

## City Administrator Report to Mayor & City Council

*September 12, 2014, Edition No. 143*

### WEEKLY UPDATE:

1. Dates to Remember: October 23rd is the date for our goal setting session at 5:00PM in the Lower Conference Room. Attached are a copy of the current vision/mission/goals. Also, we will need to schedule the City Administrator's annual review. This meeting is held in November. I would suggest we target the 13th or 20th of November. Please let me know if you will be unable to attend on one of those days.
2. Goals: Please see the current mission/vision/values and goals for your reference in prep for our October meeting.
3. Property Taxes: Attached is a copy of the League's response to the Multi-Residential Property tax classification issue and proposed rules.
4. Landfill Committee: The Landfill Committee met this past week and is developing recommendation on contract terms. Please see the attached materials that were reviewed. The Committee will present its findings at an upcoming Council meeting.
5. IRD: In preparation for the Riverview Hotel Development, staff will be working with the developer to bring forward the required city code amendment and starting the process for creation of the TIF District and agreement.
6. ATEs: The Police Department was contacted regarding the University and Highway 61 ATE camera. The IDOT claim it is now in violation of recent rules requiring that the cameras be 1000 feet from the speed limit sign. In response, the PD offered the following (summary) after conferring with the City Attorney - Staff measured the speed limit sign at approximately 880 feet from University and Highway 61. It should be noted that the speed limit signs were installed by The Iowa Department of Transportation in 2011. The Iowa Department of Transportation designed where the signs would be located. When the speed limit signs were installed in 2011 by the Iowa Department of Transportation they met state specifications as outlined in the design that IDOT created. Therefore the City of Muscatine requests the Iowa Department of Transportation relocate the speed limit signs to meet the new rules as implemented subsequently by the State. More to come...
7. Conferences: Here are my annual conference dates: ICMA (9/13-17), Iowa League (9/24-26), and National League of Cities (11/19 to 21).
8. Bi-State: Per Bi-State - Attached please find a copy of the Commission in Review for August 2014. Please forward this report to each of the elected Board or Council members in your jurisdiction as applicable. The Commission in Review is intended to assist the over 400 elected officials from our member governments in being better informed of their Commission's activities. I have also attached a memo announcing the upcoming APA Audio Conference series. Please distribute to your planners or interested parties. If you have any questions or suggestions regarding the content or format of

this report, please do not hesitate to contact me.

Additional information from DPW: The following projects are identified for September 2014:

- 1. Musser/Wiggins Trail Project (Priority)**
  - a. Submit Check Plans to DOT - September 30th.
  - b. Secure Necessary Easements:
    - 1) Hoops
    - 2) Wolfe
    - 3) Hahn
    - 4) Railroad
    - 5) MPW Board
- 2. Forest Parkway Project (Priority)**
  - a. Bid Opening 9/12
  - b. Award Contract 9/18
  - c. Approve Contract 10/2
- 3. Geneva Creek Channel Shaping (Priority)**
  - a. Finalize Cost Estimates & Specifications
  - b. Bid Date -- September
  - c. Award Contract 10/2
- 4. Sidewalk Specifications**
  - a. Spring Project
  - b. Set neighborhood Meetings
- 5. Mulberry Reconstruction Project**
  - a. October Concept Statement Submittal
  - b. October/November review of Preliminary Plans by staff
- 6. Levee Monitoring**
  - a. Matt - Televis E. 2nd to E. 7th
  - b. Mad Creek Scouring @ E. 2nd
    - 1) Jon - Request Corps funding for repair
  - c. HNI - Pump Station Proposal (Martin/Whitacre)
- 7. Hershey Ave. Retaining Wall**
  - a. Hill/Lutz/Dalbey/Roadway Maintenance effort
- 8. Oregon St. Railroad Crossing**
  - a. Winter Project
- 9. Layout of Construction Dump Site - Lowe Street**
  - a. Winter Project
- 10. Cedar Street Water Adjustment Project**
  - a. Complete and Accept in October

**City of Muscatine**  
**2014 Council and Management Agenda**  
**Adopted November 7, 2013**

**Long-Term Goals**

- Implement Comprehensive Plan *and complete annual progress report.*
- Develop effective economic development strategies to encourage local investment and partnership.
- Partner with local organizations and governments to combine services or cooperate where feasible and appropriate.

**Council and Management Agenda 2014-15**

Quality of Life

- Provide for the City's existing levels of service with an emphasis on essential services.
- Coordinate and bring forth policies or programs in support of the Blue Zones and Community Improvement Action Team (CIAT)/Iowa Initiative for Sustainable Communities (IISC) initiatives. Examples include:
  - Blue Zones Worksite (2013),
  - Complete streets policy (2013),
  - Zoning ordinance update (Draft 2014, Adoption 2015),
  - Building Codes update (Subsequent to zoning),
  - Pedestrian master plan (2014),
  - Bicycle Master Plan (2014),
  - Community gardening (2014),
  - Built environment improvements (Burden report),
  - Walkability study and initiatives.
- Work to retain and develop resources that help provide for a safe community (e.g. state, federal, outside funding, Automated Traffic Enforcement (ATE), School Resource Officers, Street Crimes Unit, Drug Task Force, Fire Act, etc.).
- Promote community pride through beautification and placemaking programs.

Fiscal Responsibility

- Prioritize and determine funding sources for capital projects identified in the 5-Year Capital Improvement Plan. (*Draft December 2013, Adoption 2014*)
- Position the City to address potential shortfalls in revenue due to state and federal mandates.
- Monitor the long-term plan to eliminate the accumulated deficit in the landfill fund. (*Revisit with Committee 2014*)

Economic Development

- Promote a climate for businesses to thrive in Muscatine and work to retain Tax Increment Financing (TIF) as a municipal economic development tool. (*2014 Legislative Session*)
- Market economic development incentives (e.g. TIF, Enterprise Zone, Tax Abatement, *State Incentives*)
- Complete rewrite of the 1974 Zoning Ordinance (Draft 2014, Adoption 2015).
- Promote opportunities and incentives for infill (Residential Tax Abatement).
- *Promote voluntary annexation.*

## Marketing

- Develop a marketing and branding initiative for the City of Muscatine in cooperation with the *Greater Muscatine Chamber of Commerce and Industry (Chamber)*, *Convention and Visitors Bureau (CVB)*, and IISC.
- Coordinate with the Chamber of Commerce and CVB to sell Muscatine as a great place to live, work and raise a family.
- Enhance the City's new website and expand the use of social media tools for public communication.
- Explore methods to improve public communication and marketing (e.g. committee, IISC and other studies, personnel, etc.)
- Increase marketing efforts that promote City activities, initiatives, successes and services (e.g. social media, apps, new technologies, web resources, dashboards, and other forums or outlets).

## Lean/Continuous Service Improvement

- Focus on continuous improvement, employee initiative, and excellence in service
  - Complete initial lean training sessions (*January 2014, April 2014*),
  - Implement lean concepts/processes, identify metrics to report successes, and provide annual progress report.
  - Improve employee understanding and create buy-in of City-wide values, vision, mission, and goals.
- Explore and implement new technology improvements and strategies to promote efficiency and to reduce waste (e.g. software, apps, mobile technology, materials and equipment, etc.).

## Capital Projects

- Pearl of the Mississippi Phase 3 – Depending on IISC results, work with community entities to bring forth a concept plan and identify projects to maximize funding opportunities and success (Soccer/multi-use fields, former Hawkeye site, Mad Creek trail, dog park, band shell).
- Mississippi Drive Corridor (2014-15 obtain environmental approvals and identify potential funding sources).
- Colorado Street (Substantial completion 2014)
- Cedar Street (Substantial completion 2014)
- Mulberry Avenue planning and design (2015)
- CSO (Multiple phases through 2028)
- Airport Layout Plan (Master Plan) 2014
- Airport Rehab of Primary Runway (2014-15)

**City of Muscatine**  
**Core Values, Vision and Mission**  
**Adopted, November 7, 2013**

**Core Values**

- Integrity
- Respect
- Innovation
- Excellence
- Professionalism
- Customer Service
- Fiscal Responsibility

**Vision**

Muscatine is a vibrant river community where a rich tradition of community pride and entrepreneurial spirit has created an outstanding environment to live and work. Muscatine values its history, has a strong sense of community, is rich in cultural and economic diversity, and has strong global connections. Muscatine residents, businesses and its local government are engaged and achieve goals through valued partnerships.

**Mission**

Provide effective municipal services, excellent customer service and sound fiscal management that improves quality of life and a sustainable economy.

**City of Muscatine**  
**Landfill Deficit Reduction Plan Committee**  
**Financial Information for 2014 Meeting #2**  
**9/9/2014**

- |                     |  |
|---------------------|--|
| <b>Schedule I</b>   | Summary of Actual Revenues, Expenditures, and Changes in Fund Balance for the Landfill Fund for the Year Ended June 30, 2014 and an Updated Projection for Fiscal Year 2014/2015 |
| <b>Schedule II</b>  | Actual waste volume by company for Fiscal Years 2011/2012, 2012/2013, and 2013/2014 and waste volume and other assumptions for updated financial projections                     |
| <b>Schedule III</b> | Financial projections with Industrial Rate Scenarios 1 - 3   |

Schedule I

City of Muscatine Landfill Fund  
Actual Revenues and Expenditures 2013/2014  
and Updated Estimates for 2014/2015

	Fiscal Year 2013/2014				Fiscal Year 2014/2015	
	Amended Budget 2013/2014	Unaudited Actuals 2013/2014	Variance Over (Under) Amended Budget	Actual as a Percent of Budget	Budget 2014/2015	Updated Estimate 2014/2015
Beginning Balance (Deficit), July 1	\$ (1,082,335.00)	\$ (1,082,335.28)	\$ (0.28)		\$ (743,713)	\$ (507,698)
<b>Revenues</b>						
Charges for Services	\$ 1,290,000.00	\$ 1,284,207.55	(1) \$ (5,792.45)	99.55%	\$ 1,290,000	\$ 1,290,000
Agency Assessment	117,200.00	117,177.00	(23.00)	99.98%	117,200	117,200
Industry Contribution	15,000.00	15,000.00	-	100.00%	15,000	15,000
Interest	-	1,024.32	1,024.32		-	-
Transfers In:						
Landfill Surcharge Reserve	17,500.00	18,472.75	972.75	105.56%	17,500	17,500
<b>Total Revenues</b>	<b>\$ 1,439,700.00</b>	<b>\$ 1,435,881.62</b>	<b>\$ (3,818.38)</b>	<b>99.73%</b>	<b>\$ 1,439,700</b>	<b>\$ 1,439,700</b>
Funds Available	\$ 357,365.00	\$ 353,546.34	\$ (3,818.66)		\$ 695,987	\$ 932,002
<b>Expenditures</b>						
<b>Fixed Costs:</b>						
Wages and Benefits	\$ 26,300.00	\$ 26,467.73	\$ 167.73	100.64%	\$ 26,800	\$ 26,800
Misc. Administrative Expenses	3,500.00	2,754.88	(745.12)	78.71%	3,500.00	3,500.00
Misc. Supplies/Services	9,900.00	4,817.48	(5,082.52)	48.66%	9,900.00	9,900.00
Surfacing Materials-Slag/Sand	12,000.00	10,261.63	(1,738.37)	85.51%	12,000	12,000
Attorney Fees/Legal Services	5,000.00	10,046.86	5,046.86	200.94%	2,000	2,000
Engineering Consulting Services	40,000.00	35,342.40	(4,657.60)	88.36%	40,000	40,000
Appraisal Services	22,000.00	15,700.00	(6,300.00)	71.36%	-	-
Lab Analysis Services	25,000.00	16,339.20	(8,660.80)	65.36%	25,000	25,000
Leachate/Other Hauling Services	50,000.00	50,887.91	887.91	101.78%	75,000	75,000
Utilities	2,000.00	2,359.89	359.89	117.99%	2,000	2,000
Insurance	2,800.00	2,802.00	2.00	100.07%	3,100	3,100
Improvement/Repair Services	25,000.00	10,587.66	(14,412.34)	42.35%	25,000	25,000
Landfill Operator (Inc. Fuel Surcharge)	310,000.00	306,652.25	(3,347.75)	98.92%	310,000	310,000
Debt Service Transfers	80,128.00	80,128.00	-	100.00%	79,296	79,296
Administrative Transfers	49,700.00	49,700.00	-	100.00%	51,200	51,200
Closure Reserve Transfer	80,000.00	73,694.00	(6,306.00)	92.12%	80,000	80,000
Post-Closure Reserve Transfer	30,000.00	27,851.00	(2,149.00)	92.84%	30,000	30,000
Ground Water Remediation Improvements (Estimate)	200,000.00	-	(200,000.00)		-	200,000 (2)
<b>Subtotal - Fixed Costs</b>	<b>\$ 973,328.00</b>	<b>\$ 726,392.89</b>	<b>\$ (246,935.11)</b>	<b>74.63%</b>	<b>\$ 774,796</b>	<b>\$ 974,796</b>
<b>Variable Costs:</b>						
State Surcharge	\$ 73,500.00	\$ 77,585.50	\$ 4,085.50	105.56%	\$ 73,500	\$ 73,500
State Surcharge - Local Share	54,250.00	57,265.49	3,015.49	105.56%	54,250	54,250
<b>Subtotal - Variable Costs</b>	<b>\$ 127,750.00</b>	<b>\$ 134,850.99</b>	<b>\$ 7,100.99</b>	<b>105.56%</b>	<b>\$ 127,750</b>	<b>\$ 127,750</b>
<b>Total Expenditures</b>	<b>\$ 1,101,078.00</b>	<b>\$ 861,243.88</b>	<b>\$ (239,834.12)</b>	<b>78.22%</b>	<b>\$ 902,546</b>	<b>\$ 1,102,546</b>
Ending Balance (Deficit), June 30	\$ (743,713.00)	\$ (507,697.54)	\$ 236,015.46		\$ (206,559)	\$ (170,544)
<b>Increase (Decrease) in Fund Balance</b>	<b>\$ 338,622.00</b>	<b>\$ 574,637.74</b>	<b>\$ 236,015.74</b>		<b>\$ 537,154</b>	<b>\$ 337,154</b>

1. Actual fiscal year 2013/2014 revenues based on 35,366.20 tons.
2. Ground water remediation improvements were not completed in 2013/2014. The \$200,000 budget allocation has been carried forward to the updated 2014/2015 budget estimate column.

**Industrial Waste Contracts**  
**Actual Waste Volume by Company**  
**Fiscal Years 2011/2012, 2012/2013, and 2013/2014**  
**and Waste Volume/Other Assumptions for Updated Financial Projections**

Company	Waste Volume by Industrial Customer					Landfill Portion of Revenue by Industrial Customer				
	2011/2012	2012/2013	2013/2014	3-Year Average	Average Exc. Co. D & Misc.	2011/2012	2012/2013	2013/2014	3-Year Average	Average Exc. Co. D & Misc.
<b>Original Contracts:</b>										
A	4,658.76	4,943.97	6,417.84	5,340.19	5,340.19	\$ 139,762.80	\$ 148,319.10	\$ 192,535.20	\$ 160,205.70	160,205.70
B	348.34	270.33	247.50	288.72	288.72	10,450.20	8,109.90	7,419.00	8,659.70	8,659.70
C	399.43	325.56	824.65	516.55	516.55	11,982.90	9,766.80	24,739.50	15,496.40	15,496.40
D (Discontinued 1/1/13)	893.35	349.43	-	414.26	-	26,800.50	10,482.90	-	12,427.80	-
<b>Subtotal - Original Waste Contracts</b>	<b>6,299.88</b>	<b>5,889.29</b>	<b>7,489.99</b>	<b>6,559.72</b>	<b>6,145.46</b>	<b>\$ 188,996.40</b>	<b>\$ 176,678.70</b>	<b>\$ 224,693.70</b>	<b>\$ 196,789.60</b>	<b>\$ 184,361.80</b>
<b>Negotiated Contracts:</b>										
E	2,704.44	2,819.96	2,721.12	2,748.51	2,748.51	\$ 81,171.20	\$ 84,609.80	\$ 81,633.60	\$ 82,471.53	82,471.53
F	1,816.33	3,465.30	3,041.32	2,774.32	2,774.32	54,489.90	103,959.00	91,239.60	83,229.50	83,229.50
G	714.08	650.70	570.23	645.00	645.00	32,340.80	29,371.50	25,660.35	29,124.22	29,124.22
H	-	-	-	-	-	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
Misc.	-	181.22	76.93	86.05	-	-	5,436.60	2,307.90	2,581.50	-
<b>Subtotal -Negotiated Waste Contracts</b>	<b>5,234.85</b>	<b>7,117.18</b>	<b>6,409.60</b>	<b>6,253.88</b>	<b>6,167.83</b>	<b>\$ 183,001.90</b>	<b>\$ 238,376.90</b>	<b>\$ 215,841.45</b>	<b>\$ 212,406.75</b>	<b>209,825.25</b>
<b>Total - Industrial Contracts</b>	<b>11,534.73</b>	<b>13,006.47</b>	<b>13,899.59</b>	<b>12,813.60</b>	<b>12,313.29</b>	<b>\$ 371,998.30</b>	<b>\$ 415,055.60</b>	<b>\$ 440,535.15</b>	<b>\$ 409,196.35</b>	<b>394,187.05</b>

**Assumptions for Future Year Projections in the Attached Financial Projection Scenarios:**

- For the updated financial projections the total waste volume has been estimated at 35,000 tons. This assumes 21,500 tons from waste at the full rate, 7,000 tons from the original industrial waste contracts, and 6,500 tons from the negotiated industrial contracts. This reflects an updated estimate of waste volume by type compared to the original Committee estimate worksheet.
- The financial projections assume the next cell (s) will need to be constructed in calendar year 2017. A new air space analysis will be completed in the fall of 2014 which will provide an updated estimate of the capacity remaining in the current cells. The timing of the construction of the new cells may change based on the results of this analysis.
- An updated estimate of \$1.5 million has been included in the updated financial projections for construction of the next cells. This updated estimate is for for construction of both Cell #5 and Cell #6. The City will be working with the new engineering firm for the landfill to determine benefits of constructing these cells at the same time or separately.
- If a decision is made to close the landfill after Cells 5 and 6 are filled, funds would need to be available to fund any closure and post-closure costs in excess of the funds set aside for these obligations.
- The 21,500 ton full rate estimate reflects continuing the current City residential and commercial customer services. There has been some discussion for evaluating whether the City should discontinue providing commercial refuse collection services. It is estimated that the City collects 1,800 tons annually from commercial customers in Muscatine. If the City would discontinue providing this service, and the replacement haulers would choose not to use the Transfer Station/Landfill, approximately \$72,000 less in annual revenue would be received at the Landfill.





See assumptions listed in Schedule II

Landfill Operations

Updated Future Year Projections

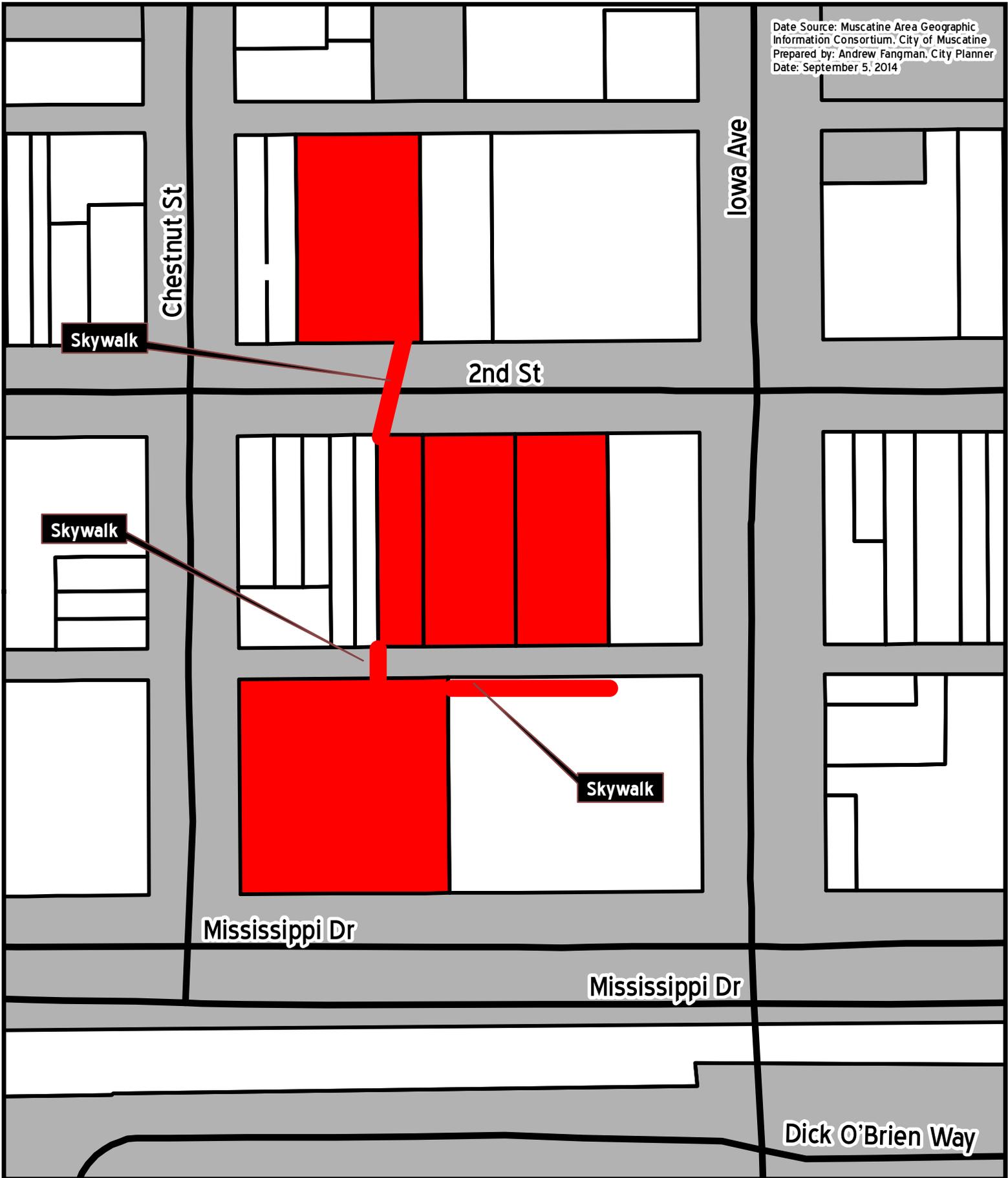
If 35000 Tons (Assumes 21500 tons at \$40 of the \$60 Regular Rate  
7000 tons at \$30 of the \$45 Industrial Rate plus Additional 6500 Tons from Negotiated Contracts)

	Actual 2013/2014	Updated Budget Est. 2014/2015	Preliminary 2015/2016	Preliminary 2016/2017	Preliminary 2017/2018	Preliminary 2018/2019	Preliminary 2019/2020	Preliminary 2020/2021	Preliminary 2021/2022	Preliminary 2022/2023	Preliminary 2023/2024	Preliminary 2024/2025
Estimated Beginning Balance (Deficit), July 1												
	<u>Original Estimates</u>	<u>Updated Estimates</u>										
	<u>Tons</u> <u>Rate</u>	<u>Tons</u> <u>Current Rate</u> <u>Proposed</u>										
	21,000 \$ 40.00	21,500 \$ 40.00 \$ 40.00										
Revenues												
Charges for Services (21500 tons x \$40 plus 7000 tons x \$30 Industrial Rate)												
Company A (at \$30 of the \$50 Industrial Rate)	2,250 \$ 30.00	\$ 30.00 \$ 25.00										
Company B (at \$30 of the \$50 Industrial Rate)	2,250 \$ 30.00	\$ 30.00 \$ 25.00										
Company C (at \$30 of the \$50 Industrial Rate)	2,250 \$ 30.00	\$ 30.00 \$ 25.00										
Company D (Discontinued)	2,250 \$ 30.00											
Subtotal - Regular Industrial Contracts	9,000 \$ 30.00	7,000 \$ 30.00 \$ 25.00										
COMPANY E 2700@ \$30 (Original Est.)	2,500 \$ 30.00	2,700 \$ 30.00 \$ 27.50										
COMPANY F 3000@ \$30 (Original Est.)	1,500 \$ 30.00	3,000 \$ 30.00 \$ 27.50										
COMPANY G 800@ \$45 (Original Est.)	1,000 \$ 45.00	800 \$ 45.00 \$ 42.50										
COMPANY H 3000@ \$5 Surcharge/Contribution	3,000 \$ 5.00	3,000 \$ 5.00 \$ 3.33										
OTHER		\$ - \$ - \$ 2.308										
Subtotal - Negotiated Industrial Contracts	8,000 \$ 22.50	9,500 \$ 23.37 \$ 21.13										
		(Average) (Average)										
<b>Total Charges for Services &amp; Contribution</b>	<b>38,000 \$ 33.95</b>	<b>38,000 \$ 34.00 \$ 32.32</b>	<b>\$ 1,299,208</b>	<b>\$ 1,292,000</b>	<b>\$ 1,235,750</b>							
Agency Assessment		(35,000 actual usage tons)	117,177	117,200	117,200	117,200	117,200	117,200	117,200	117,200	117,200	117,200
Interest			1,024	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Transfers In:												
Landfill Surcharge Reserve	35,000 \$ 0.50	35,000 \$ 0.50	18,472	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500
<b>Total Revenues</b>			<b>\$ 1,435,881</b>	<b>\$ 1,427,700</b>	<b>\$ 1,371,450</b>							
<b>Funds Available</b>			<b>\$ 353,546</b>	<b>\$ 921,242</b>	<b>\$ 1,190,146</b>	<b>\$ 1,560,846</b>	<b>\$ 1,157,646</b>	<b>\$ 729,746</b>	<b>\$ 1,026,446</b>	<b>\$ 1,296,946</b>	<b>\$ 1,540,546</b>	<b>\$ 1,756,346</b>
<b>Expenditures</b>												
Fixed Costs (Assumes Inc. of 3%/year)			\$ 725,153	\$ 774,796	\$ 798,000	\$ 821,900	\$ 846,600	\$ 872,000	\$ 898,200	\$ 925,100	\$ 952,900	\$ 981,500
Variable Costs (Based on 35000 tons) (Only the mandated State Surcharge is a variable cost)	35,000 \$ 3.65	35,000 \$ 3.65	134,851	127,750	127,750	127,750	127,750	127,750	127,750	127,750	127,750	127,750
Budgeted FY 14 Capital Costs (Carried Forward to FY 15)			-	200,000								
Future Year Annual Allowance for Capital Costs (Excluding 'New Cell' Development Costs)			-	-	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
Estimated New Cell Development Costs		\$ 1,500,000	-	-	-	750,000	750,000	-	-	75,000	75,000	75,000
<b>Total Expenditures</b>			<b>\$ 860,004</b>	<b>\$ 1,102,546</b>	<b>\$ 1,000,750</b>	<b>\$ 1,774,650</b>	<b>\$ 1,799,350</b>	<b>\$ 1,074,750</b>	<b>\$ 1,100,950</b>	<b>\$ 1,127,850</b>	<b>\$ 1,155,650</b>	<b>\$ 1,184,250</b>
<b>Ending Balance (Deficit), June 30</b>			<b>\$ (506,458)</b>	<b>\$ (181,304)</b>	<b>\$ 189,396</b>	<b>\$ (213,804)</b>	<b>\$ (641,704)</b>	<b>\$ (345,004)</b>	<b>\$ (74,504)</b>	<b>\$ 169,096</b>	<b>\$ 384,896</b>	<b>\$ 572,096</b>
												<b>\$ 729,896</b>

\* Preliminary estimate of \$1,500,000 for next cell development

Increase (Decrease) in Fund Balance												
	\$ 575,877	\$ 325,154	\$ 370,700	\$ (403,200)	\$ (427,900)	\$ 296,700	\$ 278,500	\$ 243,600	\$ 215,800	\$ 187,200	\$ 157,800	\$ 127,500

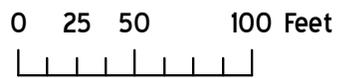
Estimated Annual Tonnage Assumption for this Scenario	35,000
Estimated Remaining Capacity of Current Cell as of September 2014 (estimate will be updated in the fall of 2014 with the next air space analysis)	154,611
Estimated Years of Life of Current Cell as of September 2013 (estimate will be updated in the fall of 2014 with the next air space analysis)	4.42
Estimated Capacity of Cells V and VI (decision whether done as one project or two to be determined)	To be determined
Estimated Annual Tonnage Assumption for this Scenario	35,000
Preliminary Estimate of Years of Life of Cell (Cells V and VI)	11.00



-  Parcel Lines
-  IRD TIF Distirct
-  Existing TIF District Created by Ordinance #86260-0796



# IRD TIF District





# Commission in Review

August 2014

Serving local governments in Muscatine and Scott Counties, Iowa;  
Henry, Mercer, and Rock Island Counties, Illinois.

## NEXT COMMISSION MEETING:

Wed., Sep. 24, 2014  
3:30 p.m.

### REGULAR LOCATION

Scott Co. Admin Bldg.  
6<sup>th</sup> Floor Conf. Room  
600 West 4<sup>th</sup> Street  
Davenport, Iowa

### APA TRAINING SERIES

"Post Disaster Recovery  
in a Changing Climate"

Wed., Sep. 24, 2014  
3-4:30 p.m.

Third Floor Conf Room  
1504 Third Ave., R.I.

Call (309) 793-6302,  
Ext. 138 or e-mail  
[ppearson@bistateonline.org](mailto:ppearson@bistateonline.org)  
to register.

### CIR VIA E- MAIL

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this report via e-mail?  
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### Mission Statement:

To serve as a forum  
for intergovernmental  
cooperation and  
delivery of regional  
programs and to  
assist member local  
governments in  
planning and project  
development.

## Quad City Health Initiative Launches New Brand

Nicole Carkner, Executive Director of the Quad City Health Initiative (QCHI), noted the organization has provided the planning and communications backbone to enable cross sector community health improvement in the Quad Cities for over 15 years. Formed as a community collaborative in 1999, QCHI's mission "to create a healthy community" is rooted in a model of action that acknowledges the social determinants of health and the interrelationships between health status, health behaviors, access to care, education, employment, income, safety, and the physical environment. With the financial support of its founding sponsors, Genesis Health System and UnityPoint Health-Trinity, and other partners, QCHI has built an infrastructure that currently harnesses the collective work of more than 120 volunteers from 60 organizations and reaches thousands of community members.

The Quad Cities excels at developing cross-sector partnerships and building a collective impact as a region. The Quad City Health Initiative has created a board that is representative of the community's economic and social sectors. Board partners include representatives from the business, healthcare, education, public health, government, community, and philanthropic sectors. Bi-State and local governments as well as county health departments have seats on the board.



To assess progress of the core mission of the Quad City Health Initiative, partners have identified key Nutrition, Physical Activity, & Weight Indicators from the 2012 Community Health Assessment. Many of these are self-reported from individuals and include data such as:

- 41.4% eat 5+ servings of fruit or vegetables per day
- 34.2% consumed 4+ meals away from home/past week
- 26.1% Healthy Weight
- 71.8% Overweight of which 33.5% Obese
- 20.9% medical advice on weight in past year
- 25.5% overweight counseled; 42.5% obese counseled
- 38.7% children overweight; 22.4% children obese
- 2.4% prevalence of eating disorders
- 33.3% no leisure time physical activity
- 39.2% meeting physical activity guidelines

See Health Initiative, Page 2

### Health Initiative, from Page 1

To address issues that could improve these indicators, the Be Healthy QC Coalition was formed with members from Bi-State, local cities, Community Health Care, Deere & Company, health systems, school districts, the Quad City Medical Society; county health departments, social service agencies including United Way, and the YMCAs. A new logo has been developed for partners to use to brand their health-related programs and projects. The shared vision of the coalition for the Quad Cities is:



*All sectors of our bi-state community align and work together on program, policy, systems and environmental changes in order to create a “culture of wellness” that supports healthy eating and active living*

Various Be Healthy QC activities are occurring this year. Of note is the 2014 Worksite Wellness Workshop occurring November 4, 2014 at the Isle of Capri. Bi-State Commissioners will be sent information on the event.

### Blue Zones – Living Longer and Well in Muscatine

Andrew Fangman, City of Muscatine Planner, overviewed the Blue Zones Community Project underway. Blue Zones is an initiative sponsored by Wellmark Blue Cross and Blue Shield in collaboration with Healthways to increase positive, shared lifestyle characteristics that support community well-being. Blue Zones is based on research by Dan Buettner who cataloged areas of the world where residents lived well beyond 90 years of age. These “Blue Zones” were characterized by four lifestyle areas and nine power principles.

In 2013, the city was competitively selected to become a certified Blue Zones community. As part of the certification, the community has to fulfill several items:



- 50% of the top-twenty identified worksites have become a designated Blue Zones Worksite
- 25% of schools have become a designated Blue Zones School
- 25% of restaurants have become a designated Blue Zones Restaurant
- 25% of grocery stores have become a designated Blue Zones Grocery Store
- 20% of citizens engaged in Blue Zones Project across the community
- Successful completion of the Blue Zones Community Policy bundle

To date, Muscatine's successes include: a \$5.3 million "Complete Streets" project; increased produce in a local grocery store; a community garden; 3 schools earning Blue Zones designation; 7 restaurants pledging healthy choice dining options; 4 restaurants with outdoor dining; increased volunteer hours; and 426 citizens joining a local walking group. The culmination of these efforts are expected to help citizens in Muscatine to live longer and healthier lives.

**BI-STATE REGIONAL COMMISSION  
FY 2014-15 Program Budget Status Report  
Through Month of July – 8.3% of Year**

<b>ADOPTED BUDGET:</b>	<b>\$2,053,637.00</b>	<b>EXPLANATION:</b>
<b>EXPENDED THROUGH JULY:</b>	<b>\$158,109.81 (7.7%)</b>	
<b>STAFF LEVEL BUDGETED:</b>	<b>25.25 F.T.E.</b>	
<b>STAFF LEVEL MAINTAINED:</b>	<b>22.75 F.T.E.</b>	

**MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING JULY**

**ALEDO** – Website Support; RLF Coord.; Transit Mobility/HSTP Planning; Aerial Photo Coord. Asst.  
**ALPHA** – HCEDP Participation; Transit Mobility/HSTP Planning; Enterprise Zone.  
**ANDALUSIA** – RICWMA Staffing; Riverfront Council; Website Support.  
**ANDOVER** – HCEDP Participation; Transit Mobility/HSTP Planning; Enterprise Zone.  
**ATKINSON** – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning; Enterprise Zone.  
**BETTENDORF** – Joint Purchasing; Scott Co. Housing Council; IAQC Transit Planner Coord. & Transit Support; Riverfront Council; Solid Waste Coord.; I-74 Bridge Coord.; Drug/Alcohol Testing Consort.; RLF Loan Admin./Marketing; Trail Coord. and Trail Counter Installation; Air Quality Asst.; QCICNet; Aerial Photo Coord. Asst.; RISE Application Follow-up, REAP Grant Asst.  
**BLUE GRASS** – Reg. 9 Transportation Coord.; Solid Waste Coord.; Website Support; Aerial Photo Coord. Asst.  
**BUFFALO** – Trail Planning Asst.; Riverfront Council; Solid Waste Coord.; Aerial Photo Coord. Asst.; Brochure Inquiry.  
**CAMBRIDGE** – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning; Enterprise Zone.; Mapping Asst.  
**CARBON CLIFF** – RICWMA Staffing; Joint Purchasing; Trail Planning; Aerial Photo Coord. Asst.; OSLAD Grant Asst.  
**COAL VALLEY** – Joint Purchasing; RICWMA Staffing; MUNICES Coord.; Aerial Photo Coord. Asst.; Floodplain.  
**COLONA** – Joint Purchasing; OSLAD Grant Inquiry; Floodplain; Enterprise Zone.  
**CORDOVA** – RICWMA Staffing; Riverfront Council & Riverfront Planning; Boat Access Grant Asst., Website Support.  
**DAVENPORT** – Joint Purch.; Riverfront Cncl; RiverVision; Scott Co. Housing Cncl; Solid Waste Coord.; RLF Loan Admin.; Transit Funding & NTD Asst.; IAQC Transit Planner Coord.; QCICNet; Air Quality Asst.; Davenport Schools Haz. Mit. Plan; IMCP/EDA Grant w/ QC Chamber; Aerial Photo Coord. Asst.; Trail Counter Install; IADOT/City Qttly Mtg  
**EAST MOLINE** – IL QC Intergov. Comm.; E9-1-1 Coord.; Joint Purchasing; RICWMA Staffing; RMS Coord.; MUNICES Coord.; Riverfront Council; Interoperability Project; RLF Admin.; Air Quality Asst.; Trail Planning; Consol. Dispatch Study Asst.; QCICNet; Aerial Photo Coord. Asst.  
**ELDRIDGE** – Solid Waste Coord.; Drug & Alcohol Consort.; Website Support; Aerial Photo Coord. Asst.  
**GALVA** – Broadband Coord.; Transit Mobility/HSTP Planning; HCEDP Participation.  
**GENESEO** – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning.  
**HAMPTON** – RICWMA Staffing; Riverfront Council; MUNICES Coord.; Website Support.  
**HENRY COUNTY** – Joint Purchasing; HCEDP Participation; Transit Mobility/HSTP Plan; Trail Coord.; Legislative Priorities Asst.; Comprehensive Plan; EDA/USDA Grant; Aerial Photo Coord. Asst.; Floodplain Coord. Efforts; Enterprise Zone.  
**HILLSDALE** – Transit Mobility/HSTP Planning; Floodplain.  
**KEWANEE** – Transit Mobility/HSTP Planning.  
**LECLAIRE** – Joint Purchasing; Riverfront Council; Solid Waste Coord.; Trail Planning; Aerial Photo Coord. Asst.  
**LONG GROVE** – Reg. 9 Trans. Coord.; Solid Waste Coord.; Website Support; Aerial Photo Coord. Asst.  
**MCCAUSLAND** – Reg. 9 Trans. Coord.; Solid Waste Coord.  
**MILAN** – Joint Purchasing; RICWMA Staffing; IL QC Intergov. Comm.; E9-1-1 Coord.; RMS Coord.; RLF Admin.; Interoperability Project; MUNICES Coord.; Cons. Dispatch Study Asst.; QCICNet; Aerial Photo Coord. Asst.  
**MOLINE** – MUNICES Coord.; IL QC Intergov. Comm.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; RICWMA Staffing; RMS Coord.; Riverfront Cncl; RLF Adm.; Trails Coord.; Interop. Proj.; Rail Coord.; Air Qual. Asst.; Park/Rec Plan; Cons. Disp. Study Asst.; QCICNet; Aerial Photo Coord. Asst.  
**MUSCATINE CITY** – Trail Planning and Trail Counting; Reg. 9 Transportation Coord.; Solid Waste Coord.; Joint Purchasing; Air Quality Asst.; RLF Coord.; Aerial Photo Coord. Asst.; Fact Sheet Update; Sidewalk Policy.  
**MUSCATINE COUNTY** – Trails Planning; Website Support; Reg. 9 Coord.; Solid Waste Coord.; Joint Purchasing; Transit Mobility Coord.; Hazard Mitigation Plan; Air Quality Asst.; EDA RLF Coord.; Comprehensive Plan; Aerial Photo Coord. Asst.  
**NEW BOSTON** – Website Support; OSLAD Grant Application.  
**OAK GROVE** – E9-1-1 Coord.  
**ORION** – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning; Enterprise Zone.  
**PORT BYRON** – RICWMA Staffing; Riverfront Council; Zoning Ordinance Update Agreement.  
**PRINCETON** – Riverfront Council; Solid Waste Coord.; Trail Planning; Aerial Photo Coord. Asst.; Zoning Map Update, Land Use Plan Info.  
**RAPIDS CITY** – RICWMA Staffing; Riverfront Council.  
**RIVERDALE** – Riverfront Council; Trail Coord. and TAP Funds; TEAP Study Follow-up; Solid Waste Coord.; Website Support.  
**ROCK ISLAND CITY** – IL QC Intergov. Comm.; E9-1-1 Coord.; Joint Purch.; Riverfront Cncl; RiverVision; RICWMA Stfg.; MUNICES Coord.; RMS Coord.; RLF Loan Admin.; Interop. Proj.; Air Quality Asst.; Consol. Dispatch Study App.; QCICNet; Aerial Photo Coord. Asst.; Trail Counting; Enterprise Zone; EDP Grant Asst.  
**ROCK ISLAND COUNTY** – E9-1-1 Coord.; LEPC Committee; IL QC Intergov. Comm.; RICWMA Stfg. & Website Support; Joint Purchasing; MUNICES Coord.; Trail Coord. & Trail Counter Installation; RMS Coord.; Transit Mobility/HSTP Planning; Passenger Rail; Floodplain Coord. Efforts; Air Quality Asst.; QCICNet; Evacuation Plan; Hazard Mitigation Ping. Coord.; QC Health Initiative; Highway Safety Ping.; Comprehensive Plan Update Inquiry.  
**SCOTT COUNTY** – Financial Management – Scott Co. KIDS; Scott Co. Hsg. Cncl.; Joint Purchasing; I-74 Bridge Coord.; Trail Ping.; REAP Mtg. Asst.; RLF Admin.; Reg. 9 Transportation; Transit Mobility/HSTP Planning; Interop. Project; Air Quality Coord.; Solid Waste Coord.; Aerial Photo Coord. Asst.; QC Health Initiative; QCICNet, FEMA Safe Room Grant Asst.  
**SHERRARD** – Website Support; Transit Mobility/HSTP Planning; Joint Purchasing.  
**SILVIS** – E9-1-1 Coord.; Joint Purch.; IL Intergov. Comm. Coord.; RICWMA Stfg.; MUNICES Coord.; RMS Coord.; Trail Planning; QCICNet; Aerial Photo Coord. Asst.  
**VIOLA** – Transit Mobility/HSTP Planning; CDAP Grant Asst.  
**WALCOTT** – Reg. 9 Transportation; Solid Waste Coord.; Trail Coord.; RLF Admin; Aerial Photo Coord. Asst.  
**WEST LIBERTY** – Reg. 9 Transp.; Solid Waste Coord.; Website Support; Muscatine Co. Haz Mit Plan; Air Quality Coord.; Fact Sheet Update; MMRLF Business Application Review; Annexation Info.  
**WILTON** – Reg. 9 Transportation; Solid Waste Coord.; Muscatine Co. Haz Mit Plan; Air Quality Coord.; Fact Sheet Development; MMRLF Marketing Asst.  
**WINDSOR** – Transit Mobility/HSTP Planning; CDAP Grant Asst.  
**WOODHULL** – Transit Mobility/HSTP Planning; HCEDP Asst.; Enterprise Zone.

## **Bi-State Report – July**

**COMMUNITY/ECONOMIC DEVELOPMENT:** Attended Henry County Economic Development Partnership (HCEDP) meetings. Continued administration of Economic Development Administration/United States Department of Agriculture Rural Jobs and Innovation Challenge Grant Program on behalf of multiple member governments in Henry, Mercer, and Rock Island Counties. Attended IA RELAT meetings. Attended Community Development Block Grant (CDBG) Training in Ames. Attended Iowa Regional Council, and Illinois Regional Council meetings. Assisted members with legislative priorities. Participated in steering committee and task force meetings for the Regional Investing in Manufacturing Communities Partnership Program in partnership with the Quad Cities Chamber of Commerce. Finalized the *Bi-State Region Comprehensive Economic Development Strategy (CEDS) 2014 Progress Report*. Met with Mercer and Muscatine Counties economic development officials to discuss development efforts and strategies. Preparing 2014-15 APA audio-conference series on planning issues for planning and zoning officials.

### **DATA/GRAPHICS/MAPPING/ON-LINE SERVICES:**

**Data Center:** Staff responded to approximately 14 data and map requests in July 2014 including 4 from businesses, 3 from local governments, 3 from non-profits, 2 from the media, and 1 from other. The data section of the Bi-State website had 42 page views. The data warehouse site ([www.greaterqcregion.org](http://www.greaterqcregion.org)) had 294 visits and 441 page views. Staff completed work on the *Bi-State Region Comprehensive Economic Development Strategy (CEDS) 2014 Progress Report* and continued work on the *2045 Quad Cities Long Range Transportation Plan*.

**Graphics/GIS/Mapping:** 2014 Aerial Photo Flyover Coordination; *2045 Quad Cities Long Range Transportation Plan* Coordination; *Bi-State Region Comprehensive Economic Development Strategy (CEDS) 2014 Progress Report* ; Update of QC Street Map (Folded & Wall Versions); IL Counties Evacuation Plan Mapping; Region 9 and Urban Transportation Improvement Program (TIP) Mapping; Urban Travel Model Data and GIS Assistance; Update/Maintain GIS Data for Street Centerlines, Traffic Counts, MPA Boundary, Federal Functional Class Routes, Urban Areas, Corporate Limits, Landmarks, Rail, Trails, and other layers.

**www.bistateonline.org.** Total pages viewed for July 2014 was 2,752, and top pages viewed included: Home Page (896); Centennial Bridge Closures (202); Site Search (121); Our Staff (115); Documents (69); Who We Are (64); Careers (46); Regional Freight Study (39); and Joint Purchasing Council (35).

**ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES:** Responded to inquiries & assisted with trail/recreation project funding assistance/grants. Served Rock Island County Waste Management Agency (RICWMA) with coordination of meetings, oversight, and management of waste disposal and recycling programs, reporting, and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Implementing "Make Air Quality Visible" strategic plan update with development of promotional materials. Continued multi-jurisdictional hazard mitigation planning. Attended River Action meetings. Organized bi-monthly meeting of Quad City Riverfront Council.

**INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES:** Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: Ice Melt, Fall Printer Supplies; Calendars; and Fall Copier/Plotter Paper. Staffed Quad Cities Area intergovernmental forums and meetings of area recreation directors, managers and administrators, and chief elected officials. Continued coordination and planning for the awarded Department of Justice interoperability grant. Assisted with Rock Island Arsenal issues.

**REVOLVING LOAN FUND (RLF):** Administered Bi-State RLF Program: Prepared meeting cancellation notice and financial summary report. Provided information to potential applicants. Continued receiving job creation information from active companies. Administered Mercer/Muscatine RLF Program (MMRLF): Prepared meeting agenda, minutes, and financial summary report for an August meeting. Provided information to potential applicants. Continued work with West Liberty business applicant and city for matching.

**TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT:** Attended related meetings, presented information, and continued staff coordination of river crossing issues. Provided information on Mississippi/Rock Rivers bridge restrictions. Continued travel model enhancements project with consultant team. Worked on urban *2045 Quad Cities Long Range Transportation Plan* travel model development, employment projections, and summarized results of public involvement online engagement tool, MindMixer. Served traffic analysis and trail counting requests. Held joint interdisciplinary traffic safety meeting. Continued MPO TAP Funds ranking process. Continued IL Region evacuation planning effort. Prepared monthly reports of federal transportation programs and coordinated related funding/reporting. Monitored air quality emission issues and exceedances. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and Mississippi River Trail, and attended related meetings, as well as other trail planning and grant assistance. Coordinated Bi-State Drug and Alcohol Testing Consortium, reviewed draft contract, and continued random testing program. Monitored MPO and Iowa Region 9 FY15 Transportation Planning Work Programs. Monitored FFY15-18 TIPs including facilitating TIP revisions, and maintenance of data entry in Iowa TPMS as part of transportation improvement programming. Published MPO and Iowa Region 9 FFY15-18 TIP documents. Administered IAQC and Illinois Region 2 transit coordinator positions. Monitored status of implementation of passenger rail service to Chicago. Participated in transportation webinars on various topics, and attended ITS Architecture Workshop and Modelers Users Group meeting. Participated in Partnerships to Improve Community Health grant application for development of interactive map and mobile application showing connectivity between sidewalks, parks, and public resources and Safe Routes to School planning.



September 8, 2014

Policy Section, Policy and Communications Division  
Department of Revenue  
PO Box 10457  
Des Moines, IA 50306

RE: Multiresidential Property Tax Classification, ARC 1593C

The Iowa League of Cities intends to notify the Policy and Communications Division of the Department of Revenue of concerns related to its Notice of Intended Action, ARC1593C.

### **Determination of Primary Use**

The language in Section 71.1(1) states that it is the responsibility of each assessor to utilize their “best judgment” in determining the primary use of a building. Varying jurisdictions may use differing methods of assessing equivalent or similar buildings, and thus, assessments may not be or appear equitable across all local governments. These varying determinations could utilize different factors such as square footage, fair market value and/or sales tax receipts. In the event this occurs, this ambiguity may draw local governments into costly appeals or disputes regarding assessments. Without established precedence the loser in the classification will have an incentive to dispute the assessment.

The language in 71.1(5)(b) also calls for assessments of property containing at least a portion of eligible multi-residential classification, to also determine “primary use” for purposes of classifying mixed-use properties and determining their single or dual property classification. As “primary use” is not defined in state code, the ambiguity in the method of determination and administration are likely to lead to both costly litigation and uncertainty for local governments and for property owners [or problematic].

### **Revenue Uncertainty**

A correlated impact is on local government revenues related to the determination of “primary use.” If entire parcels are classified as multi-residential property, but the parcel contains units that would otherwise be taxed as other classification types with a higher taxable value, local government revenues would decrease as a result. If assessments and their associated classification determinations are made based on “primary use” language, which is undefined, the primary use could default to



September 8, 2014

Page 2

multi-residential classification. If this occurred, its taxable value would likely be lower, and local government revenues would decrease as a result. Further, if appeals or litigation occur, and the primary use is in question, local governments may also bear the burden of revenue loss.

It is important to note, that lack of certainty would potentially impact future planning and development. Cities would likely stay away from mixed-use development without confidence in the eventual classification.

#### **Change of Interpretation**

The League expresses concern about the change in the interpretation of SF295 regarding dual classification that was utilized in draft rulemaking from the May 30, 2014 to July 19, 2014 versions as originally communicated, as the overall fiscal impact to local governments is an anticipated loss, and due to the lack of clarity anticipated related to determination of "primary use." The interpretation of SF295 utilized by the Department attempts to avoid dual classification on a single piece of property, but dual classification will still be utilized for properties that the primary use is determined to be commercial/ industrial.

#### **Analysis of Fiscal Impact**

The League recommends that the Department analyze the fiscal impact of this rulemaking.

Sincerely,

A handwritten signature in black ink that reads "Alan W. Kemp". The signature is written in a cursive style.

Alan W. Kemp  
Executive Director



Serving local governments in Muscatine and Scott Counties, Iowa;  
Henry, Mercer and Rock Island Counties, Illinois.

## MEMORANDUM

**OFFICERS:**  
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Hap Volz, Citizen  
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City of Kewanee  
Bruce Tossell, Mayor  
City of Silvis; Villages of  
Andalusia, Carbon Cliff,  
Coal Valley, Cordova, Hampton,  
Hillsdale, Milan, Oak Grove,  
Port Byron, and Rapids City  
Ken Williams, Mayor, Carbon Cliff

Cities of Aledo, Colona, Galva,  
Geneseo; Villages of Alpha,  
Andover, Atkinson, Cambridge,  
New Boston, Orion, Sherrard,  
Viola, Windsor, and Woodhull  
Jim Crouch, Mayor, Cambridge  
Cities of Blue Grass, Buffalo,  
Eldridge, Fruitland, LeClaire,  
Long Grove, McCausland,  
Princeton, Riverdale, Walcott,  
West Liberty, and Wilton  
Marty O'Boyle, Mayor, Eldridge

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JoAnne Hillman, Member  
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Vacant  
Muscatine County  
Robert Howard, Chair  
Tom Furlong, Member  
Rock Island County  
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Kim Callaway-Thompson, Member  
Vacant, Member  
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Nathaniel Lawrence  
Rick Schloemer  
Bill Stoermer  
Jim Tank  
Rory Washburn  
Executive Director  
Denise Bulat

TO: Bi-State Regional Commission Member Government Mayors, Village Board Presidents, Board of Supervisor Chair, Clerks and Administrators, Planners and Zoning Officials

FROM: Patty Pearson, Senior Planner

DATE: September 9, 2014

RE: APA Training Series on Planning and Zoning Issues

For a 13th year, the Bi-State Regional Commission will be hosting a series of audio/visual-conferences sponsored by the American Planning Association (APA). The dates and topics are listed below. These audio conferences are one and a half hours in length.

All audio/visual-conferences will be held on the Third Floor of Rock Island County Office Building, 1504 Third Avenue, Rock Island at 3:00 p.m. The public entrance to the building is from Third Avenue. Please plan to arrive prior to 3:00 p.m. to sign in and review the materials.

Attendance of planning staff, planning and zoning commissions/boards, and boards of adjustment members is strongly encouraged. This is a terrific training opportunity for your planning and zoning commissions and is provided as part of your Bi-State Regional Commission membership. All Topical Audio/Web Conferences have been approved for 1.5 Continuing Maintenance Credits.

*September 24, 2014 – 3:00 p.m. to 4:30 p.m.*

### **Post Disaster Recovery in a Changing Climate (1.5 hours)**

Demographic shifts and climate change are making disasters bigger and costlier. Gradually, the nation is moving toward a more effective long-term recovery, while communities are working to become more resilient. However, greater resilience calls for more sophisticated planning. Do you have the tools for a safer, stronger community? Learn about the next generation of post-disaster recovery planning from the people who wrote the book, and the new edition. This program is also suitable for planning commissioners. Cosponsored by FEMA.

*November 5, 2014 – 3:00 p.m. to 4:30 p.m.*

### **Health Equity and Planning Ethics (1.5 hours)**

Equity and ethics are not identical, but they do intersect. Listen as AICP planners and allied health professionals probe this important topic. How is health equity being addressed, and how does it relate to planning? What ethical codes do public health professionals follow, and where is the intersection with planning ethics? Examine the role equity plays in various ethical frameworks and find out how communities and planners are taking on health equity. Cosponsored by the American Institute of Certified Planners.

*February 18, 2015 – 3:00 p.m. to 4:30 p.m.*

### **Sustaining Places through the Comprehensive Plan (1.5 hours)**

Sustainability and comprehensive planning can run on two separate tracks within local government. To create sustaining places, the programs have to come together, but how? APA has worked with 13 communities to develop standards for integrating sustainability into comprehensive plans. Hear about the standards and the goals behind them. Find out what goes into the plan, and get tips for successful public participation and plan implementation. Officials and their staff will see what makes a good comprehensive plan and how it can guide the community's future. Cosponsored by the Lincoln Institute of Land Policy.

1504 Third Avenue, P.O. Box 3368, Rock Island, Illinois 61204-3368

Phone (309) 793-6300, Fax (309) 793-6305

E-mail: [info@bistateonline.org](mailto:info@bistateonline.org) • Website: [www.bistateonline.org](http://www.bistateonline.org)



*March 12, 2015 – 3:00 p.m. to 4:30 p.m.*

**Using Subdivision Regulations in the 21st Century (1.5 hours)**

Subdivision regulations are a critical tool for land development regulation. They can address the demands of growing communities or the redevelopment of infill sites. In this lecture, learn the legal basis and parameters for subdivision controls. Explore standards for subdivision control and typical subdivision processes. The presenter will discuss new subdivisions, re-subdivision, plat vacation, and lot-line adjustments. A major focus is on how subdivision controls can be used alone – e.g. in rural communities that lack zoning, how they fit into a comprehensive regulatory system, and how they relate to zoning or form-based codes. Cosponsored by the American Institute of Certified Planners.

*June 3, 2015 – 3:00 p.m. to 4:30 p.m.*

**The Planning Office of the Future (1.5 hours)**

New technologies and evolving expectations are a couple of the variety of forces that are changing the way planners work, the skills they need, even the issues they address. An APA task force recently spent a year looking into the planning office of the future. Learn about the findings and hear what practitioners have to say about recent changes, current conditions, and the shape of things to come. Whether your office is public, private, or nonprofit, change is coming. How will you respond, and how will you lead? Cosponsored by the American Institute of Certified Planners.

*June 24, 2015 – 3:00 p.m. to 4:30 p.m.*

**2014 Planning Law Review (1.5 hours)**

Planning feels the impact of decisions from the U.S. Supreme Court, federal district courts, and state courts. How will their rulings affect you? Get a briefing on the year's legal developments, from First Amendment issues to environmental actions, housing, and equal access. Presenters also will discuss major legislative initiatives and APA's amicus filings. Join in a lively, informative program you and your staff, colleagues, and officials will not want to miss. This program is also suitable for planning commissioners. Cosponsored by the American Institute of Certified Planners.

Participants can register by contacting Bi-State prior to the conference date. E-mail reminders will go out one week prior to each Audio Conference. Bi-State will provide copies of materials for those that pre-register, including agenda and presentation handouts. We ask that participants arrive by 2:45 p.m. Please forward this notice to appropriate staff and volunteers.

Contact me at (309) 793-6302, Ext. 138 or via e-mail at [ppearson@bistateonline.org](mailto:ppearson@bistateonline.org) to register or for questions. For those calling long distance, you may contact me toll-free at 1-888-BISTATE. I hope you find this years' series a helpful training tool to enhance planning and development within your community/county. APA's motto is Making Great Communities Happen. I look forward to facilitating this vision in our region.