

City Administrator Report to Mayor & City Council

June 13, 2014, Edition No. 132

WEEKLY UPDATE:

1. The FY 15 Budget is now available on the City's website.
General Tips to Use:
 - a. After opening, choose "Show the Adobe Reader Toolbar" (if the user has Adobe on their computer)
 - b. Then choose the fit-to-page option in order to show 1 page at a time on your computer screen
 - c. The Table of Contents is on pages xi - xv. By clicking on each item, you will be taken directly to that page
 - d. You can also enter any page number in the Adobe Reader page number box to go back to the Table of Contents (xi) or to other specific pages
 - e. You can also scroll down or page down or page up to navigate the document.
 - f. We will have a limited number of hard copies available. We will have one for each department and a few extras in the Finance office.
2. TIF: Attached is a pdf copy of the Legal Debt Margin Estimate (legal and self imposed). The box to the right provides a comparison of the two limits to the budget which did not include annual payments for the Walview project or Riverview Suites.
3. Cedar: Please see the following update from Bill Haag - Cedar Street from Logan to Parham and then to the downtown is now open utilizing cone delineators to identify 2 lanes. Parham is still closed with an opening scheduled for later today (Tuesday) with the M mix that was used. Cedar Street from Houser Street to Imperial Oakes is closed. Access to Imperial Oaks and Cedarwood is from Logan to Cedar then onto a temporary roadway from Imperial Oaks to Cedarwood. Access to West Bay Drive is from Houser Street along a temporary access parallel to the south side of Cedar Street. Asphalt milling is taking place and should be nearly complete by end of day. The Contractor (All American Concrete, Inc. - AACI) has had some issues with the temporary access locations holding up and AACI has been doing maintenance. Access to Muscatine High School (MHS) is from Houser or Mulberry. Access to Hayes is through a drive in the MHS southeast parking lot. If there are other questions, please feel free to Bill Haag at 563-299-0690 or direct them to City staff.
4. City Carton: Please see the attached information that Laura has supplied based on questions received at the last meeting.
5. MDA: The attached email pdf provides a brief overview of the code as it relates to the MDA request.
6. IRD Application/Riverview Suites: Attached is a copy of the TIF letter

submitted on behalf of the City to be included in the supplemental information being provided to IEDA by Tom and Ann Meeker.

7. IDOT TJ: DPW Director Hill received a phone call from District Engineer Jim Armstrong to inform him that the Iowa Department of Transportation Commission approved the Transfer of Jurisdiction (US61 from the 92 Bridge to US61 By-Pass) at their quarterly meeting this month. DOT will pay the City of Muscatine \$13 million on October 1, 2014, to coincide with the Federal Fiscal Year. Randy asked when the TJ is effective, and he said the transfer date is July 1, 2014.
8. Spring Clean Up: Per Laura - Attached is a report for the 2014 Spring Clean Up Week. Please note that the electronic waste is a best guess at this point based upon what Scott County's facility knows from our event. I have not received our final invoice on this yet.
9. Bi-State: Attached please find a copy of the Commission in Review for May 2014. The Commission in Review is intended to assist the over 400 elected officials from our member governments in being better informed of their Commission's activities.

City of Muscatine
Legal Debt Margin Estimate
As of July 1, 2014 and Estimated Impact of Annual Appropriation TIF Rebates*

Actual Valuation January 1, 2013	\$	1,238,312,164
State Limit (5%)		0.05
Debt Limit	\$	61,915,608

Bonded Debt:

Current General Obligation Debt July 1, 2014	\$	14,030,000	
Proposed June 2, 2014 General Obligation Bonds		2,575,000	
Tax Increment Bond Debt July 1, 2014		925,000	\$ 17,530,000

Percent of Debt Limit Used (Before Tax Increment Rebate Obligations) 28.3%

Estimated Tax Increment Rebate Obligations July 1, 2014:

Musco Sports Lighting #1 (Including Amendment #1) - 67% for 15 years with final year 2019/2020 to maximum of \$1.8 million	\$	1,157,036
Cedar Development - 50% for 10 years to maximum of \$4,719,000 (final year 2018/2019)		3,903,179
Musco Sport Lighting (Musser Street) - 50% for 10 years to maximum of \$325,000 (ten year period; beginning date not yet determined)		325,000
Muscatine Mall - 50% for 20 years to estimated maximum of \$5,325,000 (twenty year period began in 2009/2010)		5,262,376
Curry's Transportation - 50% for 10 years to maximum of \$350,000 (began in 2010/2011)		251,232
Newcomb Properties - 50% for 10 years to maximum of \$100,000 (began in 2010/2011)		66,875
Heinz - 50% for 15 years to a maximum of \$425,000 (began in 2011/2012)		399,322
A & E Convenience - 50% for 10 years to maximum of \$40,000 (began in 2012/2013)		32,897
The Villas at MCC, LLC - 50% for 10 years to maximum of \$425,000 (begins in 2013/2014)		402,574
R.L. Fridley Theatres Inc. - 15 years to maximum of \$1,500,000; declining percentages 95% to 50% (begins in 2015/2016)		1,500,000

Wal-View Developments - 10 years to maximum of \$5,000,000; 100% for five years; 50% for five years (begins 2015/2016) Subject to annual appropriation; only annual amount considered for legal debt margin computation - Prel. Amount for Year 1 in FY 16 (Incremental value not yet available)	637,100	*
Preliminary - Riverview Suites Project (Est'd Annual Amount for Year 1 (Agreement not yet completed; timing to be determined))	405,000	*

\$ 14,342,591 *

Percent of Debt Limit Used for Tax Increment Rebate Obligations 23.2%

Total Debt Subject to Debt Limit

31,872,591 *

	Without Annual Approp. TIF's
\$ 31,872,591 *	\$ 30,830,491
\$ 30,043,017 *	\$ 31,085,117
51.5%	49.8%
\$ 37,149,365	\$ 37,149,365
31,872,591 *	30,830,491
\$ 5,276,774 *	\$ 6,318,874
85.8% *	83.0%

Legal Debt Margin

\$ 30,043,017 *

Percent of Legal Debt Limit Used

51.5%

City's Self-Imposed Limit - 60% of the Legal Limit

\$ 37,149,365

Total Debt Subject to Debt Limit

31,872,591 *

Debt Margin Using Self-Imposed Limit

\$ 5,276,774 *

Percent of Self-Imposed Debt Limit Used

85.8% *

* This computation is intended to provide a very preliminary indication of the impact that the actual annual appropriation TIF with Wal-View Developments and the proposed new TIF with Riverview Suites will have on the City's legal debt margin. Only the first (or next) year of annual appropriation TIF's are counted toward the City's legal debt margin. The amounts shown above are very preliminary estimates of the first years of these agreements. Additionally, payments on the existing rebate agreements will likely occur prior to the proposed new project which will reduce the overall impact that those agreements will have on the legal debt margin.

Muscatine Recycling Center and Transfer Station values of City Carton Recycling

- There has been a long-term relationship with the City of Muscatine (20 years in 2015).
- City Carton and the City of Muscatine have worked together to assist with the needs of communities, businesses, and schools in the Muscatine County area for waste management.
- City Carton has contributed to providing recycling in the Muscatine area.
- City Carton handles recycling for all the large industries in the City of Muscatine and Muscatine County.
- City Carton values customers and good customer support to our businesses and other customers that utilize their services in our facilities.
- Educational support for public outreach in community events, joint efforts of the City of Muscatine's education programs, and provide support to the Solid Waste Manager when asked to.
- City Carton provides equipment to bale and ship recyclables out to be recycled and finds the right market to send the items for processing.
- Overall, there has been a good working relationship with the City of Muscatine and City Carton to operate the Muscatine Recycling Center and Transfer Station in meeting the needs of our customers.

Functions City Carton Performs:

- Accepts recycled materials from City drop off area located on site and recycling from other communities and businesses in Muscatine County.
- Bales recycled materials received on site with two balers.
- Minimum sorting of recycling is handled here. There are no sort lines, due to the size of the area designated for City Carton.
- Trucking is stored in the back of our building for City Carton to get materials here, if not brought here by haulers, communities, businesses, and residents.

From: Gregg Mandsager gmandsager@muscatineiowa.gov

Subject: MDA

Date: June 10, 2014 at 9:06 AM

To: DeWayne Hopkins dhopkins@muscatineiowa.gov, Michael Rehwaldt mrehwaldt@muscatineiowa.gov



Mayor Hopkins and Councilman Rehwaldt:

RE: MDA Boot Drive or similar Activities

As I understand the MDA Boot Drive issue (as well as the issue of panhandling), they are both covered under the same code sections. Essentially, the individual can be on the grassy portion of the ROW, but that once you interfere with traffic or enter the traveled portion of the street, the individual is now subject to citation.

Per the City Attorney: Muscatine Municipal Code section 5-14-3 allows representatives of charitable and non-profit organizations to solicit money without paying the normal license fee for solicitors in the city after submitting a written application to the City Clerk setting forth the details of the organization and activity proposed within the city. In addition, the City allows such non-profit/civil entities to solicit on City-owned property with prior approval by the Council. Id. 5-16-3.

Once the necessary administrative authorizations have been obtained, the activity being conducted is subject to all applicable traffic and public safety provisions of both the City and State codes. Any individual who is not in a vehicle is considered a "pedestrian" for purposes of roadway regulations in the state of Iowa. Iowa Code s. 321.1(51). Where sidewalks are provided, it is unlawful for any pedestrian to walk along and upon the roadway, and if no sidewalk is available, the pedestrian must walk on the left side of the highway or roadway or its shoulder facing traffic that is approaching from the opposite direction. Muscat Muni Code at 7-9-7.

Individuals soliciting rides from vehicles on the roadway are treated specifically by reference to that specific activity by both the Iowa Code and the Muscatine Municipal Code. Persons soliciting rides from a driver may never stand in the roadway. Id.; see also Iowa Code s. 321.331. A person may solicit a ride "standing on the portion of the highway or roadway that is not ordinarily used for vehicular traffic." Iowa Code s. 321.331. Of course, the same general public safety concerns are present whether the person is soliciting a ride or a donation for a charitable cause, but we were unable to find any cases stating this principle for support. While the Council cannot waive enforcement of state code, they could place appropriate traffic control signage to promote public safety if so inclined. Any individual's violation of Iowa Code Chapter 321 is a simple misdemeanor, unless otherwise provided. Iowa Code s. 321.482.

I have asked the City Attorney for his recommendation as to how best to modify the existing code to address these issues (including the \$2M suggested insurance).

One thought - what if those participating stayed in the ROW as a compromise instead of standing in the middle of the street?

My suggestions:

6/12 - Council concurrence to place topic on the agenda for discussion.

6/19 - Council discussion and action on request.

6/19 - First reading of ordinance if council OK with language.

7/3 - Second reading and waive 3rd reading.

Thanks,
Gregg

Gregg Mandsager, ICMA-CM
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IOWA REINVESTMENT PROGRAM DISTRICT SUPPLEMENT TO APPLICATION
CLARIFICATION OF CITY ASSISTANCE
CITY OF MUSCATINE
PROJECT NAME: RIVERVIEW SUITES

June 9, 2014

RE: City of Muscatine TIF

The City of Muscatine has preliminarily approved a Tax Increment Financing (TIF) request for \$6,000,000.00 at its June 5, 2014, meeting. This TIF will support the developer in making the Riverview Suites (Hotel, Conference Center, Parking Ramp and Sky Bridges) a reality. The proposed terms are a declining scale starting at 100% for a 20-year period. Please see the attached spreadsheet for details of the TIF program.

The Board has requested a sensitivity analysis surrounding this amount. Assuming the project proceeds, we have worked with the County Assessor to determine a reasonable value. This project is estimated at over \$41 million in investment, but we are using just \$12 million in estimated increment upon which to base TIF projections. This \$12 million can be assured by incorporating a minimum assessed value in the TIF agreement. This will reduce the variables and ensure that the projected \$6 million rebate is achieved. We are confident that the project will generate more than the requested \$6 million over 20 years.

Sincerely,

A handwritten signature in blue ink, appearing to read "Gregg Mandsager". The signature is fluid and cursive, with a long horizontal line extending to the right.

Gregg Mandsager
City Administrator
City of Muscatine

Proposed New TIF - If \$7 and \$5 Million Increments for 2 Related Projects (Proposed Meeker Development)
20 Year Proposals
6/9/14

	<u>Project 1</u>			<u>Project 2</u>			<u>Estimated TIF Rebate Value Projects 1 and 2</u>
	<u>Hotel/Conference Center If \$7,000,000 Increment 20 Yrs</u>			<u>Parking Ramp, Bridge, etc. If \$5,000,000 Increment 20 Yrs</u>			
		5 Yrs 100%			5 Yrs 100%		
		10 Yrs 75%			9 Yrs 75%		
		5 Yrs 50%			6 Yrs 50%		
Valuations							
Estimated Value After Improvement		N/A			N/A		
Frozen Base		N/A			N/A		
Increment Estimates	\$	7,000,000		\$	5,000,000		
Tax Rate for Increment (Per \$1,000) (FY 14 Rate for Increment)		33.69387			33.69387		
		<u>If 100% Rebate</u>			<u>If 100% Rebate</u>		
Incremental Taxes (Total Annual Estimate)	\$	235,857.09		\$	168,469.35		
Rebate Percentage (See Actuals Below)		100.00%			100.00%		
Rebate (At 100% - See Actuals Below)	\$	<u>235,857.09</u>		\$	<u>168,469.35</u>		
	<u>Year</u>						
	1	\$ 235,857.09	100%	\$ 168,469.35	100%	\$ 404,326.44	
	2	235,857.09	100%	168,469.35	100%	404,326.44	
	3	235,857.09	100%	168,469.35	100%	404,326.44	
	4	235,857.09	100%	168,469.35	100%	404,326.44	
	5	235,857.09	100%	168,469.35	100%	404,326.44	
	6	176,892.82	75%	126,352.01	75%	303,244.83	
	7	176,892.82	75%	126,352.01	75%	303,244.83	
	8	176,892.82	75%	126,352.01	75%	303,244.83	
	9	176,892.82	75%	126,352.01	75%	303,244.83	
	10	176,892.82	75%	126,352.01	75%	303,244.83	
	11	176,892.82	75%	126,352.01	75%	303,244.83	
	12	176,892.82	75%	126,352.01	75%	303,244.83	
	13	176,892.82	75%	126,352.01	75%	303,244.83	
	14	176,892.82	75%	126,352.01	75%	303,244.83	
	15	176,892.82	75%	84,234.68	50%	261,127.49	
	16	117,928.55	50%	84,234.68	50%	202,163.22	
	17	117,928.55	50%	84,234.68	50%	202,163.22	
	18	117,928.55	50%	84,234.68	50%	202,163.22	
	19	117,928.55	50%	84,234.68	50%	202,163.22	
	20	117,928.55	50%	84,234.68	50%	202,163.22	
Estimated Total Value of 20 Year TIF's		<u>\$ 3,537,856.35</u>		<u>\$ 2,484,922.91</u>		<u>\$ 6,022,779.26</u>	

2014
City of Muscatine Spring Clean Up Week Cost

Spring Clean Up Week was held on April 21-25, 2014. The following report is of items collected and cost associated with handling each item for the cleanup event.

Transfer Station and Miscellaneous Disposal Fees:

Tons of waste collected: 609 Tons x \$60.00 per ton= \$36,540.00

Appliances collected: 27x \$6.00 = \$162.00

Electronic Waste Collected: 165,000 lbs (82.50 Tons)

(Only CRT/ TV's are charged) (35 Tons) x .20 lb \$14,000.00

(Electronic Waste is estimated at worst case scenario, due to not receiving final cost from Scott County.)

Tires collected: 49.38 Tons (4 Semi Loads x \$1,1873.92 each) = \$7,495.00

Total Disposal Cost = \$58,197.00

Salaries:

Full-time refuse collection: \$ 7,796.60

Part-time refuse collection: \$3,657.39

Full- time roadway maintenance: \$11,075.88

Temp Associates (Temporary) employees for Roadway Maintenance: \$3,317.70

Labor Ready (Temporary) employees for refuse collection \$7,116.85

Total Staff Cost = \$32,964.42

Fuel Costs:

Refuse Collection: \$2,824.28

Roadway Maintenance: \$1,943.95

Total Fuel Cost= \$4,768.23

Maintenance Costs:

Refuse Collection: \$0.00

Roadway Maintenance: \$84.72

Total Maintenance Cost= \$84.72

Advertising:

Muscatine Journal/ The Post: \$638.00

KWPC - \$233.00

Total Advertising Cost = \$871.00

Total Cost of Spring Clean Up 2014: \$96,885.37

Historical view of Spring Clean Up week since 2000

2014	\$96,885.37
2013	\$93,533.61
2012	\$89,016.01
2011	\$85,064.00
2010	\$99,629.90
2009	\$73,718.82
2008	\$80,091.04
2007	\$57,699.57
2006	\$59,396.18
2005	\$53,617.82
2004	\$58,160.15
2003	\$51,383.50
2002	\$43,862.97
2001	\$41,732.76
2000	\$40,253.92

Note 2013: Tonnage was up by 50 tons, compared to the 2012 clean up week. In April 2013, Ripley's Affordable Homes community was added to the refuse collection program service area. This is an additional 325 homes, which could have added to the tonnage of material collected this year.

We are continuing to see a reduction in appliances collected during this week. The ability for people to take appliances to Illinois and scrap them without regulations is still an issue. The scrap metal prices have remained high, this has also had an affect on appliances, and other metal placed at the curb.

Electronic waste was down by 11 tons this year compared to 2012's clean up numbers. However, tires were up by 15 tons.

Staff cost was down \$3,513.14 due to two reasons. The first is that the larger items collected by the Street Maintenance Department were collected in one week, instead of overlapping into the next week. The second reason for lower cost of staff is the use of more local people on a part-time basis for the week, rather than the use of only Labor Ready help.

Note 2012: Tonnage was up by 5 tons, compared to last year's clean up week. Economics are better for some in the community, which makes a difference for items purchased and thrown away.

Appliances were down, compared to the past years, but this has to do with the ability for people to take appliances to Illinois and scrap them without regulations. The appliances collected by City crews dropped by 157 this year. No gas tanks were collected this year during clean up week.

Note 2011: 2011 Spring Clean Up week collected 35.28 tons less of waste compared to 2010. The City of Muscatine started a curbside recycling program earlier in April this year, which could factor into some difference.

Another difference this year is the ability to work with the local tire processor to reduce cost for the cleanup week, which allowed direct hauling of tires to them. The past three years, we have had extra temporary employees load tires into a semi truck. The cost for tires this year is \$264.80 more, however the cost savings in temporary employees with Labor Ready was \$4,713.43 compared to 2010.

The Waste Commission of Scott County changed their policy for electronic waste, by charging for CRT/ TV's only at \$0.20 per pound. All other electronics are received at no cost. This is a \$5,970.20 difference in cost from 2010.

The other factor of cost this year is the cost of fuel and more maintenance was required on vehicles from roadway maintenance and the refuse collection departments.

Note 2010: 2010 Spring Clean Up week collected 118 tons waste then in 2009. Due to economical reasons in 2009, less waste was picked up because residents were not purchasing as many new items during the 2009 clean up event.

The second factor to the change in cost is the tipping fee at the Muscatine Recycling Center and Transfer Station had risen from \$41.00 per ton to \$60.00 per ton. The cost increased in tipping fees for this fiscal year cost Spring Clean Up week an additional \$10,620.93.

The third factor to the change in cost is that in May 2009, a local temporary employee agency that the refuse collection department worked with closed down. This lead to Muscatine having to use an outside of the area agency, because of this type of work's insurance cost, no local agency could provide this service. The cost for temporary help increases significantly from \$3,170.02 to \$14,573.83.

Note 2009: 2009 Spring Clean Up Week collected 100 tons less waste than in 2008. The less waste collected compared to the past year, saved \$4,100.00 in tipping fees.

	2009	2010
Tons of waste collected:	440 Tons	558.47 Tons
Appliances collected:	556	569
Gas tanks collected:	4	14
Tires collected:	38.92 Tons	38.92 Tons
Electronic Waste	38.5 Tons	38.5 Tons



Commission in Review

May 2014

Serving local governments in Muscatine and Scott Counties, Iowa;
Henry, Mercer, and Rock Island Counties, Illinois.

NEXT COMMISSION MEETING:

Wed., Jun. 25, 2014
3:30 p.m.

Scott Co. Admin Bldg.
6th Floor Conf. Room
600 West 4th Street
Davenport, Iowa

APA TRAINING SERIES

"2014 Planning Law
Review"

Wed., Jun. 25, 2014
3-4:30 p.m.

Third Floor Conf Room
1504 Third Ave., R.I.

Call (309) 793-6302,
Ext. 138 or e-mail
pearson@bistateonline.org
to register.

CIR VIA E- MAIL

Would you like to get
this report via e-mail?
Let us know at
info@bistateonline.org

Mission Statement:

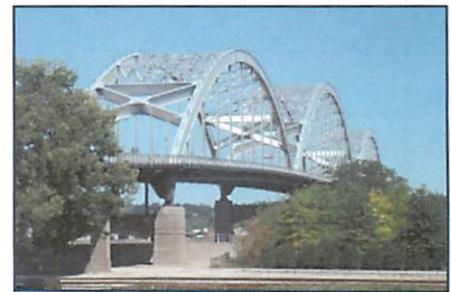
*To serve as a forum
for intergovernmental
cooperation and
delivery of regional
programs and to
assist member local
governments in
planning and project
development.*

Centennial Bridge Closures

With the repairs and closure of the Centennial Bridge, traffic congestion is anticipated on the other inner city bridges, Government Bridge and I-74. Bridge repair includes two transverse beam replacements. Work will be from June 23 to October 1, 2014. Complete bridge closure is planned for up to 35 consecutive days (July 28-September 5). There will be intermittent one lane, off peak-hour closures at times during prior/post bridge closure. Pedestrian and bicycle access will be available during Centennial Bridge construction.

Residents and businesses in the metro area can help reduce congestion by:

- Postponing meetings around the closure period
- Holding meeting at the north and south ends of the Quad Cities, taking I-280 and I-80
- Giving extra time to get to work, meetings, and other events/activities
- Traveling during off-peak hour times by avoiding 6:30-8:30 a.m. and 3:00-5:30 p.m.
- Allowing more flexible schedules during the closure period for employees
- Checking daycare/childcare options for extended hours if parents/families run behind due to bridge travel
- Considering walking or bicycling. Park nearby and take the last leg of the trip by walking or bicycling via the Government Bridge or Centennial Bridge (anticipating access by pedestrians and bicyclists).
- Taking public transit to reduce the number of vehicles on the road. Note: CitiBus bridge line route is expected to be shifted to cross at the Government Bridge. However, this route would be subject to draw span openings due to barge traffic having the right-of-way.
- Tuning up vehicles and keep them fueled to prevent breakdowns on the other bridge crossings



Alternative modes of transportation, such as buses, carpools, water taxis, bicycling, or walking, are encouraged to help reduce traffic congestion and maintain good air quality. Residents and visitors can consider transit options by contacting Bettendorf Transit at (563) 344-4085, Davenport CitiBus at (563) 888-2151, or Metro at (309) 788-3360 or visiting www.qctransit.com.

CEDS Progress Report 2014

Denise Bulat, Executive Director, reviewed the status of the draft 2014 Comprehensive Economic Development Strategy (CEDS) Progress Report. She provided commissioners a draft of the Opportunities & Threats, Demographics, and Projects Planned/Underway/Completed sections of the report. Staff members continue with efforts to make the document more graphic to convey data and showcase economic development projects. Staff is also updating the look of the report by increasing the sophistication of the page design and color schemes.

In reviewing the Opportunities and Threats section, input had been requested from member governments and economic development representatives throughout the region. There were many recommendations regarding quality of life, housing, infrastructure, and educational attainment in addition to the standard comments that continue from the previous 2013 Report, such as sequestration, base realignment, and defense cuts. She stressed the document was a draft and requested input from Commissioners and their staff. The Projects Planned, Underway, and Completed section of the report is also a draft and the last section to be written because it requires input from members on the status of their infrastructure and economic development projects. Staff is continuing to contact all members for their updates.

The Demographics section provides more detail on data compared to national averages and trends. Much work is being done on to the report as a whole to incorporate more information from the entire Bi-State Region. Commissioners will be asked to approve the 2014 Comprehensive Economic Development Strategy (CEDS) Progress Report at their June 25th meeting.

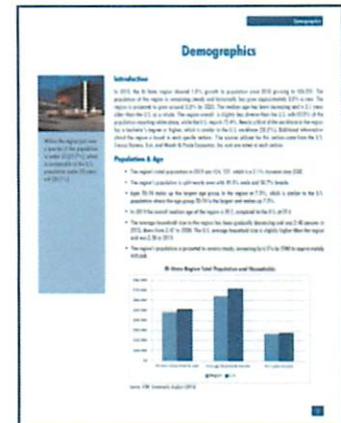
FY2015 Budget Under Review

Denise Bulat, Executive Director, reviewed the draft FY 2015 Budget as recommended by the Finance and Personnel Committee. She reported revenues for FY 2015 are projected to be down 0.3% from the current year, primarily due to changes in contracts.

Dues for Bi-State's member governments are proposed to increase 2.0%. There has not been a dues increase for five years, and Bi-State's available funds to provide non-grant work in the region has been decreasing. Of member dues, 61.2% of dues go to match federal and state grant funding.

Continuation of the merit performance review program, with a projected average of 2.5%, is recommended along with a 1.5% across the board annual wage adjustment budgeted. The average across the board wage adjustment over the last five year has been 0.8%.

The budget will lay on the table and be considered for approval at the June 25, 2014 Commission meeting. Anyone with questions or comments about the budget, or to request a budget document, should call Denise Bulat at 309-793-6302 extension 140 or Donna Moritz at 309-793-6302 extension 128.



Excerpt from the Demographics section of the new CEDS Progress Report 2014 layout.

**BI-STATE REGIONAL COMMISSION
FY 2013-14 Program Budget Status Report
Through Month of April – 83% of Year**

ADOPTED BUDGET:	\$2,155,265.00	EXPLANATION:
EXPENDED THROUGH APRIL:	1,714,581.08 (79.6%)	
STAFF LEVEL BUDGETED:	25.25 F.T.E.	
STAFF LEVEL MAINTAINED:	22.75 F.T.E.	

MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING APRIL

- ALEDO** – Website Support; RLF Coord. & Brochure Update; Transit Mobility/HSTP Png; Aerial Photo Coord. Asst.; Economic Development Plan and Fact Sheet Development Inquiry
- ALPHA** – HCEDP Participation; Transit Mobility/HSTP Planning.
- ANDALUSIA** – RICWMA Staffing; Riverfront Council; Website Support; Grant Assistance; Wastewater Improvements Assistance.
- ANDOVER** – HCEDP Participation; Transit Mobility/HSTP Planning; OSLAD Grant Application.
- ATKINSON** – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning.
- BETTENDORF** – Joint Purchasing; Scott Co. Housing Council; IAQC Transit Planner Coord. & Transit Issues; Riverfront Council; Solid Waste Coord.; I-74 Bridge Coord.; Drug/Alcohol Testing Consort.; RLF Loan Admin./Marketing; Trail Coord.; Air Quality Asst.; NSBP/EDA Apps.; QCICNet; Aerial Photo Coord. Asst.; Status of RISE Application; IADOT/City Qtrly Meeting.
- BLUE GRASS** – Reg. 9 Transportation Coord.; Solid Waste Coord.; Website Support; Aerial Photo Coord. Asst.; RDA Grant Follow-Up; Zoning Map Update.
- BUFFALO** – Trail Planning Asst.; Riverfront Council; Solid Waste Coord.; Aerial Photo Coord. Asst.
- CAMBRIDGE** – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning.
- CARBON CLIFF** – RICWMA Staffing; Joint Purchasing; Trail Planning; Aerial Photo Coord. Asst.; OSLAD Grants Application.
- COAL VALLEY** – Joint Purchasing; RICWMA Staffing; Aerial Photo Coord. Asst.; Village Board Strategic Planning; Printing for Hydraulic Working Maps.
- COLONA** – Joint Purchasing; Utilities GIS/Mapping; OSLAD Grant Inquiry; Printing for Hydraulic Working Maps; Park Map.
- CORDOVA** – RICWMA Staffing; Riverfront Council & Riverfront Planning; Website Support; OSLAD Grants Assistance.
- DAVENPORT** – Joint Purchasing; Riverfront Council; RiverVision; Scott Co. Housing Council; Solid Waste Coord.; RLF Loan Admin.; Transit Funding & NTD Asst.; IAQC Transit Planner Coord.; QCICNet; BRAC/OEA Coord.; Air Quality Asst.; Davenport Schools Haz. Mit. Plan; Legislative Priorities Asst.; IMCP/EDA Grant with QC Chamber; Aerial Photo Coord. Asst.; RiverVision Input Mtg.; IADOT/City Qtrly Meeting; Served TAP Funds Inquiry.
- EAST MOLINE** – IL QC Intergov. Comm.; E9-1-1 Coord.; Joint Purch.; RICWMA Staffing; RMS Coord.; Riverfront Cncl.; Interoperability Proj.; RLF Admin.; MUNICES; Air Quality Asst.; Trail Png; Consol. Disp. Study Asst.; QCICNet; Aerial Photo Coord. Asst.
- ELDRIDGE** – Solid Waste Coord.; Drug & Alcohol Consort.; Website Support; Aerial Photo Coord. Asst.
- GALVA** – Broadband Coord.; Transit Mobility/HSTP Planning; HCEDP Participation.
- GENESE0** – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning; TIF District Map.
- HAMPTON** – RICWMA Staffing; Riverfront Council; Website Support.
- HENRY COUNTY** – Joint Purch.; HCEDP Participation; Transit Mobility/HSTP Plan and Transit Brochures; Trail Coord.; Workforce Dev. Board; Legislative Priorities Asst.; Comprehensive Plan; EDA/USDA Grant; Evacuation Plan; Aerial Photo Coord. Asst.; Plan for HCEDP Springfield Trip; Floodplain Coord. Efforts.
- HILLSDALE** – Transit Mobility/HSTP Planning.
- KEWANEE** – Transit Mobility/HSTP Planning.
- LECLAIRE** – Joint Purchasing; Riverfront Council; Solid Waste Coord.; Trail Planning; Aerial Photo Coord. Asst.
- LONG GROVE** – Reg. 9 Trans. Coord.; Solid Waste Coord.; Website Support; Aerial Photo Coord. Asst.
- MCCAUSLAND** – Reg. 9 Trans. Coord.; Solid Waste Coord.
- MILAN** – Joint Purchasing; RICWMA Staffing; IL QC Intergov. Comm.; E9-1-1 Coord.; RMS Coord.; RLF Admin.; Interoperability Project; MUNICES Coord.; Cons. Dispatch Study Asst.; QCICNet; Aerial Photo Coord. Asst.
- MOLINE** – MUNICES Coord.; IL QC Intergov. Comm.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; RICWMA Staff.; RMS Coord.; Riverfront Cncl; RLF Ln Adm.; Trails Coord.; Interop. Proj.; Rail Coord.; Air Qual. Asst.; Park/Rec Plan; Cons. Disp. Study Asst.; QCICNet; Aerial Photo Coord. Asst.
- MUSCATINE CITY** – Trail Planning and Trails Traffic Counting; Reg. 9 Transportation Coord. and Transit Summit; Solid Waste Coord.; Joint Purchasing; Air Quality Asst.; RLF Coord. & Brochure Update; Aerial Photo Coord. Asst.; Sidewalk Policy Assistance.
- MUSCATINE COUNTY** – Trails Planning; Website Support/Development/Redesign; Reg. 9 Coord. and Transit Summit; Solid Waste Coord.; Joint Purch.; Transit Mobility Coord.; Hazard Mitigation Plan; Air Quality Asst.; OEA Grant Coord.; EDA RLF Coord. & Brochure Update; Comprehensive Plan; Aerial Photo Coord. Asst.
- NEW BOSTON** – Website Support; OSLAD Grant Application and Foundation Funding Assistance.
- OAK GROVE** – E9-1-1 Coord.; Consolidated Dispatch Study.
- ORION** – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning.
- PORT BYRON** – RICWMA Staffing; Riverfront Council; Zoning Administration.
- PRINCETON** – Riverfront Council; Solid Waste Coord.; Trail Planning; Aerial Photo Coord. Asst.; Zoning Map Update.
- RAPIDS CITY** – RICWMA Staffing; Riverfront Council.
- RIVERDALE** – Riverfront Council; Trail Coord.; Solid Waste Coord.; Website Support; Haz Mit Plan.
- ROCK ISLAND CITY** – IL QC Intrgv. Comm.; E9-1-1 Coord.; Joint Purch.; Riverfront Cncl.; RiverVision; RICWMA Stfg.; MUNICES Coord.; RMS Coord.; RLF Loan Adm.; Interop. Proj.; Air Quality Asst.; Workforce Dev. Bd.; Consol. Dispatch Study App.; QCICNet; Aerial Photo Coord. Asst.; Status of EDP Appl.
- ROCK ISLAND COUNTY** – E9-1-1 Coord.; LEPC Committee; IL QC Intergov. Comm.; RICWMA Stfg & Website Support; Joint Purchasing; Trail Coord.; WIB Part; RMS Coord.; Transit Mobility/HSTP Planning; Passenger Rail; Floodplain Coord. Efforts; Air Quality Asst.; Legislative Priorities Asst.; QCIC NET; Evacuation Plan; Hazard Mitigation Png. Appl.; QC Health Initiative; Highway Safety Png.; Zoo Strategic-Capital Planning Inquiry.
- SCOTT COUNTY** – Financial Management – Scott Co. KIDS; Scott Co. Hsg. Cncl.; Joint Purchasing; I-74 Bridge Coord.; Trail Png.; RLF Admin.; Reg. 9 Transportation; Transit Mobility/HSTP Planning; Interop. Project; Goals Booklet; OEA; Passenger Rail; Housing Assessment; Budget Report; Air Quality Coord.; Solid Waste Coord.; Aerial Photo Coord. Asst.; QC Health Initiative; QCIC NET; Law Enforcement Equipment Research.
- SHERRARD** – Website Support; Transit Mobility/HSTP Planning; Joint Purchasing Council Info.
- SILVIS** – E9-1-1 Coord.; Joint Purchasing; IL Intergov. Comm. Coord.; RICWMA Stfg.; RMS Coord.; Trail Planning; Consol. Dispatch Study App.; QCIC NET; Aerial Photo Coord. Asst.; TIF/Enterprise Map; Utilities GIS/Mapping; Grants Inquiry.
- VIOLA** – Transit Mobility/HSTP Planning; CDAP Grant Inquiry.
- WALCOTT** – Reg. 9 Transportation; Solid Waste Coord.; Trail Coord.; RLF Marketing; Aerial Photo Coord. Asst.
- WEST LIBERTY** – Reg. 9 Transp.; Solid Waste Coord.; Website Support; Muscatine Co. Haz Mit Plan; Air Quality Coord.; Fact Sheet Inquiry; MMRLF Marketing Asst.
- WILTON** – Reg. 9 Transportation; Solid Waste Coord.; Muscatine Co. Haz Mit Plan; Air Quality Coord.; Zoning Map Update; Fact Sheet Inquiry; MMRLF Marketing Asst.
- WINDSOR** – Transit Mobility/HSTP Planning.
- WOODHULL** – Transit Mobility/HSTP Planning.

Bi-State Report – April

COMMUNITY/ECONOMIC DEVELOPMENT: Attended Henry County Economic Development Partnership (HCEDP) meetings. Continued administration of Economic Development Administration/United States Department of Agriculture Rural Jobs and Innovation Challenge Grant Program on behalf of multiple member governments in Henry, Mercer, and Rock Island Counties. Attended IA RELAT meetings. Attended Iowa Regional Council, Illinois Regional Council, and Northwest Municipal Association meetings. Assisted members with legislative priorities. Held steering committee and task force meetings for the Regional Investing in Manufacturing Communities Partnership Program in partnership with the Quad Cities Chamber of Commerce. Continued work on a grant application for a Mississippi Riverfront Land Use and Economic Development Analysis. Continued CEDS update process.

DATA/GRAPHICS/MAPPING/ON-LINE SERVICES:

Data Center: Staff responded to approximately 8 data and map requests in April including 2 from businesses, 2 from media, 1 from local governments, 1 from non-profits, 1 from private citizens, and 1 from state governments. The data section of the Bi-State website had 71 page views. The data warehouse site (www.greaterqcregion.org) had 292 visits and 622 page views. Staff continued work on the 2014 *Comprehensive Economic Development Strategy (CEDS) Progress Report* for the region and the 2045 *Long Range Transportation Plan*.

Graphics/GIS/Mapping: 2014 Aerial Photo Flyover Coordination; 2045 *Long Range Transportation Plan* Coordination; Air Quality Newspaper Ad Art; Update of QC Street Map (Folded & Wall Versions); Certified Sites Mapping for QC Chamber; IL Counties Evacuation Plan Mapping; Travel Model Data and GIS Assistance; Update/Maintain GIS Data for Street Centerlines, Traffic Counts, MPA Boundary, Federal Functional Class Routes, Urban Areas, Corporate Limits, Landmarks, Rail, Trails, and other layers.

www.bistateonline.org. Total pages viewed for April 2014 was 3,040 and top pages viewed included: Home Page (1,070); Our Staff (123); 2013 Quad Cities Household Travel Survey (98); Moving Forward, Starting Today (85); Quad Cities Metro LRTP (Long Range Transportation Plan) (63); Documents Section (61); Joint Purchasing Council (53); Contact Us (49); and I-74 Corridor/Mississippi River Bridge Update (45).

ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES: Responded to inquiries & assisted with trail/recreation project funding assistance/grants. Served RICWMA with coordination of meetings, oversight and management of waste disposal and recycling programs, reporting, and overall agency administration. Responded to Rock Island County Waste Management Agency telephone inquiries from general public & media concerning solid waste and recycling issues. Attended River Action meetings. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Continued "Make Air Quality Visible" strategic plan update process. Continued multi-jurisdictional hazard mitigation planning. Organized bi-monthly meeting of Quad City Riverfront Council.

INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES: Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: Turf Chemicals and Seed; Spring Paper; Janitorial; Can Liner; and Food Service Supplies. Staffed Quad Cities Area intergovernmental forums and meetings of area recreation directors, managers and administrators, and chief elected officials. Continued coordination and planning for the awarded Department of Justice interoperability grant. Assisted with Rock Island Arsenal issues.

REVOLVING LOAN FUND (RLF): Administered Bi-State RLF Program: Prepared meeting cancellation notice and financial summary report. Provided information to potential applicants. Continued receiving job creation information from active companies. Administered Mercer/Muscatine RLF Program (MMRLF): Provided information to potential applicants. Marketed MMRLF during visit to Wilton Economic Development Corp.

TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT: Attended related meetings, presented information, and continued staff coordination of river crossing issues, including participation in I-74 Corridor public open houses. Monitored Mississippi/Rock Rivers bridge restrictions. Monitored progress of household travel survey, received technical level presentation of results, served media inquiries, and continued travel model enhancements project with consultant team. Worked on urban 2045 *Long Range Transportation Plan* travel model development and prepared for and launched public involvement online engagement tool, MindMixer. Initiated metro area travel time surveying. Continued IL Region evacuation planning effort. Participated in Iowa QC interdisciplinary traffic safety team meeting. Monitored status of MAP-21 implementation and performance measures planning. Prepared monthly reports of federal transportation programs and coordinated related funding/reporting. Continued air quality emission reduction efforts of Air Quality Task Force and held meeting. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and Mississippi River Trail, and attended related meetings, as well as other trail planning and grant assistance. Organized bi-monthly meeting of the Bi-State Regional Trails Committee. Coordinated Bi-State Drug and Alcohol Testing Consortium, received Request for Proposals, and continued random testing program. Monitored urban and Iowa Region 9 FY14 Transportation Planning Work Program and FFY14-17 TIPs, and need for data entry in Iowa TPMS as part of transportation improvement programming. Drafted RPA9 and MPO FY15 Transportation Planning Work Programs. Administered IAQC and Illinois Region 2 transit coordinator positions. Facilitated MAP-21 transit funding issues and assisted with NTD data analysis. Prepared final publication of the Regional Transit Development Plan update. Served inquiries and assisted with transportation funding programs and transportation information for legislative efforts. Participated in Quad Cities Air Service Committee. Participated in transportation webinars on various topics.