

Minutes

TRANSIT ADVISORY COMMISSION

Public Works Facility

Tuesday, September 9, 2014

Meeting was called to order at 4:05 p.m. Commission members: Janell Kassel, Tom Curry, Courtney Ferreira, Kathy Moore, and Blanca Davison were present. Minutes from the June 10, 2014 meeting were read. Tom Curry made a motion to approve minutes as read, Courtney Ferreira seconded. No discussion. Motion carried.

The following operational activities were discussed. MuscaBus offered free route rides to students grades k - 12 during 2014 summer vacation. We estimate that during the partial months of May and August and the complete months of June and July that we provided 2595 free rides for students.

In other operational news, two drivers retired in August. We thanked both drivers for their 29 years and 31 years of service to the City of Muscatine. Only one driver was hired as a replacement. We have three drivers in the substitute position which should prove to be adequate for scheduling. If not, another driver will be hired at a later date.

The Transit Supervisor attended a CNG (compressed natural gas) seminar held at Kwik Star in Davenport. It was a grand opening for a gas station that offers CNG as a fueling option. I attended with the WPCP Director. We are gathering information about this fuel source.

I participated in an online Ethics Training Course. A follow up discussion was held for City employees who had completed the training.

June 30, 2014 was the end of the fiscal year. Statistics were submitted to DOT by the required deadline in August. MuscaBus provided 179,919 rides in 2013-14. This was an increase in 4371 rides over the previous fiscal year.

A compliance review was conducted by the DOT Compliance Officer on June 12, 2014. Our response is due in early October. MuscaBus was also selected for review by the financial auditors this summer. This audit was completed in August. Varying recipients of federal funding are selected annually for review. MuscaBus was last selected in August, 2010.

Meeting was adjourned at 4:35 p.m.. Motion Janell Kassel, 2nd Kathy Moore. Motion carried. The next Transit Advisory Commission meeting will be held at Public Works on Tuesday, December 9, 2014 at 4:00 p.m.. Members of the general public are welcome to attend. Any person with a disability requiring a reasonable accommodation to participate should contact the MuscaBus office at 563-263-8152 at least two days prior to the Transit Advisory Commission meeting.

Respectfully submitted,

Kristy Korpi, Transit Supervisor

