

**Library Board of Trustees**

**May 20, 2015**

**Library Conference Room**

**Present** – Compton, Daufeldt, Dew, Olson, Regennitter, Sheets, Wojtecki

**Absent** – Gordon, Moravec

**Staff** – Anderson-Peck, Benefiel, Collins, Fiedler

**Friends Rep** – Willits

**Guests** – Rob Winters and George Lawson from Gere Dismer Architects

**Call to Order** – President Wojtecki called the meeting to order at 4:35 p.m.

**Approve Agenda** – Dew moved to approve the agenda as presented. Second by Compton. All ayes. Motion carried.

**Approve Minutes** – Regennitter moved to approve the minutes of April 15, 2015 as written. Second by Daufeldt. All ayes. Motion carried.

**Ratify Bills for Payment** – Regennitter moved to ratify the following bills for payment. Second by Olson. All ayes. Motion carried.

5-8-15            \$27,312.14

5-22-15          \$ 3,137.47

**Citizens Speak** – None

**Staff Liaison** – Benefiel reported that Fine Free Week runs from Saturday May 16 through Friday May 22. Stats from the Fine Free kick-off day are impressive – 750 people came in the door, 1,036 items were checked out, 51 long overdue items valued at \$1,100 were returned, \$2,942 in fines on returned items were waived, 59 lost library cards were replaced for free, and 31 new cards were issued to first time patrons.

**Friends Rep** – Willits reported that the Cookbook Exchange Fundraiser will be held on Thursday May 28 at 5:30 p.m. in the Library's large meeting room. The Friends have agreed to help fund this year's Summer Reading Program. A book sale will be held in the Fall and the Friends are looking for a space to store books for approximately 6 weeks beforehand. They will also need to find a location to hold the sale other than the school board office which is unavailable this year.

**Director's Report** – Collins turned in her written report. She added that a representative from Baker & Taylor will be here next week to discuss the cost involved with switching over to having B&T pre-process our new materials.

### **Old Business**

**Building Program** - Representatives from Gere Dismar presented an update on their vision of the library space needs for the next 20 years. Preliminary plans for the current building as well as two other site plans will be presented in one month.

Regennitter moved to accept the general intent and scope of the building program as the basis for Gere Dismar to proceed with the next step of the process. Second by Sheets. All ayes. Motion carried.

### **New Business**

**Tour of Moline and Cedar Rapids Libraries** – Board members, Steering Committee members, library staff, Rob Winters, and George Lawson took tours of Moline and Cedar Rapids libraries on May 8. Both libraries are relatively new and each offered interesting features. The tour was helpful in giving different perspectives of what is possible for the library of the future.

**Library Board of Trustees Member Vacancy** – Board member John Wojtecki has resigned effective June 30. His replacement can be either male or female and must live within the city limits of Muscatine.

The meeting was adjourned at 5:45 p.m. The next meeting of the Library Board of Trustees will be June 17, 2015 at 4:30 p.m.

Respectfully submitted,

Peggy Gordon, Secretary

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