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## City Administrator Report to Mayor & City Council

February 20, 2015, Edition No. 162

### WEEKLY UPDATE:

1. Budget: Reminder: The public hearing for the FY 2015/16 Budget will be held on March 5th.
2. Legislative Day: The following link provides details on the February Legislative Day hosted by the Iowa League of Cities. I will be attending this year's events (and I will be staying for the league board meeting the following day). Here is the link to the days activities: <https://www.iowaleague.org/2015LegDay/Pages/default.aspx>.
3. YPN: Attended the YPN Lunch and Learn program this week along with Ann Meeker and Brandy Olson. We focused on elected and appointed board opportunities within the city as well as additional ways to participate, including electronically with the new website.
4. China: Please see the attached report detailing activities related to China and Muscatine. This report was prepared by the Mayor's Committee and Amy Bakke and handed out at Thursday's event. Good event and well attended.
5. ATE: Attached is the most recent ATE revenue worksheet.
6. ATE: The following link takes you to the Iowa Supreme Court decision on ATEs related to the City of Sioux City. Good news for the ATE program.
7. Bi-State: Attached is the February Commission Packet. If you are on the Commission board, please respond to this e-mail account indicating if you will be attending the Commission meeting scheduled for Wednesday, February 25, 2015.
8. Leadership Muscatine: We have a Leadership Muscatine group that is working on a trail related project for a small shelter, drinking fountain, and emergency call station. The project team is going to the Park & Rec Commission in March and will be attending a subsequent Council meeting to review their program and ask for permission to place the shelter amenity on public property.
9. In-Depth: For the March In-Depth meeting we will have three items from the Community Development Department:
  - a. Outdoor dining ordinance,
  - b. Capital Improvement Plan (Annual Update),
  - c. Schedule and process for zoning ordinance.



# Mayor's Report to the Community on Muscatine-China Initiatives 2012-2014



Mayor's Report  
to the Community on  
Muscatine-China Initiatives  
2012-2014

## 2 Mayor's Report to the Community



*Xi Jinping, Yu Xiqing, Bai Runzhang, Lui Luqing, and Xia Wenyi on the Muscatine's Kent Feed Boat in 1985.*



The relationship between Muscatine and China has featured hundreds of people from each country visiting their counterparts on the other side of the world.

Much of this has been facilitated over the last 30 years by the Sister State relationship between Iowa and China's Hebei Province.

Of special note is a visit made in 1985 by Xi Jinping, who later became President of the People's Republic of China (PRC). As a government official from Hebei, Xi (pronounced she) was part of a delegation studying agriculture in Iowa in 1985. In Muscatine, the delegation visited farms and factories and met with many people in Muscatine.

The visit apparently impacted him more than anyone suspected at the time because in 2012, Xi made a return visit to Muscatine where he specifically requested time with his "Old Friends," those who hosted him in 1985.

Exchanges of students, teachers, delegations, musical instruments, books, and other gifts have all become part of the growing connections.



*“For me, you are America.”*

—Xi Jinping, 2012

*Xi Jinping, pictured with Governor Terry Branstad, Lieutenant Governor Kim Reynolds, and the “Old Friends,” received his second key to the city from Muscatine Mayor DeWayne Hopkins in 2012.*



## 2012 Major Activities

- In early 2012 Vice President Xi Jingping requested the opportunity to revisit his 1985 "Old Friends" in Iowa. He was hosted by Sarah and Roger Lande on a cold, rainy, February day. He remembered his Muscatine experiences very well. At that time he issued his sincere invitation for his Old Friends to visit China which trip was arranged for June 2012.
- Consul General Jeffrey Yang, Chicago Consulate, PRC, came to Muscatine to update our community on China today and business opportunities.
- Mr. Ye Changqing, with the Chinese People's Association for Friendship with Foreign Countries (CPAFFC), came to Iowa and invited Muscatine to come to China to explore a Sister City agreement with Zhengding County.
- The Mayor's Muscatine China Initiative Committee (MMCIC) formed to implement projects and goals focusing on friendship, education, business, and trade.
- A Muscatine delegation led by Mayor DeWayne Hopkins traveled to China to meet old friends and explore our proposed Sister City relationship with Zhengding County. Delegation members included Mayor Hopkins, Tony Joseph, Deb Hutton, Sarah Lande, and Albert Liu.



### 2013 Major Activities

- Old Friends and the MMCIC committee attended a farewell luncheon for Consul General, PRC, Yang Guoqiang (Jeffrey) at the Lande home. Consul General Yang was the key contact in planning for the 2012 visit of Vice President Xi Jinping to Muscatine.
- The Members of the MMCIC attended a reception in Chicago in honor of Consul General Yang as he was leaving Chicago.
- The kick-off of the 30th Anniversary Celebration was held in Des Moines, featuring a concert by orchestras of the Shijiazhuang Foreign Language School and West Des Moines Valley High School; a reception followed.
- Mr. Ye led a planning session for the 30th celebrations in Hebei and Iowa. His delegation met with legislators, business, and education leaders.
- Mr. Ye, Albert Lui, and the delegation, shared a Chinese New Year tradition of gathering with friends and family to make dumplings at the Lande home. The delegation also met with business and industry leaders.



- The first students from Muscatine to visit China during this time were Jenny Juehring, Michael Cox, and chaperone Jon Thoma.



- Mayor DeWayne Hopkins (left) of Muscatine and Mayor Yang Lizhong of Zhengding (right) signed the official Sister City agreement. Consul General Zhao Weiping (center) and the President of Sister Cities International attended.
- In the summer four students from Muscatine High School and Muscatine Community College were granted scholarships by Wanxiang Corporation under the auspices of 100,000 Strong Foundation. They and chaperones, Karen Hartman and Sue Willits attended the 100,000 Strong Initiative Study Program in China at Hangzhou Wanxiang Polytechnic for four weeks.

### **Sister State's 30th Anniversary Trip to China**

- Governor Branstad led an Iowa delegation to China to celebrate the 30th Anniversary of the Iowa-Hebei Sister State. The delegation included Iowa businesses participating in a trade mission and a Sister State friendship delegation. Major events included Governor Branstad's reception, National Governor's Association Reception for US-China Governor's Trade Conference, and a visit to the US Embassy. Governor Branstad met with President Xi Jinping.

## 8 Mayor's Report to the Community

- In Baoding the delegation visited the US Embassy and met with Embassy staff to explore and facilitate business, culture, and education exchanges.
- In Beijing Madam Li Xiaolin, president of CPAFFC, hosted a dinner for the Iowa Sister State delegation.
- The delegation toured Chengdu with the General Secretary of that city and his wife.
- Sarah and Roger Lande, Albert Liu, Joe and Jeanie Crookham dined with Consul General Zhou Wieping in his Chicago home.



- Amy Bakke traveled with a Sister State media and tourism delegation as they toured historical monuments and tourist attractions throughout Hebei Province to encourage tourism between our two countries. The delegation was welcomed by our Sister City Zhengding.
- Several delegations from Hebei traveled to Iowa and stopped in Muscatine. These included Baoding business leaders, Mr. Xie Yuan, vice president of CPAFFC and Mr. Xia Wenyi scouting for Mr. Bai's Photography Exhibit. Education, tourism, publicity, and agricultural delegations also visited.

### Sister State's 30th Anniversary Events

- Students from Hebei participated in the World Food Prize Youth Institute Symposium in Des Moines and traveled to Muscatine. They, along with the Shijiazhuang Foreign Language School students enjoyed home stays and participated in Muscatine School events, had home stays, and participated in the 30th Anniversary activities.



- "Old Friends" hosted a welcome dinner for Mr. and Mrs. Bai Runzhang and his friends.



- Muscatine hosted a Friendship-Welcome Banquet. (left to right) Chinese VIPs attending: Mr. Zhou Benshun, party secretary of Hebei; Mr. Bai Runzhang; Mr. Xie Yuan, vice president CPAFFC; and Consul General Zhao Weiping.



- Mr. Xie Yuan awarded Sarah Lande the CPAFFC's honorary title of "Friendship Ambassador" for her contributions to friendship between the United States and China.
- Muscatine hosted a Welcome Ceremony with remarks by Mayor Hopkins, Mr. Zhou Benshun, and Mr. Xie Yuan.



- The delegation went for a boat ride on the Mississippi River, visited the Muscatine History and Industry Center to meet with business and civic leaders, viewed the "Embracing My Land" photography exhibition, visited the Lande home for pictures and conversation, toured Kent Corporation, and concluded with a tour of Muscatine.
- The Zhengding delegation remained in Muscatine to discuss business opportunities before departing for Des Moines.



## 2014 Activities

- Albert Liu traveled to Shanghai and started the dialogue with Shanghai People's Association for Friendship with Foreign Countries (SPAFFC).



- Sarah Lande, Mayor Hopkins, and Albert Liu were joined by Mayor Yang and a delegation from Zhengding in Washington DC for the US-China Sister Cities Conference co-hosted by Sister Cities International and the CPAFFC. At the Chinese Embassy Sarah Lande shared "The Journey of a Friendship Song" (inspired by Madame Peng, wife of Xi Jinping) and Chinese and American students performed the friendship song "Peony and the Rose."
- Tony Joseph shared the Iowa-Xi Jinping story on the "Value of Friendship." Mayor Hopkins and Mayor Yang served on a panel comparing the role of Mayors in China and United States. Their presentation was informative and well received.

- While Mayor Yang was in Washington, DC, Mr. Liu, president of the Photographer's Association of Hebei, Mr. Li, director Zhengding TV, and Mr. Gao, president of the Photographer's Association of Zhengding, came to Muscatine. It was their first trip to the United States. In Muscatine and with Amy Bakke's and Terry Eagle's the three gentlemen hung their exhibition "Beautiful China, Charming Zhengding," of photography, art, and calligraphy from the artists of Zhengding.



- Following the Washington, DC event, Mayor Yang came to Muscatine to celebrate our one-year Sister City relationship. Mayor Yang was here for only a few hours, but was able to meet with Superintendent Jerry Riibe, Sister City President John DaBeet, and business representatives Tony Joseph and Dan Stein. A ceremony was held to officially dedicate the photos, art, and calligraphy to Muscatine, the public attended at the Gallery on Second and the Muscatine Camera club received a gift from the Photographer's Association from Zhengding.

Before the ceremony Jane Yin, adjunct instructor at Muscatine Community College (MCC), engaged two of her young students who had learned a traditional Chinese poem



and wrote in calligraphy for Mayor Yang. He was impressed with the students and with Jane.

During Mayor Yang's speech he acknowledged the sacrifice Jane and her family made for her to travel to Muscatine for 9 months and be in a foreign land to help foster better relationships between the two cities and its people.



- Tony Joseph traveled to Shanghai and Hebei Province. He met with Mr. Ling of the SPAFFC where he requested and received more spaces for Muscatine students to attend the Shanghai Camp during July 2014.

Mr. Ling also talked about the "Window to Shanghai," a donation of 700 books from the Shanghai Library to the Musser Public Library. Plans were made to visit Muscatine at the beginning of October and bring young performers.

- In Hebei Tony met with Mr. Ye and his team and went on to Zhengding and met Mr. Li, the director of Zhengding TV and Mr. Gao a local photographer and the president of the Photographer Association in Zhengding. They had just returned from their first visit to Muscatine and the United States on March 1, 2014. These men felt friendship was started while they were in Muscatine.

Tony toured the television station, met with Mr. Wu, CEO of Ping An Furniture, Mrs. Zhang of the Pre-School Teacher's College, and with Jane Yin and her parents in their home.



- Sarah Lande, Albert Liu, Tony Joseph, and Joe and Jeanne Crookham traveled to Shanghai and Hebei for the 60th Anniversary of the CPAFFC.

In Shanghai, they had a luncheon meeting with leaders from SPAFFC to discuss expanded student exchanges between Muscatine and Shanghai, including Shanghai Camp which was offered to 150 high school students from 30 countries in 2014.

- The group visited a Performance School for kindergarten to middle school. These are students selected to be future stars in TV and on the stage.
- Our delegation then went to Hebei to visit Tangshan, Shijiazhuang, and Zhengding. Gary Dvorchak, a former Muscatine resident with whom Xi Jinping stayed in 1985, and his family joined them in Shijiazhuang for dinner with Party Secretary Zhou and the Governor of Hebei.
- The Muscatine delegation toured the Earthquake Museum in Tangshan where Mr. Bai was a leader for many years. They were presented with photo book of their visit before they left.
- The trip culminated in Beijing, where Sarah Lande and the Muscatine-China relationship were featured at the China International Friendship Conference in Commemoration of the 60th Anniversary of the CPAFFC. Sixteen stories of global friendship were selected by Madam Li to illustrate 60 years of CPAFFC. The stories were presented at an extravagant Chinese television production, "Gathering of 60 Years."

On stage, Sarah Lande narrated the Iowa-Xi Jinping story which included pictures of the 1985 and 2012 visits of President Xi to Iowa, ending with the friendship song "Lasting Memory" sung by 30 Chinese children. The atmosphere was exhilarating, alive with history and hopes for the future. Sarah was proud to have our city, state, and nation displayed as a featured friendship relationship.

During that celebration President Xi Jinping spoke to guests in the Great Hall of the People stating "only when peoples of all countries are united with friendship, can we achieve the common aspiration of peace and development."

- Back in Muscatine, Amy Bakke, Bob Allbee, and Tony Joseph worked on getting students for the 100,000 Strong Initiative Study Program and Shanghai Camp. Amy Bakke supported the trips by recruiting students and helping them get passports, visas, and other information together for their June departure. Jane Yin led the orientation for the 13 students and their parents. A diverse group prepared for the life-changing trip.
- The students departed on June 14 from the McAvoy Center parking lot. Bob Allbee and Tony Joseph were there to see them off by bus to Chicago. From there they flew to Beijing. Tenneil Register and Hannah Porter were the teachers/chaperones who accompanied the students.
- Muscatine said farewell to Jane Yin. Her parents and daughter came to Muscatine to see where she lived in Muscatine. There was a farewell luncheon at the Business and Industry Center, hosted by the Joseph Family and MCC. The city of Muscatine is grateful to Katie and Tom Watson for including Jane into their family.



- Three of our students returned after four weeks in China. They visited Beijing and spent most of the time in Hangzhou at the Wanxiang Polytechnic Institute. Their time was spent developing language skills, learning the culture, and also learning about “green” energy. The remaining five students returned from Shanghai Camp.
- In July Daniel Li and Glad Chen were welcomed to Muscatine. They have invested in two residences in our city and are fond of the people they’ve met in Muscatine.
- The “Window to Shanghai” book donation arrived from Shanghai. Muscatine Library Director, Pam Collins and her staff have cataloged all of the books and photographs.
- In October Muscatine Community Schools Superintendent, Jerry Riibe and his wife Jodi were invited to attend a conference and celebration at the Shijiazhuang Foreign Language School and conference.
- At the end of October Consul General Zhou visited Muscatine to discuss a project that involves with the five Chinese friends that visited Muscatine in 1985.
- Bob Allbee, president of MCC, and Jeremy Pickard traveled to Zhengding in November. They met with Jane Yin and her parents.

**Exchange Agreements were signed between:**

- MCC and the Education Bureau of Zhengding, for educational exchanges for teachers and students with Zhengding County #1 High School.
- MCC/Shijiazhuang Foreign Language School for administrative, teacher and student exchanges.

- MCC/Shijiazhuang Institute of Railway Technology This agreement will be on a 2+1 basis. Two years of a students program will be taken at the Institute of Railway Technology with the final year to be taken at MCC. The program is Engineering Technician, with an emphasis on electrical, electronics, and logistics.
- MCC/Hebei College of Industry and Technology to provide educational exchanges for staff and students.
- MCC/Zhengding Preschool College
- Gregg Mandsager, city administrator, and David Gobin, community development director, visited China this past December to develop personal relationships and to lay a foundation for doing business in Muscatine now and into the future. They visited Beijing, Shanghai, Yiwu, Kaihua, and our Sister City Zhengding. Yiwu, China, is the largest wholesale market in the world.



Daniel Li and Glad Chen are partnering with local business to help make the proposed hotel and conference center a reality. Daniel and Glad provided an in-depth tour of China, their personal companies (real estate, software, video, and banking) and provided a great introduction into how business is conducted in China.



Mayor DeWayne Hopkins gratefully acknowledges the generosity and interest of 100,000 Strong Foundation, Wanxiang America Corporation, Iowa Sister States, Muscatine Sister Cities, Muscatine Community College, Eastern Iowa Community College District, Muscatine Community School District, The Stanley Foundation, Musco Lighting, HNI Corporation, Monsanto, Kent Corporation, Stanley Consultants Inc, Muscatine Downtown Investors LLC, Greater Muscatine Chamber of Commerce and Industry, City of Muscatine, Muscatine Business and Industry Center, Musser Public Library, and Muscatine Art Center.

—Mayor DeWayne Hopkins, February 2015

**City of Muscatine**  
**Automated Traffic Enforcement System**  
**Summary of Tickets Forwarded to MCA Collection Service**

Unpaid Amounts to MCA from GATSO					MCA Collections					
Date to MCA	Number		Amount		Payment date from MCA	Number		Payments		MEMO Number Canceled
	Current	Cumulative	Current	Cumulative		Current inc.	Partials	Cumulative	Current	
7/7/2011	144	144	\$ 15,990.00	\$ 15,990.00	8/12/2011					
8/1/2011	417	561	46,440	62,430.00	(July collections)	26	26	\$ 2,694.06	\$ 2,694.06	3
9/6/2011	364	925	40,565	102,995.00	9/12/2011	(21 full or pd in full pmnts)				
10/4/2011	477	1,402	53,395	156,390.00	(Aug collections)	74	100	7,438.75	10,132.81	9
10/31/2011	288	1,690	32,345	188,735.00	10/14/2011	(60 full or pd in full pmnts)				
11/23/2011	191	1,881	21,750	210,485.00	(Sept collections)	98	198	9,682.38	19,815.19	1
12/30/2011	276	2,157	30,895	241,380.00	11/10/2011	(76 full or pd in full pmnts)				
1/26/2012	144	2,301	16,085	257,465.00	(Oct collections)	150	348	13,938.33	33,753.52	12
2/27/2012	198	2,499	22,150	279,615.00	12/12/2011	(101 full or pd in full pmnts)				
3/30/2012	215	2,714	24,065	303,680.00	(Nov collections)	128	476	10,224.38	43,977.90	1
4/26/2012	131	2,845	14,660	318,340.00	1/9/2012	(87 full or paid in full pmnts)				
5/31/2012	237	3,082	26,425	344,765.00	(Dec collections)	115	591	8,945.93	52,923.83	1
6/28/2012	213	3,295	24,080	368,845.00	2/9/2012	(57 full or pd in full pmnts)				
7/30/2012	259	3,554	29,040	397,885.00	(Jan collections)	112	703	9,725.62	62,649.45	0
8/30/2012	336	3,890	37,905	435,790.00		(75 full or pd in full pmnts)				
9/27/2012	313	4,203	35,320	471,110.00	GATSO Portion of Collections			703	(12,879.00)	49,770.45
10/26/2012	218	4,421	24,255	495,365.00	July-Jan (477 tickets)					
11/30/2012	311	4,732	34,710	530,075.00	(Feb collections)	115	818	10,182.02	59,952.47	1
12/31/2012	256	4,988	28,560	558,635.00		(93 full or pd in full pmnts)				
1/31/2013	217	5,205	24,820	583,455.00	(Mar collections)	85	903	7,449.22	67,401.69	0
3/4/2013	183	5,388	20,205	603,660.00		(63 full or pd in full pmnts)				
3/28/2013	127	5,515	14,245	617,905.00	(Apr collections)	98	1,001	8,054.93	75,456.62	2
4/30/2013	101	5,616	11,110	629,015.00		(65 full or pd in full pmnts)				
5/31/2013	214	5,830	23,940	652,955.00	(May collections)	98	1,099	7,988.47	83,445.09	3
6/27/2013	41	5,871	4,685	657,640.00		(65 full or pd in full pmnts)				
7/26/2013	8	5,879	1,055	658,695.00	(Jun collections)	107	1,206	8,403.18	91,848.27	1
8/2/2013	191	6,070	21,290	679,985.00		(68 full or pd in full pmnts)				
9/3/2013	5	6,075	550	680,535.00	GATSO Portion of Collections			1,206	(9,747.00)	82,101.27
9/4/2013	90	6,165	10,100	690,635.00	Feb-June (361 tickets)					Fiscal Year net total
9/5/2013	324	6,489	36150	726,785.00						Fiscal Year to Date
9/6/2013	-	6,489	(27.50)	726,757.50	(July collections)	110	1,316	8,892.61	\$ 8,892.61	

(To make totals = reports)	6,489	0	726,757.50		(74 full or pd in full pmnts)			
9/23/2013	1	6,490	110	726,867.50				
10/11/2013	361	6,851	39,940	766,807.50	(Aug collections)	108	1,424	9,295.97 18,188.58
11/1/2013	303	7,154	33,430	800,237.50		(79 full or pd in full pmnts)		
12/5/2013	237	7,391	26,985	827,222.50				
2/11/2014	480	7,871	53,875	881,097.50	(Sept collections)	111	1,535	10,174.39 28,362.97
3/7/2014	168	8,039	18,755	899,852.50		(80 full or pd in full pmnts)		
3/28/2014	113	8,152	12,505	912,357.50				
4/7/2014	50	8,202	5,665	918,022.50	(Oct collections)	125	1,660	10,852.47 39,215.44
5/1/2014	109	8,311	12,040	930,062.50		(87 full or pd in full pmnts)		
6/2/2014	205	8,516	22,825	952,887.50				
6/27/2014	296	8,812	33,310	986,197.50	(Nov collections)	122	1,782	10,151.66 49,367.10
7/9/2014	19	8,831	2,115	988,312.50		(81 full or pd in full pmnts)		1
8/1/2014	336	9,167	37,805	1,026,117.50				
9/1/2014	381	9,548	42,580	1,068,697.50	(Dec collections)	156	1,938	11,813.15 61,180.25
9/30/2014	237	9,785	26,565	1,095,262.50		(95 full or pd in full pmnts)		
11/14/2014	239	10,024	26,715	1,121,977.50				
12/18/2014	796	10,820	89,660	1,211,637.50	(Jan collections)	169	2,107	14,326.58 75,506.83
1/12/2015	214	11,034	24,060	1,235,697.50		(128 full or pd in full pmnts)		
					(Feb collections)	116	2,223	9,544.48 85,051.31
						(82 full or pd in full pmnts)		
					(Mar collections)	166	2,389	13,700.64 98,751.95
						(124 full or pd in full pmnts)		
					(Apr collections)	102	2,491	8,696.76 107,448.71
						(65 full or pd in full pmnts)		
Backed into					(May collections)	76	2,567	6,421.81 113,870.52
						(50 full or pd in full pmnts)		
					(June collections)	75	2,642	6,475.97 120,346.49
						(55 full or pd in full pmnts)		
					GATSO Portion of Collections	1,000	(27,000.00)	\$ 93,346.49
					July-June (1,001 tickets Paid in Full)			Fiscal Year Net Total
								Fiscal Year to Date
				FY 2013/2014	(July collections)	56	2,698	4,940.60 \$ 4,940.60
						(45 full or pd in full pmnts)		
					(Aug collections)	76	2,774	6,428.65 \$ 11,369.25
						(55 full or pd in full pmnts)		

(Sept collections)	118	2,892	10,958.76	\$ 22,328.01
(Oct collections)	103	2,995	9,351.26	\$ 31,679.27
(Nov collections)	116	3,111	10,594.13	\$ 42,273.40
(Dec collections)	93	3,204	6,960.79	\$ 49,234.19
(Jan collections)	66	3,270	5,057.66	\$ 54,291.85
(Feb collections)	96	3,366	9,402.00	\$ 63,693.85
(Mar collections)	125	3,491	12,027.14	\$ 75,720.99
(Apr collections)	79	3,570	7,945.50	\$ 83,666.49
(May collections)	54	3,624	4,095.60	\$ 87,762.09
(June collections)	72	3,696	7,088.94	\$ 94,851.03
June Direct Pmt	1	3,697	137.00	\$ 94,988.03

GATSO Portion of Collections	844	(22,788.00)	\$ 72,063.03
July-June (844 tickets Paid in Full)			Fiscal Year Net Total

FY 2014/2015	Fiscal Year to Date				
	(July collections)	102	3,799	9,501.70	\$ 9,501.70
	(77 full or pd in full pmts)				
	(Aug collections)	97	3,896	9,124.00	\$ 18,625.70
	(Sept collections)	154	4,050	14,823.00	\$ 33,448.70
	(Oct collections)	107	4,157	9,276.63	\$ 42,725.33
	(Nov collections)	84	4,241	4,912.02	\$ 47,637.35
	(69 full or pd in full pmts- 59 per MCOA email to GATSO)				
	(Dec collections)	158	4,399	12,382.38	\$ 60,019.73
	(126 full or pd in full pmts)				
	(Jan collections)	192	4,591	17,638.09	\$ 77,657.82
	(157 full or pd in full pmts)				
	(Feb collections)		4,591		\$ 77,657.82
	(XX full or pd in full pmts)				

(Mar collections)	4,591	\$ 77,657.82
(XX full or pd in full pmts)		
(Apr collections)	4,591	\$ 77,657.82
(XX full or pd in full pmts)		
(May collections)	4,591	\$ 77,657.82
(XX full or pd in full pmts)		
(June collections)	4,591	\$ 77,657.82
(XX full or pd in full pmts)		
June Direct Pmt	4,591	\$ 77,657.82
<b>GATSO Portion of Collections</b>	<b>-</b>	<b>\$ 77,657.82</b>
<b>July-June (XXX tickets Paid in Full)</b>		<b>Fiscal Year Net Total</b>
		<b>Fiscal Year to Date</b>

**City of Muscatine**  
**Automated Traffic Enforcement System**  
**Summary of Tickets Collected by GATSO**

Date Range		Collections		GATSO Fee (\$27/pd ticket)		Net City Revenue	Fiscal Year	
From	To	Amount	Number				Cumulative Amount (City)	Cumulative Total (City)
<b><u>FY 2010/2011</u></b>								
4/26/2011	5/10/2011	\$ 16,400.00	218	\$ 5,886.00	\$ 10,514.00	\$ 10,514.00		
5/11/2011	5/26/2011	59,225.00	779	21,033.00	38,192.00	48,706.00		
5/27/2011	6/10/2011	77,080.00	1,011	27,297.00	49,783.00	98,489.00		
6/11/2011	6/25/2011	73,115.00	945	25,515.00	47,600.00	146,089.00		
6/26/2011	6/30/2011	26,570.00	338	9,126.00	17,444.00	163,533.00		
(Fiscal Yr-End Cutoff)								
Subtotal - FY 2010/2011		\$ 252,390.00	3,291	\$ 88,857.00	\$ 163,533.00			\$ 163,533.00
<b><u>FY 2011/2012</u></b>								
7/1/2011	7/10/2011	\$ 31,790.00	405	\$ 10,935.00	\$ 20,855.00	\$ 20,855.00		184,388.00
7/11/2011	7/26/2011	99,105.00	1,264	34,128.00	64,977.00	85,832.00		249,365.00
7/27/2011	8/10/2011	82,675.00	1,065	28,755.00	53,920.00	139,752.00		303,285.00
8/11/2011	8/26/2011	68,265.00	870	23,490.00	44,775.00	184,527.00		348,060.00
8/27/2011	9/10/2011	51,010.00	642	17,334.00	33,676.00	218,203.00		381,736.00
9/11/2011	9/26/2011	63,040.00	798	21,546.00	41,494.00	259,697.00		423,230.00
9/27/2011	10/10/2011	39,675.00	496	13,392.00	26,283.00	285,980.00		449,513.00
10/11/2011	10/27/2011	52,915.00	672	18,144.00	34,771.00	320,751.00		484,284.00
10/28/2011	11/10/2011	34,910.00	446	12,042.00	22,868.00	343,619.00		507,152.00
11/11/2011	11/25/2011	36,410.00	459	12,393.00	24,017.00	367,636.00		531,169.00
11/26/2011	12/10/2011	31,235.00	400	10,800.00	20,435.00	388,071.00		551,604.00
12/11/2011	12/27/2011	28,250.00	352	9,504.00	18,746.00	406,817.00		570,350.00
12/28/2011	1/10/2012	37,060.00	478	12,906.00	24,154.00	430,971.00		594,504.00
1/11/2012	1/26/2012	41,130.00	528	14,256.00	26,874.00	457,845.00		621,378.00
1/27/2012	2/10/2012	37,225.00	481	12,987.00	24,238.00	482,083.00		645,616.00
2/11/2012	2/24/2012	24,230.00	307	8,289.00	15,941.00	498,024.00		661,557.00
2/25/2012	3/10/2012	27,120.00	347	9,369.00	17,751.00	515,775.00		679,308.00
3/11/2012	3/26/2012	28,690.00	366	9,882.00	18,808.00	534,583.00		698,116.00
3/27/2012	4/10/2012	26,460.00	342	9,234.00	17,226.00	551,809.00		715,342.00
4/11/2012	4/25/2012	44,465.00	573	15,471.00	28,994.00	580,803.00		744,336.00
4/26/2012	5/10/2012	34,050.00	434	11,718.00	22,332.00	603,135.00		766,668.00
5/11/2012	5/26/2012	35,300.00	446	12,042.00	23,258.00	626,393.00		789,926.00
5/27/2012	6/10/2012	31,130.00	403	10,881.00	20,249.00	646,642.00		810,175.00
6/11/2012	6/25/2012	52,415.00	668	18,036.00	34,379.00	681,021.00		844,554.00
6/26/2012	6/30/2012	20,765.00	267	7,209.00	13,556.00	694,577.00		858,110.00
Total - FY 2011/2012		\$ 1,059,320.00	13,509	\$ 364,743.00	\$ 694,577.00		Fiscal Year total before MCA collections	

<b><u>FY 2012/2013</u></b>								
7/1/2012	7/10/2012	\$ 40,360.00	517	\$ 13,959.00	\$ 26,401.00	\$ 26,401.00		884,511.00
7/11/2012	7/26/2012	56,520.00	723	19,521.00	36,999.00	63,400.00		1,085,043.00
7/27/2012	8/10/2012	52,805.00	668	18,036.00	34,769.00	98,169.00		1,119,812.00
8/11/2012	8/26/2012	44,170.00	559	15,093.00	29,077.00	127,246.00		1,148,889.00
8/27/2012	9/10/2012	49,420.00	624	16,848.00	32,572.00	159,818.00		1,181,461.00

9/11/2012	9/26/2012	56,340.00	709	19,143.00	37,197.00	197,015.00	1,218,658.00
9/27/2012	10/10/2012	45,655.00	581	15,687.00	29,968.00	226,983.00	1,248,626.00
10/11/2012	10/27/2012	52,895.00	676	18,252.00	34,643.00	261,626.00	1,283,269.00
10/28/2012	11/10/2012	39,395.00	501	13,527.00	25,868.00	287,494.00	1,309,137.00
11/11/2012	11/25/2012	25,540.00	322	8,694.00	16,846.00	304,340.00	1,325,983.00
11/26/2012	12/10/2012	34,155.00	435	11,745.00	22,410.00	326,750.00	1,348,393.00
<b>(Funds not Rec'd Until August, 2013</b>							
for lower Amount)		<b>(2,570.00)</b>					
12/11/2012	12/27/2012	36,205.00	459	12,393.00	23,812.00	350,562.00	1,372,205.00
12/28/2012	1/10/2013	29,690.00	384	10,368.00	19,322.00	369,884.00	1,391,527.00
1/11/2013	1/27/2013	26,575.00	333	8,991.00	17,584.00	387,468.00	1,409,111.00
1/28/2013	2/10/2013	23,815.00	293	7,911.00	15,904.00	403,372.00	1,425,015.00
2/11/2013	2/24/2013	18,965.00	241	6,507.00	12,458.00	415,830.00	1,437,473.00
2/25/2013	3/10/2013	18,895.00	241	6,507.00	12,388.00	428,218.00	1,449,861.00
3/11/2013	3/26/2013	30,465.00	395	10,665.00	19,800.00	448,018.00	1,469,661.00
3/27/2013	4/10/2013	25,750.00	327	8,829.00	16,921.00	464,939.00	1,486,582.00
4/11/2013	4/25/2013	20,085.00	250	6,750.00	13,335.00	478,274.00	1,499,917.00
2/1/2013	4/25/2013	* 4,675.00	62	1,674.00	3,001.00	481,275.00	1,502,918.00
4/26/2013	5/10/2013	* 7,365.00	83	2,241.00	5,124.00	486,399.00	1,508,042.00
4/26/2013	5/11/2013	15,310.00	198	5,346.00	9,964.00	496,363.00	1,518,006.00
5/11/2013	5/26/2013	* 2,690.00	27	729.00	1,961.00	498,324.00	1,519,967.00
5/11/2013	5/26/2013	25,050.00	318	8,586.00	16,464.00	514,788.00	1,536,431.00
5/27/2013	6/10/2013	* 725.00	7	189.00	536.00	515,324.00	1,536,967.00
5/26/2013	6/12/2013	37,102.00	468	12,636.00	24,466.00	539,790.00	1,561,433.00
Account Refund		(35.00)	-	-	(35.00)	539,755.00	1,561,398.00
6/11/2013	6/25/2013	* 405.00	4	108.00	297.00	540,052.00	1,561,695.00
6/12/2013	6/26/2013	33,201.00	413	11,151.00	22,050.00	562,102.00	1,583,745.00
6/26/2013	6/26/2013	1,375.00	16	432.00	943.00	563,045.00	1,584,688.00
6/26/2013	6/30/2013	11,785.00	145	3,915.00	7,870.00	570,915.00	1,592,558.00
<b>Total - FY 2012/2013</b>		<b>\$ 864,778.00</b>	<b>10,979</b>	<b>\$ 296,433.00</b>	<b>\$ 570,915.00</b>		

Not yet billed for GATSO fee

Fiscal Year total before

MCA collections

\* Additional from previous GATSO 3rd party vendor.

#### FY 2013/2014

						<b>Fiscal Year</b>	
						<b>Cumulative</b>	<b>Cumulative</b>
7/1/2013	7/12/2013	\$ 36,200.00	450	\$ 12,150.00	\$ 24,050.00	\$ 24,050.00	1,616,608.00
7/12/2013	7/26/2013	43,131.00	535	14,445.00	28,686.00	52,736.00	1,074,379.00
7/8/2013	7/8/2013	110.00	1	27.00	83.00	52,819.00	1,074,462.00
7/27/2013	8/10/2013	110.00	1	27.00	83.00	52,902.00	1,074,545.00
7/26/2013	8/12/2013	51,293.01	634	17,118.00	34,175.01	87,077.01	1,108,720.01
8/12/2013	8/26/2013	42,247.50	529	14,283.00	27,964.50	115,041.51	1,136,684.51
8/26/2013	9/12/2013	45,638.30	558	15,066.00	30,572.30	145,613.81	1,167,256.81
8/27/2013	9/10/2013	110.00	1	27.00	83.00	145,696.81	1,167,339.81
9/11/2013	9/26/2013	75.00	1	27.00	48.00	145,744.81	1,167,387.81
9/12/2013	9/26/2013	32,871.00	407	10,989.00	21,882.00	167,626.81	1,189,269.81
9/26/2013	10/10/2013	39,307.82	489	13,203.00	26,104.82	193,731.63	1,215,374.63
10/12/2013	10/26/2013	32,715.00	401	10,827.00	21,888.00	215,619.63	1,237,262.63
10/26/2013	11/12/2013	43,605.00	548	14,796.00	28,809.00	244,428.63	1,266,071.63
11/12/2013	11/26/2013	29,472.50	362	9,774.00	19,698.50	264,127.13	1,285,770.13
11/26/2013	12/12/2013	33,645.00	421	11,367.00	22,278.00	286,405.13	1,308,048.13
12/12/2013	12/26/2013	24,414.00	306	8,262.00	16,152.00	302,557.13	1,324,200.13
12/26/2013	1/12/2014	22,695.00	274	7,398.00	15,297.00	317,854.13	1,339,497.13
1/11/2014	1/26/2014	1,125.00	15	405.00	720.00	318,574.13	1,340,217.13
1/12/2014	1/26/2014	11,920.00	139	3,753.00	8,167.00	326,741.13	1,348,384.13
1/26/2014	2/12/2014	4,215.00	48	1,296.00	2,919.00	329,660.13	1,351,303.13
1/27/2014	2/9/2014	10,550.00	140	3,780.00	6,770.00	336,430.13	1,358,073.13

\* Additional from previous GATSO 3rd party vendor.

(a gain of \$103), for a difference of \$1,026)

Fiscal Year	
Cumulative	Cumulative
\$ 20,318.00	1,549,900.13
48,345.00	1,577,927.13
81,822.00	1,611,404.13
105,085.00	1,634,667.13
132,164.00	1,661,746.13
160,459.00	1,690,041.13
182,390.00	1,711,972.13
202,240.00	1,731,822.13
227,067.00	1,756,649.13
247,727.00	1,777,309.13
265,477.00	1,795,059.13
283,283.00	1,812,865.13
295,641.00	1,825,223.13
307,710.00	1,837,292.13
322,443.00	1,852,025.13
336,813.00	1,866,395.13

Total - FY 2012/2013

\$ 514,095.00 6,566 \$ 177,282.00 \$ 336,813.00

Fiscal Year total before  
MCA collections

\* Additional from previous GATSO 3rd party vendor.



10,582

Not yet received 10/7/13

729 paid for June invoice

Billed for only 850 for July invoice (65 short)  
I emailed; no response

1,655 for August invoice

1.088 for September invoice  
My total for October 842; billed for 794 (1st bill)  
(paid 1st invoice 12/5/14; paid balance 12/19/14)  
My total for November 904; billed for 901  
(paid actual invoice)  
My total for December 657; only billed for 603  
(GATSO corrected the invoice)  
1st bill only for 713; should be 750  
(emailed GATSO 2/3/15)

## MEETING ANNOUNCEMENT AND AGENDA BI-STATE REGIONAL COMMISSION

Wednesday, February 25, 2015, 3:30 p.m.

Scott County Administration Building  
600 West Fourth Street  
Davenport, IA

- |   |  |   |   |  |          |                      |
|---|--|---|---|--|----------|----------------------|
| X   | X  | 1. <u>Approval of the January 28, 2015 Minutes (See enclosed)</u> – John Thodos, Chair  |   |  |          |                      |
| X   | X  | 2. <u>Treasurer's Report (See enclosed)</u> – Marty O'Boyle, Treasurer  |   |  |          |                      |
|   |  | 3. <u>Finance and Personnel Committee/Financial Matters</u> – Chuck Austin, Finance and Personnel Committee Chair   |   |  |          |                      |
| X   | X  | a. <u>Bills (See enclosed)</u>  |   |  |          |                      |
| X   | X  | b. <u>Report on Progress on Commission's FY 2015 Program Budget as of 1/31/2015 (See enclosed)</u>  |   |  |          |                      |
| X   | X  | c. <u>Contracts/Grants for Consideration</u> – Denise Bulat, Executive Director   |   |  |          |                      |
|   |  | <table border="1"><tr><td>I. Amend Hurt<br/>Norton &amp;<br/>Associates, Inc.</td><td>Add promotion of Rock<br/>Island Arsenal (to be paid by<br/>local government participants)</td><td>\$25,000</td><td>12/1/14-<br/>11/30/15</td></tr></table> | I. Amend Hurt<br>Norton &<br>Associates, Inc. | Add promotion of Rock<br>Island Arsenal (to be paid by<br>local government participants) | \$25,000 | 12/1/14-<br>11/30/15 |
| I. Amend Hurt<br>Norton &<br>Associates, Inc. | Add promotion of Rock<br>Island Arsenal (to be paid by<br>local government participants) | \$25,000  | 12/1/14-<br>11/30/15                          |  |          |                      |
|   |  | II. Other Contracts/Grants  |   |  |          |                      |
| X   |  | 4. <u>Red Cross Update: Building Strategic Community Partnerships for Resilient Communities</u> – Amber Wood, Executive Director  |   |  |          |                      |
| X   |  | 5. <u>Update on Bi-State Region Comprehensive Economic Development Strategy 2015 Progress Report</u> – Laura Berkley, Senior Planner  |   |  |          |                      |
|   |  | 6. <u>Questions or Comments by Commissioners</u>  |   |  |          |                      |
|   |  | 7. <u>Other Business</u>  |   |  |          |                      |
|   |  | 8. <u>Adjournment</u>   |   |  |          |                      |

**NEXT MEETING:** Wednesday, March 25, 2015 – 3:30 p.m.  
Scott County Administration Building  
600 West Fourth Street  
Davenport, IA

MINUTES OF THE  
BI-STATE REGIONAL COMMISSION

Wednesday, January 28, 2015, 3:30 p.m.  
Scott County Administration Building  
600 West Fourth Street  
Davenport, Iowa

MEMBERS PRESENT: Thodos – Vice Chair, Austin, Callaway-Thompson, Earnhardt, Gallagher, Gluba, Goodwin, Heninger, Holst, Hopkins, Howard, Kelly, Lawrence, Maranda, Meeker, Newton-Butt, O’Boyle, Pauley, Raes, Schloemer, Sherwin, Stoermer, Sunderbruch, Tank, Terry, Volz, Washburn

MEMBERS ABSENT: Anderson, Gordon, Gradert, Hillman, Holmes, Liddell, Tossell, Williams

OTHERS PRESENT: Kathleen Repass, Director, Henry County Economic Development Partnership

STAFF PRESENT: Berkley, Bulat, Grabowski, McCullough, Miller, Moritz

Vice Chair Thodos called the meeting to order at 3:31 p.m. and asked for introductions of those present.

1. Approval of the December 17, 2014 Minutes. Mayor Gluba moved to approve the minutes of December 17, 2014 as presented. Mr. Austin seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Mayor O’Boyle presented the Treasurer’s Report for the month ending December 31, 2014, noting an ending total bank and book balance of \$547,084.57. Mayor O’Boyle moved the report be accepted as written and mailed. Ms. Earnhardt seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.

- a. Bills. Mr. Austin presented the bills totaling \$83,561.85, as listed on the following bills listing and addendum dated January 28, 2015:

Bills List

Bohnsack & Frommelt LLP, final billing for year-end audit 2014	\$ 4,000.00
Hurt, Norton & Associates, December 2014 legislative technical service (cost reimbursed by participating member governments)	7,750.00
Infogroup, license for web-based access to business database	2,100.00
City of Moline, Municipal Code Enforcement System proceeds	3,511.42
Moline Dispatch Publishing Company, L.L.C., advertisement for air quality partnership promotion	5,660.00
Quad Cities Chamber of Commerce, IMCP Grant, July1 thru September 30, 2014	2,976.57
City of Rock Island, Municipal Code Enforcement System proceeds	37,830.91
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	2,730.00

### Addendum

Missman, Inc., preparation of East Moline Enterprise Zone legal description, \$7,990.00  
 December 2014 services  
 Quad City Times, advertisement for air quality partnership promotion 3,000.00  
 Rock Island County Treasurer 6,012.95  
 02/2015 Rent \$4,618.38  
 02/2015 Internet Access 88.00  
 10/2014 Adjustment & 12/2014 Postage 1,126.54  
 12/2014 Cell Phone 180.03\*  
 \*(Partial costs reimbursed by HCEDP/Rural Accelerator Grant)

Mr. Austin moved approval of the bills totaling \$83,561.85 as presented above.

Ms. Kelly seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission's FY 2014-15 Program Budget as of December 31, 2014.  
Mr. Austin explained the Program Budget Status Report was mailed in members' packets. The Commission is 50.0% through the fiscal year with 47.4% expended and within budget.
  - c. Contracts/Grants for Consideration. There were no contracts/grants for consideration.

4. Executive Committee.

  - a. Election of Officers. Vice Chair Thodos reported the Executive Committee, serving as the Nominating Committee, met January 28, 2015 to recommend a slate of officers for consideration to the full Commission. The following slate of officers for 2015-2016 was presented to the Commission for approval:

Chair – John Thodos, Mayor, City of East Moline

Vice Chair – Kas Kelly, Chair, Muscatine County Board

Secretary – Kim Callaway-Thompson, Member, Rock Island County Board

Treasurer – Marty O’Boyle, Mayor, City of Eldridge

Vice Chair Thodos called for nominations from the floor, and none were received. Mayor Gluba motioned to approve the slate of officers, and Ms. Earnhardt seconded. The motion passed unanimously by the Commission.

5. Update on the Henry County Economic Development Partnership (HECDP) Rural Jobs and Innovation Challenge Grant. Ms. Repass provided an update on the Rural Jobs Accelerator Grant Initiative (RJAGI), which covers Henry and Mercer Counties and rural portions of Rock Island County. The three-year grant period began January 2013 and goes through September 2015. Grant funds provided for 1.75 staff to increase economic development capacity.

The project is jointly funded by Economic Development Administration (EDA) and U.S. Department of Agriculture (USDA) Grant for \$193,500, which was matched locally with another \$193,500. The EDA portion of the project funded the *Rural Economic Development Plan* cluster analysis, a business needs assessment, and a Rock Island Arsenal connectivity assessment. The USDA portion of the grant funded efforts to expand the local foods network, coordination of entrepreneur engagement, and rural tourism assessments.

Ms. Repass explained the first year of the grant involved data gathering, analysis, and identification of the four key industry clusters in the project area, which were agriculture,

transportation, manufacturing, and tourism. A Henry County fact sheet was also created along with the first-year draft of the *Rural Economic Development Plan*. The business needs assessment included compiling a major employer inventory in the four industries and conducting interviews using a customized survey tool. Results were shared with public and private officials in the area.

A Rock Island Arsenal (RIA) connectivity assessment identified key business partners at the RIA and compiled a database of numbers of employees and salary ranges in the project area employed at the RIA. During the business needs assessment interviews, business opportunities to those interested in RIA contracts were communicated.

In 2014, a Cluster Analysis Steering Committee and five smaller task forces were created that identified objectives to support job retention foster partnerships to increase development. Also in 2014, outreach presentations continued to gather input to the economic development planning effort. The need to maintain an enterprise zone designation in the planning area was also identified. Interviews to expand the business needs assessment were also continued.

Ms. Repass reported work on the local foods network involved developing a database of growers and determining a market for their products. Partnership possibilities with the Quad City Food Hub were identified, as well as the need for a refrigerated food truck to gather the product. Training in USDA Good Agricultural Practices (GAP) certification will also be considered along with local grocery store collaboration in joint purchasing.

To encourage rural entrepreneurs, a “Fast Pitch” competition was held with a monetary prize. The 2013 and 2014 winners were:

- Save a Heart — AED devices (Colona)
- One Stop Shooting Range (Toulon)
- 360 e-Cycle — recycle electronic devices (Kewanee)
- Paxton Poultry (Annawan)
- Designs on the Boulevard (Geneseo)
- Jim Langdon — athletic equipment, patent work (Stark County)

For the Rural Tourism Community Assessment, a Phase I consultant study of tourism opportunities, issues, and challenges in Henry, Mercer, and rural Rock Island Counties was conducted by Hargrove and Young. A Phase II report developed a tourism asset map of the project area and was prepared by Place Dynamics. Results of both studies will be utilized to strengthen tourism activities and marketing in the area.

Ms. Repass concluded by saying that in the final year of the grant, business interviews will continue, and the Cluster Analysis/Economic Development Plan will be finalized. The Rock Island Arsenal connectivity assessment will be updated with the most recent employment and contract information, and the Rock Island Arsenal Development Group will explore partnership options with local businesses officials. Potential activities with the Quad City Food Hub will also be explored. The final year of the Fast Pitch competition will be held, and high school students will be invited to participate.

6. **Kick-off of CEDS Progress Report 2015.** Ms. Berkley provided a brief update on the status of the 2015 Comprehensive Economic Development Strategy (CEDS) Progress Report. The CEDS is updated annually and fully redeveloped every five years. The strategy must be completed for the region to receive federal funds from the Economic Development

Administration (EDA). The CEDS planning process is a collaborative effort with participation from economic development organizations, local governments, institutions of higher learning and private businesses. A core Bi-State staff of seven works closely on the document while another five provide information and review. The CEDS also serves as a unifying economic development strategy that broadly incorporates goals and projects from across the region.

The CEDS Progress Report includes a comprehensive list of economic development projects that have been completed in the last year, are currently underway, and projects planned for the future. The jobs and investments from this list are reported to EDA and are utilized by legislatures to promote the region and champion projects. Granting bodies also can review the list and use it to make decisions on future grant awards.

Ms. Berkley explained the timeframe for the CEDS has changed. In the past, progress reports were due in June, but they will be due in April moving forward. Also new this year was the decision to hold meetings in each county to ensure full representation of the region. The CEDS progress report contains a progress toward the goals of the 2011 full CEDS, background demographics, data analysis include quality of life, and an overview of the region's opportunities and threats. The next full version of the CEDS will be completed in 2016.

Ms. Berkley informed Commissioners that Bi-State staff will bring a draft of the 2015 CEDS Progress Report to the Commission in March for review and a final draft in April for approval.

7. Questions or Comments by Commissioners. There were no questions or comments by Commissioners.
8. Other Business. There was no other business
9. Adjournment. The meeting adjourned at 4:20 p.m.

Respectfully submitted,



John Thodos  
Vice Chair

**BI-STATE REGIONAL COMMISSION  
TREASURER'S REPORT  
FOR THE MONTH ENDING JANUARY 31, 2015**

	<u>Balance January 1</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Balance January 31</u>
<b>GENERAL SAVINGS ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – January 1, 2015	\$ 410,992.80			
Add Deposits		\$ 267,204.21		
Less Transfers			\$ 200,059.82	
Balance – January 31, 2015				\$ 478,137.19
<b>RLF SAVINGS ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – January 1, 2015	\$ 1,171.85	\$ 0.15		
Add Deposits			\$ 0.00	
Less Transfers				\$ 1,172.00
Balance – January 31, 2015				
<b>CHECKING ACCOUNT BANK AND BOOK BALANCE:</b>				
Balance – January 1, 2015	\$ 29,718.97			
Add Deposits		\$ 488,731.56		
Less Checks Written			\$ 579,349.96	
Balance – January 31, 2015				(\$ 60,899.43)
<b>PAYROLL ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – January 1, 2015	\$ 5,200.95			
Add Deposits		\$ 106,207.26		
Less Checks Written			\$ 106,305.84	
Balance – January 31, 2015				\$ 5,102.37
<b>INVESTMENT ACCOUNTS BANK &amp; BOOK BALANCE:</b>				
Balance – January 1, 2015	<u>\$ 100,000.00</u>			
State Bank of Orion				
12/26/14 – 6/25/15 (.20%)				
Add Investments Made	<u>\$ 0.00</u>			
Less Investments Matured		<u>\$ 0.00</u>		
Balance – January 31, 2015				<u>\$ 100,000.00</u>
<b>TOTAL BANK &amp; BOOK BALANCE:</b>				
Balance – January 1, 2015	<u>\$ 547,084.57</u>			
Add Deposits in January		<u>\$ 862,143.18</u>		
Withdrawals in January			<u>\$ 885,715.62</u>	
Balance – January 31, 2015				<u>\$ 523,512.13</u>
<b>PASS THROUGH FUNDS</b>				
<b>BI-STATE RLF ACCOUNT:</b>				
Balance – January 1, 2015	<u>\$ 1,079,672.84</u>			
Add Deposits		<u>\$ 15,314.53</u>		
Less Withdrawals			<u>\$ 395,070.00</u>	
Balance – January 31, 2015				<u>\$ 699,917.37</u>
<b>MERCER-MUSCATINE RLF ACCOUNTS:</b>				
Balance – January 1, 2015	<u>\$ 23,472.03</u>			
Add Deposits		<u>\$ 4,883.29</u>		
Less Withdrawals			<u>\$ 20.00</u>	
Balance – January 31, 2015				<u>\$ 28,335.32</u>

**BILLS TO BE CONSIDERED FOR APPROVAL  
AT THE FEBRUARY 25, 2015  
BI-STATE REGIONAL COMMISSION MEETING**

Blackhawk Bank & Trust, VISA charge card expenses related to Washington, DC trip; Intergov meetings; Illinois Department of Transportation meeting; Chief Elected Officials & Chief Administrative Officials meeting (cost reimbursed by participants; 3 staff attending the Iowa Bike Summit; 1 staff attending the Washington, DC legislative meeting; 1 staff attending the Adobe Photoshop training; company vehicle repairs; office supplies	\$ 6,905.35
Hurt, Norton & Associates, January 2015 legislative technical service (cost reimbursed by participating member governments)	7,750.00
TOTAL	<u><b>\$14,655.35</b></u>

Additional bills for which invoices have not yet been received and will be listed on an addendum to be distributed separately.

**BI-STATE REGIONAL COMMISSION**  
**FY 2014-15 Program Budget Status Report**  
**Through Month of January – 58% of Year**

<b>ADOPTED BUDGET:</b>	\$2,137,763.00	<b>EXPLANATION:</b>
<b>EXPENDED THROUGH JANUARY:</b>	\$1,195,833.67 (55.9%)	
<b>STAFF LEVEL BUDGETED:</b>	25.25 F.T.E.	
<b>STAFF LEVEL STAFF MAINTAINED:</b>	22.75 F.T.E.	

**MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING JANUARY:**

ALEDO – RLF Coord.; Transit Mobility/HSTP Planning; Website Support; Aerial Photo Coord. Asst.; Data Asst.

ALPHA – HCEDP Participation; Transit Mobility/HSTP Planning; Enterprise Zone.

ANDALUSIA – RICWMA Staffing; Riverfront Council; Website Support.

ANDOVER – HCEDP Participation; Transit Mobility/HSTP Planning; Enterprise Zone.

ATKINSON – HCEDP Participation; Transit Mobility/HSTP Planning; Website Support; Enterprise Zone.

BETTENDORF – Air Quality Asst.; Drug/Alcohol Testing Consort.; I-74 Bridge Coord.; IAQC Transit Planner Coord. & Transit Support; Joint Purchasing; QCICNet; Riverfront Council; RLF Loan Admin./Marketing; Scott Co. Housing Council; Solid Waste Coord.; Trail Coord. and Trail Counter Installation; Aerial Photo Coord. Asst.; REAP Plan Update; LRTP TAZ Projections; TIP Project Coord.; Park/Rec Plan Update Proposal.

BLUE GRASS – Reg. 9 Transp. Coord., LRTP & STP-TAP Solicitations/Inquiries; Solid Waste Coord.; Website Support; Aerial Photo Coord. Asst.

BUFFALO – Riverfront Council; Solid Waste Coord.; Trail Planning Asst.; Aerial Photo Coord. Asst.

CAMBRIDGE – HCEDP Participation; Transit Mobility/HSTP Planning; Website Support; Enterprise Zone, Census BAS Assistance.

CARBON CLIFF – Joint Purchasing; RICWMA Staffing; Trail Planning; Aerial Photo Coord. Asst.; Flood Damaged Road Inquiry; LRTP TAZ Projections; Zoning Inquiry.

COAL VALLEY – Joint Purchasing; MUNICES Coord.; RICWMA Staffing; Aerial Photo Coord. Asst.; Floodplain; Zoning Map Update.

COLONA – Joint Purchasing; Floodplain; Enterprise Zone; LRTP TAZ Projections.

CORDOVA – RICWMA Staffing; Riverfront Council & Riverfront Planning; Website Support.

DAVENPORT – Air Quality Asst.; IAQC Transit Planner Coord.; Joint Purchasing; QCICNet; Riverfront Cnd.; RiverVision; RLF Loan Admin.; Scott Co. Housing Cnd.; Solid Waste Coord.; Transit Funding & NTD Asst.; Dav. Schools Haz. Mit. Plan; IMCP/EDA Grant w/ QC Chamber; Aerial Photo Coord. Asst.; Trails Planning & Counter Data Analysis; REAP Plan Update.

EAST MOLINE – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Council; RLF Admin.; RMS Coord.; Interoperability Project; Trail Planning; Consol. Dispatch Study Asst.; Floodplain; Aerial Photo Coord. Asst.

ELDRIDGE – Drug & Alcohol Consort.; Solid Waste Coord.; Web Support; Aerial Photo Coord. Asst.; Strategic Trails Plan.; LRTP TAZ Projections; Proposed Land Use Map Update.

GALVA – Broadband Coord.; HCEDP Participation; Transit Mobility/HSTP Planning.

GENESEO – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning; Strategic Planning Proposal; Census BAS Assistance.

HAMPTON – MUNICES Coord.; RICWMA Staffing; Riverfront Council; LRTP TAZ Projections Website Support.

HENRY COUNTY – HCEDP Participation & Graphics Asst.; Joint Purchasing; Transit Mobility/HSTP Planning; Trail Coord.; Legislative Priorities Asst.; Comprehensive Plan; EDA/USDA Grant; Aerial Photo Coord. Asst.; Floodplain Coord. Efforts; Enterprise Zone; Econ. Dev. Impact Study Req.

HILLSDALE – Transit Mobility/HSTP Planning; Floodplain.

Kewanee – Transit Mobility/HSTP Planning.

LECLAIRE – Joint Purchasing; Riverfront Council; Solid Waste Coord.; Trail Planning; Aerial Photo Coord. Asst.; Comprehensive Plan Proposal; LRTP TAZ Projections.

LONG GROVE – Reg. 9 Trans. Coord.; LRTP and STP-TAP Solicitations; Solid Waste Coord.; Website Support; Aerial Photo Coord. Asst.

MC CAUSLAND – Reg. 9 Trans. Coord. and STP-TAP Solicitations; Solid Waste Coord.

MILAN – E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; RLF Admin.; RMS Coord.; Interoperability Project; Cons. Dispatch Study Asst.; Aerial Photo Coord. Asst.; Fact Sheet Update; MapRequests.

MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purchasing; I-74 Bridge Coord.; IL QC Intergov. Comm.; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Cnd.; RLF Adm.; RMS Coord.; Trails Coord.; Interop. Proj.; Rail Coord.; Cons. Disp. Study Asst.; Aerial Photo Coord. Asst.; LRTP TAZ Projections.

MUSCATINE CITY – Air Quality Asst.; Joint Purchasing; Reg. 9 Transportation Coord., LRTP and STP-TAP Solicitations/Inquiries; RLF Coord.; Solid Waste Coord.; Trail Planning/ADT Coordination; Aerial Photo Coord. Asst.; Fact Sheet Update; Sidewalk Policy.

MUSCATINE COUNTY – Air Quality Asst.; Joint Purchasing; Reg. 9 Coord, LRTP and STP-TAP Solicitations/Inquiries; Solid Waste Coord.; Trails Planning/ADT Coordination; Transit Mobility Coord.; Website Support; Hazard Mitigation Plan; EDA RLF Coord.; Aerial Photo Coord. Asst.

NEW BOSTON – Transit Mobility Coord./HSTP Planning; Website Support; OSLAD Grant App Follow-up; Census BAS Assistance.

OAK GROVE – E9-1-1 Coord.; LRTP TAZ Projections; Census BAS Assistance.

ORION – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning; Enterprise Zone.

PORT BYRON – RICWMA Staffing; Riverfront Council; Zoning Ordinance Update; LRTP TAZ Projections.

PRINCETON – Riverfront Council; Solid Waste Coord.; Trail Planning; LRTP TAZ Projections; Aerial Photo Coord. Asst.; Census BAS Assistance.

RAPIDS CITY – RICWMA Staffing; Riverfront Council; LRTP TAZ Projections.

RIVERDALE – Riverfront Council; Solid Waste Coord.; Trail Coord.; LRTP TAZ Projections; Website Support.

ROCK ISLAND CITY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; Riverfront Cnd.; RiverVision; RICWMA Stfg.; RLF Loan Admin.; RMS Coord.; Interop. Proj.; Consol. Dispatch Study App.; Aerial Photo Coord. Asst.; Trail Counting; Enterprise Zone; LRTP TAZ Projections.

ROCK ISLAND COUNTY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; LEPC Committee; MUNICES Coord.; QCICNet; RICWMA Stfg & Website Support; RMS Coord.; Trail Coord.; Transit Mobility/HSTP Planning; Passenger Rail; Floodplain Coord. Efforts; Hazard Mitigation Planning Coord.; QC Health Initiative; Highway Safety Planning.

SCOTT COUNTY – Financial Management – Scott Co. KIDS and Scott Co. Hsg. Cnd.; Scott Co. Kids Development Plan Update Proposal; Air Quality Coord.; I-74 Bridge Coord.; Joint Purch.; QCICNet, Reg. 9 Transportation Coord., LRTP & STP-TAP Solicitation; RLF Admin.; Solid Waste Coord.; Trail Planning/ADT Coord.; REAP Plan Update; Transit Mobility/HSTP Planning; LRTP TAZ Projections; Interop. Project; Aerial Photo Coord. Asst.; QC Health Initiative; FEMA Safe Room Grant Asst.; Countywide IT Survey.

SHERRARD – Joint Purchasing; Transit Mobility/HSTP Planning; Website Support.

SILVIS – E9-1-1 Coord.; IL Intergov. Comm. Coord.; Joint Purch.; MUNICES Coord.; QCICNet; RICWMA Stfg.; RMS Coord.; Trails Plan.; Aerial Photo Coord. Asst.; Census BAS Asst.

VIOLA – Transit Mobility/HSTP Planning; CDAP Grant Asst.

WALCOTT – Reg. 9 Transportation Coord., LRTP and STP-TAP Solicitations; RLF Admin.; Solid Waste Coord.; Trail Coord.; Aerial Photo Coord. Asst.

WEST LIBERTY – Air Qual. Coord.; Reg. 9 Transp. and STP-TAP Solicitations; Trails Planning/ADT Coordination Solid Waste Coord.; Musc. Co. Haz Mit Plan; Fact Sheet Update; MMRLF Business Loan Documents; Comprehensive Plan Inquiry; Census BAS Assistance.

WILTON – Air Quality Coord.; Reg. 9 Transp. Coord, LRTP & STP-TAP Solicitations; Solid Waste Coord.; Muscatine Co. Haz Mit Plan; Fact Sheet Devel.; MMRLF Mrktg Asst.

WINDSOR – Transit Mobility/HSTP Planning; CDAP Grant Asst.

WOODHULL – HCEDP Asst.; Transit Mobility/HSTP Planning; Enterprise Zone.

## **Bi-State Report – January**

**COMMUNITY/ECONOMIC DEVELOPMENT:** Provided information to Henry County Economic Development Partnership (HCEDP) staff & board. Continued administration of Economic Development Administration/United States Department of Agriculture Rural Jobs and Innovation Challenge Grant Program on behalf of multiple member governments in Henry, Mercer, and Rock Island Counties. Attended IA RELAT meetings. Attended Iowa Regional Council and Illinois Regional Council meetings. Assisted members with legislative priorities. Collected data for *Bi-State Region Comprehensive Economic Development Strategy (CEDS) 2015 Progress Report*. Met with Mercer and Muscatine Counties' economic development officials to discuss development efforts and strategies.

### **DATA/GRAFICS/MAPPING/ON-LINE SERVICES**

**Data Center:** Staff responded to approximately 12 data and map requests in January 2015 including 5 from business, 4 from local governments, 1 from a non-profit, 1 from a private citizen, and 1 from a state government. The data section of the Bi-State website had 36 page views. The data warehouse site ([www.greaterqcregion.org](http://www.greaterqcregion.org)) had 320 visits and 470 page views. Staff continued work on the *2045 Quad Cities Long Range Transportation Plan* and began work on the *Bi-State Region Comprehensive Economic Development Strategy (CEDS) 2015 Progress Report*. Staff began assisting several members with Census Boundary and Annexation Survey (BAS) 2015 responses.

**Graphics/GIS/Mapping:** 2014 Aerial Photo Flyover Coordination; *2040 Region 9 Long Range Transportation Plan* and *2045 Quad Cities Long Range Transportation Plan* coordination, data, and mapping; Be Healthy QC Grant; IL Rural Transit Brochures – Printing Coord.; QC Street Map (Folded & Wall Versions) Update; Urban Travel Model Data and GIS Assistance; Update/Maintain GIS Data for Street Centerlines, Traffic Counts, MPA Boundary, Federal Functional Class Routes, Urban Areas, Corporate Limits, Landmarks, Rail, Trails, and other layers.

[www.bistateonline.org](http://www.bistateonline.org). Total pages viewed for January 2015 was 2,309 and top pages viewed included: Home Page (764); Search Page (141); Joint Purchasing Council (101); Our Staff (83); Contact Us (67); Documents (66); Careers (63); Who We Are (56); and QC Metro Long Range Transportation Plan (49).

**ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES:** Responded to inquiries & assisted with trail/recreation project funding assistance/grants. Served Rock Island County Waste Management Agency (RICWMA) with coordination of meetings, oversight, and management of waste disposal and recycling programs; reporting; and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues. Held Bi-State Waste Coalition meeting on electronic recycling. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Continued multi-jurisdictional hazard mitigation planning. Attended RiverVision and River Action meetings. Attended planning meetings for Upper Mississippi River conference. Organized bi-monthly meeting of Quad City Riverfront Council.

**INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES:** Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: Turf Chemicals; Janitorial Supplies/Canliners/Food Services; Plotter Paper; Printer/Fax Supplies; and Winter Paper. Staffed Quad Cities Area intergovernmental forums and meetings of area recreation directors, managers and administrators, and chief elected officials. Continued coordination and planning for the awarded Department of Justice interoperability grant. Assisted with Rock Island Arsenal issues.

**REVOLVING LOAN FUND (RLF):** Administered Bi-State RLF Program: Prepared meeting cancellation notice and financial summary report. Provided information to potential applicants. Continued receiving job creation information from active companies. Closed on Scott County company loan. Administered Mercer/Muscatine RLF Program (MMRLF): Provided information to potential applicants. Worked with Aledo, Muscatine City and County, West Liberty, and Wilton to identify potential projects for gap financing. Worked with Aledo & Muscatine company on applications.

**TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT:** Attended related meetings, presented information, and continued staff coordination of river crossing issues. Monitored MPA bridge restrictions for CY15. Worked on *2045 Quad Cities Long Range Transportation Plan (LRTP)* chapters, travel model calibration/validation, goals/objectives development, and TAZ level projections. Continued *Bi-State Region Transit Development Plan* update. Held joint interdisciplinary traffic safety meeting. Prepared monthly reports of federal transportation programs and coordinated related funding/reporting. Monitored air quality emission issues and exceedances. Continued "Make Air Quality Visible" strategic plan implementation. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and Mississippi River Trail, and attended related meetings, as well as other trail planning and grant assistance. Facilitated issues related to Trails Committee, including bike map review. Participated in Be Healthy Quad Cities work group and Partnership in Community Health (PICH) grant work plan development. Coordinated Bi-State Drug and Alcohol Testing Consortium and continued random testing program. Monitored MPO and Iowa Region 9 FY15 Transportation Planning Work Programs. Monitored FFY15-18 Transportation Improvement Programs (TIP) including facilitating TIP revisions, and maintenance of data entry in Iowa TPMS as part of transportation improvement programming. Administered IAQC and Illinois Region 2 transit coordinator positions. Administered Bi-State Region Freight Flow Commodity Study. Reviewed IADOT MPA/RPA9 freight bottleneck priorities. Reviewed transit funding balances, finalized MOU for ILQC portion of 5310 funds, and monitored FTA grantee requirements. Monitored status of implementation of passenger rail service to Chicago. Participated in transportation webinars, workshops, or conferences on various topics, including Iowa Bicycle Summit.