

CITY OF MUSCATINE
IN-DEPTH CITY COUNCIL MINUTES
Council Chambers – 7:00 p.m. – October 9, 2014

Mayor DeWayne Hopkins called the In-Depth City Council meeting for Thursday, October 9, 2014, to order at 7 p.m. Councilmembers present were Rehwaldt, Fitzgerald, Natvig, Bynum, Phillips, and Spread. Also present were City Administrator Gregg Mandsager, Finance Director Nancy Lueck, Fire Chief Jerry Ewers, Public Works Director Randy Hill, Solid Waste Manager Laura Liegois, and Community Development Director Dave Gobin.

Councilmember Rehwaldt left the meeting at 8:30 p.m.

The first item on the agenda was a review of the Budget Basis Financial Statements for the year ended June 30, 2014.

Finance Director Nancy Lueck gave a power point presentation which began with a review of the General Fund Statement of Revenues, Expenditures and Changes in Fund Balance for the year ended June 30, 2014. She then reviewed the Fund Balance Analysis for the General Fund stating the General Fund balance as a percent of the fiscal year 2013/2014 expenditures was at 19.22% which was better than expected as the revised estimate projected percentage was 17%. She then reviewed the General Fund Balance History, the Fiscal Year-End General Fund Balances as a Percent of Expenditures, and the Fund Balance Comparison – Operating Funds. She ended her presentation with the following summarization:

- The ending General Fund balance of 19.2% of expenditures is higher than the original 2013/2014 budget of 15.1% and the 2013/2014 revised estimate of 17.0%.
- This higher balance meets the requirements of the new General Fund balance policy adopted in November 2013 which provides that the General Fund balance be at last 16.7% (two months) of General Fund expenditures.
- The ending balance in the General Fund also positions this fund for the expected future year budget challenges as the commercial and industrial property tax reductions are phased in.
- There were positive fund balances in all of the City's funds with the exception of the Landfill fund.
- The Landfill fund deficit decreased to \$509,026 at the end of fiscal year 2013/2014. The cumulative deficit reduction continues to be ahead of the original long-term deficit reduction plan adopted in 2010.
- Most other city funds have ending balances close to or higher than projected and are in good position going into the budget development process for the upcoming year.

The next item on the agenda was a Landfill Committee update. Finance Director Nancy Lueck stated the Landfill Committee began in 2010 in an effort to find a way to reduce the landfill deficit. She then reviewed the fund deficit and the progress made to date to reduce that deficit. She then overviewed the chart showing the landfill's usage history.

There were questions and comments from City Council concerning the current and future capacity of the landfill.

Ms. Lueck summarized the Landfill's recommendation for renewal of the industrial waste contracts as follows:

- Extend current industrial waste contracts with modest reductions in rates as detailed in the updated plan beginning July 1, 2015 (current contracts all expire June 30, 2015).

- Request five-year industrial waste contracts that will secure industrial waste volume through the time when the next landfill cell(s) will need to be constructed.
- Continue to meet annually to review actual financial results with the updated plan projections.

City Administrator Gregg Mandsager stated that unless there are objections from City Council, staff will work with the GMCCI and Landfill Committee to bring the revised industrial contracts forward approval by City Council.

The next item on the agenda was a waste hauling update.

Finance Director Nancy Lueck gave a presentation on Refuse Collection Services which included the Budgeted Cost Estimates Allocated by Service Provided for the Fiscal Year 2014/2015 Budget and the Estimated Financial Impact if City Discontinued Commercial Refuse Collection Services Based on the Fiscal Year 2014/2015 Budget.

City Administrator Mandsager stated that the net cost per customer is \$6.74 per month excluding the transfer station/landfill fee and includes weekly refuse collection pickup for city residential customers, Fruitland, and commercial customers that have opted to use the city's refuse collection services. The fee also includes curbside pickup, Spring Cleanup Week, yard waste pickup, and brush pickup upon request. He stated the current rate allows us to move into automated collection without changing the rates.

City Administrator Mandsager stated the plan is to move forward with the automated program as budgeted and approved by City Council.

The last item on the agenda was a review of Titles 13 and 15 and Title 6 (curfew section) of the City Code. City Administrator Mandsager reviewed the information contained in his memo concerning the proposed changes to Titles 13 and 15. He stated the next steps include the creation of the Schedule of Fines and Fees, creation of the Appendix, and confirming the sites. He asked City Council to email him with questions or comments.

Under comments, City Administrator Mandsager reminded City Council about their upcoming goal-setting session to be held on October 23, 2014 at 5:00 p.m. in the lower level conference room of city hall.

#22974. Councilmember Spread moved the meeting be adjourned at 8:49 p.m. Seconded by Councilmember Natvig. All ayes; motion carried.

Gregg Mandsager, City Administrator