

## City Administrator Report to Mayor & City Council

*July 18, 2014, Edition No. 136*

### WEEKLY UPDATE:

1. Landfill: Attached is a copy of the 7/10 Chamber Landfill (Deficit and Contract) Committee Meeting handout. The committee will next meet after labor day to review contract extensions and will then plan a report out at a future in-depth session. The plan is on track and, in fact, \$243,000 ahead of schedule. Also attached is a copy of the landfill map and projected capacity (in years). As for the trash hauling issue - Per Director Lueck - With audit work in August and September, vacation, etc. I will try to get this together by September or October. I don't see this as a simple analysis - it will need to be based on a number of assumptions and it will also likely identify potential service level reductions or a computations of alternate solutions to avoid service level reductions (Cleanup week, etc. ). Costs in the Refuse Collection fund are also inter-related to the Landfill and Transfer Station funds. By the end of August we should have actual fiscal year-end fund balances.
2. Bi-State: Attached is the July Commission Packet. The next Commission meeting is scheduled for Wednesday, July 23, 2014. I will also be hosting the 9/5 Bi-State City Manager's Meeting at Boonies.
3. Road Rock Salt: Per DPW - City of Davenport took bids in April for salt. Low bidder was \$75.03 p/ton. Other communities told Davenport they wanted to rebid this (Randy did not expect prices to change). Rebid was received at the end of June. Low price is \$75.03. DPW budgeted for 3000 tons at \$70 per/ton = \$210,000. Actual cost to us will be \$225,090.
4. RR: Per the previous email, DM&E (CP) has placed a temporary riverfront access at Iowa Avenue and has begun to install the concrete panels. July 28 was the noted deadline to have these in place. Corrections to ensure that the panels meet contracted requirements and ADA access will come at a future date following discussion with IDOT, City staff, and the railroad.
5. MPW: Per MPW - Good afternoon, Just wanted to make sure you all had an awareness and a copy of a couple internal policies we have relating to the bridge light shows and downtown period lights. They are very similar, but have different approving entities. Greg Jenkins helped review and refine the downtown lights policy and he has a form for groups to submit requests. We (MPW) have a form for people to make a bridge show request (e.g., Blue Zones blue show, Child Abuse Prevention month). (Please see attached.) We find as people and positions change, having some of the history and current status is helpful to maintain consistency going forward.
6. Website: City Staff will be undertaking the update of the City's website shortly with CivicPlus our current vendor. We will provide updates along the way.
7. United Way: Per UW - I'm pleased to inform you Laura Liegois will be featured as a "Face of Volunteerism" for one week starting tomorrow. A

spotlight will be featured for at <https://www.facebook.com/VolunteerIowa> starting at around 6:30 p.m. today. and the full spotlight link can be found online at: <http://www.volunteeriowa.org/Blog/tabid/461/Post/2086/Muscatine-resident-is-passionate-about-making-the-community-a-better-place> Nichole Sorgenfrey, Program Manager | United Way of Muscatine

#### ADDITIONAL INFORMATION - Projects and Street Department

The following projects are identified for July 2014:

1. Geneva Creek Channel Shaping
  - a. Second draft designed reviewed and returned to Martin/Whitacre
  - b. Need Cost Estimate and Specifications
  - c. Fast Track Bidding
2. Musser/Wiggens Trail Project (Priority)
  - a. Louis Berger report to be submitted by July 18th
  - b. #2 Concept Statement submitted on July 15th
  - c. Trail Easements:
    - i. Packets mailed to property owners for review and discussion
    - ii. Connie's assistance needed for this and future easement documentation
  - d. First "Stop-Drop-Print" meeting held on July 15th
    - i. Will meet with Bill & Jim every Tuesday to keep process moving forward
3. Mulberry Reconstruction Project - August Concept Statement
4. Cedar Street Reconstruction Project
  - a. Retaining Wall design to be discussed on July 24th
  - b. Need Landscaping plan from Koch & Thompson in the future
5. Air Release Valves II
  - a. John Hagerty started working on July 14th
6. Levee Monitoring
  - a. Televised from 2nd to 7th
    - i. Need RFP - Work with Matt
7. Summer Intern - Tucker Snyder
8. Hershey Ave. Retaining Wall
  - a. Fall Project
9. Joint Projects
  - a. Forest Parkway Specifications
  - b. Sidewalk Specifications
    - i. Do we bid Forest Parkway and Sidewalk program as one contract???
  - c. Oregon Street
  - d. Sedimentation issue
10. Need Layout of Construction Dump Site - Lowe Street

The following projects are identified as priority for July 2014:

1. Sign Reflectivity Study
  - a. Still stalled in Zone #2
  - b. July = Zones 2 & 3
  - c. Preparation for Sign Reflectivity Policy for September In-Depth Meeting (Priority)
  - d. Take to Traffic Committee in August
2. Flood Awareness
  - a. Gate closures at E. 2nd and Mississippi Drive have been engaged.
  - b. High Water occurred
3. Flusher Truck Retrofit
  - a. Demo observed
  - b. Unit to be used on the Mississippi Dr. Cleanup
4. Firing Range - 100 Yard Slab (Priority)
  - a. Coordinate with Jeff Jirak
  - b. MPW has been notified of obstacles re: accessibility
5. Cleveland Street Blowup (Priority)
  - a. City Contractor project
  - b. Need timetable for Mill Street Blowup also
6. #2 Fire Station Crack Sealing
  - a. Will wait for FD to move cylinder and give us a date
7. Sidewalks
  - a. September Bid Letting
  - b. Wellmark Grant notification in August
  - c. Project list
    - i. CBD
    - ii. Walking School Bus
    - iii. North End of Riverfront
    - iv. Rain Washouts
8. 2014 Street Reconstruction Projects (Priority)
  - a. Overlay Program - Two Options
    - i. With or Without Mississippi Drive
    - ii. Bid in August
  - b. Full Depth Patch - Forest Parkway
    - i. Jon Lutz - Specifications
    - ii. Bid as part of the sidewalk project (7a)
  - c. Alley Reconstruction
    - i. \$25K for Sealcoating (7-8 alleys)
    - ii. Rock alleys replaced with millings (2-3 alleys)

9. Storage Building (Fruitland)
  - a. On Hold
10. River Road Ditch Work
  - a. Wait until water recedes
11. Repair Lower Lot Entrance
  - a. At Randy's Convenience
12. Warren Street Crossing Repair
  - a. At Randy's Convenience
13. Busch Street Alley Upgrade

**City of Muscatine**  
**Landfill Deficit Reduction Plan Preliminary Update**  
**Fiscal Year 2013/2014**  
**7/10/2014**

<b>Schedule I</b>	Original Committee Deficit Reduction Plan
<b>Schedule II</b>	Charts of Landfill Waste Volume and Fund Balance Deficits - FY 2004/2005 through Budget 2014/2015
<b>Schedule III</b>	Actual Landfill Waste Volume and Revenues for Fiscal Year 2013/2014
<b>Schedule IV</b>	Landfill Waste Volume and Revenues by User/Contract Type - FY 2010/2011 through FY 2013/2014
<b>Schedule V</b>	Preliminary Summary of Revenues, Expenditures, and Changes in Fund Balance for Landfill Fund for Year Ended June 30, 2014 and Preliminary Updated Projection for Fiscal Year 2014/2015
<b>Schedule VI</b>	Miscellaneous Landfill Information
<b>Schedule VII</b>	Landfill Map
<b>Schedule VIII</b>	Landfill Closure/Post-Closure Cost Information
<b>Schedule IX</b>	Transfer Station - Budget Fund Statement

**Landfill Operations**  
**Preliminary Future Year Projections**

**If 35000 Tons (Assumes 21000 tons at \$40 of the \$60 Regular Rate  
9000 tons at \$30 of the \$50 Industrial Rate plus additional industrial volume)**

GC Changes:

			Budget 2010/2011	Preliminary 2011/2012	Preliminary 2012/2013	* Preliminary 2013/2014	Preliminary 2014/2015	Preliminary 2015/2016	Preliminary 2016/2017	Preliminary 2017/2018	Preliminary 2018/2019	Preliminary 2019/2020	Preliminary 2020/2021	Preliminary 2021/2022
Estimated Beginning Balance (Deficit), July 1 (Estimated 7-1-10)			\$ (2,483,802)	\$ (2,094,252)	\$ (1,707,602)	\$ (1,339,352)	\$ (990,102)	\$ (660,352)	\$ (350,702)	\$ (611,752)	\$ (894,102)	\$ (648,452)	\$ (425,402)	\$ (225,652)
Revenues														
Charges for Services (21000 tons x \$40 plus 9000 tons x \$30 Industrial Rate)	Tons	Rate	\$ 840,000	\$ 840,000	\$ 840,000	\$ 840,000	\$ 840,000	\$ 840,000	\$ 840,000	\$ 840,000	\$ 840,000	\$ 840,000	\$ 840,000	\$ 840,000
Company A (at \$30 of the \$50 Industrial Rate)	2,250	\$ 30.00	67,500	67,500	67,500	67,500	67,500	67,500	67,500	67,500	67,500	67,500	67,500	67,500
Company B (at \$30 of the \$50 Industrial Rate)	2,250	\$ 30.00	67,500	67,500	67,500	67,500	67,500	67,500	67,500	67,500	67,500	67,500	67,500	67,500
Company C (at \$30 of the \$50 Industrial Rate)	2,250	\$ 30.00	67,500	67,500	67,500	67,500	67,500	67,500	67,500	67,500	67,500	67,500	67,500	67,500
Company D (at \$30 of the \$50 Industrial Rate)	2,250	\$ 30.00	67,500	67,500	67,500	67,500	67,500	67,500	67,500	67,500	67,500	67,500	67,500	67,500
	9,000	\$ 30.00												
COMPANY E 2500@ \$30	2,500	\$ 30.00	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
COMPANY F 1500@ \$30	1,500	\$ 30.00	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
COMPANY G 1000@ \$45	1,000	\$ 45.00	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
COMPANY H 3000@ \$5 surcharge	3,000	\$ 5.00	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
OTHER 0@ \$0	-	\$ -	-	-	-	-	-	-	-	-	-	-	-	-
	8,000	\$ 22.50												
<b>Total Charges for Services</b>	38,000	\$ 33.95	\$ 1,290,000	\$ 1,290,000	\$ 1,290,000	\$ 1,290,000	\$ 1,290,000	\$ 1,290,000	\$ 1,290,000	\$ 1,290,000	\$ 1,290,000	\$ 1,290,000	\$ 1,290,000	\$ 1,290,000
Agency Assessment			117,200	117,200	117,200	117,200	117,200	117,200	117,200	117,200	117,200	117,200	117,200	117,200
Transfers In:														
Landfill Surcharge Reserve	35,000	\$ 0.50	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500
<b>Total Revenues</b>			\$ 1,424,700	\$ 1,424,700	\$ 1,424,700	\$ 1,424,700	\$ 1,424,700	\$ 1,424,700	\$ 1,424,700	\$ 1,424,700	\$ 1,424,700	\$ 1,424,700	\$ 1,424,700	\$ 1,424,700
<b>Funds Available</b>			\$ (1,059,102)	\$ (669,552)	\$ (282,902)	\$ 85,348	\$ 434,598	\$ 764,348	\$ 1,073,998	\$ 812,948	\$ 530,598	\$ 776,248	\$ 999,298	\$ 1,199,048
Expenditures														
Fixed Costs (Assumes Inc. 3/2/year)			\$ 595,700	\$ 613,600	\$ 632,000	\$ 651,000	\$ 670,500	\$ 690,600	\$ 711,300	\$ 732,600	\$ 754,600	\$ 777,200	\$ 800,500	\$ 824,500
Variable Costs (Based on 35000 tons)	35,000	\$ 9.98	349,450	349,450	349,450	349,450	349,450	349,450	349,450	349,450	349,450	349,450	349,450	349,450
Budgeted FY 11 Capital Costs			90,000											
Future Year Annual Allowance for Capital Costs (Excluding New Cell Development Costs)			-	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
Estimated New Cell Development Costs	\$1,100,000		-	-	-	-	-	-	550,000	550,000	-	-	-	-
<b>Total Expenditures</b>			\$ 1,035,150	\$ 1,038,050	\$ 1,056,450	\$ 1,075,450	\$ 1,094,950	\$ 1,115,050	\$ 1,685,750	\$ 1,707,050	\$ 1,179,050	\$ 1,201,650	\$ 1,224,950	\$ 1,248,950
Ending Balance (Deficit), June 30			\$ (2,094,252)	\$ (1,707,602)	\$ (1,339,352)	\$ (990,102)	\$ (660,352)	\$ (350,702)	\$ (611,752)	\$ (894,102)	\$ (648,452)	\$ (425,402)	\$ (225,652)	\$ (49,902)

Notes: The analysis assumes volume of 35,000 tons with 3,000 tons surcharge. Capital costs in FY 11 were reduced from \$150,000 to \$90,000.  
Future Year Annual Allowance for Capital Costs was reduced from \$100,000 to \$75,000.

Transfer station operating costs capped at \$600,000 with the contribution of \$50,000 TIF Fund Transfer.

<b>Increase (Decrease) in</b>														
<b>Fund Balance</b>			\$ 389,550	\$ 776,200	\$ 1,144,450	\$ 1,493,700	\$ 1,823,450	\$ 2,133,100	\$ 1,872,050	\$ 1,589,700	\$ 1,835,350	\$ 2,058,400	\$ 2,258,150	\$ 2,433,900
<b>Cumulative Increase (Decrease) in Fund Balance</b>			\$ 389,550	\$ 776,200	\$ 1,144,450	\$ 1,493,700	\$ 1,823,450	\$ 2,133,100	\$ 1,872,050	\$ 1,589,700	\$ 1,835,350	\$ 2,058,400	\$ 2,258,150	\$ 2,433,900

Estimated Tonnage Capacity of Phase III and IV Combined (per Engineer) (Began using in 2009)		298,800	Est'd Remaining Capacity	
Actual FY 10 Tonnage (rounded)				
Estimated FY 12	New cell construction cost	30,000	268,800	208,800
Estimated FY 13	\$ -	35,000	233,800	163,800
Estimated FY 14	\$ -	35,000	198,800	128,800
Estimated FY 15	\$ -	35,000	163,800	93,800
Estimated FY 16	\$ -	35,000	128,800	58,800
Estimated FY 17	\$550,000	35,000	93,800	23,800
Estimated FY 18	\$550,000	35,000	58,800	(11,200)
Estimated FY 19	\$ -	35,000	23,800	(46,200)
		35,000	(11,200)	(81,200)

Estimated Annual Tonnage Assumption for this Scenario

Estimated Years of Life of Cell

Added Capacity Cells V and VI (Projected)

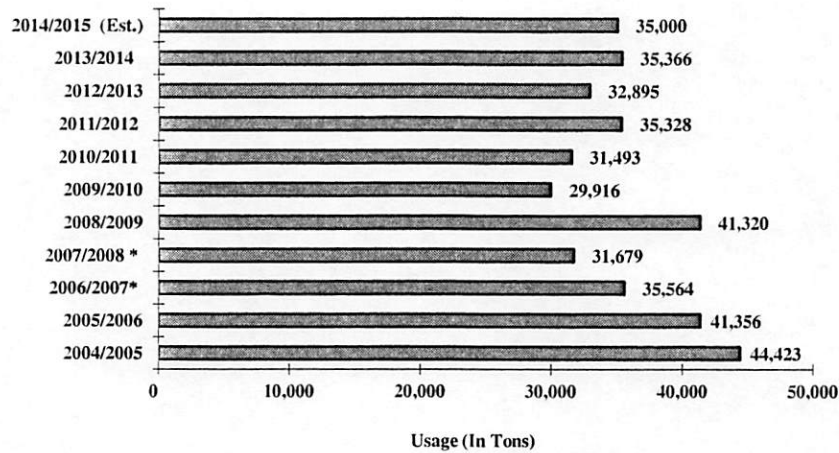
Estimated Annual Tonnage Assumption for this Scenario

Estimated Years of Life of Cell (Cells V and VI)

\* Current estimated deficit at the  
end of 2013/2014 is \$746,800 (\$243,302  
ahead of original estimate).

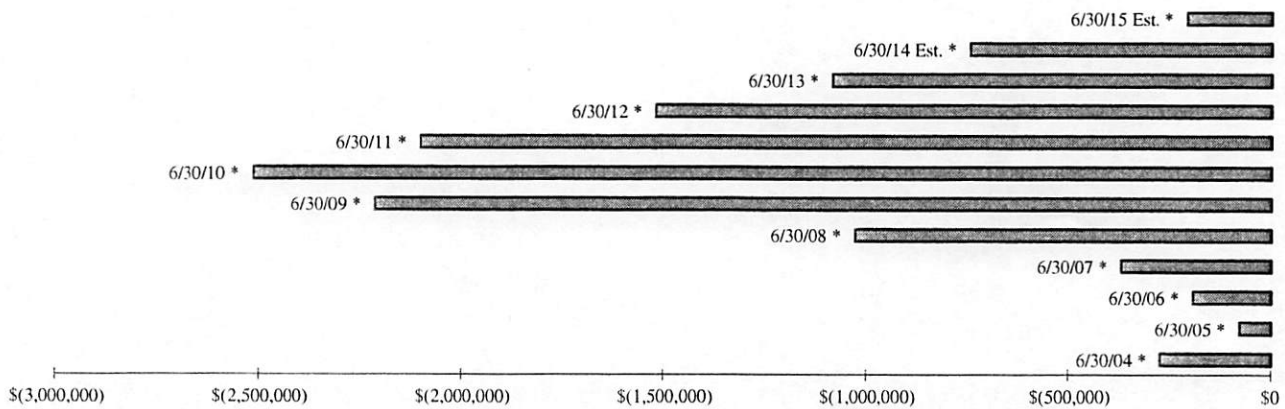
Landfill Waste Volume and Fund Balance Deficit History  
FY 2004/2005 through Budget 2014/2015

Landfill Usage History



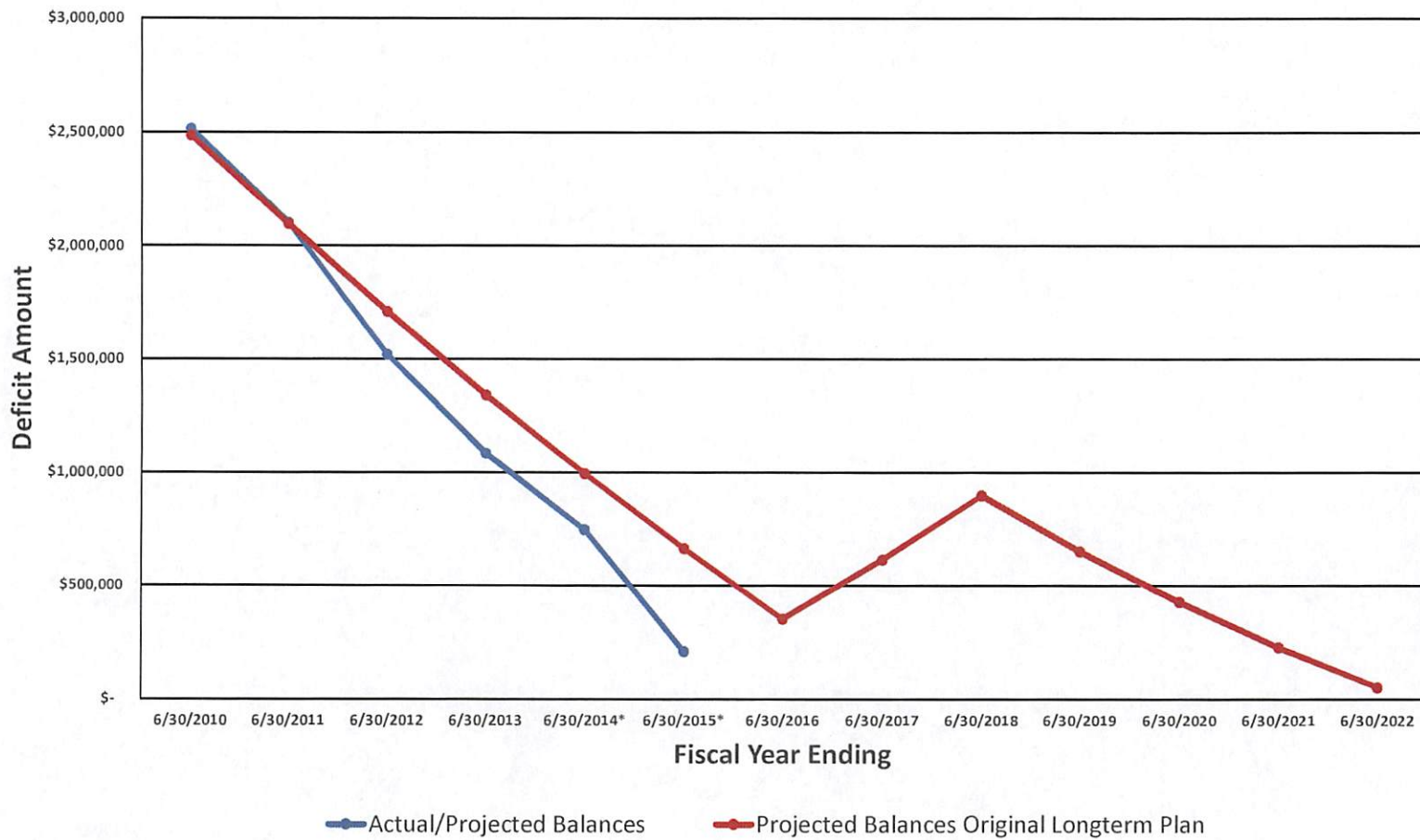
\* 9,319 tons of waste were taken to the Scott County Landfill in 2006/07 and 17,584 in 2007/08 due to landfill capacity issues.

Landfill Fund Balance (Deficit) History



\* Beginning June 30, 2003 there have been interim loans to fund cell closure costs, costs to develop new cells, and other landfill capital and operating costs.

## Landfill Fund Deficits - Original Longterm Deficit Reduction Plan Projections and Actual/Budgeted Deficits through FY 2014/2015



\*6/30/14 & 6/30/15 Actual Balances Are Budget Estimates

**City of Muscatine  
Transfer Station/Landfill Waste Volume and Revenue  
Fiscal Year 2013/2014**

**Waste Volume (Tons)**

	Regular Waste Volume	Volume Original Industrial Contracts				Volume Negotiated Industrial Contracts				Total Waste Volume
		Company A	Company B	Company C	Company D	Company A	Company B	Company C	Company D	
July, 2013	2,082.70	416.75	23.31	39.12	-	271.56	308.22	53.33	-	3,194.99
August	2,222.00	457.07	19.34	58.48	-	229.02	264.83	33.68	-	3,284.42
Sept.	1,848.51	260.43	16.80	39.10	-	207.73	231.16	48.66	-	2,652.39
Oct.	1,834.54	561.38	27.05	77.09	-	224.61	361.76	28.33	-	3,114.76
Nov.	1,527.62	507.50	17.66	74.17	-	245.04	223.32	44.76	-	2,640.07
Dec.	1,477.48	370.49	12.84	58.81	-	150.74	197.58	38.41	-	2,306.35
Jan., 2014	1,232.18	608.47	24.10	86.22	-	196.99	240.93	42.46	-	2,431.35
Feb.	1,755.20	601.85	18.68	71.59	-	176.99	181.81	27.69	-	2,833.81
March	1,439.07	655.81	17.20	74.28	-	232.26	253.58	48.69	-	2,720.89
April	2,217.58	911.15	27.44	44.23	-	239.41	260.58	92.07	-	3,792.46
May	1,804.85	698.59	19.54	73.66	-	234.58	259.96	59.72	-	3,150.90
June	2,025.08	368.35	23.34	127.90	-	312.19	257.59	52.43	-	3,166.88
City Demolition	-	-	-	-	-	-	-	-	76.93	76.93
Totals	21,466.81	6,417.84	247.30	824.65	-	2,721.12	3,041.32	570.23	76.93	35,366.20

**Add'l Required to be Reported to State:**

October Compost Site Wood Debris

November Compost Site Wood Debris

59.75

1,519.52

36,945.47

(Tons Reported  
to State)

**MEMO ITEMS:**

**Contracted Minimum Annual**

<b>Tonnage</b>	250.00	250.00	250.00	1,500.00	250.00	1,000.00	N/A
				(One of these was 2,500, the other 1,500 per Comm. Est.)			

**Total Tons by Agreement Type**

	<b>Regular Rate:</b>	<b>Total from Original Industrial Contracts:</b>	<b>Total from Negotiated Contracts:</b>	
Totals (Actual)	21,466.81	7,489.79	6,409.60	35,366.20
Committee Est.	21,000.00	9,000.00	5,000.00	35,000.00

**Landfill Portion of Revenue**

	Regular Waste Revenue	Revenue from Original Industrial Contracts				Revenue Negotiated Industrial Contracts				Total Landfill Revenue
		Company A	Company B	Company C	Company D	Company A	Company B	Company C		
July, 2013	\$ 83,308.00	\$ 12,502.50	\$ 699.30	\$ 1,173.60	\$ -	\$ 8,146.80	\$ 9,246.60	\$ 2,399.85	\$ -	\$ 117,476.65
August	88,880.00	13,712.10	580.20	1,754.40	-	6,870.60	7,944.90	1,515.60	-	121,257.80
Sept.	73,940.40	7,812.90	504.00	1,173.00	-	6,231.90	6,934.80	2,189.70	-	98,786.70
Oct.	73,381.60	16,841.40	811.50	2,312.70	-	6,738.30	10,852.80	1,274.85	-	112,213.15
Nov.	61,104.80	15,225.00	529.80	2,225.10	-	7,351.20	6,699.60	2,014.20	-	95,149.70
Dec.	59,099.20	11,114.70	385.20	1,764.30	-	4,522.20	5,927.40	1,728.45	-	84,541.45
Jan., 2014	49,287.20	18,254.10	723.00	2,586.60	-	5,909.70	7,227.90	1,910.70	-	85,899.20
Feb.	70,208.00	18,055.50	560.40	2,147.70	-	5,309.70	5,454.30	1,246.05	-	102,981.65
March	57,562.80	19,674.30	516.00	2,228.40	-	6,967.80	7,607.40	2,191.05	-	96,747.75
April	88,703.20	27,334.50	823.20	1,326.90	-	7,182.30	7,817.40	4,143.15	-	137,330.65
May	72,194.00	20,957.70	586.20	2,209.80	-	7,037.40	7,798.80	2,687.40	-	113,471.30
June	81,003.20	11,050.50	700.20	3,837.00	-	9,365.70	7,727.70	2,359.35	-	116,043.65
June	-	-	-	-	-	-	-	-	2,307.90	2,307.90
Totals	\$ 858,672.40	\$ 192,535.20	\$ 7,419.00	\$ 24,739.50	\$ -	\$ 81,633.60	\$ 91,239.60	\$ 25,660.35	\$ 2,307.90	\$ 1,284,207.55

Actual Landfill Charges

\$ 1,284,207.55

Note - Revenues calculated based on tonnage in above chart; actual company charges may differ slightly from these amount.

**Total Revenue by Agreement Type**

	Regular Rate:	Total from Original Industrial Contracts:	Total from Negotiated Contracts and Misc.:	
Totals (Actual)	\$ 858,672.40	\$ 224,693.70	\$ 200,841.45	\$ 1,284,207.55
Committee Est.	\$ 840,000.00	\$ 270,000.00	\$ 165,000.00 (Est. for Full Yr)	\$ 1,275,000.00

Prepared by: City Finance Dept. (NL)

Date: July 8, 2014

**Landfill Waste Volume (Tons) by User/Contract Type  
FY 2010/2011 Through FY 2013/2014**

	<u>Regular Rate</u>	<u>Regular Industrial Contracts</u>	<u>Negotiated Industrial Contracts</u>	<u>Totals</u>
<b>FY 2010/2011</b>	<b>21,552.53 (1)</b>	<b>7,379.97</b>	<b>2,560.24</b> (Portion of Year)	<b>31,492.74</b>
Percent of Total	68.4%	23.4%	8.1%	100.0%
<b>FY 2011/2012</b>	<b>21,324.49 (1)</b>	<b>6,299.88</b>	<b>5,234.85</b>	<b>32,859.22</b>
Percent of Total	64.9%	19.2%	15.9%	100.0%
<b>FY 2012/2013</b>	<b>19,889.06 (2)</b>	<b>5,889.29</b>	<b>7,117.18</b>	<b>32,895.53</b>
Percent of Total	60.5%	17.9%	21.6%	100.0%
<b>FY 2013/2014</b>	<b>21,466.81 (2)</b>	<b>7,489.79</b>	<b>6,409.60</b>	<b>35,366.20</b>
Percent of Total	60.7%	21.2%	18.1%	100.0%

**Landfill Revenue by User/Contract Type  
FY 2010/2011 Through FY 2013/2014**

	<u>Regular Rate</u>	<u>Regular Industrial Contracts</u>	<u>Negotiated Industrial Contracts</u>	<u>Totals</u>
<b>FY 2010/2011</b>	<b>\$ 862,101.20 (1)</b>	<b>\$ 221,399.01</b>	<b>\$ 81,712.20</b> (Portion of Year)	<b>\$ 1,165,212.41</b>
Percent of Total	74.0%	19.0%	7.0%	100.0%
<b>FY 2011/2012</b>	<b>952,631.20 (1)</b>	<b>188,996.40</b>	<b>168,001.90</b>	<b>1,309,629.50</b>
Percent of Total	72.7%	14.4%	12.8%	100.0%
<b>FY 2012/2013</b>	<b>795,562.40 (2)</b>	<b>176,678.70</b>	<b>223,376.90</b>	<b>1,195,618.00</b>
Percent of Total	66.5%	14.8%	18.7%	100.0%
<b>FY 2013/2014</b>	<b>858,672.40 (2)</b>	<b>224,693.70</b>	<b>200,841.45</b>	<b>1,284,207.55</b>
Percent of Total	66.9%	17.5%	15.6%	100.0%

**Notes:**

1. Contracted curbside recycling program began April 1, 2011. First full year of this service was in 2011/2012.
2. Approximately 325 City residential refuse collection customers were add in April, 2013 with the annexation of Ripley's Mobile Home Court. First full year was in 2013/2014.

**SCHEDULE V**

**City of Muscatine Landfill Fund  
Actual Revenues and Expenditures 2013/2014  
and Updated Estimates for 2014/2015**

	Fiscal Year 2013/2014				Fiscal Year 2014/2015	
	Amended Budget 2013/2014	PRELIMINARY Re-Estimate 2013/2014	Variance Over (Under) Amended Budget	Actual as a Percent of Budget	Budget 2014/2015	Updated for Re-Estimated Beginning Balance
Beginning Balance (Deficit), July 1	\$ (1,082,335.00)	\$ (1,082,335.00)	\$ -		\$ (743,713)	\$ (746,800)
<b>Revenues</b>						
Charges for Services	\$ 1,290,000.00	\$ 1,284,207.55 (1)	\$ (5,792.45)	99.55%	\$ 1,290,000	\$ 1,290,000
Agency Assessment	117,200.00	117,177.00	(23.00)	99.98%	117,200	117,200
Industry Contribution	15,000.00	15,000.00	-	100.00%	15,000	15,000
Interest	-	401.49	401.49		-	-
Transfers In:						
Landfill Surcharge Reserve	17,500.00	18,472.74	972.74	105.56%	17,500	17,500
<b>Total Revenues</b>	<b>\$ 1,439,700.00</b>	<b>\$ 1,435,258.78</b>	<b>\$ (4,441.22)</b>	<b>99.69%</b>	<b>\$ 1,439,700</b>	<b>\$ 1,439,700</b>
<b>Funds Available</b>	<b>\$ 357,365.00</b>	<b>\$ 352,923.78</b>	<b>\$ (4,441.22)</b>		<b>\$ 695,987</b>	<b>\$ 692,800</b>
<b>Expenditures</b>						
<b>Fixed Costs:</b>						
Wages and Benefits	\$ 26,300.00	\$ 26,300.00	\$ -	100.00%	\$ 26,800	\$ 26,800
Misc. Administrative Expenses	3,500.00	3,500.00	-	100.00%	3,500.00	3,500.00
Misc. Supplies/Services	9,900.00	9,900.00	-	100.00%	9,900.00	9,900.00
Surfacing Materials-Slag/Sand	12,000.00	12,000.00	-	100.00%	12,000	12,000
Attorney Fees/Legal Services	5,000.00	5,000.00	-	100.00%	2,000	2,000
Engineering Consulting Services	40,000.00	40,000.00	-	100.00%	40,000	40,000
Appraisal Services	22,000.00	22,000.00	-	100.00%	-	-
Lab Analysis Services	25,000.00	25,000.00	-	100.00%	25,000	25,000
Leachate/Other Hauling Services	50,000.00	50,000.00	-	100.00%	75,000	75,000
Utilities	2,000.00	2,000.00	-	100.00%	2,000	2,000
Insurance	2,800.00	2,800.00	-	100.00%	3,100	3,100
Improvement/Repair Services	25,000.00	25,000.00	-	100.00%	25,000	25,000
Landfill Operator (Inc. Fuel Surcharge)	310,000.00	310,000.00	-	100.00%	310,000	310,000
Debt Service Transfers	80,128.00	80,128.00	-	100.00%	79,296	79,296
Administrative Transfers	49,700.00	49,700.00	-	100.00%	51,200	51,200
Closure Reserve Transfer	80,000.00	73,694.00	(6,306.00)	92.12%	80,000	80,000
Post-Closure Reserve Transfer	30,000.00	27,851.00	(2,149.00)	92.84%	30,000	30,000
Ground Water Remediation Improvements (Estimate)	200,000.00	200,000.00 (3)	-		-	-
<b>Subtotal - Fixed Costs</b>	<b>\$ 973,328.00</b>	<b>\$ 964,873.00</b>	<b>\$ (8,455.00)</b>	<b>99.13%</b>	<b>\$ 774,796</b>	<b>\$ 774,796</b>
<b>Variable Costs:</b>						
State Surcharge	\$ 73,500.00	\$ 77,585.49	\$ 4,085.49	105.56%	\$ 73,500	\$ 73,500
State Surcharge - Local Share	54,250.00	57,265.48	3,015.48	105.56%	54,250	54,250
<b>Subtotal - Variable Costs</b>	<b>\$ 127,750.00</b>	<b>\$ 134,850.97</b>	<b>\$ 7,100.97</b>	<b>105.56%</b>	<b>\$ 127,750</b>	<b>\$ 127,750</b>
<b>Total Expenditures</b>	<b>\$ 1,101,078.00</b>	<b>\$ 1,099,723.97 (2)</b>	<b>\$ (1,354.03)</b>	<b>99.88%</b>	<b>\$ 902,546</b>	<b>\$ 902,546</b>
<b>Ending Balance (Deficit), June 30</b>	<b>\$ (743,713.00)</b>	<b>\$ (746,800.19)</b>	<b>\$ (3,087.19)</b>		<b>\$ (206,559)</b>	<b>\$ (209,646)</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>\$ 338,622.00</b>	<b>\$ 335,534.81</b>	<b>\$ (3,087.19)</b>		<b>\$ 537,154</b>	<b>\$ 537,154</b>

1. Actual fiscal year 2013/2014 revenues based on actual tonnage.
2. Preliminary estimate of expenditures; actual expenditures are expected to be less than this amount.
3. Ground water remediation improvements will not be completed in 2013/2014. While the total amount is shown here, a portion of the actual costs will be incurred in 2014/2015.

**Landfill Committee Update - 2014  
Miscellaneous Information**

1. The current Landfill Permit expires September 27, 2015. Landfill permits are issued every five years.
2. The Landfill Operator contract with Dick Doyle Excavating Inc. is through June 30, 2016. This provides for a payment to the contractor of \$25,000 per month (unless waste tonnage exceeds 50,000 tons), plus a fuel surcharge based on actual fuel prices.

3. The most recent engineering air space analysis for estimating remaining capacity in the current cells was done in September, 2013. At that time it was estimated there was a remaining capacity of 154,611 tons or assuming 32,896 tons/year, 4.7 years of life remaining.

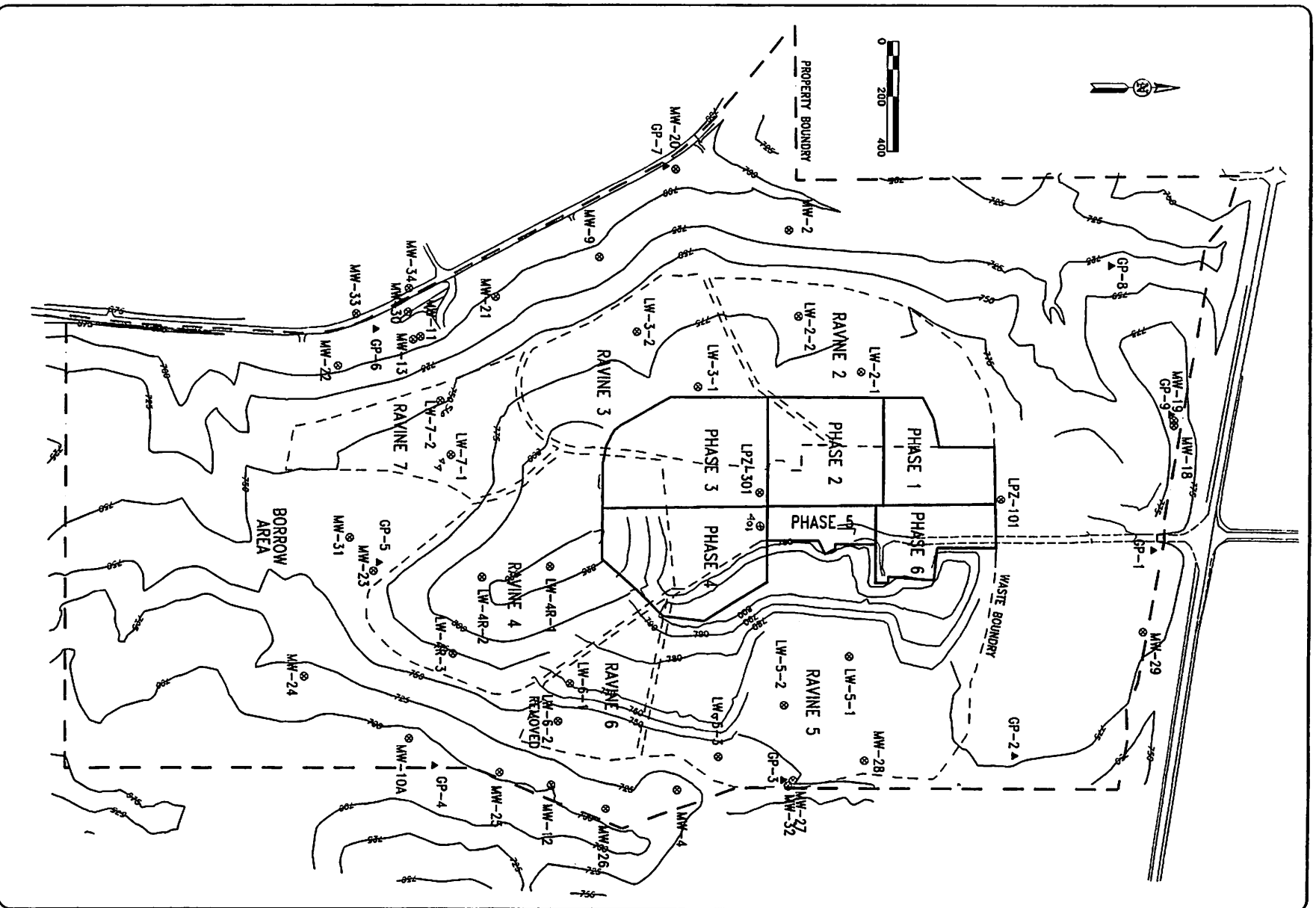
Based on 35,000 tons/year, it would be equivalent to 4.4 years of remaining life.

Using 35,000 tons/year starting with September, 2013, the current cells are estimated to be at capacity in the fall/winter of 2017.

4. Construction of the next cell (s) would need to begin approximately one year prior to the current cells reaching capacity. This would be in the 2016/2017 fiscal year.
5. The long-term plan for landfill cell development is:
  - A. Phase V - estimated to have 6 years of life
  - B. Phase VI - estimated to have 5 years of life

Phases V and VI will complete the cells in the currently permitted area.

6. After Phases V & VI, there is additional property that could be used for further expansion. The area behind Ravine 4 facing Ward Avenue that has been a "borrow area" would likely be the location of the next cell if there is continued expansion at the Landfill.



## Schedule VIII

Muscatine County Sanitary Landfill  
 Financial Assurance Summary - 2014  
 HLW PN 6008-10A.360  
 February 24, 2014

Closure Cost Estimate, 2013	\$2,275,200	
Postclosure Cost Estimate, 2013	<u>\$1,428,000</u>	
Total	\$3,703,200	
Closure Account Balance, FY 2012	\$467,288	
Postclosure Account Balance, FY 2012	<u>\$785,531</u>	
	\$1,252,819	
Closure Cost Estimate, 2014	\$2,275,200	
Postclosure Cost Estimate, 2014	<u>\$1,467,000</u>	
Total	\$3,742,200	*
Closure Account Balance, FY 2013	\$546,735	
Postclosure Account Balance, FY 2013	<u>\$813,764</u>	
	\$1,360,499	
Required contribution to closure fund, 2013	\$79,447	
Required contribution to closure fund, 2014	<u>\$73,694</u>	
Difference	-\$5,753	
Required contribution to postclosure fund, 2013	\$28,233	
Required contribution to postclosure fund, 2014	<u>\$27,851</u>	
Difference	-\$382	

Total Closure & Post-Closure Cost Est 2014 \* 3,742,000

Reserve Balances 6-30-13 \* 1,360,499  
 FY 14 Reserve Contributions 73,644  
 " " 27,851 1,406,342

Amount yet to be Funded over  
 Remaining life of Current Area 2,335,658

# Transfer Station Operations

## Fund Statement

	Actual 2011/2012	Actual 2012/2013	Budget 2013/2014	Department Revised Estimate 2013/2014	City Admin. Revised Estimate 2013/2014	Department Budget Request 2014/2015	Approved Budget 2014/2015
Beginning Balance (Deficit), July 1	\$ (12,874)	\$ 15,485	\$ 24,895	\$ 32,669	\$ 32,669	\$ (42,277)	\$ 10,019
Revenues							
Charges for Services	\$ 1,896,231	\$ 1,786,379	\$ 1,860,000	\$ 1,860,000 (2)	\$ 1,860,000 (2)	\$ 1,860,000 (2)	\$ 1,860,000 (2)
Household Hazardous Waste	495	1,356	350	350	350	350	350
Recycling Commissions	36,895	37,540	37,000	37,000	37,000	37,000	37,000
Rental of Land	1,500	1,500	1,500	0	0	0	0
Sales Tax	5,810	5,569	7,000	7,000	7,000	7,000	7,000
Miscellaneous Sales	0	20	350	350	350	350	350
Electronic Waste Disposal Fees	9,545	10,340	9,000	9,000	9,000	9,000	9,000
Appliance Disposal Fees	8,321	7,724	8,300	8,300	8,300	8,300	8,300
Sale of Equipment	0	16,890	0	0	0	0	0
Other	20	0	0	0	0	0	0
Transfers In:							
Surcharge Reserve	37,118	34,540	36,750	36,750	36,750	36,750	36,750
Refuse Collection Fund	50,000	0	0	0	0	0	0
Total Revenues	\$ 2,045,935	\$ 1,901,858	\$ 1,960,250	\$ 1,958,750	\$ 1,958,750	\$ 1,958,750	\$ 1,958,750
Funds Available	\$ 2,033,061	\$ 1,917,343	\$ 1,985,145	\$ 1,991,419	\$ 1,991,419	\$ 1,916,473	\$ 1,968,769
Expenditures (1)	2,018,596	1,884,674	1,981,400	2,033,696	1,981,400	2,038,000 (3)	1,932,100 (3)
Ending Balance (Deficit), June 30	\$ 14,465	\$ 32,669	\$ 3,745	\$ (42,277)	\$ 10,019	\$ (121,527)	\$ 36,669
				Note Deficit with Dept Request	Note Minimal Fund Balance	Note Deficit with Dept Request	Note Minimal Fund Balance

Increase (Decrease) in Fund Balance	\$ 27,339	\$ 17,184	\$ (21,150)	\$ (74,946)	\$ (22,650)	\$ (79,250)	\$ 26,650
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- Expenditures include changes in compensated absences and other post-employment benefits.
- The revised estimate and 2014/2015 Transfer Station charges for services are based on 21,000 tons at the industrial rate of \$50/ton plus \$180,000 from the negotiated Industrial Contracts which is passed through to the Landfill. The computed amount of \$1,890,000 has been reduced by \$30,000 to \$1,860,000 to reflect a more realistic estimate based on prior year amounts.
- Due to limited funding, minimal capital outlay allocations have been included in recent fiscal year budgets. The requested replacement of a transfer trailer for \$65,000 was not approved in 2014/2015.

### Explanation of Changes in Fund Balances:

The prior year deficit and recent small balances in this fund are primarily due to reduced waste volume at this facility. A \$200,000 transfer from the Refuse Collection fund was made in 2010/2011 and an additional \$50,000 transfer was made in 2011/2012. These transfers eliminated the prior year deficit balances.

### Discussion Note:

100% of the revenue from the negotiated industrial contracts is being credited to the Landfill Fund with none credited to the Transfer Station Fund to fund Transfer Station costs. The actual FY 2013/2014 negotiated industrial contract tonnage of 6,409.60 tons required handling and hauling costs paid from the Transfer Station budget. The hauling cost/ton for 2013/2014 is estimated at approximately \$5.00/ton. The tonnage of 6,409.60 in 2013/2014 multiplied by \$5.00/ton is equal to \$32,000 in costs currently being "absorbed" in the Transfer Station budget. Discussion is requested for redirecting a portion of the negotiated industrial waste contract revenue to the Transfer Station.

# MEETING ANNOUNCEMENT AND AGENDA BI-STATE REGIONAL COMMISSION

Wednesday, July 23, 2014, 3:30 p.m.  
Scott County Administration Building  
600 West Fourth Street  
Davenport, IA

FINANCIAL  
(green)

ACTION NEEDED  
(yellow)

INFORMATIONAL  
(white)

- | FINANCIAL<br>(green) | ACTION NEEDED<br>(yellow) | INFORMATIONAL<br>(white) |   |
|----------------------|---------------------------|--------------------------|---|
|                      | X                         |                          | 1. <u>Approval of the June 25, 2014 Minutes (See enclosed)</u> – Larry Minard, Chair  |
| X                    | X                         |                          | 2. <u>Treasurer's Report</u> (See enclosed) – Marty O'Boyle, Treasurer  |
|                      |                           |                          | 3. <u>Finance and Personnel Committee/Financial Matters</u> – JoAnne Hillman, Finance and Personnel Committee                               |
| X                    | X                         |                          | a. <u>Bills</u> (See enclosed)  |
| X                    |                           | X                        | b. <u>Report on Progress on Commission's FY 2014 Program Budget as of 6/30/2014</u> (See enclosed)  |
| X                    | X                         |                          | c. <u>Contracts/Grants for Consideration</u> – Denise Bulat, Executive Director   |
|                      |                           |                          | I. Other Contracts/Grants   |
|                      |                           | X                        | 4. <u>Flooding in the Bi-State Region</u> – Betsy Pratt, Regional Chief Executive Officer, American Red Cross                               |
|                      |                           | X                        | 5. <u>Bridge Construction Update</u> – Gena McCullough, Planning Director   |
|                      | X                         | X                        | 6. <u>Consideration of Endorsement Resolution of Regional Economic Development Vision</u> (See enclosed) – Denise Bulat, Executive Director |
|                      |                           |                          | 7. <u>Questions or Comments by Commissioners</u>  |
|                      |                           |                          | 8. <u>Other Business</u>  |
|                      |                           |                          | 9. <u>Adjournment</u>   |

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NEXT MEETING: **Wednesday, August 27, 2014 – 3:30 p.m.**

**\*\*NOTE NEW LOCATION\*\***

LeClaire City Hall  
325 Wisconsin Street  
LeClaire, Iowa

**MINUTES OF THE  
BI-STATE REGIONAL COMMISSION**

Wednesday, June 25, 2014, 3:30 p.m.  
Scott County Administration Building  
600 West Fourth Street  
Davenport, Iowa

**MEMBERS PRESENT:** Minard – Chair, Austin, Banaszek, Callaway-Thompson, Earnhardt, Furlong, Heninger, Hopkins, Howard, Lawrence, Liddell, Newton-Butt, O’Boyle, Pauley, Schloemer, Sunderbruch, Tank, Wells, Williams

**MEMBERS ABSENT:** Anderson, Crouch, Gallagher, Gluba, Goodwin, Gordon, Hillman, Meeker, Raes, Sherwin, Stoermer, Thodos, Tossell, Volz, Washburn

**OTHERS PRESENT:** Joe Taylor and Stephanie Loconsole, Quad Cities Convention and Visitors Bureau; Cathy Foes, Henry County Tourism Bureau; Hannah Wilke, Muscatine County Convention & Visitors Bureau; Dawn Neuses, Moline Dispatch/Rock Island Argus

**STAFF PRESENT:** Berkley, Bulat, Grabowski, Miller, Moritz, Schmid

Chair Minard called the meeting to order at 3:35 p.m.

1. **Approval of the May 28, 2014 Minutes.** Mr. Howard moved to approve the minutes of May 28, 2014 as presented. Mayor O’Boyle seconded the motion, and it passed unanimously.
2. **Treasurer’s Report.** Mayor O’Boyle presented the Treasurer’s Report for the month ending May 31, 2014, noting an ending total bank and book balance of \$670,476.88. Mayor O’Boyle moved the report be accepted as written and mailed. Mr. Banaszek seconded the motion, and it passed unanimously.
3. **Finance and Personnel Committee.**
  - a. **Bills.** Mr. Austin presented the bills totaling \$98,957.27, as listed on the following bills listing and addendum dated June 25, 2014:

**Bills List**

Bohnsack & Frommelt LLP, progress billing for year-end audit 2014	\$ 2,000.00
Hurt, Norton & Associates, May 2014 legislative technical service (cost reimbursed by participating member governments)	7,750.00
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	3,395.00

Addendum

Bancard Center, VISA charge card expenses related to Managers and Administrators meeting (costs reimbursed by participants); outside workers to help move staff offices; RICWMA E-waste Event; 1 staff attending the IRA/SWANA 2014 Joint Conference; office supplies	2,293.20
M.H. Corbin, Inc., 4 Traffic Counters	3,900.00
Louisa Ewert, Treasurer	6,112.19
07/2014 Rent	\$4,618.38
06/2014 Internet Access	88.00
05/2014 Postage	817.26
05/2014 Supplies	108.40
05/2014 Cell Phone	480.15*
*(Partial costs reimbursed by HCEDP/Rural Accelerator Grant)	
Strategic Development Group, Inc., Innovation Hub Research (reimbursed by EDA grant)	57,788.04
URS Corporation, Household Survey and Model Integration Project (reimbursed by Air Quality grants)	15,718.84

Mr. Austin moved approval of the bills totaling \$98,957.27 as presented above.

Ms. Earnhardt seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission's FY 2013-14 Program Budget as of May 31, 2014. Mr. Austin explained the Program Budget Status Report was mailed in members' packets. The Commission is 92% through the fiscal year with 87.2% expended and within budget.
- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contracts and grants over \$7,500 for the Commission to consider:
  - Contract with Emergency Telephone System Board for Staff Support. The contract is for actual costs and will run from July 1, 2014 to June 30, 2015.
  - Contract with Rock Island County Waste Management Agency for Staff Support. The contract is for actual costs and will run from July 1, 2014 to June 30, 2015.
  - Contract with Scott County Kids for Financial Management. The contract is for actual costs and will run from July 1, 2014 to June 30, 2015.
  - Contract with Scott County Housing Council for Financial Management. The contract is for actual costs and will run from July 1, 2014 to June 30, 2015.
  - Contract with Rock Island Arsenal Development Group for Payroll Processing. The contract is for actual costs and will run from July 1, 2014 to June 30, 2015.
  - Grant with Iowa Association of Regional Councils for Iowa Department of Economic Development for planning assistance to local governments. The grant is for \$11,764 and will run from July 1, 2014 to June 30, 2015.
  - Contract with Genesis Occupational Health for Urine Drug and Breath Alcohol Testing for the period October 1, 2014 through September 30, 2017. Rates for Urine Drug Testing in Year 1 & 2 is \$37 and Year 3 is \$38. Rates for Breath Alcohol Testing in Year 1 & 2 is \$30 and Year 3 is \$31.

Mayor Hopkins moved to approve the contracts and grants as presented, and Ms. Earnhardt seconded. The motion passed unanimously with Mr. Schloemer abstaining from voting on the Scott County Housing Council contract. .

- d. Consideration of Recommended FY2015 Commission Budget Plan. Mr. Howard motioned to approve the Recommended FY 2015 Commission Planning Budget as presented to the Commission at the May 28, 2014 meeting. Ms. Callaway-Thompson seconded, and the motion passed unanimously.
4. 2014 Comprehensive Economic Development Strategy (CEDS) Progress Report. Ms. Bulat presented the final 2014 Comprehensive Economic Development Strategy (CEDS) Progress Report. She pointed out the highlights of the document, noting the progress report section.

Several significant expansion projects were listed including the completion of ALCOA's new assembly line in Bettendorf, which brought 150 created and 200 retained jobs to the Bi-State Region. Local governments self reported the completion of 84 significant economic development projects, estimated based formulas to have created over 1,200 jobs and retaining an additional 1,200. The complete economic development projects list is in a separate addendum to the report, and was submitted for review to the Commission.

Mr. Schloemer motioned to approve a resolution to adopt the 2014 CEDS Progress Report. Mr. Liddell seconded, and the motion passed unanimously. The report was submitted to the Economic Development Administration

5. Report on Tourism Activities. Mr. Taylor described the Bureau and tourism's impact on the Quad Cities. The Quad Cities Convention and Visitors Bureau (QCCVB) is an accredited convention and visitors bureau funded by hotel/motel taxes from each municipality, state grants from both Illinois and Iowa, and membership dues from local businesses. Its board of directors includes seven representatives from the public sector and seven from the private sector. In 2012, incoming tourists spent \$800 million on goods and services in the Quad Cities.

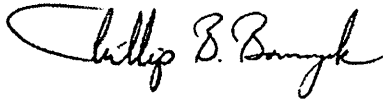
The Quad Cities Area represents an excellent location within suitable driving distance from numerous major cities in the Midwest, providing close-to-home affordability for visitors. Tourism is on the rise in the Quad Cities, and hotel occupancy is reflecting that trend. There are 1,100 new hotel rooms planned, a 10% increase since 2012. The QCCVB is partnering with Henry and Mercer Counties to determine how best to promote and create a regional tourism product for the future.

Ms. Wilke detailed the economic impact of tourism and travel-generated expenditures on the economies of the State of Iowa and Muscatine County. Domestic travelers spent a total of \$7.6 million in Iowa during 2012, which represents a 5.6% increase over the preceding year, outpacing the national average of 4.4%. In 2012 and 2013, hotel/motel tax receipts increased by 25% in Muscatine County.

Ms. Foes described the current state of tourism in Henry County. She stated that tourism provides a viable tool to use for economic development. The county has seen steady hotel construction. The hotel/motel tax has risen 5% in recent years. Rural recreation has the ability to appeal to current and potential future residents. Being an attractive place to visit also means being an attractive place to live.

6. Questions or Comments by Commissioners. There were no additional questions or comments by Commissioners.
7. Other Business. There was no other business.
8. Adjournment. The meeting adjourned at 4:34 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Phillip B. Banaszek". The signature is fluid and cursive, with the first name "Phillip" being more prominent.

Phillip Banaszek  
Secretary

**BI-STATE REGIONAL COMMISSION  
TREASURER'S REPORT  
FOR THE MONTH ENDING JUNE 30, 2014**

	<u>Balance June 1</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Balance June 30</u>
<b>GENERAL SAVINGS ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – June 1, 2014	\$ 598,727.91			
Add Deposits		\$ 199,430.67		
Less Transfers			\$ 289,358.16	
Balance – June 30, 2014				\$ 508,800.42
<b>RLF SAVINGS ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – June 1, 2014	\$ 1,170.82			
Add Deposits		\$ 0.14		
Less Transfers			\$ 0.00	
Balance – June 30, 2014				\$ 1,170.96
<b>CHECKING ACCOUNT BANK AND BOOK BALANCE:</b>				
Balance – June 1, 2014	(\$ 31,325.11)			
Add Deposits		\$ 185,859.63		
Less Checks Written			\$ 197,485.17	
Balance – June 30, 2014				(\$ 42,950.65)
<b>PAYROLL ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – June 1, 2014	\$ 1,903.26			
Add Deposits		\$ 103,409.53		
Less Checks Written			\$ 103,509.89	
Balance – June 30, 2014				\$ 1,802.90
<b>INVESTMENT ACCOUNTS BANK &amp; BOOK BALANCE:</b>				
Balance – June 1, 2014	<u>\$ 100,000.00</u>			
State Bank of Orion 12/25/13 - 6/25/14 (.20%)		<u>\$ 100,000.00</u>		
Add Investments Made State Bank of Orion 6/25/14 - 12/25/14 (.20%)			<u>\$ 100,000.00</u>	
Less Investments Matured State Bank of Orion 12/25/13 - 6/25/14 (.20%)				<u>\$ 100,000.00</u>
Balance - June 30, 2014				<u>\$ 100,000.00</u>
<b>TOTAL BANK &amp; BOOK BALANCE:</b>				
Balance – June 1, 2014	<u>\$ 670,476.88</u>			
Deposits in June		<u>\$ 588,699.97</u>		
Withdrawals in June			<u>\$ 690,353.22</u>	
Balance – June 30, 2014				<u>\$ 568,823.63</u>
<b><u>PASS THROUGH FUNDS</u></b>				
<b>BI-STATE RLF ACCOUNT:</b>				
Balance – June 1, 2014	<u>\$ 977,616.82</u>			
Add Deposits		<u>\$ 20,603.65</u>		
Less Withdrawals			<u>\$ 18,130.45</u>	
Balance – June 30, 2014				<u>\$ 980,090.02</u>
<b>MERCER-MUSCATINE RLF ACCOUNTS:</b>				
Balance – June 1, 2014	<u>\$ 34,836.47</u>			
Add Deposits		<u>\$ 2,667.72</u>		
Less Withdrawals			<u>\$ 5.00</u>	
Balance – June 30, 2014				<u>\$ 37,499.19</u>

**BILLS TO BE CONSIDERED FOR APPROVAL  
AT THE JULY 23, 2014  
BI-STATE REGIONAL COMMISSION MEETING**

Hurt, Norton & Associates, June 2014 legislative technical service (cost reimbursed by participating member governments)	\$ 7,750.00
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	4,165.00
	<hr/>
TOTAL	<u><u>\$11,915.00</u></u>

Additional bills will be listed on the addendum which will be distributed at the meeting.

**BI-STATE REGIONAL COMMISSION**  
**FY 2013-14 Program Budget Status Report**  
**Through Month of June – 100% of Year**

<b>ADOPTED BUDGET:</b>	<b>\$2,143,511.00</b>	<b>EXPLANATION:</b>
<b>EXPENDED THROUGH JUNE:</b>	<b>\$2,033,023.63 (94.8%)</b>	
<b>STAFF LEVEL BUDGETED:</b>	<b>25.25 F.T.E.</b>	
<b>STAFF LEVEL STAFF LEVEL MAINTAINED:</b>	<b>22.75 F.T.E.</b>	

**MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING JUNE**

**ALEDO** – Website Support; RLF Coord.; Transit Mobility/HSTP Png; Aerial Photo Coord. Asst.; Economic Development Plan and Fact Sheet Development Proposal.

**ALPHA** – HCEDP Participation; Transit Mobility/HSTP Planning; Ent. Zone.

**ANDALUSIA** – RICWMA Staffing; Riverfront Council; Website Support; Grant Assistance.

**ANDOVER** – HCEDP Participation; Transit Mobility/HSTP Planning; Ent. Zone.; OSLAD Grant Asst.

**ATKINSON** – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning; Ent. Zone.

**BETTENDORF** – Joint Purchasing; Scott Co. Housing Council; IAQC Transit Planner Coord. & Transit Support; Riverfront Council; Solid Waste Coord.; I-74 Bridge Coord.; Drug/Alcohol Testing Consort.; RLF Loan Admin./Marketing; Trail Coord.; Air Quality Asst.; QCICNet; Aerial Photo Coord. Asst.; RISE Application follow-up.

**BLUE GRASS** – Reg. 9 Transportation Coord.; Solid Waste Coord.; Website Support; Aerial Photo Coord. Asst.

**BUFFALO** – Trail Planning Asst.; Riverfront Council; Solid Waste Coord.; Aerial Photo Coord. Asst.; Brochure Inquiry.

**CAMBRIDGE** – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning; Ent. Zone.

**CARBON CLIFF** – RICWMA Staffing; Joint Purchasing; Trail Planning; Aerial Photo Coord. Asst.; OSLAD Grant Asst.

**COAL VALLEY** – Joint Purchasing; RICWMA Staffing; Aerial Photo Coord. Asst.; Floodplain.

**COLONA** – Joint Purchasing; OSLAD Grant Inquiry; Floodplain; Ent. Zone.

**CORDOVA** – RICWMA Staffing; Riverfront Council & Riverfront Planning; Website Support.

**DAVENPORT** – Joint Purchasing; Riverfront Council; RiverVision; Scott Co. Housing Council; Solid Waste Coord.; RLF Loan Admin.; Transit Funding & NTD Asst.; IAQC Transit Planner Coord.; QCICNet; Air Quality Asst.; Davenport Schools Haz. Mit. Plan; IMCP/EDA Grant with QC Chamber; Aerial Photo Coord. Asst.; Trail counting.

**EAST MOLINE** – IL QC Intergov. Comm.; E9-1-1 Coord.; Joint Purch.; RICWMA Staffing; RMS Coord.; Riverfront Cnd.; Interoperability Proj.; RLF Admin.; MUNICES; Air Quality Asst.; Trail Png; Consol. Disp. Study Asst.; QCICNet; Aerial Photo Coord. Asst.

**ELDRIDGE** – Solid Waste Coord.; Drug & Alcohol Consort.; Website Support; Aerial Photo Coord. Asst.

**GALVA** – Broadband Coord.; Transit Mobility/HSTP Planning; HCEDP Participation.

**GENESEO** – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning.

**HAMPTON** – RICWMA Staffing; Riverfront Council; Website Support.

**HENRY COUNTY** – Joint Purch.; HCEDP Participation; Transit Mobility/HSTP Plan; Trail Coord.; Legislative Priorities Asst.; Comprehensive Plan; EDA/USDA Grant; Evacuation Plan; Aerial Photo Coord. Asst.; Floodplain Coord. Efforts; Ent. Zone.

**HILLSDALE** – Transit Mobility/HSTP Planning; Floodplain.

**KEWANEE** – Transit Mobility/HSTP Planning.

**LECLAIRE** – Joint Purchasing; Riverfront Council; Solid Waste Coord.; Trail Planning; Aerial Photo Coord. Asst.

**LONG GROVE** – Reg. 9 Trans. Coord.; Solid Waste Coord.; Website Support; Aerial Photo Coord. Asst.

**MCCAUSLAND** – Reg. 9 Trans. Coord.; Solid Waste Coord.

**MILAN** – Joint Purchasing; RICWMA Staffing; IL QC Intergov. Comm.; E9-1-1 Coord.; RMS Coord.; RLF Admin.; Interoperability Project; MUNICES Coord.; Cons. Dispatch Study Asst.; QCICNet; Aerial Photo Coord. Asst.

**MOLINE** – MUNICES Coord.; IL QC Intergov. Comm.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; RICWMA Staff.; RMS Coord.; Riverfront Cnd; RLF Adm.; Trails Coord.; Interop. Proj.; Rail Coord.; Air Qual. Asst.; Park/Rec Plan; Cons. Disp. Study Asst.; QCICNet; Aerial Photo Coord. Asst.

**MUSCATINE CITY** – Trail Planning and Trail Counting; Reg. 9 Transportation Coord. and Transit Summit; Solid Waste Coord.; Joint Purchasing; Air Quality Asst.; RLF Coord.; Aerial Photo Coord. Asst.; Fact Sheet Update; Sidewalk Policy.

**MUSCATINE COUNTY** – Trails Planning; Website Support; Reg. 9 Coord.; Solid Waste Coord.; Joint Purch.; Transit Mobility Coord.; Hazard Mitigation Plan; Air Quality Asst.; EDA RLF Coord.; Comprehensive Plan; Aerial Photo Coord. Asst.

**NEW BOSTON** – Website Support; OSLAD Grant Application, City Map Update.

**OAK GROVE** – E9-1-1 Coord.

**ORION** – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning; Ent. Zone.

**PORT BYRON** – RICWMA Staffing; Riverfront Council; Zoning Ordinance Update Request.

**PRINCETON** – Riverfront Council; Solid Waste Coord.; Trail Planning; Aerial Photo Coord. Asst.; Zoning Map Update.

**RAPIDS CITY** – RICWMA Staffing; Riverfront Council.

**RIVERDALE** – Riverfront Council; Trail Coord. and TAP Funds; TEAP Study Follow-up; Solid Waste Coord.; Website Support.

**ROCK ISLAND CITY** – IL QC Intgrv. Comm.; E9-1-1 Coord.; Joint Purch.; Riverfront Cnd.; RiverVision; RICWMA Stfg.; MUNICES Coord.; RMS Coord.; RLF Loan Adm.; Interop. Proj.; Air Quality Asst.; Consol. Dispatch Study App.; QCICNet; Aerial Photo Coord. Asst.; Trail Counting; Ent. Zone.

**ROCK ISLAND COUNTY** – E9-1-1 Coord.; LEPC Committee; IL QC Intergov. Comm.; RICWMA Stfg & Website Support; Joint Purchasing; Trail Coord.; RMS Coord.; Transit Mobility/HSTP Planning; Passenger Rail; Floodplain Coord. Efforts; Air Quality Asst.; QCIC NET; Evacuation Plan; Hazard Mitigation Png. Coord.; QC Health Initiative; Highway Safety Png.

**SCOTT COUNTY** – Financial Management – Scott Co. KIDS; Scott Co. Hsg. Cnd.; Joint Purchasing; I-74 Bridge Coord.; Trail Png.; RLF Admin.; Reg. 9 Transportation; Transit Mobility/HSTP Planning; Interop. Project; Air Quality Coord.; Solid Waste Coord.; Aerial Photo Coord. Asst.; QC Health Initiative; QCIC NET.

**SHERRARD** – Website Support; Transit Mobility/HSTP Planning; Joint Purchasing Council.

**SILVIS** – E9-1-1 Coord.; Joint Purchasing; IL Intergov. Comm. Coord.; RICWMA Stfg.; RMS Coord.; Trail Planning; QCIC NET; Aerial Photo Coord. Asst.; Utilities GIS/Mapping.

**VIOLA** – Transit Mobility/HSTP Planning; CDAP Grant Asst.

**WALCOTT** – Reg. 9 Transportation; Solid Waste Coord.; Trail Coord.; RLF Admin; Aerial Photo Coord. Asst.

**WEST LIBERTY** – Reg. 9 Transp.; Solid Waste Coord.; Website Support; Muscatine Co. Haz Mit Plan; Air Quality Coord.; Fact Sheet Update; MMRLF Business Application Review; Annexation Info.

**WILTON** – Reg. 9 Transportation; Solid Waste Coord.; Muscatine Co. Haz Mit Plan; Air Quality Coord.; Fact Sheet Development Proposal; MMRLF Marketing Asst.

**WINDSOR** – Transit Mobility/HSTP Planning; CDAP Grant Asst.

**WOODHULL** – Transit Mobility/HSTP Planning; HCEDP Asst.; Ent. Zone.

## **Bi-State Report – June**

**COMMUNITY/ECONOMIC DEVELOPMENT:** Attended Henry County Economic Development Partnership (HCEDP) meetings. Continued administration of Economic Development Administration/United States Department of Agriculture Rural Jobs and Innovation Challenge Grant Program on behalf of multiple member governments in Henry, Mercer, and Rock Island Counties. Attended IA RELAT meetings. Attended Community Development Block Grant (CDBG) Training in Ames. Attended Iowa Regional Council, Illinois Regional Council, and Northwest Municipal Association meetings. Assisted members with legislative priorities. Participated in steering committee and task force meetings for the Regional Investing in Manufacturing Communities Partnership Program in partnership with the Quad Cities Chamber of Commerce. Finalized the *Bi-State Region Comprehensive Economic Development Strategy (CEDS) 2014 Progress Report*. Met with Mercer and Muscatine Counties economic development officials to discuss development efforts and strategies. Held APA audio-conference on planning issues for planning and zoning officials.

### **DATA/GRAPHICS/MAPPING/ON-LINE SERVICES:**

**Data Center:** Staff responded to approximately 6 data and map requests in June 2014 including 2 from businesses, 2 from local governments, and 2 from non-profits. The data section of the Bi-State website had 41 page views. The data warehouse site ([www.greaterqcregion.org](http://www.greaterqcregion.org)) had 259 visits and 412 page views. Staff continued work on the *Bi-State Region Comprehensive Economic Development Strategy (CEDS) 2014 Progress Report* for the region and the *2045 Quad Cities Long Range Transportation Plan*.

**Graphics/GIS/Mapping:** 2014 Aerial Photo Flyover Coordination; *2045 Quad Cities Long Range Transportation Plan* Coordination; Certified Sites Mapping assistance to QC Chamber; Graphics and Mapping for the *Bi-State Region Comprehensive Economic Development Strategy (CEDS) 2014 Progress Report*; Update of QC Street Map (Folded & Wall Versions); IL Counties Evacuation Plan Mapping; Region 9 and Urban Transportation Improvement Program (TIP) Mapping; Urban Travel Model Data and GIS Assistance; Update/Maintain GIS Data for Street Centerlines, Traffic Counts, MPA Boundary, Federal Functional Class Routes, Urban Areas, Corporate Limits, Landmarks, Rail, Trails, and other layers.

**[www.bistateonline.org](http://www.bistateonline.org).** Total pages viewed for June 2014 was 2,938, and top pages viewed included: Home Page (950); Site Search (155); Our Staff (139); Centennial Bridge Closures (79); Documents (77); Who We Are (62); Careers (60); Quad Cities Metro LRTP (Long Range Transportation Plan) (54); All Maps (53); Contact Us (51).

**ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES:** Responded to inquiries & assisted with trail/recreation project funding assistance/grants. Served RICWMA with coordination of meetings, oversight and management of waste disposal and recycling programs, reporting, and overall agency administration. Responded to Rock Island County Waste Management Agency telephone inquiries from general public & media concerning solid waste and recycling issues. Attended River Action meetings. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Completed "Make Air Quality Visible" strategic plan update process and developed promotional materials. Continued multi-jurisdictional hazard mitigation planning. Organized bi-monthly meeting of Quad City Riverfront Council.

**INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES:** Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: Ice Melt, Fall Printer Supplies; Calendars; and Fall Copier/Plotter Paper. Staffed Quad Cities Area intergovernmental forums and meetings of area recreation directors, managers and administrators, and chief elected officials. Continued coordination and planning for the awarded Department of Justice interoperability grant. Assisted with Rock Island Arsenal issues.

**REVOLVING LOAN FUND (RLF):** Administered Bi-State RLF Program: Prepared meeting cancellation notice and financial summary report. Provided information to potential applicants. Continued receiving job creation information from active companies. Administered Mercer/Muscatine RLF Program (MMRLF): Provided information to potential applicants. Continued work with West Liberty business applicant and city for matching. Received approval to extend MMRLF EDA award to March 8, 2015.

**TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT:** Attended related meetings, presented information, and continued staff coordination of river crossing issues. Provided information on Mississippi/Rock Rivers bridge restrictions and attended Centennial Bridge construction open houses. Continued travel model enhancements project with consultant team. Worked on urban *2045 Quad Cities Long Range Transportation Plan* travel model development, employment projections, and captured results of public involvement online engagement tool, MindMixer. Served traffic analysis and trail counting requests. Coordinated MPO TAP Funds solicitation process. Continued IL Region evacuation planning effort. Prepared monthly reports of federal transportation programs and coordinated related funding/reporting. Monitored air quality emission issues and exceedances. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and Mississippi River Trail, and attended related meetings, as well as other trail planning and grant assistance. Coordinated Bi-State Drug and Alcohol Testing Consortium, selected vendor, developed new contract, and continued random testing program. Monitored MPO and Iowa Region 9 FY14 Transportation Planning Work Program and published FY15 TPWPs. Monitored FFY14-17 TIPs including facilitating TIP revisions, and maintenance of data entry in Iowa TPMS as part of transportation improvement programming. Finalized RPA9 and MPO FY15 Transportation Planning Work Programs. Prepared MPO and Iowa Region 9 FFY15-18 TIP documents. Administered IAQC and Illinois Region 2 transit coordinator positions. Participated in Quad Cities Air Service Committee. Monitored status of implementation of passenger rail service to Chicago. Participated in transportation webinars on various topics and attended ITS Architecture Workshop, ILDOT Traffic Safety Summit, Iowa Trails Summit, and Iowa Public Transit Annual Meeting.



Serving local governments in Muscatine and Scott Counties, Iowa;  
Henry, Mercer and Rock Island Counties, Illinois.

**RESOLUTION OF THE  
BI-STATE REGIONAL COMMISSION  
ENDORING SUPPORT OF A REGIONAL  
ECONOMIC DEVELOPMENT VISION**

**OFFICERS:**  
CHAIR  
Larry Minard  
VICE-CHAIR  
John Thodos  
SECRETARY  
Phillip Banaszek  
TREASURER  
Marty O'Boyle

**MUNICIPAL REPRESENTATIVES:**

City of Davenport  
Bill Gluba, Mayor  
Gene Meeker, Alderperson  
Jason Gordon, Alderman  
Hap Volz, Citizen  
City of Rock Island  
Dennis Pauley, Mayor  
Chuck Austin, Alderman  
City of Moline  
Scott Raes, Mayor  
Sean Liddell, Alderman  
City of Bettendorf  
Bob Gallagher, Mayor  
City of East Moline  
John Thodos, Mayor  
City of Muscatine  
DeWayne Hopkins, Mayor  
City of Kewanee  
Bruce Tossell, Mayor  
City of Silvis; Villages of  
Andalusia, Carbon Cliff,  
Coal Valley, Cordova, Hampton,  
Hillsdale, Milan, Oak Grove,  
Port Byron, and Rapids City  
Ken Williams, Mayor, Carbon Cliff  
Cities of Aledo, Colona, Galva,  
Geneseo; Villages of Alpha,  
Andover, Alkinson, Cambridge,  
New Boston, Orion, Sherrard,  
Viola, Windsor, and Woodhull  
Jim Crouch, Mayor, Cambridge  
Cities of Blue Grass, Buffalo,  
Eldridge, Fruitland, LeClaire,  
Long Grove, McCausland,  
Princeton, Riverdale, Walcott,  
West Liberty, and Wilton  
Marty O'Boyle, Mayor, Eldridge

**COUNTY REPRESENTATIVES:**

Henry County  
Tim Wells, Chair  
Dennis Anderson, Member  
JoAnne Hillman, Member  
Mercer County  
Vacant  
Muscatine County  
Robert Howard, Chair  
Tom Furlong, Member  
Rock Island County  
Phillip Banaszek, Chair  
Kim Callaway-Thompson, Member  
Vacant, Member  
Elizabeth Sherwin, Citizen  
Scott County  
Larry Minard, Chair  
Carol Earnhardt, Member  
Tom Sunderbruch, Member  
Jazmin Newton-Butt, Citizen  
**PROGRAM REPRESENTATIVES:**  
Cheryl Goodwin  
Ralph H. Heninger  
Nathaniel Lawrence  
Rick Schloemer  
Bill Stoermer  
Jim Tank  
Rory Washburn  
Executive Director  
Denise Bulat

WHEREAS, the Bi-State Regional Commission endorses the Regional Vision as described below:

"The Quad Cities region is recognized globally for growing and attracting talent and businesses; is energized by a culturally rich community; inspires innovation; and embraces lifelong learning."; and

WHEREAS, the Bi-State Regional Commission will assist in aligning appropriate organizational priorities and goals to further the regional vision; and

WHEREAS, the Bi-State Regional Commission designates Denise Bulat and/or her designee as a representative of our organization to periodically meet with the designees of other regional organizations; and

WHEREAS, the Bi-State Regional Commission designee will serve as a participant in shaping the Regional Vision in the Bi-State Region and communicate the progress to us and the impact on the Bi-State Region.

NOW, THEREFORE, BE IT RESOLVED:

Passed this 23<sup>rd</sup> day of July, 2014 by the Bi-State Regional Commission.

By: \_\_\_\_\_  
Larry Minard, Chair  
Bi-State Regional Commission

by: \_\_\_\_\_  
Representative  
Bi-State Regional Commission

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