, Earnhardt, Gluba, Gradert, Heninger, Holst, Hopkins, Howard, Kelly, Lawrence, Looney, Maranda, Maslanka, Meeker, O’Boyle, Raes, Sherwin, Sunderbruch, Tank, Terry, Volz

MEMBERS ABSENT: Anderson, Gordon, Hillman, Holmes, Liddell, Newton-Butt, Pauley, Schloemer, Stoermer, Washburn

OTHERS PRESENT: Eirka Witzke and Alan Meyers, Cambridge Systematics, Inc.; Dawn Neuses, Dispatch-Argus Newspaper

STAFF PRESENT: Bulat, Grabowski, McCullough, Miller, Moritz

Chair Thodos called the meeting to order at 3:31 p.m.

1. **Approval of the June 24, 2015 Minutes.** Mayor Gluba moved to approve the minutes of June 24, 2015 as presented. Mr. Maranda seconded the motion, and it passed unanimously.
2. **Treasurer’s Report.** Mayor O’Boyle presented the Treasurer’s Report for the month ending June 30, 2015, noting an ending total bank and book balance of \$590,959.12. Mayor O’Boyle moved the report be accepted as written and mailed. Mr. Volz seconded the motion, and it passed unanimously.
3. **Finance and Personnel Committee.**
 - a. **Bills.** Mr. Austin presented the bills totaling \$54,420.72, as listed on the following bills listing and addendum dated July 22, 2015:

Bills List

Hurt, Norton & Associates, June 2015 legislative technical service and Professional Media Services (cost reimbursed by participating member governments)	\$ 9,750.00
National Association of Development Organizations (NADO), membership Renewal, general, 8/1/2015 – 7/31/2016; Regional Planning Organization America Subscription, 7/1/2015 – 6/30/2016	2,500.00
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	3,640.00

Addendum

Blackhawk Bank & Trust, VISA charge card expenses related to National Association of Administrative Law Judiciary 2015-2016 dues for the Hearing Officer for MUNICES hearings; 1 staff attending the Asset Mapping Training/Local Hazard Mitigation Planning workshop; Iowa Intergov	2,936.75
--	----------

meetings (cost reimbursed by participants); Northwest Municipal Golf Outing (cost reimbursed by participants); office supplies	
Cambridge Systematics, Inc., Bi-State Regional Commission Freight Commodity Efficiency Study/Plan	19,682.03
Rock Island County Treasurer	5,795.72
08/2015 Rent	\$4,618.38
08/2015 Internet Access	88.00
06/2015 Postage	946.81
06/2015 Cell Phone	142.53*
*(Partial costs reimbursed by HCEDP/Rural Accelerator Grant)	
Seeger Map Company, printing of Quad Cities folded and wall maps	10,116.22

Mr. Austin moved approval of the bills totaling \$54,420.72 as presented above. Ms. Earnhardt seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2014-15 Program Budget as of June 30, 2015. Mr. Austin explained the Program Budget Status Report was mailed in members' packets. The Commission is 100% through the fiscal year with 96.4% expended and within budget.
- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contracts and grant amendment for consideration.
- Contract with Illinois Department of Transportation for HSTP Region 2 Coordination. The contract is for the amount of \$69,637 and will run from July 1, 2015 to June 30, 2017.
 - Contract with Illinois Department of Transportation for Freight Commodity Planning & Data Enhancements. The contract is for the amount of \$33,482 and will run from August 1, 2015 to June 30, 2016.
 - Approval for amendment to the Quad Cities MPO FY 2016 Transportation Planning Work Program and to approve subcontract with HNTB Corporation to provide modeling development services not to exceed \$100,000 starting August 1, 2015 through March 31, 2016.

Ms. Kelly moved approval of the contracts and grant amendment as presented above, and Mayor Hopkins seconded. The motion passed unanimously.

4. Bi-State Region Freight Study Recommendations. Ms. Witzke and Mr. Meyers presented the status of the Bi-State Region Freight Commodity Efficiency Plan to the Commission. The project was initiated 10-months ago to inventory the freight transportation system in the five-county Bi-State Region, assess needs, analyze commodity flows, report findings, and make recommendations for improving the freight transportation system. As part of the assessment, the consultant team utilized the stakeholders committee, industry interviews and a workshop to solidify study recommendations.

Ms. Witzke and Mr. Meyers identified key freight system needs, issues, and opportunities with a focus on the following themes:

- Economy – Use the Bi-State freight system support the region’s economy
- Infrastructure – Maintain and enhance highway system infrastructure
- Operations – Promote freight rail system operational efficiencies

- Access and Modal Options – Increase accessibility and mobility options for the region
- Resiliency – Work toward system resiliency and reliability

As part of the analysis, the consultants developed a regional freight profile and commodity tool. This tool will be turned over to Bi-State staff to utilize for future freight development needs. Ms. Witzke and Mr. Meyers gave a demonstration and provided a suggested framework, using cost-benefit analysis to evaluate different freight modal projects.

The plan identified over \$310 million in highway projects that will benefit freight movement as identified in the existing Transportation Improvement Program. There are \$101 million identified in the TIP that are shown as unfunded projects. Fourteen new highway projects were identified as part of the planning process. The plan outline plans for an intermodal, transload and/or consolidation facility, as well as rail bridge improvements to accommodate heavier loads and meet federal weight compliance requirements. The consultants suggested a new rail bridge across the Mississippi River, as well as rail spurs and connections from the Iowa Interstate Railroad, along with water port expansion.

Ms. Witzke and Mr. Meyers said that having a freight plan will provide the region with future opportunities to pursue funding. The plan documents all freight recommendations, which will give the ability to monitor implementation regularly and illustrate roles for public and private stakeholders. As follow-up to the planning effort, Bi-State staff plan to continue to build freight relations and foster collaboration with a freight forum and look to building support for plan implementation.

5. Questions or Comments by Commissioners. There were no questions or comments by Commissioners.
6. Other Business. There was no other business.
7. Adjournment. The meeting adjourned at 4:29 p.m.

Respectfully submitted,



Kimberly Callaway-Thompson
Secretary

**BI-STATE REGIONAL COMMISSION
TREASURER'S REPORT
FOR THE MONTH ENDING JULY 31, 2015**

	<u>Balance July 1</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Balance July 31</u>
GENERAL SAVINGS ACCOUNT BANK & BOOK BALANCE:				
Balance – July 1, 2015	\$ 509,056.12			
Add Deposits		\$ 310,970.75		
Less Transfers			\$ 292,991.84	
Balance – July 31, 2015				\$ 527,035.03
RLF SAVINGS ACCOUNT BANK & BOOK BALANCE:				
Balance – July 1, 2015	\$ 1,172.72			
Add Deposits		\$ 0.15		
Less Transfers			\$ 0.00	
Balance – July 31, 2015				\$ 1,172.87
CHECKING ACCOUNT BANK AND BOOK BALANCE:				
Balance – July 1, 2015	(\$ 23,502.00)			
Add Deposits		\$ 190,115.86		
Less Checks Written			\$ 156,013.61	
Balance – July 31, 2015				\$ 10,600.25
PAYROLL ACCOUNT BANK & BOOK BALANCE:				
Balance – July 1, 2015	\$ 4,232.28			
Add Deposits		\$ 102,867.58		
Less Checks Written			\$ 102,980.50	
Balance – July 31, 2015				\$ 4,119.36
INVESTMENT ACCOUNTS BANK & BOOK BALANCE:				
Balance – July 1, 2015	<u>\$ 100,000.00</u>			
State Bank of Orion 6/25/15 – 12/25/15 (.20%)		<u>\$ 0.00</u>		
Add Investments Made			<u>\$ 0.00</u>	
Less Investments Matured				
Balance – July 31, 2015				<u>\$ 100,000.00</u>
TOTAL BANK & BOOK BALANCE:				
Balance – July 1, 2015	<u>\$ 590,959.12</u>			
Deposits in July		<u>\$ 603,954.34</u>		
Withdrawals in July			<u>\$ 551,985.95</u>	
Balance – July 31, 2015				<u>\$ 642,927.51</u>
<u>PASS THROUGH FUNDS</u>				
BI-STATE RLF ACCOUNT:				
Balance – July 1, 2015	<u>\$1,180,409.60</u>			
Add Deposits		<u>\$ 23,221.01</u>		
Less Withdrawals			<u>\$ 135.00</u>	
Balance – July 31, 2015				<u>\$1,203,495.61</u>
MERCER-MUSCATINE RLF ACCOUNTS:				
Balance – July 1, 2015	<u>\$ 27,116.81</u>			
Add Deposits		<u>\$ 7,312.74</u>		
Less Withdrawals			<u>\$ 20.00</u>	
Balance – July 31, 2015				<u>\$ 34,409.55</u>

**BILLS TO BE CONSIDERED FOR APPROVAL
AT THE AUGUST 26, 2015
BI-STATE REGIONAL COMMISSION MEETING**

Hurt, Norton & Associates, July 2015 legislative technical service and Professional Media Services (cost reimbursed by participating member governments)	\$ 9,750.00
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	<u>2,975.00</u>
TOTAL	<u>\$12,725.00</u>

Additional bills for which invoices have not yet been received and will be listed on an addendum to be distributed separately.

**BI-STATE REGIONAL COMMISSION
FY 2014-15 Program Budget Status Report
Through Month of July – 8% of Year**

ADOPTED BUDGET:	\$2,007,436.00	EXPLANATION:
EXPENDED THROUGH JULY:	\$141,214.05 (7%)	
STAFF LEVEL BUDGETED:	25.00 F.T.E.	
STAFF LEVEL MAINTAINED:	20.50 F.T.E.	

MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING JULY:

ALEDO – RLF Coord.; Transit Mobility/HSTP Planning; Website Support.
ALPHA – HCEDP Participation; Transit Mobility/HSTP Planning; Enterprise Zone.
ANDALUSIA – RICWMA Staffing; Riverfront Council; Website Support; Zoning Map Update.
ANDOVER – HCEDP Participation; Transit Mobility/HSTP Planning; Enterprise Zone.
ATKINSON – HCEDP Participation; Transit Mobility/HSTP Planning; Website Support; Enterprise Zone.
BETTENDORF – Air Quality Asst.; Drug/Alcohol Testing Consort.; I-74 Bridge Coord.; IAQC Transit Planner Coord. & 5310 Project Mgmt Plan; Joint Purchasing; QCICNet; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Trail Coord. and trails counting; REAP Plan Update; Park/Rec Plan Update; RISE Grant Asst.; MPO LRTP Projects Coord.
BLUE GRASS – Reg. 9 Transp. Coord., LRTP; Solid Waste Coord.; Website Support; Freight Plan Inquiry.
BUFFALO – Riverfront Council; Solid Waste Coord.; Trail Planning Asst.; PICH-Safe Routes to Schools Planning.
CAMBRIDGE – HCEDP Participation; Transit Mobility/HSTP Planning; Website Support; Enterprise Zone.
CARBON CLIFF – Joint Purchasing; RICWMA Staffing; Trail Planning; Aerial Photo Coord. Asst.
COAL VALLEY – Joint Purchasing; MUNICES Coord.; RICWMA Staffing; Aerial Photo Coord. Asst.; Floodplain
COLONA – Joint Purchasing & Research; Floodplain; Enterprise Zone; Emergency Siren Grant Inquiry.
CORDOVA – RICWMA Staffing; Riverfront Council & Riverfront Planning; Website Support.
DAVENPORT – Air Quality Asst.; IAQC Transit Planner Coord.; Joint Purchasing; QCICNet; Riverfront Cncl.; RiverVision; RLF Loan Admin.; Scott Co. Housing Cncl.; Solid Waste Coord.; Dav. Schools Haz. Mit. Plan; Trails Planning & Counter Data Analysis; PICH-Safe Routes to Schools Planning; REAP Plan Update; RISE Appl. Info.; MPO LRTP Projects Coord.; TAP & STP Inquiries
EAST MOLINE – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Council; RLF Admin.; RMS Coord.; Interop. Proj.; Trail Planning; Pavement Conditions Data Coord.; Floodplain; Enterprise Zone; Aerial Photo Coord.
ELDRIDGE – Drug & Alcohol Consort.; Solid Waste Coord.; Web Support; Trails Planning; MPO LRTP Projects Coord.
GALVA – HCEDP Participation; Transit Mobility/HSTP Planning.
GENESEO – HCEDP Part.; Website Support; Transit Mobility/HSTP Planning; Strategic Planning; Residency Map & Voting Map Development; Grant Research.
HAMPTON – MUNICES Coord.; RICWMA Staffing; Riverfront Council.
HENRY COUNTY – HCEDP Participation; Joint Purchasing; Transit Mobility/HSTP Planning; Trail Coord.; Legislative Priorities Asst.; Zoning/LESA Reviews; EDA/USDA Grant; Floodplain Coord. Efforts; Enterprise Zone; COPS Grant Appl.
HILLSDALE – Transit Mobility/HSTP Planning; Floodplain.
KEWANEE – Transit Mobility/HSTP Planning.
LECLAIRE – Joint Purchasing; Riverfront Council; Solid Waste Coord.; Trail Planning; Water Taxi Meeting.
LONG GROVE – Reg. 9 Trans. Coord.; LRTP; Solid Waste Coord.; Website Support.
MCCAUSLAND – Reg. 9 Trans. Coord.; Solid Waste Coord.; REAP Grant Application.
MILAN – E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing and pricing/rates research; MUNICES Coord.; QCICNet; RICWMA Staffing; RLF Admin.; RMS Coord.; Interoperability Project; Cons. Dispatch Study Asst.; Aerial Photo Coord. Asst.; Enterprise Zone.
MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; IL QC Intergov. Comm.; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Cncl; RLF Adm.; RMS Coord.; Pavement Conditions Data Coord.; Trails Coord.; PICH-Safe Routes to Schools Planning; Interop. Proj.; Rail Coord.; Enterprise Zone; Economic Impact Analysis; Aerial Photo Asst.
MUSCATINE CITY – Air Quality Asst.; Joint Purchasing; Reg. 9 Transportation Coord., and LRTP; RLF Coord.; Solid Waste Coord.; Trail Planning/ADT Coordination; Trails Use Counting.
MUSCATINE COUNTY – Air Quality Asst.; Joint Purchasing; Reg. 9 Coord, LRTP; Solid Waste Coord.; Trails Planning/ADT Coordination; Transit Mobility Coord.; Hazard Mitigation Plan; EDA RLF Coord.
NEW BOSTON – Transit Mobility Coord./HSTP Planning; Website Support.
OAK GROVE – E9-1-1 Coord.
ORION – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning; Enterprise Zone; Services Presentation.
PORT BYRON – RICWMA Staffing; Riverfront Council; Fact Sheet Update Inquiry; Water Taxi Meeting.
PRINCETON – Riverfront Council; Solid Waste Coord.; Trail Planning.
RAPIDS CITY – RICWMA Staffing; Riverfront Council.
RIVERDALE – Riverfront Council; Solid Waste Coord.; Trail Coord./MRT Coordination; Website Support.
ROCK ISLAND CITY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purch.; MUNICES Coord.; QCICNet; Riverfront Cncl.; RiverVision; RICWMA Stfg.; RLF Loan Admin.; RMS Coord.; Interop. Proj.; Aerial Photo Asst.; Trail Count; Pavement Conditions Data Coord.; TAP Projects Coord.; PICH-Safe Routes to Schools Planning; Enterprise Zone; MPO LRTP Projects Coord.
ROCK ISLAND COUNTY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; LEPC Committee; MUNICES Coord.; QCICNet; RICWMA Stfg & Website Support; RMS Coord.; Trail Coord.; Transit Mobility/HSTP Planning and FTA 5311 Grant Administration Coord.; Passenger Rail; Floodplain Coord. Efforts; Hazard Mitigation Planning Coord.; QC Health Initiative and PICH-Safe Routes to Schools Planning; Highway Safety Planning; Road Improvements RFP Asst.; Pavement Conditions Data Coordination; MPO LRTP Projects Coord.
SCOTT COUNTY – Financial Mgmt – Scott Co. KIDS and Scott Co. Hsg. Cncl.; Scott Co. Kids Community Plan; Air Quality Coord.; I-74 Bridge Coord.; Joint Purch.; QCICNet, Reg. 9 Transportation Coord. & RPA/MPO LRTPs; RLF Admin.; Solid Waste Coord.; Trail Planning/ADT Coord.; REAP Plan Update; Transit Mobility/HSTP Planning; Interop. Project; QC Health Initiative and Safe Routes to Schools Planning; Countywide IT Survey; Hazard Mitigation Plan Application.
SHERRARD – Joint Purchasing; Transit Mobility/HSTP Planning; Website Support.
SILVIS – E9-1-1 Coord.; IL Intergov. Comm. Coord.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Stfg.; RMS Coord.; Trails Plan.; TAP Project Development Process; Enterprise Zone; Aerial Photo Coord. Asst.; Mapping Assistance.
VIOLA – Transit Mobility/HSTP Planning; Zoning Map Update inquiry.
WALCOTT – Reg. 9 Transportation Coord. & LRTP; RLF Admin; Solid Waste Coord.; Trail Coord.

MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING JULY - CONTINUED:

WEST LIBERTY – Air Qual. Coord.; Reg. 9 Transportation Coord/LRTP; Trails Plan/ADT Coord. Solid Waste Coord.; Musc. Co. Haz Mit Plan; Fact Sheet Update; MMRLF Bus. Loan Docs.; Comprehensive Plan Proposal.

WILTON – Air Qual. Coord.; Reg. 9 Transp. Coord, LRTP; Solid Waste Coord.; Muscatine Co. Haz Mit Plan; Fact Sheet Devel.; MMRLF Mrkting Asst.

WINDSOR – Transit Mobility/HSTP Planning; CDAP Grant Application/Mapping.

WOODHULL – HECDP Asst.; Transit Mobility/HSTP Planning; Enterprise Zone.

Bi-State Report – July

COMMUNITY/ECONOMIC DEVELOPMENT: Provided information to Henry County Economic Development Partnership (HCEDP) staff & board. Continued administration of Economic Development Administration/United States Department of Agriculture Rural Jobs and Innovation Challenge Grant Program on behalf of multiple member governments in Henry, Mercer, and Rock Island Counties. Attended Illinois Small Business Development Center Advisory Board meeting. Attended IA RELAT meetings. Attended Iowa Regional Council meeting. Assisted members with legislative priorities. Communicated with Mercer and Muscatine Counties' economic development officials to discuss development efforts and strategies.

DATA/GRAPHICS/MAPPING/ON-LINE SERVICES

Data Center: Staff responded to 19 data and map requests in July 2015 including 3 from local governments, 5 from private citizens, and 11 from non-profits. The data section of the Bi-State website had 58 page views. The data warehouse site (www.greaterqcregion.org) had 341 visits and 480 page views. Staff continued work on the *2045 Quad Cities Long Range Transportation Plan*, the Scott County KIDS Strategic Plan, and the ACCRA Cost of Living Survey.

Graphics/GIS/Mapping: 2014 Aerial Photo Flyover Coordination; 2045 QC Urban Long Range Transportation Plan coordination, data, and GIS/mapping; Be Healthy QC (PICH) Grant; Data Support to QC Chamber; QC Street Map (Folded & Wall Versions) Update; QC Urban Travel Model Data and GIS Assistance; Update/Maintain GIS Data for Street Centerlines, Traffic Counts, MPA Boundary, Federal Functional Class Routes, Urban Areas, Corporate Limits, Landmarks, Rail, Trails, and other layers.

www.bistateonline.org: Total pages viewed for July 2015 was 2,465 and top pages viewed included: Home Page (756); Search Page (132); Our Staff (124); Careers (70); Who We Are (54); Joint Purchasing Program (52); I-74 Iowa-Illinois Bridge Corridor (49); Contact Us (45); Maps (43); and Documents (43).

ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES: Responded to inquiries & assisted with trail/recreation project funding assistance/grants and trail use counting. Served Rock Island County Waste Management Agency (RICWMA) with coordination of meetings, oversight, and management of waste disposal and recycling programs; reporting; and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Continued multi-jurisdictional hazard mitigation planning. Attended River Action meetings. Attended planning meetings for Upper Mississippi River conference and Illinois floodplain issues. Organized bi-monthly meeting of Quad City Riverfront Council.

INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES: Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: Calendars; printer supplies; and utility supplies. Staffed Quad Cities Area intergovernmental forums and meetings of area recreation directors, managers, and administrators, and chief elected officials. Continued coordination and planning for the awarded Department of Justice interoperability grant. Assisted with Rock Island Arsenal issues.

REVOLVING LOAN FUND (RLF): Administered Bi-State RLF Program: Prepared meeting cancellation notice and financial summary report. Provided information to potential applicants. Continued receiving job creation information from active companies. Administered Mercer/Muscatine RLF Program (MMRLF): Prepared financial summary report. Provided information to potential applicants. Worked with Aledo, Muscatine City and County, West Liberty, and Wilton to identify potential projects for gap financing.

TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT: Attended related meetings, presented information, and continued staff coordination of river crossing issues. Monitored QC bridge restrictions for CY15. Worked on *2045 Quad Cities Long Range Transportation Plan (LRTP)* chapters and travel demand model development. Requested local funding sources and received future roadway projects. Held joint interdisciplinary traffic safety meeting. Prepared monthly reports of federal transportation programs and coordinated related funding/reporting. Monitored air quality emission issues and exceedances. Continued "Make Air Quality Visible" strategic plan implementation. Conducted trails use counting. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and Mississippi River Trail and attended related meetings, as well as other trail planning and grant assistance. Facilitated issues related to Bi-State Regional Trails Committee. Participated in Partnership in Community Health (PICH) grant facilitation. Coordinated Bi-State Drug and Alcohol Testing Consortium and continued random testing program. Monitored MPO and Iowa Region 9 FY16 Transportation Planning Work Programs. Monitored FFY15-18 Transportation Improvement Programs (TIP) including facilitating TIP revisions and maintenance of data entry in Iowa TPMS as part of transportation improvement programming. Published MPO and Region 9 FFY16-19 TIPs. Administered IAQC and Illinois Region 2 transit coordinator positions. Administered Bi-State Region Freight Flow Commodity Study and participated in meetings, document review, and coordination. Reviewed transit funding balances, assisted with 5310 Program Management Plan, and monitored FTA grantee requirements. ILQC Transportation Alternatives Program (TAP) funds coordination. Monitored status of implementation of passenger rail service to Chicago. Participated in transportation climate change-all hazards meeting, and webinars, workshops, or conferences on various topics.